



**City Council Meeting
City of Belleair Beach, Florida**

**Monday, October 1, 2018
Community Center, 5:30 PM**

PUBLIC MEETING MINUTES

The meeting was called to order by Mayor Leslie Ford Notaro, followed by a Pledge of Allegiance to the Flag of the United States of America.

Roll Call: Present were Councilmembers Marv Behm, Glenn Gunn, John Pietrowski, Wanda Schwerer, and Jody Shirley; Mayor Leslie Ford Notaro, City Manager Lynn Rives, City Clerk Patricia Gentry, Finance Officer Melanie Kruszona, and Attorney Jackie Spoto Bircher.

1. Approval of Agenda.

MOTION was made by Councilmember Schwerer and seconded by Councilmember Shirley to approve the Agenda.

Motion passed 6-0.

2. Presentation: Pinellas County Sheriff's Office.

The report from PCSO Sergeant McKnight included:

- Review of the report sent to City Council each month
- 874 events with 973 units responding
- Directed patrols are being done as requested by City Council
- Deputy Scott Vaughan stated this would be his last night with the City as he is retiring

3. Presentation: Angela Crist, Suncoast League of Cities Executive Director, to Mayor Leslie Ford Notaro in Recognition of Her Service as a Member of the Board of Directors of the Florida League of Cities, Inc.

Ms. Crist stated it has been a pleasure to work with Mayor Notaro. She advised that as First Vice President of the SLC the Mayor has helped increase advocacy efforts in the fight for Home Rule, and through her leadership representatives were sent each week to Tallahassee during the Legislative Session to continue the efforts. She stated that Mayor

Notaro also served on the Florida League of Cities Board of Directors. Ms. Crist read a letter of thanks and recognition from Executive Director Mike Sittig to Mayor Notaro.

- 4. Certificate of Achievement for Excellence in Financial Reporting to the City of Belleair Beach by the Government Finance Officers Association (GFOA) for its comprehensive annual financial report (CAFR) and Award of Financial Reporting Achievement for primary preparation of the CAFR to Finance Officer Melanie Kruszona.**

Mayor Notaro presented the Award of Financial Reporting Achievement to Finance Officer Kruszona as the person primarily responsible for preparing the CAFR.

- 5. Citizens Comments. (Each speaker will be recognized once and will be limited to a (3) three-minute presentation on any subject that is not on the Agenda)**

Ms. Rita Swope, 121 8th Street, applauded City Council for encouraging Residents to speak, but cautioned Council on chastising them for it. She wanted them to know that when her husband spoke at a previous meeting, he was not speaking with "attitude" as was stated, but with passion. She advised that she understood that some of Council are inexperienced, but respect is earned, not just handed out.

Mr. Ray Cutro, 2840 Hibiscus Drive W, congratulated everyone on their awards. He stated that the lot behind his house has foliage that comes into his yard and falls into his pool. He stated that he had cleaned the lot and the owners advised him that he had trespassed, and his gardener has to hang over the fence to cut the vines that are coming into his yard. He suggested that the City have an assessment for vacant lots so that they can clean them up and then back-charge the property owner.

Ms. Jewels Chandler, 3207 Hibiscus Drive W, advised that she had watched the September 5, 2018, City Council meeting. It had been a long meeting and she did not see the end, but 2½ hours into the meeting there had been a discussion on ethics training and it was stated that the training was a "reminder". It had made her question if all Councilmembers have taken the government in the sunshine law ethics training "including the Councilmember who is currently sitting on Council [and] previously served in the past; as well as the recently resigned member" and is it understood what that training means.

Councilmember Gunn stated the answer to that is yes, everyone has attended ethics training.

Consent Agenda

- 6. Approval of September 5, 2018, City Council Meeting Minutes; September 17, 2018, Final Budget Public Hearing Minutes; September 17, 2018, City Council Work Session Minutes; and September 25, 2018, Special City Council Meeting Minutes.**
- 7. Authorization to Enter into an Agreement with Duke Energy for Undergrounding of the Utility Cross Wires along Gulf Boulevard from Causeway Boulevard to Harrison Avenue.**

MOTION was made by Councilmember Schwerer and seconded by Councilmember Behm to approve the Consent Agenda.

Motion passed 6-0.

Regular Agenda

- 8. Consideration of Ordinance 18-06, an Ordinance of the City Council of the City of Belleair Beach, Florida, Amending Section 2-51 of the City Code Pertaining to Hour When the City Council Shall Convene to Conduct Regular Meetings of the City Council; Providing for Severability; and Providing for an Effective Date. (First Reading)**

Attorney Spoto Bircher read Ordinance 18-06 by Title only.

MOTION was made by Councilmember Shirley and seconded by Councilmember Schwerer for Ordinance 18-06.

