



**City Council Meeting
City of Belleair Beach, Florida**

**Monday, December 4, 2023
Community Center, 6:00 PM**

PUBLIC MEETING MINUTES

The meeting was called to order by Mayor Dave Gattis. The invocation was given by Councilmember Lloyd Roberts followed by a Pledge of Allegiance to the Flag of the United States of America.

Roll Call: Present were Councilmembers Frank Bankard, Mark Chester, Leslie Notaro, and Lloyd Roberts; Mayor Dave Gattis, Vice Mayor Jody Shirley, City Manager Kyle Riefler, and City Attorney Randy D. Mora.

For continuity, items are listed in agenda order although not necessarily discussed in that order.

1. Approval of Agenda.

MOTION was made by Councilmember Bankard and seconded by Councilmember Notaro to approve the Agenda.

Motion passed 6-0.

2. Citizens Comments. (Each speaker will be recognized once and will be limited to a (3) three-minute presentation on any subject that is not on the Agenda)

Belleair Beach Community Foundation Vice Chair Nicole Sussman Update:

- Foundation is adopting Crossman Park as a memorial to veterans. This will include a new, larger sign, flags, new landscaping and benches. Donations are appreciated.
- The most recent brick order will be installed Wednesday.
- Save the date for February 17 for a musical bingo event.
- Foundation business cards have been made available.

3. Presentation: Pinellas County Sheriff's Office.

- **Law Enforcement monthly report**

The representative for PCSO reviewed the monthly report.

- **Code Enforcement monthly report**

Deputy Klapka reviewed the monthly report. He noted that he's been reassigned. Deputy Trump will be assuming duties for Belleair Shore and Belleair Beach.

4. Presentation: Pinellas Suncoast Fire & Rescue District.

Chief Davidson's Update included, in part:

- 12 calls for service in November
- There is a meeting January 3 regarding property purchase for an additional fire station.
- He wished everyone a safe holiday season.

5. Presentation: Award of Distinguished Service to J.C. Imfeld

Mayor Gattis recognized J.C. Imfeld for his service to the community. Gattis summarized Imfeld's committee work beginning in 1999, most notably serving on the Planning & Zoning board from 2007 to 2023. Gattis presented Imfeld with a distinguished service award.

6. City Attorney Report.

City Attorney Mora:

- He thanked the governing body for their service to the community and encouraged anyone who is considering applying during the qualifying period to consider running for office.
- He is monitoring what's being filed in legislative committees.

7. City Manager Report.

City Manager Riefler reviewed the monthly report in the Agenda Packet and gave an update on the undergrounding project.

- Bids for the stormwater improvement project are due December 13.
- There is a work session with a presentation on December 18.
- He issued a work authorization for code review services, with plans to have a public meeting on January 22.
- There is a Board of Adjustment meeting on Wednesday, December 13.
- The next city council meeting will be January 8, the Monday after the holiday.
- If there are enough candidates for the election, the League of Women Voters will hold a candidate forum on January 10.
- The health & wellness fair is January 13 from 10:30am-1:30pm.

Consent Agenda

8. Approval of November 6, 2023, City Council Meeting Minutes.

9. Approval of November 13, 2023, Special City Council Meeting Minutes.

MOTION was made by Councilmember Bankard and seconded by Councilmember Chester to approve the Consent Agenda.

Motion passed 6-0.

Regular Agenda

10. Consideration of Resolution 2023-1820, A Resolution Of The City Council Of The City Of Belleair Beach, Florida, Establishing An Auditor Selection And Oversight Committee, Providing For Membership Of The Committee; Providing For The Identification Of The Chairperson; Providing For Duties And Responsibilities Of The Committee; Providing For Meetings Of The Committee; And Providing For An Effective Date

City Attorney Mora read Resolution 2023-1820 by Title only.

MOTION was made by Councilmember Bankard and seconded by Vice Mayor Shirley to approve Resolution 2023-1820. (Minutes amended – resolution number 2023-18 is already in use)

Councilmember Bankard	Yes
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 6-0.

City Attorney Mora advised that the resolution contemplates the appointment of a member of the governing body to serve and chair that committee. The body can do that tonight or at the January meeting.

