



**City Council Meeting
City of Belleair Beach, Florida**

**Monday, December 4, 2023
Community Center, 6:00 PM**

**PUBLIC MEETING NOTICE
AGENDA**

Call to Order
Prayer of Invocation by Councilmember Lloyd Roberts
Pledge of Allegiance
Roll Call

1. Approval of Agenda.
2. Citizens Comments. (Each speaker will be recognized once and will be limited to a (3) three-minute presentation on any subject that is not on the Agenda)
3. Presentation: Pinellas County Sheriff's Office.
 - Law Enforcement monthly report
 - Code Enforcement monthly report
4. Presentation: Pinellas Suncoast Fire & Rescue District.
5. Presentation: Award of Distinguished Service to James C. Imfeld.
6. City Attorney Report.
7. City Manager Report.
8. City Clerk Report.

Consent Agenda

9. Approval of November 6, 2023, City Council Meeting Minutes.
10. Approval of November 13, 2023, Special City Council Meeting Minutes.

Public Hearing—On Proposed Resolution

11. Consideration of Resolution 2023-18, A Resolution Of The City Council Of The City Of Belleair Beach, Florida, Establishing An Auditor Selection And Oversight Committee, Providing For Membership Of The Committee; Providing For The Identification Of The Chairperson; Providing For Duties And Responsibilities Of The Committee; Providing For Meetings Of The Committee; And Providing For An Effective Date. (City Attorney Mora)

Regular Agenda

12. Consideration of Applicants to Fill Vacant City Council Seat.
 - Kimberly Shaw Elliott
 - Michael Hayward
13. Authorize the City Manager to Execute a Purchase Order for the Replacement of the Community Meeting Room Carpet. (City Manager Riefler)
14. Unfinished Business.
15. City Council Comments.

Adjournment

Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The law does not require the City Clerk to transcribe verbatim minutes, therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense. Any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-595-4646 or fax a written request to 727-593-1409.

Kyle Riefler
City Manager

**City of Belleair Beach 2024 Election
Qualifying Begins**

Friday, December 1, 2023 at 8:00am, through
Friday, December 8, 2023 at 12:00 noon

Board of Adjustment Hearings

Wednesday, December 13, 2023
6:00pm

City Council Meeting

Monday, December 4, 2023

City Council Work Session

Monday, December 18, 2023

6:00pm

City Council Meeting

Monday, January 8, 2024

6:00pm

City Council Candidates Night Forum (pending)

Wednesday, January 10, 2024

6:00pm

Third Annual Health & Wellness Fair

January 13, 2024

10:30am – 1:30pm



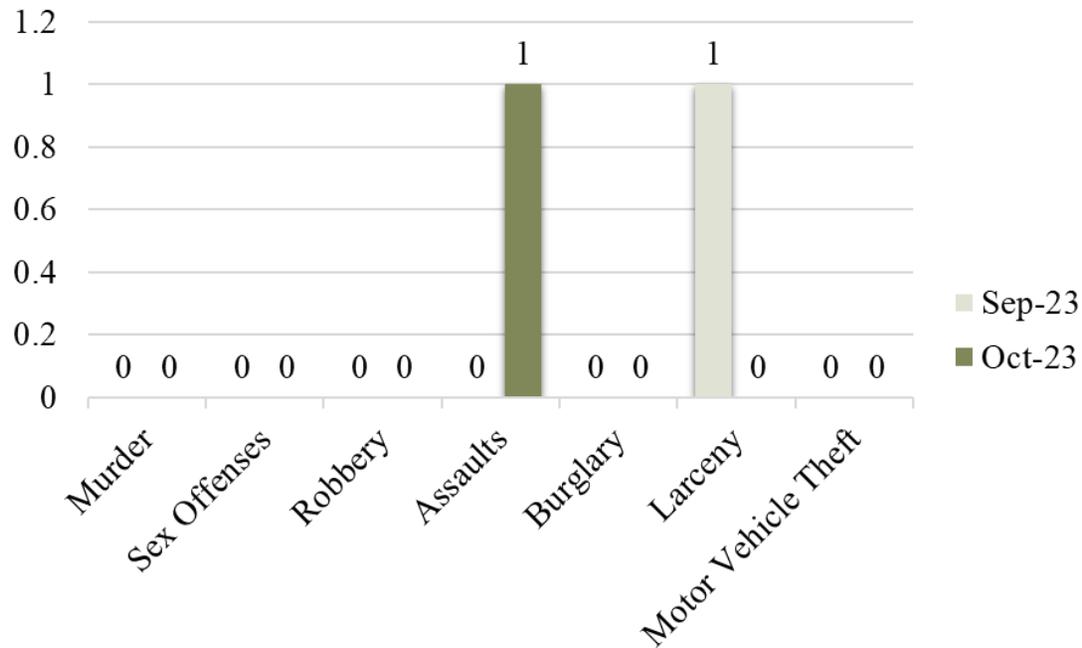
STRATEGIC PLANNING DIVISION

BELLEAIR BEACH MONTHLY ANALYSIS

Select UCR Property & Person Crimes

October 2023

Select UCR Property & Person Crimes	September 2023	October 2023	October 2022 YTD	October 2023 YTD
Murder	0	0	0	0
Sex Offenses	0	0	1	0
Robbery	0	0	0	0
Assaults	0	1	11	8
Burglary	0	0	3	0
Larceny	1	0	9	9
Motor Vehicle Theft	0	0	1	0
GRAND TOTAL	1	1	25	17



Arrests

October 2023

There was a total of 8 people arrested in the City of Belleair Beach during the month of October resulting in the following charges:

ARREST TYPE & DESCRIPTION	TOTAL
Felony	1
Possession Of Controlled Substance	1
Misdemeanor	2
Possession Of Controlled Substance	2
Warrant	4
Warrant Arrest	4
Traffic Misdemeanor	1
Driver's License Suspended/Revoked-1st Conviction	1
Grand Total	8

*Information provided reflects the number of arrests (persons arrested) as well as the total charges associated with those arrests.

Deputy Activity

There was a total of **571** events in the City of Belleair Beach during the month of October resulting in **686** units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Belleair Beach for the month of October. *CAD data is filtered by problem type.

October 2023

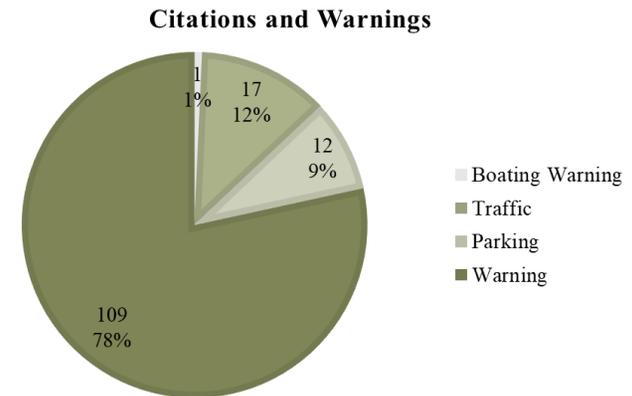
DEPUTY ACTIVITY	TOTAL
Directed Patrol	137
Traffic Stop	135
House Check	105
Contact	45
Ordinance Violation	24
Vehicle Abandoned/Illegally Parked	18
Traffic Control	16
Supplement	8
Information/Other	8
Assist Citizen	7
Assist Motorist	6
Drug Call-Not In Progress	6
911 Hangup Or Open Line	6
Traffic Violation	5
Area Check	5
Transport Prisoner	4
Alarm	4
Community Contact	3
Suspicious Person	3
Warrant Service/Attempt	3
Water Rescue	2
Lost/Found/Abandoned Property	2
Noise	2
Assault/Battery-Not In Progress	2
Domestic-Not In Progress	1

Crash & Citation Analysis

There were **NO** crashes in the City of Belleair Beach during October 2023. *Crash data is filtered by disposition type and may include “accident and hit and run” problem types.

There were a total of **139** citations and warnings issued in the City of Belleair Beach during October 2023.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
Gulf Blvd & 25th St	2
Gulf Blvd & 1st St	2
Gulf Blvd & 17th St	2
Harbor Drive & 1st St	2
444 Causeway Blvd	1
3500 Gulf Blvd	1
3400 Gulf Blvd	1
Gulf Blvd & Harrison Ave	1
3500 Gulf Blvd	1
0 Belleair Beach Causeway	1