Mayor Notaro stated that Council meetings used to be at 6:00pm, but that no one would attend. Councilmember Pietrowski concurred. Mayor Notaro questioned whether things have changed since then, but that is why it was changed to 5:30pm.

Councilmember Behm	Aye
Councilmember Gunn	Aye
Councilmember Pietrowski	No
Councilmember Schwerer	Aye
Councilmember Shirley	Aye
Mayor Notaro	No

Motion passed 4-2.

9. Final Report of Findings and Recommendations of the City Code Review Advisory Committee to City Council.

CCRA Committee Chair Schwerer advised that as Council will be provided a copy of all committee meeting minutes, she had prepared a summary of the committee findings and recommendations:

- There were issues the committee identified that required further investigation and were referred to the City Attorney and/or the City Manager for the Work Session
- Residents at meetings had input and had requested specific wording for sections of the code
- The Committee completed all of the code sections assigned, and in the time frame allotted
- She thanked everyone who had participated, and Attorney Spoto Bircher and City Manager Rives

Mayor Notaro thanked Chair Schwerer for her leadership.

Chair Schwerer stated there will be a City Council work session October 11, 2018, for Council to review the Committee recommendations for draft ordinances.

10. Consideration of Selecting Applicant to Fill Vacant City Council Seat.

Mayor Notaro advised there had been seven Residents who had applied for the vacant seat. Mr. Michael Hayward has withdrawn his application.

Mayor Notaro stated that the applicant selected would hold office until the next annual City election on March 12, 2019. She reviewed the procedure for the nomination and selection. Each applicant was allowed a three-minute presentation, followed by inquires to the applicants from Council, public comments to Council, and the vote by Council.

Each applicant gave a presentation of their qualifications and desire to serve; and answered questions from Councilmembers if asked.

Mr. Thomas Draskovics
Mr. Michael "Todd" Harper
Mr. Joseph A. Manzo
Ms. Anne L. McIntosh
Mr. Berc Sarafian
Mr. Stanley "Stan" Sofer

Mr. Mark Goldman, 437 22nd Street, stated he was impressed by the level of interest, and urged the applicants to run for office in the next election if they were not selected for this position.

Mr. Ray Cutro, 2840 Hibiscus Drive W, stated he believes the Council is doing a good job. He believes a master plan would be helpful.

Councilmember Pietrowski advised this will be a hard decision as the applicants are very qualified. He asked that those not chosen, please return for the election.

City Clerk Gentry distributed the ballots, collected them, and read the results.

Vote #1

Mayor Notaro	Anne L. McIntosh
Councilmember Gunn	Michael "Todd" Harper
Councilmember Behm	H. Stanley "Stan" Sofer
Councilmember Schwerer	Thomas Draskovics
Councilmember Shirley	Joseph A. Manzo
Councilmember Pietrowski	Michael "Todd" Harper

City Clerk Gentry distributed the ballots for a second vote, collected them, and read the results.

Vote #2

Councilmember Pietrowski	Thomas Draskovics
Mayor Notaro	Anne L. McIntosh
Councilmember Gunn	Michael "Todd" Harper
Councilmember Behm	H. Stanley "Stan" Sofer
Councilmember Schwerer	Anne L. McIntosh
Councilmember Shirley	Joseph A. Manzo

Attorney Spoto Bircher stated "of your two ballots you now have two people who've garnered votes from two separate people. You can try one more ballot with everybody"

Mayor Notaro asked if it was acceptable to Council to have another ballot with five people. Consensus was yes. City Clerk Gentry distributed the ballots, collected them, and read the results.

Vote #3

Mayor Notaro	Anne L. McIntosh
Councilmember Gunn	Michael "Todd" Harper
Councilmember Behm	H. Stanley "Stan" Sofer
Councilmember Schwerer	Thomas Draskovics
Councilmember Shirley	Michael "Todd" Harper
Councilmember Pietrowski	Thomas Draskovics

Mr. H. Stanley "Stan" Sofer asked Mayor Notaro to withdraw his name "to improve the ability to select some young people that are coming up".

Mayor Notaro thanked Mr. Sofer.

City Manager Rives advised that it could be done two different ways:

- Take the top two in the last ballot – two votes each - Draskovics and Harper
OR
- Take anyone that got two votes – Draskovics, Harper, and McIntosh

It was agreed to take all three for another vote.

Vote #4

Councilmember Gunn	Michael "Todd" Harper
Councilmember Schwerer	Thomas Draskovics
Councilmember Behm	Michael "Todd" Harper
Mayor Notaro	Anne L. McIntosh
Councilmember Shirley	Michael "Todd" Harper
Councilmember Pietrowski	Michael "Todd" Harper

MOTION was made by Councilmember Pietrowski and seconded by Councilmember Schwerer to appoint Michael "Todd" Harper to City Council.

