

The City Of Belleair Beach, Florida Final Operating Budget Fiscal Year 2014-2015



Public Viewing

CITY OF BELLEAIR BEACH, FLORIDA

FISCAL YEAR 2014-2015 Final ANNUAL BUDGET

CITY COMMISSION

<i>Rob Baldwin</i>	<i>Mayor</i>
<i>Leslie Notaro</i>	<i>Vice-Mayor</i>
<i>Jeril Cohen</i>	<i>Council-member</i>
<i>David Dumville</i>	<i>Council-member</i>
<i>Mitch Krach</i>	<i>Council-member</i>
<i>John Pietrowski</i>	<i>Council-member</i>
<i>Wanda Schwerer</i>	<i>Council-member</i>

October 1, 2014-Septemebr 30, 2015

City Manager
Nancy G. Gonzalez

Finance Officer
Melanie M. Neumann

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MISSION STATEMENT

OF THE CITY OF BELLEAIR BEACH, FLORIDA

To assure that the City of Belleair Beach remains as one of Florida's premier cities and a recognized leader in providing its residents with an outstanding quality of life. To maintain and perpetuate this quality of life by adhering to the highest municipal finance and operating standards through a team approach combining the skills of our elected officials, our resident advisory committees and our professional management, supervisors and staff.

THE CITY OF BELLEAIR BEACH, FLORIDA

COMMUNITY PROFILE

The City of Belleair Beach is primarily a single family, low density residential community located in Southwest Florida in the Tampa Bay area. The City is part of Pinellas County, the most densely populated county in the State of Florida. The City of Belleair Beach is bordered by the City of Clearwater on the North, by Indian Rocks Beach on the South, by Clearwater Harbor on the East and by the Gulf of Mexico and the Town of Belleair Shore on the West.

DATE INCORPORATED:	1950
FORM OF GOVERNMENT:	COUNCIL-MANAGER The City Council has seven (7) members who are elected for staggered three-year terms. The City Manager is the Chief Executive Officer. The Mayor acts as the presiding officer of the City Council. The Vice-Mayor will preside over Council meetings in the absence of the Mayor.
COUNCIL MEETINGS:	City Council holds a Regular Meeting the first Monday of each month at 6:00 P.M.
POPULATION:	1,558 (latest as of 4/1/12-University of Florida)
SERVICES:	The Pinellas Sun Coast Fire/Rescue District provides Fire Service. Effective June 1, 2007, the City has contracted the Pinellas County Sheriff's Office for Law Enforcement services per Referendum approved by voters in March, 2007.
RECREATIONAL FACILITIES:	The City has about 4,500 feet of beautiful beaches; 12 parks (5 acres); four fishing docks; three picnic areas, two tennis courts, a playground, and a Basketball court. Also, the City Marina provides twenty (20) boat slips for residents and non-resident property owners. The City offers payment for residents' library cards either by direct payment to a Pinellas Library or by reimbursement to a resident. Free beach parking is available to all residents. The community center is available for rent for weddings, parties and events at a discount to residents. Fitness classes are held at the community center, available to the public. Belleair Beach proudly offers a wonderful living environment to its residents.
REGISTERED VOTERS:	1,348 (April 2013)