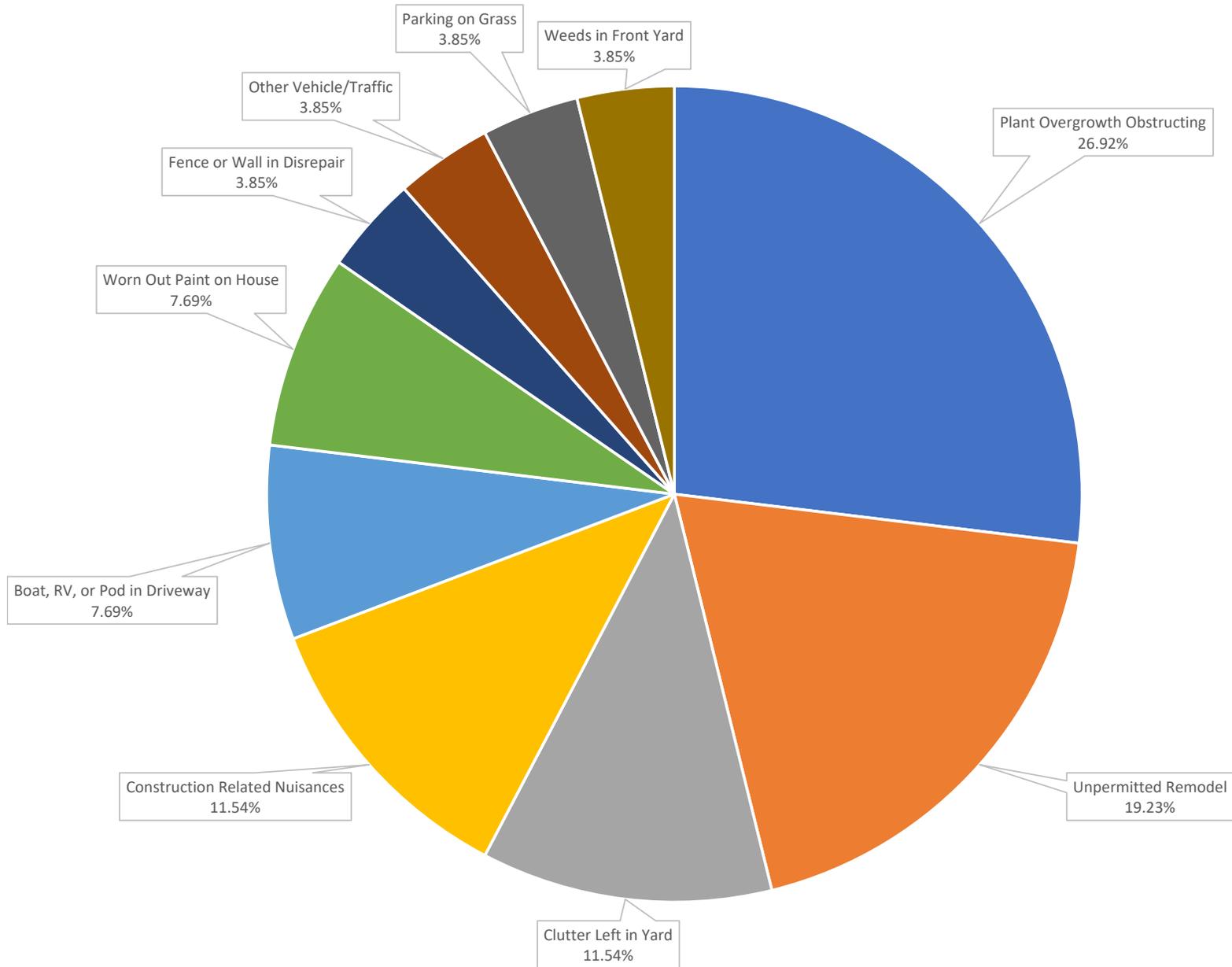




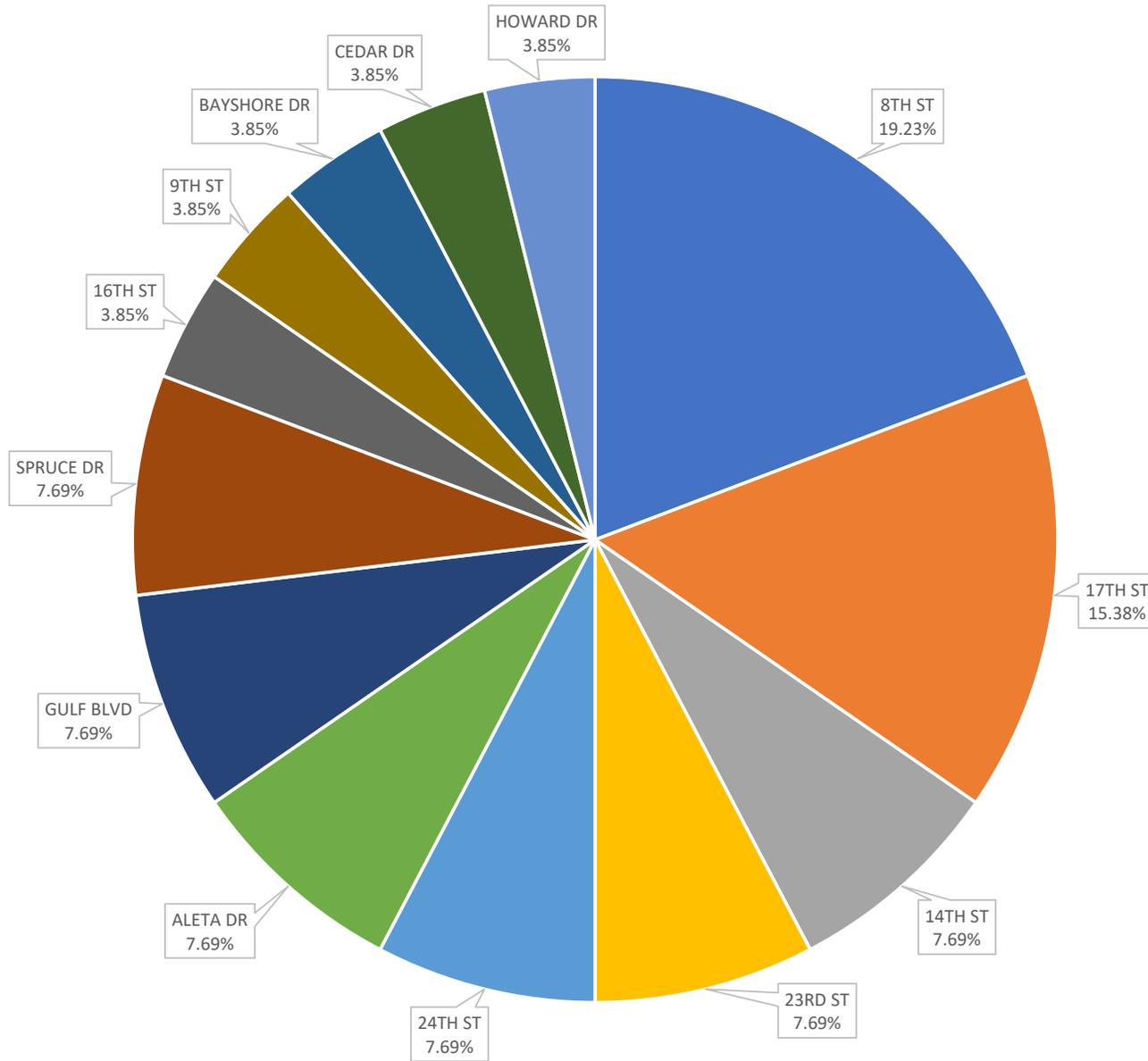
MONTHLY CODE ENFORCEMENT REPORT

Category	Action DATE	Open DATE	Closed DATE	DAYS OPEN	#	Street Name	SOURCE	COMMENTS
Plant Overgrowth Obstructing	11/13/2023	10/25/2023	11/24/2023	30	125	8TH ST	Comp	Case Pending
Clutter Left in Yard	11/13/2023	10/23/2023	11/13/2023	21	116	9TH ST	On View	Corrected Case Closed
Unpermitted Remodel	11/13/2023	10/23/2023	OPEN	42	921	CEDAR DR	On View	Case Pending
Worn Out Paint on House	11/13/2023	10/19/2023	11/21/2023	33	110	14TH ST	On View	Case Pending
Plant Overgrowth Obstructing	11/13/2023	10/16/2023	11/13/2023	28	2204	BAYSHORE DR	On View	Corrected Case Closed
Construction Related Nuisances	11/15/2023	11/15/2023	11/15/2023	0	104	8TH ST	On View	Permit Check / Valid
Unpermitted Remodel	11/15/2023	10/16/2023	11/20/2023	35	920	SPRUCE DR	On View	Follow up / Pending
Plant Overgrowth Obstructing	11/15/2023	10/19/2023	11/21/2023	33	124	ALETA DR	On View	2nd Notice Posted
Clutter Left in Yard	11/15/2023	11/15/2023	11/15/2023	0	110	24TH ST	On View	Violation Corrected
Unpermitted Remodel	11/15/2023	9/24/2023	11/20/2023	57	107	17TH ST	On View	Follow up / Pending
Other Vehicle/Traffic	11/20/2023	11/20/2023	11/20/2023	0	40	GULF BLVD	Comp	Trespass / Closed
Plant Overgrowth Obstructing	11/20/2023	10/25/2023	11/24/2023	30	125	8TH ST	On View	Case Pending
Unpermitted Remodel	11/20/2023	10/16/2023	11/20/2023	35	920	SPRUCE DR	On View	Corrected Case Closed
Unpermitted Remodel	11/20/2023	9/24/2023	11/20/2023	57	107	17TH ST	On View	Corrected Case Closed
Construction Related Nuisances	11/20/2023	11/20/2023	OPEN	14	2101	GULF BLVD	On View	Stop Work Order
Parking on Grass	11/20/2023	11/20/2023	11/20/2023	0	103	23RD ST	Comp	No Violation
Clutter Left in Yard	11/20/2023	11/20/2023	11/20/2023	0	106	23RD ST	Comp	No Violation
Plant Overgrowth Obstructing	11/21/2023	10/19/2023	11/21/2023	33	124	ALETA DR	On View	Case Closed
Plant Overgrowth Obstructing	11/21/2023	10/25/2023	11/24/2023	30	125	8TH ST	On View	5 Day update
Worn Out Paint on House	11/21/2023	10/19/2023	11/21/2023	33	110	14TH ST	On View	Case Closed
Boat, RV, or Pod in Driveway	11/21/2023	11/21/2023	11/24/2023	3	107	17TH ST	On View	New Violation / Pending
Weeds in Front Yard	11/21/2023	10/6/2023	11/21/2023	46	105	24TH ST	On View	Corrected Case Closed
Plant Overgrowth Obstructing	11/24/2023	10/25/2023	11/24/2023	30	125	8TH ST	On View	Case Closed
Construction Related Nuisances	11/24/2023	11/24/2023	11/24/2023	0	108	16TH ST	Comp	Ord Violation/Closed
Boat, RV, or Pod in Driveway	11/24/2023	11/21/2023	11/24/2023	3	107	17TH ST	On View	Corrected Case Closed
Fence or Wall in Disrepair	11/24/2023	11/24/2023	OPEN	10	221	HOWARD DR	Comp	Fence Down

Categories



Streets



OUTSTANDING CODE VIOLATIONS

Violation Category	#	STREET NAME	START DATE	DAYS OPEN	COMMENTS
Construction Related Nuisances	103	25th Street	1/22/21	1046	Approximately \$287,000.00 in unpaid fines.
Dangerous Structure	105	8th Street	6/12/2022	540	Owner has submitted an application to Pinellas County for a full independent assessment.