Motion passed 6-0.

Councilmember Pietrowski thanked all of the Applicants.

Mr. Harper submitted a letter resigning his position from the Board of Adjustment.

City Clerk Gentry administered the Oath of Office to Mr. Harper and he took his place at the Council dais.

11. Nomination and Election to Fill Vacant Vice Mayor Seat.

Mayor Notaro advised that Councilmember Glenn Gunn and Councilmember Wanda Schwerer have expressed an interest in being Vice Mayor.

MOTION was made by Councilmember Pietrowski and seconded by Councilmember Behm to nominate Councilmember Schwerer for Vice Mayor.

MOTION was made by Councilmember Shirley and seconded by Councilmember Harper to nominate Councilmember Gunn for Vice Mayor.

City Clerk Gentry distributed the ballots, collected them, and read the results.

Councilmember Pietrowski	Councilmember Schwerer
Councilmember Shirley	Councilmember Gunn
Mayor Notaro	Councilmember Schwerer
Councilmember Schwerer	Councilmember Schwerer
Councilmember Behm	Councilmember Gunn
Councilmember Harper	Councilmember Gunn
Councilmember Gunn	Councilmember Gunn

Mayor Notaro congratulated Vice Mayor Gunn.

City Attorney

12. Consideration of Resolution 2018-23, a Resolution of the City Council of the City of Belleair Beach, Florida, Calling for a General Election to be Held on March 12, 2019, for the Purpose of Electing Three (3) City Council Members and the Mayor for Three (3) Year Terms; to Establish the Qualifying Date for Persons Seeking Elective Office for the 2019 Municipal Election; and Establishing an Effective Date.

Attorney Spoto Bircher read Resolution 2018-23 by Title only.

MOTION was made by Councilmember Schwerer and seconded by Councilmember Behm for Resolution 2018-23.

Motion passed 7-0.

13. Consideration of Resolution 2018-24, a Resolution of the City Council of the City of Belleair Beach, Florida, Recognizing City Government Week, October 22-28, 2018; Encouraging All Citizens to Support the Celebration and Corresponding Activities; and Establishing an Effective Date.

Attorney Spoto Bircher read Resolution 2018-24 by Title only.

MOTION was made by Councilmember Pietrowski and seconded by Councilmember Schwerer for Resolution 2018-24.

Motion passed 7-0.

- 14. Consideration of Resolution 2018-26, a Resolution of the City Council of the City of Belleair Beach, Florida, Providing for an Increase In Solid Waste Collection and Disposal Rates; and Establishing an Effective Date.**

Attorney Spoto Bircher read Resolution 2018-26 by Title only.

MOTION was made by Councilmember Pietrowski and seconded by Councilmember Behm for Resolution 2018-26.

Motion passed 7-0.

City Manager

- 15. Monthly Financial Report.**

The monthly financial report from Finance Officer Kruszona included:

- The appropriation amount to balance the budget will be approximately \$226,000.00, leaving approximately \$550,000.00
- Funds will be available to be added to the hurricane emergency reserve
- \$160,000.00 will bring the hurricane emergency fund back to 1MM, if Council chooses to do so – consensus of Council was to do so at closing of the budget on September 30

- 16. Authorize City Manager to Negotiate a Professional Services Contract for Undergrounding Utilities Bellevue Estates Island.**

City Manager Rives advised that two proposals had been received – Utility Consultants of Florida, LLC – who currently have projects in Longboat Key and Bradenton Beach; and Deuel & Associates, who do not have any experience in undergrounding of utilities. Following his review of the proposals he requested that some members of Staff, some members of Council, and the Chair of the BEIAHCU also review the proposals. Feedback from all indicated Utility Consultants of Florida, LLC was the best choice.

MOTION was made by Councilmember Schwerer and seconded by Councilmember Behm to Authorize City Manager to Negotiate a

Professional Services Contract for Undergrounding Utilities Bellevue Estates Island.

Motion passed 7-0.

