

## City Code Review Advisory Committee

Tuesday, June 12, 2018  
City of Belleair Beach, Florida  
Conference Room, 4:00 PM

### PUBLIC MEETING MINUTES

#### Call to Order

Chair Wanda Schwerer called the meeting to order.

#### Roll Call:

Wanda Schwerer  
James Blackwell  
Carol Conry  
Michael Todd Harper arrived at 4:04pm  
Robert Jones  
Mike Kelly  
John Pietrowski  
Rick Schock was unable to attend  
Jody Shirley  
Eileen Woodside

#### 1. **Organizational Meeting for the City Code Review Advisory Committee.**

Chair Schwerer advised that a minimum of six people is required for a quorum of this Committee. She distributed a handout for *Ground Rules for Meeting Conduct* and an outline for discussion of *Most Frequently Asked Question Related to Belleair Beach City Ordinances*.

**MOTION** was made by Ms. Conry and seconded by Mr. Harper to adopt the *Ground Rules for Meeting Conduct*.

#### **Motion passed 9-0.**

Chair Schwerer stated:

- The scope of the Committee is to review City Code Sections 10, 22, 30, 38, and 94 as specified by Resolution 2018-11
- The objective of the Committee is to provide recommendations to City Council regarding the sections specified
- A goal of the Committee is to not exceed their prescribed existence of 120 days, and preferably to have their work completed by 90 days

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Each member introduced themselves, stated what section of the City they represented, and their background information.

City Attorney Marino distributed his *Florida Government in the Sunshine Manual* and gave an overview, emphasizing that there should be no discussion between committee members of matters that may come before them, the importance of the public's access to all records, and committee ethics.

Chair Schwerer stated the section to be discussed at the July 26, 2018, 4:00pm meeting is Chapter 10 through Article III. Prior to each meeting Committee Members are to submit a brief summary of their recommendations to the City Clerk for the section they have reviewed.

Bi-weekly meeting dates, with a recommended duration of one (1) hour, were set for 4:00pm, on:

- June 26
- July 10
- July 24
- August 7
- August 21
- September 4

Mr. James Blackwell volunteered to be Committee Recorder/Secretary.

Chair Schwerer would give a monthly update to City Council.

The final report would be given at the October City Council meeting.

**2. Citizens Comments.**

An audience member requested that the bi-weekly reports be brief.

**Adjournment**

**MOTION** was made by Ms. Conry and seconded by Mr. Pietrowski to adjourn.

**Motion passed 9-0.**

6-26-18  
Date Approved

APPROVED: Wanda Schwerer  
Wanda Schwerer, Chair