November Report for Belleair Beach

- There were 12 calls for emergency services in the month of November.
- A meeting is scheduled with COTI for January 3rd as a question-and-answer session, so that we can move forward with the purchase of the property for an additional fire station. This location will better serve Belleair Beach.
- We are meeting in December with the County EMS to formulate a plan for mid-year funding for a peak time (weekend and special events) transport capable rescue unit, which will be a full time unit once the new fire station is completed.
- The Fire Chief is in Tallahassee January 8 – 11th for Legislative Sessions. Representative Kimberly Berfield is sponsoring our appropriations request for \$7M to rebuild Station 27.
- Insurance Services Organization Class is scheduled for December 13th at Indian Shores Town Hall. This is open to the Belleair Beach Council if you wish to attend and learn more about the Fire Department.
- Have a safe and Happy Holiday Season.

Jeffrey Davidson
Fire Chief

Pinellas Suncoast Fire and Rescue District
304 1st Street
Indian Rocks Beach, FL, 33785
(727)595-1117 x 101 Office





**City Manager Report
December 2023**

Project / Discussion Item	Key Dates	Unforeseen Issues	Assistance Required	Status
Gulf Blvd Undergrounding		None	None	Surveying is complete. UCF is submitting final plans to Duke Energy.
Stormwater Improvement Projects	November 8 th – Bid was released on DemandStar e-procurement website. November 22 nd – Held non-mandatory pre-bid meeting. December 13 th – Bids due.	None	None	Over 10 potential contractors downloaded plans.
RFP for Auditing Services	December 4 th – Resolution 2023-18 to appoint an Audit Selection Committee. December (TBD) – Audit Selection Committee meeting to approve RFP evaluation criteria per Statute.	None	None	
Code Review Services	January (TBD) – Public workshop to introduce the project and take input on specific concerns.	None	None	



City Clerk Report December 2023

Item	Description
Election Qualifying	December 1 st through 8 th
Board of Adjustment Hearings	December 13 th
City Clerk Vacancy	Renee Rose starting on December 11 th



**City Council Meeting
City of Belleair Beach, Florida**

**Monday, November 6, 2023
Community Center, 6:00 PM**

The meeting was called to order by Mayor Dave Gattis. The invocation was given by Councilmember Leslie Notaro followed by a Pledge of Allegiance to the Flag of the United States of America.

Roll Call: Present were Councilmembers Frank Bankard, Mark S. Chester, Leslie Notaro, and Lloyd Roberts; Mayor Dave Gattis, Vice Mayor Jody Shirley, City Manager Kyle Riefler, City Clerk Patricia Gentry, and City Attorney Randy D. Mora.

For continuity, items are listed in agenda order although not necessarily discussed in that order.

Mayor Gattis stated: I'd like to remind everyone that this Saturday, November the 11th, is Veterans Day. This day holds a special place in our hearts as we come together to recognize the brave men and women who have served and continue to serve our great nation. On this upcoming Veterans Day let us pay our respects and express our profound gratitude to those Heroes. Their service, whether in times of war or peace, reminds us of the values that define our nation – freedom, justice, and democracy. Let us ensure that their sacrifices are never forgotten and that our Veterans know they are appreciated not just today but every day. Thank you, Veterans for your service and dedication to our great nation, the United States of America.

MOTION was made by Councilmember Roberts and seconded by Vice Mayor Shirley to amend the Agenda to address Agenda Item Number 30 first on the Regular Agenda.

Motion passed 5-1, Councilmember Bankard opposed.

1. Approval of Agenda.

MOTION was made by Councilmember Roberts and seconded by Vice Mayor Shirley to approve the Agenda as amended.

Motion passed 5-1, Councilmember Bankard opposed.

2. Citizens Comments. (Each speaker will be recognized once and will be limited to a (3) three-minute presentation on any subject that is not on the Agenda)

Citizens Comments included, in part:

- Gratitude to Mayor Gattis for his persistence in shepherding the emergency dune repair through
- Concerns regarding the height of the new sand dunes
- Update from BBCF Chair Tammie Levenda
 - November 17 - Holiday Food Drive runs through that date
 - December 4 - Holiday Social and Tree Lighting
 - January 13 - Health & Wellness Fair
 - January 20 - Bridge Cleanup

3. Presentation: Pinellas County Sheriff's Office.

- **Law Enforcement monthly report**
The PCSO Sergeant reviewed the monthly and annual reports.
- **Code Enforcement monthly report**
City Manager Riefler reviewed the monthly report.

4. Presentation: Pinellas Suncoast Fire & Rescue District.

Chief Davidson gave the monthly report and stated, in part:

- Four firefighters have been hired through a Staffing for Adequate Fire and Emergency Response (SAFER) grant that the department received
- They will be advertising an RFP for a new fire station, and an RFQ for station design which will include an emergency operations center

Chief Davidson will send the PSFRD report to City Manager Riefler each month for inclusion in the Agenda Packet.

5. City Attorney Report.

City Attorney Mora advised that Staff will be working on the process to fill the vacancy following Councilmember Livingstone's resignation.

He stated this will be City Clerk Gentry's last regular Council meeting, and it had been a pleasure to work with her.

6. City Manager Report.

City Manager Riefler reviewed the monthly report. He stated that he had appreciated working with City Clerk Gentry.

7. City Clerk Report.

City Clerk Gentry expressed how much it had meant to her to have the opportunity to work with this City Council and City Manager.

Consent Agenda

- 8. Approval of August 21, 2023, City Council Work Session Minutes.**
- 9. Approval of August 28, 2023, Emergency City Council Meeting Minutes – Hurricane Idalia.**
- 10. Approval of September 6, 2023, City Council Meeting and First Public Budget Hearing Meeting Minutes.**
- 11. Approval of September 18, 2023, Final Public Budget Hearing Minutes.**
- 12. Approval of September 18, 2023, City Council Work Session Minutes.**
- 13. Approval of October 2, 2023, City Council Meeting Minutes.**
- 14. Approval of October 16, 2023, Special City Council Meeting Minutes.**
- 15. Approval of October 16, 2023, City Council Work Session Minutes.**

MOTION was made by Councilmember Bankard and seconded by Councilmember Notaro to approve the Consent Agenda.

Motion passed 6-0.

Public Hearing–Second Reading and Final Hearing on Proposed Ordinances

- 16. Consideration of Ordinance 23-06, An Ordinance Of The City Council Of The City Of Belleair Beach, Florida, Submitting To The City Electors A Referendum Question On The Amendment Of Section 2.02 Of The Charter To Increase The Number Of Permissible Consecutive Terms For City Council Members, Including The Mayor, From Two Terms To Three Terms; Identifying The Issue To Appear On Said Ballot; Providing For Renumbering; Providing For The Adoption Of Ballot Language By Resolution; Providing For Publication In Accordance With The Law; And Providing For An Effective Date. (Second Reading) (City Attorney Mora)**

City Attorney Mora read Ordinance 23-06 by Title only.

MOTION was made by Councilmember Notaro and seconded by Councilmember Roberts for Ordinance 23-06.

Councilmember Bankard	No
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 5-1.

- 17. Consideration of Ordinance 23-07, An Ordinance Of The City Council Of The City Of Belleair Beach, Florida, Submitting To The City Electors A Referendum Question On The Amendment Of Sections 2.01, 2.02, And 2.07 Of The Charter To Reduce The Number Of At-Large Members On The City Council, Including The Mayor, From Seven Members To Five Members, To Specify The Timeline For Transitioning To Five Members, And To Adjust The Corresponding Voting Requirements For Official Action Of A Five-Member Council; Identifying The Issue To Appear On Said Ballot; Providing For Renumbering; Providing For The Adoption Of Ballot Language By Resolution; Providing For Publication In Accordance With The Law; And Providing For An Effective Date. (Second Reading) (City Attorney Mora)**

City Attorney Mora read Ordinance 23-07 by Title only.

MOTION was made by Councilmember Notaro and seconded by Councilmember Roberts for Ordinance 23-07.

Councilmember Bankard	No
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 5-1.