**CITY OF BELLEAIR BEACH, FLORIDA
LISTING OF CITY OFFICIALS**

ELECTED OFFICIALS

MAYOR

Robert Baldwin

COUNCIL MEMBERS

Leslie Notaro - Vice Mayor

Jeril Cohen

David Dumville

Mitch Krach

John Pietrowski

Wanda Schwerer

CHARTER OFFICERS

City Manager

Nancy G. Gonzalez

City Treasurer

Melanie M. Neumann

City Clerk

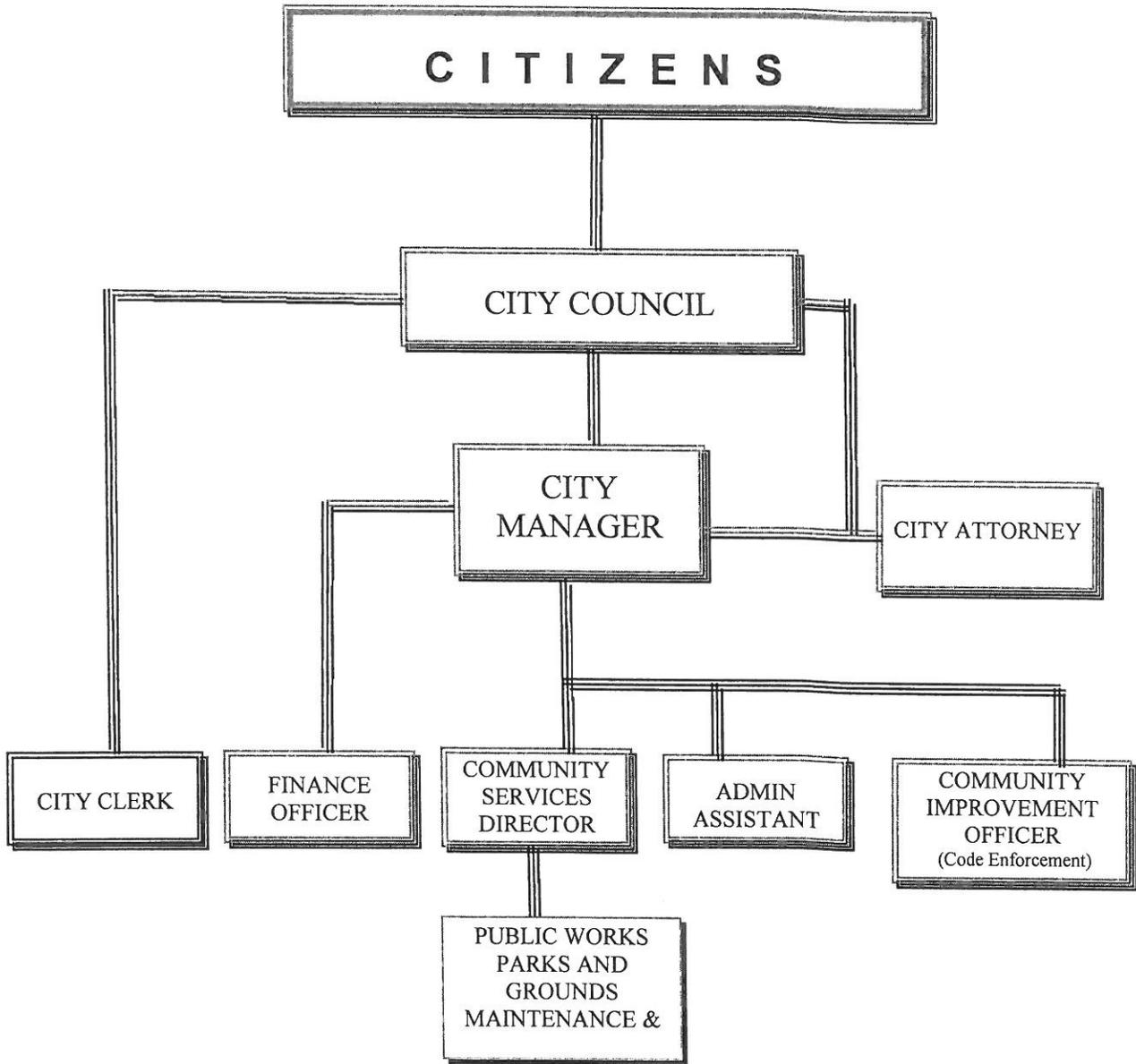
Patricia A. Gentry

APPOINTED OFFICIALS

City Attorney

Paul J. Marino

**CITY OF BELLEAIR BEACH, FLORIDA
ORGANIZATIONAL CHART
FY 2014-2015**





City Manager's Budget Message

August 8, 2014

Honorable Mayor, City Councilmembers and Citizens:

In compliance with the City Charter, it is my pleasure to submit the City Manager's Recommended Budget for Fiscal Year 2014/2015. This Proposed Budget has been prepared using the Gross Taxable Value as of July 1, 2014 of \$422,445,209 provided by the Pinellas County Property Appraiser's Office.

The proposed Budget builds upon preserving and improving the community's quality of life while being fiscally responsible.

