

**CITY COUNCIL WORKSHOP
CITY OF BELLEAIR BEACH
August 14, 2017
4:30 P.M.**

PUBLIC MEETING MINUTES

The meeting was called to order by Mayor Leslie Ford Notaro, followed by a Pledge of Allegiance to the Flag of the United States of America.

Roll Call: Present were Councilmembers Julie "Jewels" Chandler, Pamela Gunn, Mitchell Krach, and John Pietrowski; Mayor Leslie Ford Notaro, Vice Mayor Wanda Schwerer, City Manager Nancy Gonzalez, City Clerk Patricia Gentry, Finance Officer Melanie Kruszona, Community Services Director Lynn Rives, and City Attorney Paul Marino. Councilmember Jeril Cohen was unable to attend.

1. Discussion on City Manager search process.

Mayor Notaro advised that as stated at the last meeting, workshops were for City Council discussion and anyone from the public wishing to speak had notified the City Clerk in advance. She asked that comments be limited to the Agenda item and kept to three minutes per speaker.

Dr. William Ward, 2199 Louisa Drive, read from the City Code regarding powers and duties of the city manager; the former city manager; and what he believed the city should be looking for in a city manager.

Mr. Glenn Gunn, 2155 Donato Drive, stated that City Council had been charged with determining the skill set and personal qualities for the new city manager; and what qualifications he believed the city should look for in a city manager.

Council discussion followed regarding the advertisement for city manager and the different forums to place the ad; who should do the screening process of the submittals; the requirements that are unique and important to coastal communities such as prior experience in coastal community issues, beach nourishment, storm and emergency evacuation, NPDES, CRS, FEMA, and government contracts; having a representative from the FCCMA Senior Advisor program speak at a meeting; that the first city manager search was eight-and-a-half months until the final interview, and the second search was five months; and shifting some of the more complex duties and

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responsibilities of the community services director to the city manager position, making the CSD position more as a supervisory position with a lower salary, and increasing the city manager salary in line with the increased responsibilities in order to attract more qualified applicants.

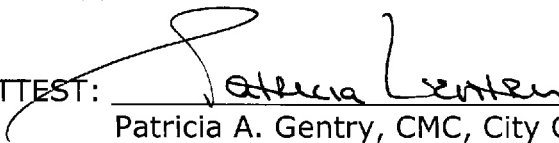
Consensus of Council was to modify the advertisement and publish it with the Florida League of Cities, the Florida City and County Management Association, the International City/County Management Association, check on ZipRecruiter, with a deadline of October 31, 2017, for submissions, with no salary listed in the advertisement.

There was further discussion regarding the process of having an ad hoc committee review and eliminate applicants that clearly do not qualify, then City Council would review the remaining applicants for possible interviews, with the final decision being made by City Council; having a senior advisor from FCCMA speak at a workshop; and the telephone interview list of questions and points assigned to each question.

MEETING ADJOURNED.

October 2, 2017
Date Approved

APPROVED: 
Leslie Ford Notaro, Mayor

ATTEST: 
Patricia A. Gentry, CMC, City Clerk