- 18. Consideration Of Ordinance 23-08, An Ordinance Of The City Council Of The City Of Belleair Beach, Florida, Submitting To The City Electors A Referendum Question On The Amendment Of Sections 2.02, 2.04, And 5.05 Of The Charter To Increase The Term Of Office For Individual Councilmembers, Including The Mayor, From Three Years To Four Years And To Amend The Regular Election Schedule To Accommodate Such Terms; Identifying The Issue To Appear On Said Ballot; Providing For The Adoption Of Ballot Language By Resolution; Providing For**

Publication In Accordance With The Law; And Providing For An Effective Date. (Second Reading) (City Attorney Mora)

City Attorney Mora read Ordinance 23-08 by Title only.

MOTION was made by Councilmember Roberts and seconded by Councilmember Notaro for Ordinance 23-08.

Councilmember Bankard	No
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 5-1.

- 19. Consideration of Ordinance 23-09, An Ordinance Of The City Council Of The City Of Belleair Beach, Florida, Submitting To The City Electors A Referendum Question On The Amendment Of Section 5.05 Of The Charter To Adjust The Regular Election Cycle From March To November, Contingent On The Passage Of A Separate Ballot Measure Governing The Duration Of Councilmember Terms; Identifying The Issue To Appear On Said Ballot; Providing For The Adoption Of Ballot Language By Resolution; Providing For Publication In Accordance With The Law; And Providing For An Effective Date. (Second Reading) (City Attorney Mora)**

City Attorney Mora read Ordinance 23-09 by Title only.

MOTION was made by Councilmember Roberts and seconded by Vice Mayor Shirley for Ordinance 23-09.

Councilmember Bankard	No
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 5-1.

- 20. Consideration of Ordinance 23-10, An Ordinance Of The City Council Of The City Of Belleair Beach Amending Section 38-87 Of The City’s Code Of Ordinances Governing The Permitting Process For Special Events, Associated Costs And Fees, And Potential Penalties For Unpermitted Or Non-Compliant Special Events; Providing For The Implementation Of Administrative Actions; Providing For Codification; Providing For Severability;**

And Providing An Effective Date. (Second Reading) (City Attorney Mora)

City Attorney Mora read Ordinance 23-10 by Title only.

MOTION was made by Vice Mayor Shirley and seconded by Councilmember Roberts for Ordinance 23-10.

Councilmember Bankard	Yes
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 6-0.

Regular Agenda

- 21. Consideration of Resolution 2023-11, A Resolution Of The City Of Belleair Beach, Florida, Calling For A Special Election Of The City Electors To Be Held On March 19, 2024, For The Purpose Of Submitting To The City Electors A Referendum Question On An Amendment To The Charter Of The City Of Belleair Beach To Propose Increasing The Number Of Permissible Consecutive Terms For A City Councilmember From Two Terms To Three; Authorizing The Pinellas County Supervisor Of Elections To Appoint Poll Workers; Authorizing The Assignment Of Polling Place; And Establishing An Effective Date. (City Attorney Mora)**

City Attorney Mora read Resolution 2023-11 by Title only.

MOTION was made by Councilmember Notaro and seconded by Vice Mayor Shirley for Resolution 2023-11.

Councilmember Bankard	No
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 5-1.

- 22. Consideration of Resolution 2023-12, A Resolution Of The City Of Belleair Beach, Florida, Calling For A Special Election Of The City Electors To Be Held On March 19, 2024, For The Purpose Of Submitting To The City Electors A Referendum Question On An Amendment To Sections 2.01, 2.02, And 2.07 Of The Charter Of The City Of Belleair Beach To Propose Reducing The Number Of**

Councilmembers On The City Council From Seven Members To Five Members; Authorizing The Pinellas County Supervisor Of Elections To Appoint Poll Workers; Authorizing The Assignment Of Polling Place; And Establishing An Effective Date. (City Attorney Mora)

City Attorney Mora read Resolution 2023-12 by Title only.

MOTION was made by Councilmember Notaro and seconded by Councilmember Roberts for Resolution 2023-12.

Councilmember Bankard	No
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 5-1.

- 23. Consideration of Resolution 2023-13, A Resolution Of The City Of Belleair Beach, Florida, Calling For A Special Election Of The City Electors To Be Held On March 19, 2024, For The Purpose Of Submitting To The City Electors A Referendum Question On An Amendment To Sections 2.02, 2.04, And 5.05 Of The Charter Of The City Of Belleair Beach To Propose Increasing The Term Of Office For City Councilmembers From Three Years To Four Years And Amending The Regular Election Cycle To Accommodate Such Terms; Authorizing The Pinellas County Supervisor Of Elections To Appoint Poll Workers; Authorizing The Assignment Of Polling Place; And Establishing An Effective Date. (City Attorney Mora)**

City Attorney Mora read Resolution 2023-13 by Title only.

MOTION was made by Councilmember Roberts and seconded by Councilmember Chester for Resolution 2023-13.

Councilmember Bankard	Nay
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 5-1.

- 24. Consideration of Resolution 2023-14, A Resolution Of The City Of Belleair Beach, Florida, Calling For A Special Election Of The City Electors To Be Held On March 19, 2024, For The Purpose Of**

Submitting To The City Electors A Referendum Question On An Amendment To The Charter Of The City Of Belleair Beach To Propose Adjusting The City’s Regular Election Cycle From March To November, In General Alignment With The Federal Election Cycle, Contingent On The Passage Of A Separate Ballot Measure Governing The Duration Of Councilmember Terms; Authorizing The Pinellas County Supervisor Of Elections To Appoint Poll Workers; Authorizing The Assignment Of Polling Place; And Establishing An Effective Date. (City Attorney Mora)

City Attorney Mora read Resolution 2023-14 by Title only.

MOTION was made by Councilmember Notaro and seconded by Councilmember Roberts for Resolution 2023-14.

Councilmember Bankard	No
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 5-1.

- 25. **Consideration of Resolution 2023-17, A Resolution Of The City Council Of The City Of Belleair Beach, Florida, Calling For A General Election To Be Held On March 19, 2024, For The Purpose Of Electing Three (3) City Council Members For A Full Term Of Office, And A Fourth Seat For The Remaining Tenure Of A Recently Vacated Council Member Position; To Establish The Qualifying Date And Process For Persons Seeking Elective Office For The 2024 Municipal Election; Authorizing The City Manager To Enter Into An Agreement With The Supervisor Of Elections; Establishing A Polling Place For The March 2024 Election; Authorizing The Pinellas County Supervisor Of Elections To Verify Candidate Petition Cards And Facilitate The Election Process; And Establishing An Effective Date. (City Attorney Mora)**

City Attorney Mora read Resolution 2023-17 by Title only.

MOTION was made by Councilmember Roberts and seconded by Councilmember Bankard for Resolution 2023-17.

Councilmember Bankard	Yes
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 6-0.

26. Consideration of Resolution 2023-16, A Resolution Of The City Council Of The City Of Belleair Beach, Florida, Providing For An Increase In Solid Waste Collection And Disposal Rates; And Establishing An Effective Date. (City Manager Riefler)

City Attorney Mora read Resolution 2023-16 by Title only.

MOTION was made by Councilmember Roberts and seconded by Councilmember Chester for Resolution 2023-16.

Councilmember Bankard	Yes
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 6-0.

27. Consideration of First Addendum to Employment Agreement for the Services of Kyle Riefler as City Manager of the City of Belleair Beach. (City Attorney Mora)

MOTION was made by Vice Mayor Shirley and seconded by Councilmember Roberts to approve the First Addendum to Employment Agreement for the Services of Kyle Riefler as City Manager of the City of Belleair Beach.

Motion passed 6-0.

28. Interview for City Clerk Position. (City Manager Riefler)

City Manager Riefler reviewed the process to date for filling the City Clerk position, and his recommendation of Ms. Rose for the position.

Ms. Rose introduced herself, reviewed her qualifications and experience, and answered questions from City Council.

Applicant Ms. Astra Pacold was present at the meeting, introduced herself, reviewed her qualifications and experience, and answered questions from City Council.

MOTION was made by Councilmember Bankard and seconded by Councilmember Roberts for City Manager Riefler to enter into negotiations with Ms. Rose for the position of City Clerk.

Councilmember Bankard called the question.

Mayor Gattis stated: This is to authorize the City Manager to begin negotiations with Renee Rose.

Passed unanimously.

City Attorney Mora stated for the record that City Council had authorized the City Manager to enter into negotiations with the Candidate. The formal appointment would be at a later date establishing the date of service, salary, etc.

29. Authorize City Manager to put Stormwater Project out for Bid. (City Manager Riefler)

City Engineer Larry Fluty reviewed aspects of the project and answered questions from City Council.

Following Council discussion, Mayor Gattis called for a roll call vote:

Councilmember Bankard	No
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 5-1.

30. Request to the City of Belleair Beach from Indian Rocks Beach Property Owner for a Letter of No Objection to Set Piling and Construct an 11' x 12' Dock Extension on the Front of the Existing Dock, Install a New 13,000# Capacity Boatlift to the Right of the Dock and a 1,500# Capacity Personal Watercraft Lift on the Left Side Adjacent to Belleair Beach South Park. (City Manager Riefler)

City Manager Riefler reviewed the details of the request.

Mr. and Mrs. Nocera spoke regarding their request.

Mayor Gattis called for a motion to approve a Letter of No Objection, for City Council to begin discussion.

MOTION was made by Councilmember Notaro and seconded by Councilmember Roberts.