Vice Mayor Shirley proposed making the appointment tonight and nominated Councilmember Notaro. Notaro respectfully declined. Councilmember Roberts proposed waiting because they will have one more member joining the body who may have a background for this. Consensus was achieved to defer the appointment to the January meeting.

11. Consideration of Applicants to Fill Vacant City Council Seat.

- **Kimberly Shaw Elliott**
- **Michael Hayward**

MOTION was made by Councilmember Roberts and seconded by Councilmember Notaro to fill the vacant Council seat.

Councilmember Bankard said there will be another vacancy at the end of the month, and asked why they don't appoint both candidates tonight. Mayor Gattis said they have not properly noticed the second vacancy. Bankard said the charter gives council full authority. City Attorney Mora said the charter gives council full direction to proceed as it desires in filling vacancies. The vacancy advertised was to fill one position. Since the advertisement, Vice Mayor Shirley has resigned, effective by the end of the year. They need to decide tonight who fills one role, as there is no other role open tonight. They noticed the filling of one position tonight, not two. There may be other interested candidates. There is no statute governing this, and he defers to council. Councilmember Roberts said both candidates have completed qualifying packets for the March election. If they postpone filling the second opening to January, is there an issue if that person hasn't qualified for the March election? Mora said there's no issue. Councilmembers Chester and Notaro, Vice Mayor Shirley, and Mayor Gattis support filling the one open position.

Councilmember Bankard voted for Kimberly Shaw Elliott
Councilmember Chester voted for Kimberly Shaw Elliott
Councilmember Notaro voted for Kimberly Shaw Elliott
Councilmember Roberts voted for Kimberly Shaw Elliott
Vice Mayor Shirley voted for Kimberly Shaw Elliott
Mayor Gattis voted for Kimberly Shaw Elliott

MOTION was made by Councilmember Notaro and seconded by Councilmember Chester to appoint Kimberly Shaw Elliott to fill the vacant Council seat through the March 2024 election.

Councilmember Bankard	Yes
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 6 – 0, Kimberly Shaw Elliott will fill the vacant Council seat through the March 2024 election.

- 12. Authorize the City Manager to Execute a Purchase Order for the Replacement of the Community Meeting Room Carpet.** (City Manager Riefler)

City Manager Riefler said the carpet is in need of replacement. They have money in the budget. He got a quote from Sourcewell, which is also an alternate contract source on the state's Dept of Management Services website. He asked council to approve \$32,492.03, which includes material and labor.

MOTION was made by Councilmember Notaro and seconded by Councilmember Roberts to authorize the City Manager to execute a purchase order for the replacement of the Community Meeting Room carpet

Councilmember Bankard	Yes
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 6 – 0.

13. Unfinished Business.

14. City Council Comments.

Councilmember Bankard wished everyone a Merry Christmas and asked that lights be left on until January 6.

Councilmember Roberts said that the Florida League of Cities is holding a zoom meeting on Wednesday regarding Form 6. If anyone is interested in running for office, they should consider attending the zoom meeting. He wished everyone a Merry Christmas.

Councilmember Chester wished everyone a safe and happy holiday.

Councilmember Notaro wished everyone Merry Christmas and Happy Holidays.

Vice Mayor Shirley thanked the two candidates who applied for the open position. She hopes they come back for the next open position, as she has resigned her position due to Form 6. She chose to resign but appreciates everyone's support. She will continue to help the city in other areas. She thanked everyone and wished everyone a Merry Christmas.

Mayor Gattis said the residents are what makes Belleair Beach the envy of Pinellas County. Despite the new state requirements, they still need candidates with a love for their city for the upcoming election. Pick up a candidate packet from the city manager. They will have 3 or 5 seats needing filled in the next election. He wished everyone a Merry Christmas and a Happy New Year.

ADJOURN

MOTION was made by Councilmember Bankard and seconded by Councilmember Roberts to adjourn at 7:10pm.

Motion passed 6-0.

January 8, 2024
Date Approved

APPROVED: Dave Gattis
Dave Gattis, Mayor

ATTEST: Renee Rose
Renee Rose, City Clerk