

PUBLIC MEETING MINUTES

The meeting was called to order by Mayor Leslie Ford Notaro, followed by a Pledge of Allegiance to the Flag of the United States of America.

Roll Call: Present were Councilmembers Marv Behm, Glenn Gunn, Wanda Schwerer, and Jody Shirley; Mayor Leslie Ford Notaro, Vice Mayor Nicolas Pavouris, City Manager Lynn Rives, City Clerk Patricia Gentry, Finance Officer Melanie Kruszona, and Attorney Jackie Spoto Bircher. Councilmember John Pietrowski was unable to attend.

1. Discussion of City Council's Directive to City Manager Rives to Propose Composition, Objectives, and Timelines of Committee for Review of Belleair Beach City Code.

City Manager Rives distributed a handout of his recommendation for the City Code Review Advisory Committee based on the Charter Review Committee of 2010, which was comprised of the Mayor, a Councilmember and three Residents.

He proposed that:

- The Residents be selected from each area of the City for representation in their area – 1st Street through 13th Street, 14th Street through 24th Street, and 25th Street through Harrison Avenue
- The sections of the code to be reviewed were Sections 10, 22, 30, 38 and 94. These sections cover building appearance, home beautification, docks, and similar items
- There be clarification of what is meant in each code section
- Cross-references in the code match from section to section
- A defined timeline for the committee not to exceed 120 days as per section 2-102

Discussion followed regarding:

- Composition of the Committee
- Robert's Rules of Order
- Short-term rental rules, hardening the enforcement procedures, and advising property owners to expect stricter enforcement
- Clarifying the areas of the code where there are definite, known problem areas
- The importance of no changes, clarification, or "tweaking" of the short-term rental section and references, as any changes to the existing

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short-term rental ordinance would make the City's "grandfathered" ordinance subject to the revised Florida State Law

- That enforcement of the code on short-term rental is a high priority
- Addressing "abandoned" homes
- Including some of the basic codes in the New Resident Packet
- Clarity of the code and providing the tools for consistent enforcement
- The importance of a consistent timeline for the committee –
 1. Organization of the committee
 2. Clear list of goals and objectives
 3. Providing updates of additions and deletions to Council for review
 4. Completion of the task
- Attorney Spoto Bircher read from City Code Section 2-102 *Ad hoc committees* and Section 2-045 *General powers and duties of the mayor and city council*, stating City Council determines the length of existence and composition of a committee; and the presiding officer appoints the chair of the committee
- Council's direction to City Manager Rives - a committee of two Councilmembers - not to include the Mayor, and three Residents; that City Manager Rives will participate in the committee's process; Residents are to be from each area of the City; and Residents are not to include previous Councilmembers
- City Manager Rives will advertise on the City website, marquee, and via the City's Constant Contact list; and have a resolution drafted for the next City Council meeting
- Priorities are beautification of homes, condition of docks and seawalls, definition of the minimum standards, and clarification of "abandoned" – would water, sewer, and power be required
- That notice to owners and abatement letters with fines, fees, and administrative costs have been effective
- Committee Goals:
 1. Review and adjust codes previously specified
 2. Clarify what is needed for docks and seawalls
 3. Review enforcement law and update
 4. Consistency in sections of the code
 5. Consistent timelines within the code for compliance
 6. Form the committee by the end of June
 7. First committee meeting in July after established by City Council
 8. Have committee objectives for the August City Council meeting
 9. A committee goal timeline of 90 days, no longer than 120

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Further discussion included:

- Possible increase of the variance application fee to cover costs incurred by the application, including special magistrate fees
- Consideration of an increase in fees across the board – red tag fee, second inspection fee, etc. – City Manager Rives to do further research
- Possible need to *add* items to the code
- Times for committee meetings

ADJOURN

MOTION was made by Vice Mayor Pavouris to adjourn.

Motion passed 6-0.

July 2, 2018
Date Approved

APPROVED: Leslie Ford Notaro
Leslie Ford Notaro, Mayor

ATTEST: Patricia A. Gentry
Patricia A. Gentry, City Clerk