Following City Council discussion of the request Mayor Gattis stated:

This is to approve a letter of no objection to build a dock extension that crosses Municipal boundaries and enters Belleair Beach public property.

The majority of City Council was opposed to approval of the request.

31. Consideration of Approval of Piggyback Agreement with Calvin, Giordano & Associates, Inc. for Land Development Code Revision. (City Manager Riefler)

MOTION was made by Councilmember Bankard and seconded by Vice Mayor Shirley to approve the piggyback agreement with Calvin, Giordano & Associates, inc. for the Land Development Code revision.

Councilmember Bankard	Yes
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 6-0.

32. Consideration of Marina Slip Wait List Policy and Marina License and Use Agreement. (City Manager Riefler)

MOTION was made by Councilmember Bankard and seconded by Vice Mayor Shirley to approve the updated Marina Wait List Policy, and for City Manager Riefler and City Attorney Mora to make the amendments discussed to the License and Use Agreement.

Councilmember Bankard	Yes
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 6-0.

Break from 9:09pm to 9:13pm.

33. Park and Recreation Board Member Susan Conti from Full Member to Alternate Member, and Alternate Member Deborah DiCosimo from Alternate Member to Full Member.

MOTION was made by Councilmember Bankard and seconded by Councilmember Chester to vote for Alternate and Full Members for the Park and Recreation Board.

	<u>Member</u>	<u>Alternate</u>
Councilmember Bankard:	Ms. DiCosimo	Ms. Conti
Councilmember Chester:	Ms. DiCosimo	Ms. Conti
Councilmember Notaro:	Ms. DiCosimo	Ms. Conti
Councilmember Roberts:	Ms. DiCosimo	Ms. Conti
Vice Mayor Shirley:	Ms. DiCosimo	Ms. Conti
Mayor Gattis:	Ms. DiCosimo	Ms. Conti

Motion passed 6-0 for Ms. Dicosimo as Member and Ms. Conti as Alternate.

34. Fiscal Year 2023 Year-End Budget Adjustments. (City Manager Riefler) Consideration of Resolution 2023-18.

City Attorney Mora read Resolution 2023-18 by Title only.

MOTION was made by Councilmember Bankard and seconded by Councilmember Notaro to approve Resolution 2023-18.

Councilmember Bankard	Yes
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Aye
Vice Mayor Shirley	Aye
Mayor Gattis	Aye

Motion passed 6-0.

35. Unfinished Business.

None.

36. City Council Comments.

City Council expressed their thanks and appreciation to City Clerk Gentry for her service.

City Clerk Gentry thanked each Councilmember very much.

ADJOURN

MOTION was made by Councilmember Bankard and seconded by Councilmember Chester to adjourn at 9:24pm.

Motion passed 6-0.

Date Approved

APPROVED: _____
Dave Gattis, Mayor

ATTEST: _____
City Clerk

PUBLIC MEETING MINUTES

The meeting was called to order by Mayor Dave Gattis followed by a Pledge of Allegiance to the Flag of the United States of America.

Roll Call: Present were Councilmembers Frank Bankard, Mark S. Chester, Leslie Notaro, and Lloyd Roberts; Mayor Dave Gattis, City Manager Kyle Riefler, and City Attorney Randy D. Mora. Vice Mayor Jody Shirley was unable to attend.

- 1. Consideration of Resolution 2023-19, A Resolution Of The City Council Of The City Of Belleair Beach, Florida, Appointing Sharon Renee Rose To The Position Of City Clerk As A Charter Officer, Pursuant To Article IV – “Charter Officers”, Of The Belleair Beach City Charter; Providing For Salary And Benefits; And Providing For An Effective Date.**

Mayor Gattis read Resolution 2023-19 by Title only.

MOTION was made by Councilmember Bankard and seconded by Councilmember Roberts to appoint Sharon Renee Rose to the position of City Clerk as a Charter Officer, pursuant to Article IV – “Charter Officers”, of the Belleair Beach City Charter; providing for salary and benefits; and providing for an effective date of December 11, 2023.

Councilmember Bankard	Yes
Councilmember Chester	Yes
Councilmember Notaro	Yes
Councilmember Roberts	Yes
Mayor Gattis	Yes

Motion passed 5-0.

ADJOURN

MOTION was made by Councilmember Bankard and seconded by Councilmember Chester to adjourn.

Motion passed 5-0.

Date Approved

APPROVED: _____
Dave Gattis, Mayor

ATTEST: _____
Patricia A. Gentry, City Clerk

RESOLUTION 2023-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELLEAIR BEACH, FLORIDA, ESTABLISHING AN AUDITOR SELECTION AND OVERSIGHT COMMITTEE, PROVIDING FOR MEMBERSHIP OF THE COMMITTEE; PROVIDING FOR THE IDENTIFICATION OF THE CHAIRPERSON; PROVIDING FOR DUTIES AND RESPONSIBILITIES OF THE COMMITTEE; PROVIDING FOR MEETINGS OF THE COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Belleair Beach (the “City Council”), Florida desires to establish an Auditor Selection & Oversight Committee ("the Committee"), in the manner required by Section 218.391(2), Florida Statute, for the purpose of selecting an auditor to conduct the annual financial audit required in Section 218.39, Florida Statute, and otherwise oversee the City’s financial audit process; and

WHEREAS, the City Council previously adopted Resolution 2021-04 establishing an Audit Committee;

WHEREAS, the City Council desires to modify and memorialize the guidelines for the membership and conduct of the Committee.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BELLEAIR BEACH, FLORIDA, HEREBY RESOLVES:

Section 1 – Membership. The City Council does hereby establish a committee to be known as the Auditor Selection & Oversight Committee consisting of one (1) City Councilmember, and the entire membership of the Citizens Advisory Committee (“the CAC”), as established in Sections 2-105 through 2-112 of the City’s Code of Ordinances. Pursuant to § 218.391(2)(c), Fla. Stat., the City Manager, City’s financial officer, or city employee(s) may serve or assist the Committee in a strictly advisory capacity.

Section 2 -Chair. Pursuant to § 218.391(2)(b), Fla. Stat., the City Councilmember appointed to the Committee shall serve as the chairperson and presiding officer of the Committee.

Section 3 – Duties and Responsibilities. The duties and responsibilities of the Committee shall be as follows:

- A. **Auditor Selection.** The City Council shall select the auditor to conduct the annual financial audit required in § 218.39, Fla. Stat. The Committee shall facilitate the selection of an auditor through the following duties and responsibilities:

- i. Establish factors to use for the evaluation of audit services to be provided by a certified public accounting firm duly licensed under chapter 473 and qualified to conduct audits in accordance with government auditing standards as adopted by the Florida Board of Accountancy. Such factors shall include, but are not limited to: (a) ability of personnel, (b) experience, (c) ability to furnish the required services, and (d) such other factors as may be determined by the Committee to be applicable to its particular requirements.
- ii. Publicly announce requests for proposals. Public announcements must include, at a minimum, a brief description of the audit and indicate how interested firms can apply for consideration.
- iii. Provide interested firms with a request for proposal. The request for proposal shall include information on how proposals are to be evaluated and such other information the Committee determines is necessary for the firm to prepare a proposal.
- iv. Evaluate proposals provided by qualified firms. If compensation is one of the factors established by the Committee, it shall not be the sole or predominant factor used to evaluate proposals.
- v. Rank and recommend in order of preference no fewer than three firms deemed to be the most highly qualified to perform the required services after considering the factors established by the Committee. If fewer than three firms respond to the request for proposal, the Committee shall recommend such firms as it deems to be the most highly qualified.
- vi. All other duties and responsibilities set forth in § 218.391 (3), Fla. Stat., as it may be amended by the Legislature from time to time.

B. Audit Oversight. The Committee shall provide insight and oversight relative to the annual audit through the following duties and responsibilities.

- i. Consult with the City Manager, or his or her designee, and the independent auditor, concerning the Committee's review of the annual financial statements, related footnotes, and any City administration discussion or analysis relating thereto.
- ii. Review systems of internal control, including overseeing compliance by management with applicable financial policies and procedures.

Section 4. The Committee shall meet no less than two times a year or as needed to conduct to perform its duties and responsibilities.

Section 5. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 4th day of December, 2023, at a regular meeting of the City Council of the City of Belleair Beach, Florida, at which a quorum was present.

ATTEST:

APPROVED:

Name:

David Gattis, Mayor

APPROVED AS TO FORM AND CORRECTNESS:

Randy Mora, City Attorney

City of Belleair Beach

DECEMBER 4, 2023 – 6:00 PM



DATE: November 30, 2023
TO: Mayor and City Council
FROM: Kyle Riefler, City Manager
SUBJECT: Appointment of City Councilmember

RECOMMENDATION:

Staff requests that Council use the process for appointment of the Councilmember as outlined.

Background

The following residents have applied to fill the unexpired term of former Councilmember Belinda Livingstone. Each applicant was verified through the Pinellas County Supervisor of Elections Office as a registered voter in the City of Belleair Beach immediately preceding the first day of qualification for election as stated in the City Charter. As per the City Charter the appointee shall hold office until the next annual election in the City on March 19, 2024.

