

Minutes

Call to Order

Chair Tammie Levenda called the meeting to order.

Roll Call

Board Members:

*Tammie Levenda
XPatti Roberts
*Nicole Sussman
*Deb Keith

Alternate Board Member:

XDeborah DiCosimo

City Staff:

*Interim City Manager Kyle Riefler

1. Approval of the Agenda.

MOTION was made by _Deb Keith_ and seconded by _____Nicole Sussman_____ to approve the Agenda.

Motion 3-0 .

2. Approval of the September 6, 2022, Park and Recreation Board Meeting Minutes.

MOTION was made by _Nicole Sussman_____ and seconded by _____Deb Keith to approve the Minutes.

Motion 3-0 .

3. Citizen Comments.

No Citizen Comments

4. Nomination and Election of Vice Chair.

MOTION was made by _____ and seconded by _____ to elect _____ as Vice Chair.

Motion was made to move the nomination and election of Vice Chair to the next meeting when all members are present.

MOTION was made by Tammie Levenda and seconded by Nicole Sussman

Motion **3-0** _____.

5. Review November 19th Chili Cook-Off Set Up Procedure and Job Detail List.

- Table Clothes
- Setup Stations
- One Table for crackers, voting buckets, etc.
- \$10 @ door instead of \$12

6. Review December 5th Holiday Social & Tree Lighting, and Toy Drive.

- Setup 4pm
- 2 Tables w/food
- Will be having sliders, fruit & veggies, sweet trays, salad
- Post about merch before event

-December 1-9th for a toy drive "Toys for Tots"

7. Update of January 14, 2023, Health & Wellness Fair Health Care Provider Participant List.

- 20 Participants 5 pending at this time
- 9 am setup on Saturday
- We will have a few new people this time
- Follow up with Belleair coffee on participating
- \$25 for participants
- Will work on the bags for the event

8. Next Meeting.

- **December 5th - Holiday Social Set Up and Event at 4:00pm**

9. Proposed Dates and Times for January Meeting.

- **Monday, January 9th**
- **Tuesday, January 10th**

A date was not chosen during the meeting

MOTION was made by _____ and seconded by _____ to meet on _____ at _____ pm.

Motion _____.

10. Other Business.

ADJOURN

MOTION was made by ___Tammie Levenda_____ and seconded by ___Deb Keith___ to adjourn.

Motion passed **3-0.**

Minutes Prepared by: Nicole Sussman, Secretary

_____11/18/2022_____ *2. 23. 23*
Date Approved

APPROVED: 
Tammie Levenda, Chair

ATTEST: 
Deborah DiCesimo Secretary