

**Public Meeting Minutes**

**Call to Order**

Chair Tammie Levenda called the meeting to order.

**Roll Call**

**Board Members:**

X Tammie Levenda, Chair  
X Patti Roberts, Vice Chair  
X Michael Leeks, Secretary (attended remotely)  
   Susan Conti  
X John Wagner

**Alternate Board Member:**

X Deborah DiCosimo

**City Staff:**

X City Manager Kyle Riefler  
X Community Services Administrator Aaron Glanz

**1. Approval of the Agenda.**

**MOTION** was made by J. Wagner and seconded by  
P. Roberts to approve the Agenda.

**Motion passed 5 - 0.**

**2. Approval of the October 12, 2023, Park and Recreation Board Meeting Minutes.**

**MOTION** was made by P. Roberts and seconded by  
D. DiCosimo to approve the Minutes.

**Motion passed 5 - 0.**

**3. Citizen Comments.**

N/A. None Present.

**4. Recap Evaluation & Discussion of Halloween Event.**

The Annual Pets & Pals Halloween Costume Event was held on October 28, 2023 from 10:00 a.m. to 12:00 p.m. All board members and judges were present, on time and dressed in costumes as requested at 9:00 a.m. on the day of the event.

There were twenty-two kids (22) entered into the contest. Prizes were provided for the Top 3 in both categories.

We discussed having too much candy, dog treats and refreshments; however, we agreed that it was better to have more than less.

There was a request to have more tents next year.

Tammie thanked the board and staff. She also shared that everyone, participants and guests, really enjoyed themselves.

Dave & Wendy served as Emcees.

Rich & Pat worked the sign-in table.

There were five (5) confirmed judges as planned. They did an excellent job and had to make some very tough decisions to determine the winners.

All Parks & Recreation Board Members and Judges were asked to wear costumes, and everyone responded as expected.

Deborah was in charge of prizes and did an excellent job.

Deborah & Michael took lots of pictures throughout the event, including the winners of both categories (Pets & Pals).

John was in charge of refreshments.

Patti was in charge of the dog treat basket and water bowls. All pets remained properly hydrated.

Patti was in charge of music and speaker, and the entire event was lively and festive throughout.

Kyle handled bathroom signs, trash bins and clean-up.

Unfortunately, we weren't able to secure a fire truck; however, all the kids had a great time seeing the pets, pals and some very creative costumes.

**5. Discussion of Holiday Social.**

The Holiday Social will be held on December 4, 2023 from 5:00 p.m. to 6:00 p.m. preceding the council meeting. All board members are requested to arrive at 4:00 p.m. on the day of the event.

There will be tables set up, including a welcome table.

We will have a bigger tree, which will be decorated outside and ready for the tree lighting.

From November 27 through December 15, we will be collecting unwrapped gifts to donate to "Toys for Tots" in conjunction with the Marine Corps.

November 17 is the last day for donations for the food drive.

Board members are asked to dress like Elves in professional holiday attire.

Plates and napkins are left over from last year.

Tammie is handling food with hot appetizers from Cody's, desserts & sweets and drinks & beverages. We will have coffee, hot chocolate, water and sparkling cider (if not too expensive).

We will have Christmas bags, which Deborah will pick up and John will fill them.

**6. Discussion on Health and Wellness Fair General Information and Vendor Updates.**

The Health and Wellness Fair will be held on January 13, 2024 from 10:30 a.m. to 1:30 p.m.. All board members and volunteers are asked to arrive at 9:30 a.m.

Received updates from all board members on confirmed participants.

There are 8-10 tables pending confirmation and November 17, 2023 will be the final cut-off date.

**7. Welcome Bag Updates.**

<b>QUANTITY</b>	<b>ITEMS</b>	<b>PROVIDERS</b>
3	Bags	
	Stickers	B.B.

**Park and Recreation Board Meeting****November 9, 2023**

5	Towel	B.B.
	Towel	B.B.
	License Plate Holder	B.B.
	Pilates Handouts	Club Pilates - Largo
	Logo Cups?	
	Kitchen Towels?	

Tammie discussed that the Belleair Beach logo cups were very popular with residents.

Kyle stated that we have a merchandise budget for re-orders.

**8. Discussion of Beach Cleanup Point Person Each Month.**

- **December / January**

<b>BEACH CLEANUP</b>	
<b>DATE &amp; TIME</b>	<b>NAME</b>
Saturday, September 2, 2023 8:00 AM - 9:00 PM	DEBBIE & TAMMIE (CANCELLED)
Saturday, October 7, 2023 8:00 AM - 9:00 PM	JOHN
Saturday, November 4, 2023 8:00 AM - 9:00 PM	SUSAN Canceled due to beach restoration project.
Saturday, December 2, 2023 8:00 AM - 9:00 PM	JOHN
Saturday, January 6, 2024 8:00 AM - 9:00 PM	PATTI
Saturday, February 3, 2024 8:00 AM - 9:00 PM	JOHN
Saturday, March 2, 2024 8:00 AM - 9:00 PM	DEBBIE
Saturday, April 6, 2024 8:00 AM - 9:00 PM	JOHN

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Saturday, May 4, 2024 8:00 AM - 9:00 PM	MICHAEL
Saturday, June 1, 2024 8:00 AM - 9:00 PM	MICHAEL
Saturday, July 6, 2024 8:00 AM - 9:00 PM	TAMMIE
Saturday, August 3, 2024 8:00 AM - 9:00 PM	PATTI

**9. Other Business.**

Kyle shared that Morgan Park will be painted next week, now that the beach restoration project.

Discussion about library cards, which have been funded 100% by Belleair Bluffs in the past.

The next bridge clean-up will be on January 20, 2024 at 9:00 a.m..

**10. Next Meeting Date and Time.**

- **Monday, December 4, 2023, at 4:00pm  
(Holiday Social)**
- **Friday, January 12, 2023, at 2:00pm  
(meeting & set up for the Health & Wellness Fair)**

**ADJOURN**

**MOTION** was made by D. DiCosimo and seconded by T. Levenda to adjourn at 3:25 pm.

**Motion passed 5 - 0**

Minutes Prepared by: Michael Leeks, Secretary

\_\_\_\_\_  
Date Approved

APPROVED: \_\_\_\_\_  
Patti Roberts, Vice Chair

ATTEST: \_\_\_\_\_  
Michael Leeks, Secretary