1. Kimberly Shaw Elliott, 121 9th Street
2. Michael Hayward, 3201 Hibiscus Drive E

Discussion

Procedure to appoint Councilmember:

- The Mayor has the duty to maintain firm control of the meeting consistent with the provisions of the City Charter, City Code, and Roberts Rules of Order. The Mayor shall announce that the audience must refrain from any outward display of approval or disapproval of any applicant.
- The Mayor states that the seat being filled shall hold office until the next annual election in the city on March 19, 2024.
Charter Section 5.05(a)
- The Mayor shall confirm with each applicant that they are a qualifying registered voter; qualifying physical resident; qualifying permanent resident; and qualified by civil rights.
Section 2.01(a)
- Each applicant present, in alphabetic order, shall be allowed a three-minute presentation of their qualifications and desire to serve.
- Following each applicant's presentation councilmembers may make inquiry of each applicant, after being recognized by the Mayor.

- After council has concluded its inquiry of the applicants, the floor shall be opened to the public with each being recognized by the Mayor. The city clerk shall be the timekeeper.
Section 2-64(a)(b)
- After the public addresses council, councilmembers shall vote by paper ballot with results announced that an applicant has attained a majority of the votes of the councilmembers voting. The city manager shall announce the results.
- If no one obtains a majority of the four votes, the applicant with the two (or three in the event of a tie) highest votes are to be presented to the council for another vote.
Section 2.06(c)
- In the event of a tie between the two highest number of votes but less than a majority, council in concert with the applicants may use an alternative method to decide the winner. Drawing lots or flip of a coin.
Charter Section 5.05(a)
- The Mayor will call for a motion to appoint the applicant who has received at least four votes.

Recommendation

Staff requests that Council use the process for appointment of the Councilmember as outlined above.

CITY OF BELLEAIR BEACH
City Council Vacancy Application
(Please print clearly)

Name: Kimberly Shaw Elliott

Address: 121 9th Street

Cell Phone: 636-346-6976 **Email:** kim.shaw.elliott@gmail.com

Length of Residency in Belleair Beach: 8 years

Are you registered to vote in Belleair Beach? yes

Voter Registration Date: 03/24/2016 ✓

Reason you are interested in serving: I would be honored to be of service to my community, building upon the good work of other council members and continuing to collaborate on the questions at hand within an atmosphere of civility, integrity, level-headedness and intellectual rigor. Aging infrastructure and environmental changes bring difficult challenges to our fragile beach community. I offer a lifetime of experience as an attorney and financial services executive to help find practical solutions to these and other issues.

Community activities/involvement: Currently serving on Planning and Zoning Board. Past activities include: Zoning Board of Appeals and Planning Commission, Village of Caseyville, IL; President Emeritus of Corporate Counsel Association, board positions on a variety of other charitable and professional organizations.

Applicable education, occupational, and specialized experience:

Licensed to practice law in FL, MO and IL

Formerly registered with the SEC with Series 7, 24 and 66

Juris Doctor: Washington University School of Law

Masters in Business Administration: Washington University in St. Louis, Olin School of Business

Masters of Law in Taxation: Washington University in St. Louis, School of Law

Bachelor of Science: Mass Communications, Radio- Television: Southern Illinois University at Edwardsville

Council members make recommendations and decisions that affect the entire community.

1.) Do you foresee possible conflicts of interest with any of your current employment or civic positions? Yes (Please explain) No

2.) When making recommendations and decisions do you feel you could be impartial and base your decision on the overall need and benefit of the Community? Yes No (Please explain)

Do you currently serve on any board or committee in the City of Belleair Beach Yes, (Please state which Board or Committee) Planning and Zoning Board No

Have you represented any other private person, group or entity for compensation before the City Council or any board/committee of the City within the last two years? No

Do you, your spouse, or your employer have any financial interest, directly or indirectly, in any contracts with the City? No

If appointed by the City Council, do you plan to also run for office in Belleair Beach in the next municipal election. Yes No

Are there any days or evenings you are unavailable to meet? Yes (Please explain) No, in 2024.

I have no scheduling conflicts in the new year. I will be traveling and can meet via video conferencing 12/4- 12/31/23.

I hereby apply for appointment to the vacant City Council seat and file this statement of candidacy. I declare that I meet all Charter requirements to hold said office and that I agree to serve if appointed.

Signature:

Date:

Received by: Date:

Please Note: Any information given on this application is subject to the Public Records Law of Florida



CITY OF BELLEAIR BEACH

City Council Vacancy Application

(Please **print** clearly)

Name: MICHAEL HAYWARD

Address: 3201 HIBISCUS DRIVE EAST, BELLEAIR BEACH, FL 33786

Home Phone: _____ **Cell Phone:** 727-458-0696

Email: Mhayward99@gmail.com

Length of Residency in Belleair Beach: 31 years

Are you registered to vote in Belleair Beach? Yes

Voter Registration Date: 2002

Reason you are interested in serving:

Unlike most residents of Belleair Beach, I am a native of the city. I was raised in the city, and it has shaped who I am. Over the past 30 years, I have seen changes and growth. However, I know more can be done to improve the life of the citizens and our posterity. Belleair Beach needs representation from younger generations and from more diverse populations. I bring both to the table. I want to respect the values and history of the city while welcoming new ideas for growth.

Community activities/involvement:

I regularly walk and run around the neighborhood and beach fully taking advantage of the beauty that the city provides. Furthermore, I participated in the Thanksgiving Food Drive this past month.

Applicable education, occupational, and specialized experience:

-Bachelor's degree in Political Science - University of Florida with coursework in local politics

-Master's degree in International Affairs - American University, Washington, DC

-Government experience - US Department of State - Bureau of Intelligence and Research

-Leadership experience - Assistant Production Coordinator of multiple feature films

City Council Vacancy Application

Council members make recommendations and decisions that affect the entire community.

1.) Do you foresee possible conflicts of interest with any of your current employment or civic positions? Yes (Please explain) No

2.) When making recommendations and decisions do you feel you could be impartial and base your decision on the overall need and benefit of the Community? Yes No (Please explain)

Have you represented any other private person, group or entity for compensation before the City Council or any board/committee of the City within the last two years? NO

Do you, your spouse, or your employer have any financial interest, directly or indirectly, in any contracts with the City? NO

City Council Vacancy Application

Are there any days or evenings you are unavailable to meet?

Yes (*Please explain*) No

I hereby apply for appointment to the vacant City Council seat and file this statement of candidacy. I declare that I meet all requirements to hold said office and that I agree to serve if appointed.

Signature:  Date: 11/22/2023

Received by: _____ Date: _____

Please Note: Any information given on this application is subject to the Public Records Law of Florida

**APPLICATIONS MUST BE SUBMITTED TO THE
OFFICE OF THE CITY CLERK NO LATER THAN
3:30PM NOVEMBER 27, 2023**

Please return completed form and resume to:

PGentry@CityofBelleairBeach.com

City of Belleair Beach
Attn: City Clerk
444 Causeway Boulevard
Belleair Beach, FL 33786
727-595-4646

City of Belleair Beach
Attn: City Clerk
444 Causeway Boulevard
Belleair Beach, FL 33786

Dear Members of the City Council,

I am again writing to express my sincere interest in the City Council vacancy and to submit my application for your consideration. I am passionate about public service and I am confident of my abilities, so I am once again throwing my hat into the ring. My diverse background as an Asian-American who grew up in our small beach community, coupled with my government experience and my education in political science, have equipped me with the skills, knowledge, and passion needed to serve our city effectively.

Growing up in our close-knit beach community has instilled in me a deep sense of commitment to preserving the unique character and enhancing the quality of life in our city. Furthermore, as an Asian-American, I have had the privilege of experiencing the rich tapestry of cultures and perspectives that really does exist in the city. I am dedicated to representing the diverse voices within our community and ensuring that every resident has a seat at the table.

My experience working at the State Department has afforded me valuable insights into the intricacies of government operations, policy development, and community engagement. I have had the opportunity to collaborate with a diverse range of stakeholders, navigate complex bureaucratic processes, and advocate for policies that benefit our citizens. This experience has honed my ability to analyze issues critically, find innovative solutions, and effectively communicate with constituents.

In addition to my practical experience, my academic background in political science has provided me with a solid foundation in the principles of governance, public policy, and civic engagement. I believe in the importance of evidence-based decision-making, transparency, and accountability in local government. My education equips me with the analytical and research skills necessary to tackle the challenges our city faces while making informed and responsible decisions.

If appointed to the City Council, I am committed to:

1. Listening to the concerns and ideas of our residents and actively seeking their input in shaping city policies and initiatives.
2. Advocating for responsible and sustainable development that preserves our community's unique character and values.
3. Promoting inclusivity and diversity by ensuring that underrepresented voices are heard and included in the decision-making process.
4. Collaborating with fellow council members to address pressing issues such as infrastructure improvements, public safety, and environmental sustainability.
5. Working tirelessly to enhance the quality of life for all residents and create a more prosperous future for our city.

I am excited about the opportunity to serve our community on the Belleair Beach City Council and contribute to its growth and well-being. I look forward again to the chance to discuss my qualifications and vision for our city in more detail.

Thank you for considering my application. I am eager to bring my dedication, diverse perspective, and government expertise to the City Council to work together towards a brighter future for our city.