The key principles on which this budget has been developed include:

- Finance basic services to respond to community requirements in a fiscally responsible manner
- Project revenues at realistic levels
- Recognize that our employees are our most valued resource
- Maintain employee benefits and salaries at competitive levels
- Maintain and enhance quality of life with City-wide infrastructure and capital improvements
- Maintain Unassigned Fund Balance Reserves at a fiscally responsible level
- Improve environment and quality of life for our citizens
- Continuation of programs to stabilize or improve City operations
- Respond to the needs of the community as expressed by citizens and Council

There are a number of issues, both immediate and within the short-term financial planning horizon, which pose future challenges for the City. Our immediate budget decisions set the stage for how critical these challenges become for the City. In particular, there is concern for stability of revenues over time and the ability to maintain the General Fund for long-term operating and capital needs.

Property Values used for the FY 2014-2015 Budget represent an increase of 6.54% per Pinellas County Property Appraiser's Office. All 24 of the municipalities in Pinellas County showed an increase in property value for 2014 versus 2013. This translates to higher estimated ad valorem tax at the roll-back rate of \$776,236 for FY 2014-2015 after allowing for a 4% discount for early payment. Ad valorem tax revenue would be higher or increased by \$3,795 or 0.49% over FY 2013-14. As such the budget is being prepared with the current millage rate of 2.0394 mills. This translates into ad valorem revenues of \$824,897 after the 4% discount.

Following is a brief summary by fund of the total proposed Budget:

	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$2,026,039	\$2,026,039
Capital Projects Fund	\$751,420	\$751,420
Marina Fund	\$47,832	\$47,832
 Total	 \$2,825,291	 \$2,825,291

A. General Fund:

1. Revenues: As previously mentioned property values have increased. To maintain ad valorem revenues and the current level of city services the budget is being prepared with the current millage rate of 2.0394.

The City Manager Recommended Budget provides for a property tax rate of 2.0394 mills (\$2.0394 per \$1,000 of taxable valuation). Based on the Pinellas County Property Appraiser's Estimate of Taxable Value as of July 1, 2014, the preliminary gross taxable value is \$422,445,209. This represents an increase of \$25,922,012 or 6.54% over the 2013 Final Gross Taxable Value of \$396,523,197.

The revenue and expense centers for the rental of the community center are in the General Fund as this is more in line with uniform governmental accounting standards. In addition the Capital Projects Fund is for capital projects and the rental from the community center does not fall under this. Also, commitments/encumbrances for projects started and documented by contracts or purchase orders will be rolled forward and honored in FY 2014-2015. The costs for the commitments/encumbrances rolled forward will be charged against the Fund Balance.

B. Capital Projects Fund:

The Capital Projects fund is intended to account for financial resources allocated for the acquisition or construction of major capital facilities.

Revenue: Revenue accounted for in the Capital Projects Fund include infrastructure sales tax (Penny for Pinellas), interest earned on accounts as well as an inter-fund transfer from the General Fund and the Pinellas County Gulf Blvd Beautification reimbursement and grants.

Expenditures: Facilities will begin to accumulate funds for the eventual need to replace the roof, and HVAC system. These items are being spread over a five year period. A Street Resurfacing Project that will include Bayshore Drive is budgeted in the Capital Projects Fund in the amount of \$75,000. A bridge replacement fund for 22nd St. and Harrison are budgeted in the amount of \$42,000. A bridge repair accumulation fund in the current year for Harrison and 22nd Street is budgeted at \$10,000. Bayside Park Beautification is budgeted at \$30,000 this year as well as new Public Works building budgeted at \$12,000. Storm-water improvements are budgeted at \$40,000. A 5 year City wide street lighting program has been started and is budgeted at \$16,000 this year. Finally, the Gulf Blvd Beautification program is budgeted at \$291,532 this year.

A significant part of expenditures represents debt service on the Community Center loan for a total of \$224,728 consisting of \$160,000 for principal and \$64,728 for interest payment.

