

**Special City Council Meeting  
City of Belleair Beach, Florida**

**Monday, November 13, 2023  
Community Center, 6:00 PM**

**PUBLIC MEETING AGENDA**

1. Consideration of Resolution 2023-19, A Resolution Of The City Council Of The City Of Belleair Beach, Florida, Appointing Sharon Renee Rose To The Position Of City Clerk As A Charter Officer, Pursuant To Article IV – “Charter Officers”, Of The Belleair Beach City Charter; Providing For Salary And Benefits; And Providing For An Effective Date.

**Adjournment**

Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The law does not require the City Clerk to transcribe verbatim minutes, therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense. Any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-595-4646 or fax a written request to 727-593-1409.

Patricia A. Gentry, CMC  
City Clerk

## **RESOLUTION 2023-19**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELLEAIR BEACH, FLORIDA, APPOINTING SHARON RENEE ROSE TO THE POSITION OF CITY CLERK AS A CHARTER OFFICER, PURSUANT TO ARTICLE IV – “CHARTER OFFICERS”, OF THE BELLEAIR BEACH CITY CHARTER; PROVIDING FOR SALARY AND BENEFITS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Section 4.04 of the Belleair Beach City Charter creates the Charter Office of City Clerk; and

**WHEREAS**, the present City Clerk has announced her retirement, effective November 17, 2023; and

**WHEREAS**, Section 4.02 of the Belleair Beach City Charter provides that the City Clerk shall be appointed by the council and shall serve at the pleasure of the council; and

**WHEREAS**, Section 4.07 of the Belleair Beach City Charter provides that the compensation and benefits for the City Clerk shall be determined by the City Council and included in the annual budget; and

**WHEREAS**, the City Council of the City of Belleair Beach has identified Sharon Renee Rose, as a candidate for the City Clerk, who possesses the education, training, skills, experience, and willingness to be the new City Clerk under the terms and conditions set forth herein; and,

**WHEREAS**, the City Council shall establish the salary and benefits for the City Clerk commensurate with the experience and talent of the selected appointee, Sharon Renee Rose.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BELLEAIR BEACH, FLORIDA, HEREBY RESOLVES AS FOLLOWS:**

1. The Belleair Beach City Council hereby appoints Sharon Renee Rose (“Employee”) as the City Clerk for the City of Belleair Beach to perform the duties and responsibilities of the Office of City Clerk as set forth in the Belleair Beach City Charter and the Code of Ordinances of the City. The role of City Clerk requires the performance of essential executive level functions, including possession of unique knowledge, skills, and authority within the City. Further, while a considerable amount of time is spent in an office environment, Employee will frequently be required to attend public meetings. Despite the unique and, at times, unpredictable hours of service required from Employee, no additional compensation shall be paid or compensatory hours accrued for Employee’s hours worked outside of or exceeding the City’s ordinary hours of business.

2. Employee’s salary is hereby established to be Seventy-Seven Thousand Dollars (\$77,000.00) with an effective date of December 11, 2023. Employee’s salary shall be payable in installments at the same time and intervals in which the City’s other employees are paid, and subject to all applicable taxes and salary withholdings.

3. Employee shall be eligible to receive merit increases and cost-of-living increases to her salary in the same percentage amount given to other City employees during the annual budgeting process, beginning October 1, 2024.

4. All other employee rights and benefits are set forth in the Belleair Beach Personnel Policy Manual, as adopted in 2023 and amended from time to time by the City Council.

5. Pursuant to Sections 2.05 and 3.02 of the Belleair Beach City Charter, Employee shall be under the direct administrative supervision of the City Manager, until and unless otherwise directed by the City Council in the future.

6. This Resolution shall become effective immediately upon its adoption by a majority of the City Council.

**PASSED AND ADOPTED** this 13th day of November 2023, at a Special Meeting of the City Council of Belleair Beach, Florida at which a quorum was present.

ATTEST;

APPROVED:

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Patricia A. Gentry, City Clerk

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Dave Gattis, Mayor