Sincerely,



Michael Hayward
3201 Hibiscus Dr E
Belleair Beach, FL 33786
727-458-0696

MICHAEL J HAYWARD

3201 Hibiscus Drive East
Belleair Beach, FL 33786

Tel: 727-458-0696 e-mail: Mhayward99@gmail.com

EDUCATION:

PENNSYLVANIA STATE UNIVERSITY

Graduate Certificate in Geospatial Intelligence Analytics – Aug. 2013 – Mar. 2015

Imagery Analysis/Remote Sensing Track

Additional certification by United States Geospatial Intelligence Foundation (USGIF)

AMERICAN UNIVERSITY

August 2011 – May 2013

Master of Arts in International Affairs – Comparative and Regional Studies

Focus: East Asia and Global Security

Capstone Project: National Security in the Arctic, Client: US Dept. of State

- Analyzed the future strategic importance of the Arctic region and devised a recommended plan of governance for the US Chairmanship of the Arctic Council starting in 2015
- Briefed the Senior Arctic Official of the United States of the findings and delivered an in-depth assessment report

LANGUAGES:

Spanish – advanced
 Chinese – advanced
 Arabic – intermediate
 French – intermediate
 Japanese – intermediate
 Tagalog – intermediate
 Portuguese – intermediate

Additional ability to read and write the scripts of Thai, Russian, Greek, Hebrew, Korean, Hindi

UNIVERSITY OF FLORIDA

August 2003 – May 2007

Bachelor of Arts in Political Science Certificate in International Relations

Minor in Asian Languages and Literature – **Mandarin Chinese**

WORK EXPERIENCE:

ASSISTANT PRODUCTION COORDINATOR

Managing production office of multiple feature films

RCR Cinema Team – Pinellas County, FL

November 2022 – April 2023 —Full Time

- Manage production logistics of over seven films for the likes of Lifetime Network and Hallmark Network
- Oversees daily expenses and budget of the entire \$400,000+ production
- Works closely with heads of film crew departments to problem solve to meet the strict deadlines.
- Manages contracts, deal memos, talent releases, locations agreements, reimbursements, transportation, lodging, and insurance across the production.

ACTOR – MOVIE AND TELEVISION

Featured background actor and stand-in in network and Hollywood productions

August 2021—August 2022 — Part Time 10hrs/week

- South Beach Love
- DOA at the PTA
- Pet Detectives
- What Lies Behind These Walls
- Love On Retreat
- The Plus One

REAL ESTATE INVESTOR – HOUSE FLIPPER

Managing member of house-flipping enterprise – Tampa, FL

June 2020 – Present — Part Time – 20 hrs/week

- Perform market analyses to identify properties to be rehabbed
- Work with city inspectors, appraisers, etc to streamline project
- Hire general contractors and manage daily remodeling progress to meet deadlines

INTELLIGENCE RESEARCHER AND ANALYST

UNITED STATES DEPARTMENT OF STATE

Bureau of Intelligence and Research

Office of the Geographer and Global Issue - Geographic Information Unit - Washington, DC

Student Intern – Part Time Pay grade: GS-4

June 2012 – October 2012

All-source intelligence analysis:

- Analyzed, assimilated, and evaluated all available all-source intelligence relating to the assigned areas of responsibility.
- Prepared finished studies of data and assigned portions and contributions to larger studies and statistical compilations, which resulted in high-level intelligence publications for consumers such as the Secretary of State and the National Intelligence Council.
- Researched intel data, investigated trends, and drafted correspondence related to specific cases.
- Gained a thorough knowledge of the handling of classified subject matter and a working knowledge of conference, briefing, and interpretive techniques.
- Gained knowledge of the interplay of geographical, political, military, economic, and industrial forces in various regions of the world, and the ability to present and argue for a position effectively.

Briefings:

- Attended high-level meetings at various agencies throughout the intelligence community.
- Carried out liaison functions with other U.S. and foreign allied intelligence organizations (Five Eyes).
- Arranged for and participated in the briefing and debriefing of ambassadors and attachés returning from, or undertaking foreign travel, assuring that all interested parties were represented and that all points were covered.
- Created diagrams, charts, and other briefing aids used in high-level meetings.
- Prepared and disseminated a daily report highlighting geopolitical current events
- Worked extensively with maritime boundary issues, collaborating with the Bureau of Oceans, Environment, and Science's legal team, particularly on matters related to the United Nations Convention on the Law of the Seas treaty.

Research and data maintenance:

- Maintained government websites and map databases.
- Adapted to the on-the-spot needs of the office team according to the urgent nature of on-going global events.
- Translated maps, databases, and open source material
- Conducted numerous international boundary reports using Google Earth, historical documents, Library of Congress maps, and other open-source material.

RESTAURANT – FRONT OF HOUSE MANAGER

Green Pagoda Restaurant – St. Petersburg, FL
April 2022 – October 2022 Full Time

- Coordinate staff schedules and manage payrolls
- Ensure high level of quality standards
- Manage restaurant inventory

GRADUATE RESEARCH CENTER ASSOCIATE AMERICAN UNIVERSITY GRADUATE RESEARCH CENTER

Washington, DC
January 2012 – May 2012 and October 2012 – August 2013 Part Time - 20hrs/week

- Supervised the workings of an entire section of the library.
- Assisted students in writing theses and dissertations.
- Coordinated and manage student group study events.

ENGLISH TEACHER

HAMAMATSU KITA HIGH SCHOOL
Hamamatsu City, Shizuoka Prefecture, Japan
JET Program
August 2007 - August 2009 Full Time

Achievements:

- Team-taught and solo-taught advanced English oral communication classes to roughly 1200 students.
- Attended daily staff meetings and all school events, conducted entirely in Japanese.
- Managed and led a weekly after school English club for students.
- Led a seminar on the use of technology in the classroom, attended by numerous Japanese educators from across the prefecture.
- Collaborated with regional English Language teachers to share effective teaching methods and lessons.
- Editor of the Shizuoka Chronicle English newspaper, a prefecture-wide publication for the board of education

KNOWLEDGE AND SKILLS:

World Events
Collection management tools capabilities
Satellite Imagery Analysis
Critical thinking
Multi-INT collection strategies
Release and disclosure policies
TCPED process

Analytical techniques
Collaborative tools, capabilities, & applications
Display tools, capabilities & applications
Statistical analysis interpretation
Multi-INT systems
NIPF/other tasking authorities/guidance
Research tools capabilities & applications

Travel to 70+ countries

Kyle Riefler

From: Patti Gentry
Sent: Wednesday, November 22, 2023 6:00 PM
To: Kyle Riefler
Subject: FW: City Council Vacancy Application
Attachments: Hayward - City Council Vacancy Cover Letter - 11-23.pdf; HAYWARD - City-Council-Vacancy-APPLICATION-11-23.pdf; MICHAEL J HAYWARD - resume November 2023.pdf

From: Michael Hayward <mhayward99@gmail.com>
Sent: Wednesday, November 22, 2023 5:59:48 PM (UTC-05:00) Eastern Time (US & Canada)
To: Patti Gentry <PGentry@cityofbelleairbeach.com>
Subject: City Council Vacancy Application

[EXTERNAL] This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

I am once again submitting my name to be considered for the vacant seat on the Belleair Beach City Council.

Attached are a cover letter, my resume, and the application.

If you have any questions, please feel free to contact me at any time.

Thank you for your consideration,

Michael Hayward
3201 Hibiscus Dr E
Belleair Beach, FL 33786
727-458-0696

MEMORANDUM

TO: Mayor and City Council

FROM: Kyle Riefler, City Manager

DATE: November 30, 2023

SUBJECT: Authorize the City Manager to Execute a Purchase Order for the Replacement of the Community Meeting Room Carpet.

Recommendation:

Authorize the City Manager to execute a purchase order with Adrienne Floorcovering for the removal and replacement of the Community Meeting Room carpet in the amount of \$32,492.03.

History:

The existing carpet was installed in 2010 when the Community Center was built. Over the last thirteen years, the Community Meeting Room has been used primarily for public meetings, wedding and party rentals, community events, and exercise classes.

Background:

The City Council may authorize expenditures over \$25,000.00 by utilizing approved bid lists established by federal, state, county, municipal or other governmental bodies, or government-oriented associations or purchasing cooperatives. Sourcewell Contract #080819-IFA is listed by Florida Department of Management Services as an Alternate Contract Source for Flooring Materials, with Related Supplies and Services. Funding is available in the FY 2023-24 Capital Projects Budget.

Attachments:

1. Adrienne Floorcovering Quote per Sourcewell Contract #080819-IFA.
2. Interface Product "Up At Dawn" Specifications.
3. Beryllium Carpet Sample.

Sourcewell Contract #080819-IFA - State of FLA 30161700-20-ACS QUOTATION FORM

QUOTE DATE October 27, 2023
 QUOTE NO. SS08112023
 PROMISE DATE _____
 INSTALL DATE _____
 COMPLETION _____

ORDER INSTRUCTIONS:

Make purchase order out to "Adrienne Floorcoverings, Inc." at the address above and email to john@adriennefloors.com.