C. Marina Fund:

The Marina Fund is the City's only Enterprise Fund and is intended to account for the revenue and expenses of the City's 20 slip marina located on Gulf Boulevard. The only sources of funding for the Marina are the revenues derived from rental of slips and interest earnings on Fund balance. Revenues in excess of operating costs are transferred to the General Fund to offset expenses incurred by the General Fund for management and staff time provided to the Marina Fund. The Budget projects revenues of \$47,832 derived from rental fees and interest income. While these revenues will provide for operational costs, the City will begin construction of new docks and walkways at the Marina for \$7,500, to be spread out over several years, as well as \$7,000 for pavers.

The expense side of the FY 2014/2015 Marina Fund Budget includes Operating expenses of \$10,500. Estimated depreciation of \$5,160 and \$14,500 will be spent for repairs and replacement in order to bring the Marina to current code standards and will include aesthetic consideration for the overall appearance of the site. \$17,672 will be transferred to the General Fund as reimbursement for management and staff time spent on Marina operations.

D. Future Issues:

There is continuous evaluation of infrastructure facilities in order to provide an excellent quality of life for our residents. Also, concerns dealing with environmental issues will be crucial. The City takes all of these into consideration in developing its long term Financial Plans and Capital Improvement Plan.

I would like to thank Melanie Neumann, Finance Officer; Patricia A. Gentry, City Clerk, Allen Godfrey, Community Services Director and staff for the effort made to put together workable departmental budgets. In closing, staff would like to express appreciation to the City Council for their continued support and favorable consideration of the FY 2014/2015 Budget.

Respectfully Submitted,

Nancy G. Gonzalez
City Manager

CITY OF BELLEAIR BEACH FINANCIAL POLICIES AND GOALS

Presented below are the significant financial policies and goals adhered to during the budget process:

Balanced Budget

The budget should be balanced. This means that the current Fiscal Year's revenues should be equal to or greater than the current expenditures/expenses. In order to achieve this objective, the followings strategies are evaluated: maximize revenues, create new services fees, increase existing fees for services provided, improve productivity, look for cost savings opportunities, eliminate or reduce programs, eliminate services or use fund balances and prior years' accumulated funds.

The City has been able to adhere to the Balanced Budget policy without increasing fees or reducing programs or services while continuously improving productivity. The Fiscal Year 2014-2015 General Fund budget was balanced primarily by cost savings in all departments and a strict focus on critical projects with the use of undesignated funds that have accumulated over the past five years as a result of uncompleted capital projects. Capital Projects are being balanced with a transfer from the General Fund that includes funding from the Undesignated Fund Balance. This is due to several years that Capital Projects were not done resulting in increased Fund Balance.

Ad Valorem Tax Rate

The property tax rate should be within reasonable range comparable with local government and cities around the area. Importantly, the tax rate should be adequate to produce revenues needed to pay for necessary services to citizens as approved by City Council. For Fiscal Year 2014-2015, the proposed property tax millage rate of 2.0394 is 6.26% higher than the roll-back rate of 1.9193. The roll back rate would produce ad valorem tax more than the previous years in the amount of \$3,795. It is this reason that a millage rate of 2.0394 is proposed which would produce ad valorem tax in the amount of \$824,897, or \$52,369 more than the prior fiscal year. This year the roll back rate is 5.89% less than the prior fiscal year's millage rate, due to an increase in property values.

Of the 24 municipalities in Pinellas County, all showed an increase in property value for 2014 versus 2013. Belleair Beach's property values increased by 5.40%. This translates to higher estimated ad valorem tax revenue of \$824,897 for FY 2014-2015 after allowing for a 4% discount for early payment or an increase of \$52,369 or 6.78% over FY 2013-14.

Tax Exemptions

Under Amendment I approved by voters in January 2008, the City of Belleair Beach shall allow a \$50,000 Homestead tax exemption to help relieve taxpayers from the burden of taxation. This includes the increase of \$25,000 in Homestead tax exemption. An additional \$25,000 Homestead exemption is granted by the City to senior citizens who qualify under certain criteria.

Sales Tax

Sales tax revenue trends should be watched closely. There has been a downward trend in sales tax revenue in the past two years primarily due to a tremendous decline in consumer spending. But based upon recent actual sales tax collections consumer spending pattern has improved and consequently a slight increase in sales tax volume is expected.