17. City Manager Comments.

City Manager Rives reviewed:

- The assessment roll for the Bellevue Estates Island undergrounding project has been submitted and the loan closed last Thursday
- The First Street stormwater project will begin October 22nd
- The Belle Isle Avenue project will also begin October 22nd
- The contract has been awarded for the Belle Isle seawall project and it will begin in late November or December
- Engineering proposals for the 2018-2019 capital projects for 3rd, 4th, and 5th Streets will be coming up
- Public Works will begin working on the outfalls and if funds are available check valves will be purchased to prevent some of the flooding on other streets
- The City-Wide Garage Sale will be November 3rd
- The monthly Code Enforcement Report has been distributed to Council
- Most of the vacant lot owners have been given notice that going forward, if the lots are not maintained they will be mowed and charged by the City [for time, equipment, and administrative costs] so that neighbors will not have to continually call for enforcement
- The pipeline on 15th Street had an emergency repair at an additional cost of approximately \$6,000.00, the homeowner's seawall is in need of repairs
- There are now fillable pdf forms on the City website
- The cost for the type of meeting countdown timer suggested to City Manager Rives is \$1,800.00 [Council tabled the item]
- City Manager Rives advised he had been selected for jury duty on October 16th

City Clerk

No Agenda Items

Unfinished Business

Councilmember Pietrowski: Thanked the Applicants who applied for the vacant Council seat for their interest and reminded them to “put your name on that ballot” for the election in March. He congratulated Councilmember Harper on his appointment to Council. He thanked Councilmember Schwerer for her hard work on the City Code Review Ad Hoc Committee and congratulated Finance Officer Kruszona on her award for financial reporting. He congratulated Mayor Notaro for her FLC board of directors recognition, and thanked her for all of her help running the City.

Councilmember Behm: Asked about the air conditioning issue he had previously discussed with City Manager Rives.

City Manager Rives: Advised the P.O. has been issued for the A/C company to do repairs.

Councilmember Behm: Can a survey be done on the walkway on the south so that it can be cleared?

City Manager Rives: I can check prices for a survey if Council would like. The walkway goes from First Street to 18th Street.

Councilmember Shirley: I would suggest we give [City Manager Rives] approval to get pricing for a survey of the walking path. Councilmember Schwerer seconded. All agreed.

Councilmember Behm: Would it be wise to look into the cost of security cameras to “protect the people who work in City Hall during the day?”

City Manager Rives: We did install a “panic button”, we can look into prices for cameras.

Councilmember Shirley and Councilmember Behm: When they are in the office Staff can't see who is coming into the building.

Councilmember Behm: Asked if there has been any word from the County regarding the sewer backup on 18th Street.

City Manager Rives: No, they have not provided any information on that. During the recent heavy rains, there had been a spill.

City Council Comments

Councilmember Shirley: Congratulated Mayor Notaro on her recognition from the League and thanked her for her service. She also congratulated Finance Officer Kruszona on her award. She thanked everyone for their participation for the vacant Council seat and

reminded everyone that the qualifying period for the next election begins in early December [13th] and to contact City Clerk Gentry for information regarding the process to qualify for office. She asked City Manager Rives if presentations could be shown for everyone to see. He replied that he had worked on that today and they can be shown on the overhead projector.

Councilmember Harper: Thanked everyone for the opportunity to represent the City. He looks forward to serving the Community and working with Council.

Vice Mayor Gunn: Thanked Councilmember Schwerer again for her work on the CCRAC and stated a great job had been done by all. He echoed the comments regarding everyone stepping up for the vacant Council seat, and for all to please think about the upcoming election. He congratulated Finance Officer Kruszona on her award, distributed a Government Finance Officers Association handout on best practices and highlighted some of the points. He asked that City Clerk Gentry provide Councilmember Harper with copies of the City Code, the CAFR, the Comprehensive Plan, and the FLC IEMO program this weekend.

Councilmember Behm: Thanked Mayor Notaro, Councilmember Gunn, and Finance Officer Kruszona for all the hard work they have done. He also asked City Manager Rives about the dumpster at the end of 22nd Street. City Manager Rives advised he has contacted the company to take care of that.

Councilmember Schwerer: Congratulated Mayor Notaro and Finance Officer Kruszona. She thanked everyone who had submitted an application for the vacant Council seat. She advised that she is now in her third term and has run unopposed every time – so, to see so many people interested warms her heart, and she thanked them.

Mayor Notaro thanked everyone who had applied, and stated it is very encouraging. She advised it had been announced at the BIG C that the Clearwater Chamber of Commerce will be having a forum on October 11th regarding the Amendments on the November ballot. She reminded everyone to sign up at the table by the Council Chamber entry door for the "Belleair Beach City News" for City announcements, surveys, etc.

Attorney Spoto Bircher welcomed Councilmember Harper. She stated she was very happy that as Councilmember Harper had been a member of the City Code Review Ad Hoc Committee, he has been instructed in the Florida Government in the Sunshine Law, and it's very important that Councilmembers don't discuss business between each other that may come before City Council.

Adjournment

ADJOURN

MOTION was made by Councilmember Schwerer and seconded by Councilmember Behm to adjourn at 7:19 PM.

Motion passed 7-0.

November 5, 2018
Date Approved

APPROVED: Leslie Ford Notaro
Leslie Ford Notaro, Mayor

ATTEST: Patricia A. Gentry
Patricia A. Gentry, City Clerk