EMAIL _____
 CELL # _____

INSTALLATION PARTNER: Adrienne Floorcovering
 ADDRESS: 4400 118th Avenue North, Suite 110
 CITY/STATE/ZIP: Clearwater, FL 33762

INSTALLER Shane Steed
 PHONE # 813.313.0329
 EMAIL shane@adriennefloors.com

DELIVERY ADDRESS Adrienne Floorcovering
 ADDRESS: 4400 118th Avenue North, Suite 110
 CITY/STATE/ZIP: Clearwater, FL 33762

CUSTOMER Aaron Glanz
 PHONE # 360.581.5886
 EMAIL aaron.glanz@cityofbelleairbeach.com

CUSTOMER: City of Belleair Beach
 PROJECT ADDRESS: 444 Causeway Blvd
 CITY/STATE/ZIP: Belleair Beach, FL 33786

PROJECT NAME:
City Hall - Council Room

Flooring Materials

	Up At Dawn				COLOR: TBD		
BACKING:	ReadyBac						
5.98 SY/CARTON	346.84 YDS		PRICE:	\$49.87	AMOUNT =	\$17,296.91	
OVERAGE:	17.34 YDS		PRICE:	\$49.87	AMOUNT =	\$864.85	
					COLOR:		
		CARTON	PRICE:		AMOUNT =	\$0.00	
			PRICE:		AMOUNT =	\$0.00	
					COLOR:		
		CARTON	PRICE:		AMOUNT =	\$0.00	
			PRICE:		AMOUNT =	\$0.00	
					COLOR:		
		SQ FT	PRICE:		AMOUNT =	\$0.00	
HM99	3 4-Gal Pail		PRICE:	\$199.89	AMOUNT =	\$599.67	
			PRICE:		AMOUNT =	\$0.00	
			PRICE:		AMOUNT =	\$0.00	
			PRICE:		AMOUNT =	\$0.00	

QUOTE - CONTINUED

CUSTOMER: City of Belleair Beach **PROJECT NAME:** City Hall - Council Room

INSTALLATION AND SUNDRY ITEMS

REMOVAL - CARPET TILE	346	YDS	PRICE:	\$3.35	AMOUNT =	\$1,159.10
REMOVAL - LVT		SQ FT	PRICE:	\$0.75	AMOUNT =	\$0.00
REMOVAL - BROADLOOM		YDS	PRICE:	\$3.20	AMOUNT =	\$0.00
REMOVAL - RUBBER TILE		SQ FT	PRICE:	\$0.75	AMOUNT =	\$0.00
REMOVAL - RUBBER SHEET GOODS		SQ FT	PRICE:	\$1.50	AMOUNT =	\$0.00
REMOVAL - SHEET VINYL		SQ FT	PRICE:	\$0.90	AMOUNT =	\$0.00
REMOVAL - VCT		SQ FT	PRICE:	\$0.50	AMOUNT =	\$0.00
REMOVAL - RUBBER SHEET GOODS - STAIRS ONLY		SQ FT	PRICE:	\$1.30	AMOUNT =	\$0.00
REMOVAL OF COVE BASE (LABOR ONLY)	480	LN FT	PRICE:	\$0.60	AMOUNT =	\$288.00
REMOVAL - STAIR TREADS		LN FT	PRICE:	\$4.05	AMOUNT =	\$0.00
DISPOSAL OF CARPET	346	YDS	PRICE:	\$2.40	AMOUNT =	\$830.40
DISPOSAL OF RESILIENT FLOORING		SQ FT	PRICE:	\$0.30	AMOUNT =	\$0.00
RECLAMATION PREP FEE (CARPET)		YDS	PRICE:	\$1.65	AMOUNT =	\$0.00
RECLAMATION PROCESSING FEE (CARPET)		YDS	PRICE:	\$1.05	AMOUNT =	\$0.00
INSTALLATION OF CARPET TILE	346	YDS	PRICE:	\$7.50	AMOUNT =	\$2,595.00
LVT INSTALLATION		SQ FT	PRICE:	\$2.10	AMOUNT =	\$0.00
VCT INSTALLATION		SQ FT	PRICE:	\$1.40	AMOUNT =	\$0.00
FLOOR PREP, ADHESIVE REMOVAL	3114	SQ FT	PRICE:	\$1.30	AMOUNT =	\$4,048.20
FLOOR PREP MINOR MAT'L & LABOR	3114	SQ FT	PRICE:	\$0.75	AMOUNT =	\$2,335.50
FLOOR PREP SELF LEVEL MAT'L & LABOR		SQ FT	PRICE:	\$1.75	AMOUNT =	\$0.00
FLOOR PREP EXTREME (GRIND FLOOR TO RECEIVE)		SQ FT	PRICE:	\$2.20	AMOUNT =	\$0.00
FLOOR PREP MOISTURE MITIGATOR		SQ FT	PRICE:	\$3.65	AMOUNT =	\$0.00
COVE BASE - SUPPLY & INSTALL 4" BASE	480	LN FT	PRICE:	\$2.60	AMOUNT =	\$1,248.00
COVE BASE - SUPPLY & INSTALL 6" BASE		LN FT	PRICE:	\$3.05	AMOUNT =	\$0.00
TRANSITIONS - SUPPLY & INSTALL	48	LN FT	PRICE:	\$5.75	AMOUNT =	\$276.00

QUOTE - CONTINUED

CUSTOMER: City of Belleair Beach **PROJECT NAME:** City Hall - Council Room

INSTALLATION AND SUNDRY ITEMS

FURNITURE MOVING-LIGHT		YDS	PRICE:	\$6.35	AMOUNT =	\$0.00
FURNITURE MOVING-MEDIUM		YDS	PRICE:	\$8.75	AMOUNT =	\$0.00
FLOOR PRIMER LABOR (O/M)		SQ FT	PRICE:	\$0.30	AMOUNT =	\$0.00
LIBRARY STACK MOVING (LABOR ONLY)		STACK	PRICE:	\$660.00	AMOUNT =	\$0.00
HOURLY RATE FOR SERVICES NOT LISTED (NON-OVERTIME)		HRS	PRICE:	\$89.70	AMOUNT =	\$0.00
MARKUP FOR MATERIALS NOT LISTED (20% ADD ON)		EA	PRICE:		AMOUNT =	\$0.00
MOISTURE TESTING	3	EA	PRICE:	\$126.50	AMOUNT =	\$379.50

MATERIAL FREIGHT		1 EA	PRICE:	\$570.90	AMOUNT =	\$570.90
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TOTAL AGREEMENT: \$32,492.03

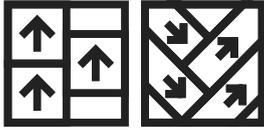
SPECIAL CONDITIONS OR INSTALLATION INSTRUCTIONS:

This contract is subject to the "Terms and Provisions of Contract" as accepted, signed by the dealer and on file with state purchasing.

DEALER REPRESENTATIVE Shane Steed DATE October 27, 2023
 Adrienne Floorcoverings, Inc.



Installation Method



Ashlar

Herringbone

All product specifications reflect averages derived from product sample testing, are subject to normal manufacturing and testing tolerances and inherent pattern variances, and may be changed without notice. For more information about these and other important attributes of the product(s) described herein, including recycled content and product warranty information, please see www.interface.com/disclaimer.

Product Up At Dawn **Color** Beryllium **Collection** Rising Signs Collection **Backing** GlasBac™

Product Specifications

Product Number	139350AK00
Product Construction	Engaged Tufted Sheared
Yarn System	100% Recycled Content Nylon
Yarn Manufacturer	Aquafil
Dye Method	100% Solution Dyed
Soil/Stain Protection	Protekt ² ®
Preservative Protection	InterSept®

More Product Specifications

	Imperial	Metric
Tufted Yarn Weight	27 oz/yd ²	916 g/m ²
Machine Gauge	1/10 in	39.4 ends/10cm
Pile Height	0.14 in	3.60 mm
Pile Thickness	0.08 in	2.10 mm
Stitches	9.00 /in	35.43 ends/10cm
Pile Density	11,854 oz/yd ³	439,544 g/m ³
Size	9.845 in x 39.38 in	25cm x 1m

Performance Specifications

Flooring Radiant Panel	(ASTM E-648) Passes
Smoke Density	(ASTM E-662) ≤ 450
Flammability	Passes Methenamine Pill Test (DOC-FF1-70)
Lightfastness	(AATCC 16 - E) ≥ 4.0 @ 60 AFU's
Static	(AATCC - 134) < 3.0 KV
Dimensional Stability	AACHEN Din 54318 < 0.10%
Traffic Classification	Severe
Fiber Modification Ratio	1.9 to 2.2
Preservative Efficacy	(AATCC 174 Parts 2&3) 99% Reduction/No Mold 7 Days (ASTM E-2471) Complete Inhibition

Health + Environmental Specifications

Embodied Carbon (Cradle to Gate)	5.33 Kg CO ₂ /M ²
Full Life Cycle Carbon Emissions	Certified Carbon Neutral Floors™
Total Recycled Content	70.88 %
Recycled Content (Pre Consumer)	57.53 %
Recycled Content (Post Consumer)	13.35 %
Indoor Air Quality	Green Label Plus #GLP0820 CDPH 01350
Material Composition	Free of Added Heavy Metals, Formaldehyde, Fluorinated Chemicals (PFAS), and Halogenated Flame Retardants.
Disclosure of Environmental Impacts	Environmental Product Declaration
Disclosure of Product Ingredients	Health Product Declaration
Environmental Certifications	NSF/ANSI 140 Gold GreenCircle Certified Recyclable
LEED v4	Contributes to multiple IEQ and MR credits
End of Life	Carpet to Carpet Recycling through ReEntry®

Technical Information

Installation	Interface Installation Guidelines
Maintenance	Recommended Interface Maintenance Guidelines
Reclamation	Recyclable through ReEntry® - Call 1.888.733.6873 (U.S.) / 1.866.398.3191 (Canada)
Warranty	15 Year Standard Carpet Warranty
Installation Method	Ashlar Herringbone
Manufacturing Location	ISO 9001 & 14001 Certified facilities in Troup County, Georgia, United States

Beryllium Carpet Sample