<p>CITY OF BELLEAIR BEACH FINANCIAL POLICIES AND GOALS (cont'd.)</p>

General and Administrative Expenses

The General Fund is reimbursed by the Enterprise Fund for general and administrative services such as management and finance, and the use of the City's infrastructure. For Fiscal Year 2014-2015, the Marina fund will contribution to the General Fund, recorded through an intra governmental revenue transfer, is budgeted at \$17,672.

Fund Balance

Fund balance is the difference between governmental fund assets and liabilities, using the current financial resources measurement concept or "near term inflows, outflows and balances of expendable financial resources" in a governmental fund. This maybe used as a measure of liquidity or as an indicator of financial resources available for appropriation at the end of the current fiscal period. However, this should be reviewed for 1) financial resources that are not expendable such as prepaid items; 2) restrictions from outside parties such as commitments for outstanding purchase orders/ contracts, or imposed by enabling legislation such as environmental laws; 3) commitments set by Council such as for Contingency; and 4) assigned by Council or another official or group designated for that purpose.

City Council approval is necessary to use fund balance as a source of funding for expenses/expenditures that are not included in the current fiscal year's budget.

General Fund Reserves

The General Fund balance should be maintained at a level that can handle unexpected decline in revenues and unbudgeted and/or unexpected expenditures that are necessary. Some form of reserves maybe set up to indicate that financial resources are not available. After the necessary reserves are established, the remaining unassigned fund balance may be used as a measure of possible financial resources available for appropriation at the start of the new fiscal year.

Investment Policy

It is the policy of the City of Belleair Beach "to invest funds in a manner that will ensure safety of principal while meeting daily cash flow demands. The optimization of investment income shall be secondary to the requirements of safety and liquidity". The investment policy applies to all public funds, except pension funds, in excess of those required to meet current expenses. This includes the General Fund, Enterprise Fund (Marina) and the Capital Projects Fund. In order to implement this City policy, specific investment objectives have been drawn up as follows:

- Safety of principal- investments shall seek to ensure preservation of capital through appropriate diversification. To minimize credit risk or the risk of loss due to failure of issuer, participation will be limited to the safest kind of investment and financial institutions and intermediaries will be pre qualified. Further, to minimize interest risk or risk of loss due to fluctuations in interest rates, investments will be structured so that maturities will match cash requirements and operating funds will be invested in shorter-term instruments.

CITY OF BELLEAIR BEACH FINANCIAL POLICIES AND GOALS (cont'd.)

Investment Policy (cont'd.)

- Liquidity- investments will be made to provide sufficient cash flow in order to meet all operating cash requirements that can be anticipated.
- Yield- investments will be made to obtain a rate of return comparable to market rates after taking into consideration safety of principal and liquidity.

Cash Management

Cash management includes monitoring cash inflows and disbursements, investing surplus cash and implementation of a comprehensive framework of internal controls. Most importantly, this takes into consideration the City's fiduciary responsibility to safeguard public funds.

Internal control guidelines cover cash handling, cash receipts and cash disbursements. Daily deposit of cash receipts is required to be made exclusively with qualified public depositories in the State of Florida per Section 280.17 Florida Statutes. The list of qualified public depositories published by the Office of the Chief Financial Officer, State of Florida should be reviewed and public deposit accounts should be transferred when the financial institution is no longer included on the qualified public depository list. The Public Depositor Annual Report must be submitted to the State of Florida Chief Financial Officer stating that confirmation of all open public deposit accounts has been made and acknowledged with depository banks.

Segregation of duties whenever possible in regards to cash receipts and disbursements is necessary. The amount and timeliness of deposits are verified. Sufficient documentation is required for all disbursements and purchases over \$1,000.00 and should be authorized by a purchase order. City Policy on authorization, approvals, formal bids and public advertising should be followed. Bank reconciliations are prepared by a person who does not handle cash collections.

Debt

There is no formal long term debt policy. The Finance Officer may present to City Council and management information in regards to viable options available to the City for debt financing. Comparison of interest rates, terms, fees and other criteria are reviewed and analyzed and the best debt financing plan is then selected.

The Finance Department ensures timely payment of outstanding debt service consisting of principal and interest and monitors compliance with financial institution's and other regulatory requirements.

