



**City Council Meeting  
City of Belleair Beach, Florida**

**Monday, January 9, 2023  
Community Center, 6:00 PM**

### **PUBLIC MEETING MINUTES**

The meeting was called to order by Mayor Dave Gattis, followed by a Pledge of Allegiance to the Flag of the United States of America.

**Roll Call:** Present were Councilmembers Frank Bankard via Zoom, Belinda Livingstone, Leslie Notaro, Lloyd Roberts, and Mike Zabel; Mayor Dave Gattis, Vice Mayor Jody Shirley, City Manager Kyle Riefler, City Clerk Patricia Gentry, and City Attorney Randy Mora.

**For continuity, items are listed in agenda order although not necessarily discussed in that order.**

**1. Approval of Agenda.**

**MOTION** was made by Councilmember Zabel and seconded by Councilmember Roberts to approve the Agenda.

**Motion passed 7-0.**

**2. Citizens Comments. (Each speaker will be recognized once and will be limited to a (3) three-minute presentation on any subject that is not on the Agenda)**

Citizens Comments included, in part:

- Markers to visually define the parameters of the Belleair Shore beach accesses
- The next scheduled beach nourishment
- The Belleair Beach Community Foundation:
  - They are participating in the 'Adopt a Mile' program for a one-mile section including the Belleair Beach Causeway Bridge – the clean up dates begin January 21
  - The personalized engraved brick program is open and will help to fund City events
  - The Foundation has a board opening and is also looking for volunteers [www.BelleairBeachCommunityFoundation.org](http://www.BelleairBeachCommunityFoundation.org)

**3. Presentation: Pinellas County Sheriff's Office.**

- **Law Enforcement monthly report**

The representative for the law enforcement report was unable to attend – the report was in the Agenda Packet.

- **Code Enforcement monthly report**

Deputy Klapka reviewed the report in the Agenda Packet.

Mayor Gattis advised that it was National Law Enforcement Appreciation Day and thanked Deputy Klapa and all law enforcement for all they do.

**4. Presentation: Sharon Gadbois, Public Affairs Specialist, U.S. Small Business Administration**

- **U.S. Small Business Administration to Offer Disaster Assistance Loans**

Ms. Gadbois made a presentation on Disaster Assistance Loans:

- If a home or business has been damaged or destroyed by a federally declared disaster, they may be eligible for an SBA disaster assistance loan. The long-term, low-interest rate loans are available to businesses of all sizes, private nonprofit organizations, homeowners, and renters to repair or replace uninsured/underinsured disaster damaged property

**5. Quarterly Board Reports**

- **Board of Adjustment**

Chair Mike Kelly advised that the Board had an appeal of an administrative decision; and had an upcoming variance hearing.

- **Citizens Advisory Committee**

Chair Ron Ciganek stated that the Committee continues to work with the City Manager on capital projects, stormwater, and the bond issue.

- **Park and Recreation Board**

Chair Tammie Levenda reviewed:

- Halloween Pets & Pals event
- First Annual Chili Cook-Off
- Holiday Social, Tree Lighting, and Toys for Tots drive
- Upcoming Health & Wellness Fair
- Beach Cleanups
- The house-to-house survey for the Walking Easement
- Thank you to outgoing Secretary Nicole Sussman

- **Planning and Zoning Board**

Vice Chair Rudy Davis advised that the Board will begin the City's Comprehensive Plan Review.

**6. City Attorney Report.**

City Attorney Mora advised that he had:

- Presented a FLC meeting on ethics, public meetings, and public records
- This will be his first year with the City as we enter the new Legislative Session and was open to any questions or concerns

**7. City Manager Report.**

City Manager Riefler reviewed his monthly report in the Agenda Packet, stating in part:

- The 12th Street, 13th Street, and Bay Drive stormwater project is close to completion
- The 12th Street check valve was not working properly – Staff removed it, the manufacturer will provide a new one in approximately two weeks, and Staff will replace it
- The Gulf Boulevard Undergrounding Project is ongoing – supplies are on the way and should be here soon
- The 7th Street seawall and boat ramp project is close to completion – the dock is complete. Staff removed the wheel stop, and a contractor moved some of the sediment from around the outfall into the area where trailers back up – to address concerns discussed at the last meeting
- The new format for the Code Enforcement Report will be on the next Agenda
- The generator cost research is ongoing
- Research is being done to find a lower cost than the \$20,800 quote to install the buoys
- The City will host a CPR certification class that is open to the public
- The preliminary scoring for the six RFQs for Engineering Services was completed and all six will be interviewed by Staff
- The final two candidates for the Community Services Administrator position will be coming back for their second interview to meet the Public Works Staff and tour the facilities
- The Auditors for the City will be on site to complete the audit for the Annual Comprehensive Financial Report

Mayor Gattis thanked City Manager Riefler for a comprehensive and transparent report.

**8. City Clerk Report.**

None.

**Consent Agenda**

**9. Approval of November 14, 2022, City Council Work Session Minutes.**

**10. Approval of December 5, 2022, City Council Meeting Minutes.**

**Approval of the Consent Agenda passed unanimously.**

**Regular Agenda**

**11. Consideration of Appointment of Park and Recreation Board Member.**

- **John Wagner**

**MOTION** was made by Councilmember Zabel and seconded by Councilmember Notaro to appoint John Wagner to the Park and Recreation Board.

**Motion passed unanimously.**

**12. Consideration to Authorize the City Manager to Execute a Purchase Order for Resurfacing the Morgan Park Parking Lot.**

- **Authorize the City Manager to execute a purchase order with Baker Paving in the amount of \$18,805.00**

**MOTION** was made by Councilmember Notaro and seconded by Councilmember Roberts to Authorize the City Manager to Execute a Purchase Order for Resurfacing the Morgan Park Parking Lot.

**Motion passed unanimously.**

**13. Unfinished Business.**

None.

**14. City Council Comments.**

Councilmember Livingstone asked what could be done to make City documents searchable. City Manager Riefler stated that programs to be able to electronically search historical records and newly created records was being discussed.

Councilmember Roberts requested an item for the work session agenda to have each meeting open with a prayer.

Councilmember Zabel asked for volunteers to compile a list of people to fill and deliver sandbags to those that are unable to do so themselves.

Councilmember Notaro had no further comments.

Vice Mayor Shirley thanked John Wagner for volunteering for the Park and Recreation Board, and thanked the public for coming out and participating at the Council meeting.

Mayor Gattis stated that the next work session would be January 23, and discussion items would include the new sign ordinance, the buoys in the Gulf, and holiday lighting on Gulf and Causeway boulevards. He thanked everyone for attending and wished all a Happy New Year.

**ADJOURN**

The meeting was duly adjourned.

**Motion passed 7-0.**

February 6, 2023  
Date Approved

APPROVED: Dave Gattis  
Dave Gattis, Mayor

ATTEST: Patricia A. Gentry  
Patricia A. Gentry, City Clerk