

**CITY COUNCIL BUDGET WORKSHOP  
CITY OF BELLEAIR BEACH  
July 16, 2018  
4:00 P.M.**

**PUBLIC MEETING MINUTES**

The meeting was called to order by Mayor Leslie Ford Notaro, followed by a Pledge of Allegiance to the Flag of the United States of America.

**Roll Call:** Present were Councilmembers Glenn Gunn, John Pietrowski, Wanda Schwerer, and Jody Shirley; Mayor Leslie Ford Notaro, Vice Mayor Nicolas Pavouris, City Manager Lynn Rives, City Clerk Patricia Gentry, and Finance Officer Melanie Kruszona. Councilmember Wanda Schwerer arrived at 4:09. Councilmember Marv Behm was unable to attend.

**1. Discussion and review of FY 2018/2019 Budget.**

City Manager Rives thanked Staff for all of the work they had put into the budget. Items reviewed were:

- Property values had increased by 5.74%; taxable value is \$542,342,348.00; current millage rate is 2.0394 – equaling an approximate \$60,000.00 increase in millage income
- The Capital Projects current year, and five-to-ten-year plan to accumulate funds for the larger budget items
- City Manager Rives had requested \$50,000.00 from Pinellas County in their 2019/2020 budget to help replace the beach walkovers
- Suggestions from Council - future improvements to the Marina – separate the parking lot from the boat slips, rezone and develop for revenue; hire a consultant
- Community Center maintenance – roof and HVAC
- Street resurfacing
- Bayside Park improvements and the grant available next year
- Seventh Street boat ramp improvement
- Bridge repairs and replacements
- Valley curbs

**CITY COUNCIL BUDGET WORKSHOP**  
**July 16, 2018**  
**4:00 P.M.**

- Stormwater improvements from the Master Plan and a SWFWMD grant application
- Grants with matching funds require that the City must fund the project and then will be reimbursed the 50% matching amount
- City-wide street lights
- City-wide seawall maintenance
- The overall operating budget has been reduced by 5%; significant changes were:
  - P/T position for code enforcement to full time position; P/T position in public works eliminated
  - RFP for Solid Waste Services – increase of 15% expected
  - IT increase \$10,000.00 for iPads for City Councilmembers
- Proposed merit/performance-based raise of up to 3% for Staff
  - Revised budget for next workshop to be prepared with no raises for Staff, with an allocation of funds for possible merit-based bonuses only, and the City Manager to do a market survey of comparative salaries for Council before distribution of any additional funds to Staff
- Budget spreadsheet for each cost center to be provided to City Council
- Nominal changes to City Manager, City Clerk, and Finance Officer budgets
- New IT budget items: \$3,500.00 for live streaming of Council meetings, and \$1,500.00 to network existing QuickBooks program for multiple users
- Travel increase of 14% for Mayor and Council conferences
- Survey to be sent to the City's Constant Contact® email list for Resident input on various items
- Reimbursement for Library Services to be a topic for future discussion

**CITY COUNCIL BUDGET WORKSHOP**  
**July 16, 2018**  
**4:00 P.M.**

Finance Officer Kruszona reviewed the budget prepared based on the property values provided by the Pinellas County Property Appraiser's Office as of July 1, 2018:

- With no change to the 2.0394 millage rate – there are funds slightly in excess of \$1,060,000.00 in ad valorem revenue
- Based on interest expressed by some members of City Council to increase the millage rate due to Amendment 1, balancing the budget, and capital projects, a millage rate of:
  - 3% increase to 2.1006 would be \$31,739.00 per year
  - 5% increase to 2.1414 would be \$52,898.00 per year
  - 10% increase to 2.2433 would be \$105,796.00 per year
  - Maximum increase set by the County would be a millage rate of 2.9472 for \$470,930.00 per year
- Finance Officer Kruszona recommended to adopt the 2.2433 millage rate for the tentative rate, as it can be lowered at the Final Budget Public Hearing, but once adopted as tentative a millage rate cannot be raised – this gives City Council additional time to review the budget
- City Manager Rives stated that Staff's recommendation for the final millage rate is the current millage rate of 2.0394, as Amendment 1 would have an effect on next year's tax revenue, and may or may not be offset if property values increase next year

All Councilmembers stated they would like to set the tentative millage rate at the current rate of 2.0394, and to prepare the budget at that millage rate.

Further review of the budget:

- The \$43,505.00 Marina net income would transfer to the General Fund
- City Manager Rives recommended a minimal increase at the Marina per foot based on the comparative services offered, and considering the added value of parking directly in front of the lessee's vessel
- A resolution to propose increases in the Marina per-foot cost will be on the August agenda for City Council to determine and set prices

**CITY COUNCIL BUDGET WORKSHOP**  
**July 16, 2018**  
**4:00 P.M.**

**ADJOURN**

**MOTION** was made by Councilmember Pietrowski to adjourn the meeting.

**Motion passed 6-0.**

August 6, 2018  
Date Approved

APPROVED: Leslie Notaro  
Leslie Ford Notaro, Mayor

ATTEST: Patricia A. Gentry  
Patricia A. Gentry, CMC  
City Clerk