**CITY OF BELLEAIR BEACH
BUDGET HIGHLIGHTS
FY 2014-2015**

- AD VALOREM MILLAGE RATE-** the proposed millage rate is 2.0394, which is 6.26% more than the roll back rate and the same as last years millage rate of 2.0394
- TAXABLE PROPERTY VALUE-** the City's overall assessed valuation by the Pinellas County Property Appraiser's Office is \$422,445,209, showing an increase of \$25,922,012, or 6.54% from last year's final gross taxable value of \$396,523,197. All other municipalities also showed an increase in property value.
- INFRASTRUCTURE SALES TAX-** the 7th cent sales tax (Penny for Pinellas) remains as a source of financing for capital projects. Based upon recent actual sales tax collections, this is expected to increase over last year's budget by 2.48% or \$3,000 due to some improvement in consumers' spending pattern.

BUDGET HIGHLIGHTS BY FUND	
<u>FUND</u>	<u>COMMENTARY</u>
<u>GENERAL FUND</u>	the chief operating fund for the City, this is used to account for all financial resources, unless required to be accounted for in another fund
Revenue- Ad Valorem	increased by \$52,369 or 6.78% primarily due to increased property values. property values
<u>ENTERPRISE FUND</u>	is used to account for activities for which a fee is charged to external users of goods and services. The Municipal Marina is the City's only Enterprise Fund
Revenue- Boat Slip Rental	decreased by \$5,889 or 11.50% primarily due to vacancies in slip renters
<u>CAPITAL PROJECTS FUND</u>	is used to account for acquisition or construction of major capital facilities with large dollar amount in order to avoid distortion of financial trend information in the other funds
Revenue- 7th Cent Sales Tax (Penny for Pinellas)	expected to increased by \$3,000 or 2.48% primarily due to an improvement in consumer spending trends.

CITY OF BELLEAIR BEACH BUDGET DEVELOPMENT GUIDELINES FY 2014-2015

The goals and short- term initiatives that were used as guidelines in the budget development process are discussed below:

City Wide Goals

- Continue to preserve a healthy and clean environment and an excellent quality of life
- Provide exceptional service to citizens that is accessible and cost effective
- Provide high quality and reliable public safety
- Provide recreational opportunities
- Provide up to date qualitative and quantitative information with regards to City's activities and programs
- Develop community pride and participation
- Recognize the value of employees and encourage professionalism

Budget Development Guidelines

In order to achieve the above-mentioned goals, the following short- term initiatives were adopted for Fiscal Year 2014-2015:

Environment, quality of life and various services- The FY 2014-2015 Budget includes

\$ 28,905 to provide for street sweeping, median maintenance, tree trimming and mangrove trimming projects, and \$8,000 for Storm drains and CDS Unit cleaning. The FY 2013-2014 budget also includes \$ 6,000 for the National Pollutant Discharge Elimination System (NPDES) annual report, Pinellas County ambient water quality monitoring fees, FDEP permit review and NPDES litter control program. These are mandated under the Federal Clean Water Act and compliance is necessary in order that storm water can be discharged from the City's streets to inter coastal waterways, Clearwater Harbor and the Gulf of Mexico. The NPDES annual report mentions detailed specifics of the City's storm water discharge program

Public Safety- A total of \$434,432 is included in the FY 2014-2015 Budget in order to provide residents with high quality and reliable law enforcement services.

Education and Recreation- The FY 2014-2015 Budget provides \$13,500 for library services. This offers residents membership in the Pinellas County Library cooperative. The amount of \$6,500 is budgeted for new landscaping in the parks. In FY 2014-15, there is also a budget of \$8,600 for replacing and repairing buoys and seawall repairs and beach improvements.

Citizens' Information- The FY 2014-2015 Budget includes \$ 375 to continue to provide Web Hosting and the E-newsletter to residents. The City's website offers information on City's services, schedule of activities, available facilities and City Officials and staff. Financial and budgetary information are available on the City's website. There is also a budget of \$ 1,866 for a City newsletter issued during the Hurricane Season in printed format and Flood Facts. These are mailed to residents.

CITY OF BELLEAIR BEACH
BUDGET DEVELOPMENT GUIDELINES (cont'd.)
FY 2014-2015

Beautification and participation- A total of \$5,800 is included in the FY 2014-2015 budget for park upgrades and plant replacement, irrigation parts, replacements for soil, sod, mulch and wash shell and new park benches.

Infrastructure - The FY 2014-2015 budget includes an accumulation fund for the eventual repair/replacement of the roof, and the HVAC system in the amount of \$10,100. Bayside Park beautification is budgeted at \$30,000. Roads and Streets in the amount of \$127,000, includes a Street Resurfacing of \$75,000 that includes Bayshore Drive. Bridge repairs for Harrison and 22nd Street is budgeted at \$10,000 and a Bridge Replacement fund for both in the amount of \$42,000. Public Works building is budgeted at \$12,000 and Storm-water improvements at \$40,000. A city-wide street lighting program is budgeted in 2014-2015 of \$16,000. Gulf Boulevard beautification is budgeted at \$291,532.

Employees' Pay and Professional Development- The FY 2014-2015 includes a base 2.0% merit pay adjustment for all full and part time employees. Additional increases were awarded to selected employees based on performance. There is no cost of living allowance (COLA). In FY 2013-2014, there was a 3% merit pay increase for full time and part time employees. And there was no COLA either.

Community Center- For FY 2014-15 the Community Center rentals will be reported in the General Fund, expected to generate rental revenue from weddings, parties, banquet furniture, fitness programs, DVD equipment, meetings and voting/ polling place rental.

**CITY OF BELLEAIR BEACH
BUDGET SUMMARY**

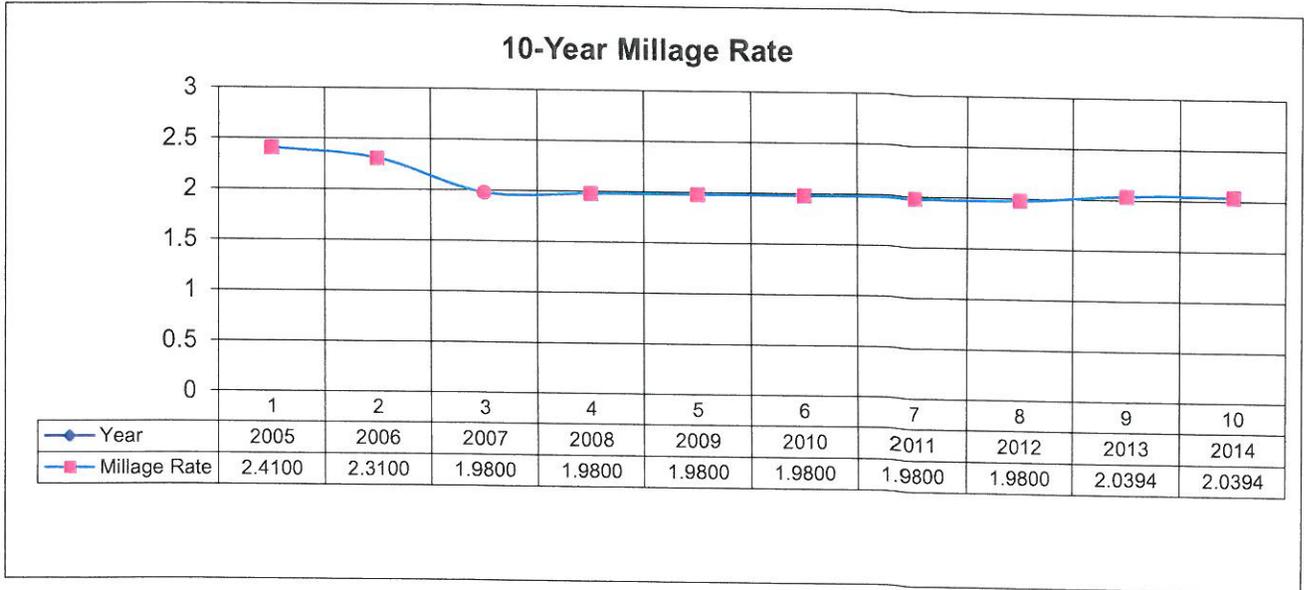
			\$ Change	
	ADOPTED AMENDED BUDGET FY 2013-2014	FINAL BUDGET FY 2014-2015	fr. Amended FY 2013-2014 Budget increase/(decr)	% Change incr/-decr
GENERAL FUND				
Revenues				
Taxes	2.0394 millage rate	2.0394 millage rate		
Ad Valorem	\$ 772,528	\$ 824,897	\$52,369	6.78%
Local Option Gas Tax	21,150	21,500	\$350	1.65%
Franchise Fees	157,785	150,750	-\$7,035	-4.46%
Utility Taxes	218,500	224,125	\$5,625	2.57%
Communications Service Taxes	96,900	99,000	\$2,100	2.17%
Total Taxes	1,266,863	1,320,272	53,409	4.22%
Licenses and Permits	17,000	18,000	\$1,000	5.88%
Grants	1,200	1,200	\$0	0.00%
State Shared Revenues	132,140	131,780	-\$360	-0.27%
* Charges for Services	316,750	317,950	\$1,200	0.38%
Community Center Rental Fees	44,000	20,600	-\$23,400	100.00%
Fines and Forfeitures	2,950	5,000	\$2,050	69.49%
Interest	17,650	13,000	-\$4,650	-26.35%
Miscellaneous	7,492	12,132	\$4,640	61.93%
Contribution from Marina Fund	20,761	17,672	-\$3,089	-14.88%
Appropriations from Fund Balance	230,073	168,433	-\$61,640	100.00%
Total Revenues	2,056,879	2,026,039	(27,751)	-1.50%
Expenditures				
Mayor/Council	15,447	12,129	-\$3,318	-21.48%
City Manager	119,492	123,095	\$3,603	3.02%
City Clerk	90,150	94,277	\$4,127	4.58%
Finance	111,008	113,097	\$2,089	1.88%
Information Technology	9,560	9,164	-\$396	-4.14%
Non-Departmental	223,137	202,584	-\$20,553	-9.21%
Law Enforcement/ Police	423,490	434,432	\$10,942	2.58%
Code Enforcement	16,039	16,714	\$675	4.21%
Sanitation	234,119	234,064	-\$55	-0.02%
Public Works	448,747	485,345	\$36,598	8.16%
Parks & Recs	9,550	7,450	-\$2,100	100.00%
	1,700,739	1,732,351	\$31,612	1.86%
Transfers out to CPF	401,640	293,688	-\$107,952	-26.88%
Total Expenditures	2,102,379	2,026,039	-\$76,340	-3.63%
MARINA FUND				
Revenues				
Boat Slip Rental	51,223	45,334	-\$5,889	-11.50%
Parking Fees Marina	3,500	2,000	-\$1,500	-42.86%
Interest	1,450	379	-\$1,071	-73.86%
Miscellaneous	119	119	\$0	0.00%
Total Revenues	56,292	47,832	(8,460)	-15.03%
Expenditures				
Operating Expenditures	12,250	10,500	-\$1,750	-14.29%
Capital Improvements	7,000	14,500	\$7,500	107.14%
Depreciation	16,281	5,160	-\$11,121	-68.31%
Contributions to General Fund	20,761	17,672	-\$3,089	-14.88%
Total Expenditures	56,292	47,832	(8,460)	-15.03%
CAPITAL PROJECTS FUND (CPF)				
Revenues				
Taxes	121,000	124,000	\$3,000	2.48%
* Grants	537,970	331,532	-\$206,438	-38.37%
Interest Income	3,600	2,200	-\$1,400	-38.89%
Transfers in from Gen. Fund	401,640	293,688	-\$107,952	-26.88%
Total Revenues	1,064,210	751,420	(312,790)	-29.39%
Expenditures				
Debt Service	230,680	224,728	-\$5,952	-2.58%
Operating Expenditures	60	60	\$0	0.00%
Capital Improvements	882,470	526,632	-\$355,838	-40.32%
Total Expenditures	1,113,210	751,420	(361,790)	-32.50%
TOTAL ALL FUNDS				
Revenues	2,775,741	2,531,603	-\$244,138	-8.80%
Interfund Transfers in	401,640	293,688	-\$107,952	-26.88%
Total Revenues	3,177,381	2,825,291	(352,090)	-11.08%
Expenditures	2,870,241	2,531,603	-\$338,638	-11.80%
Interfund Transfers out	401,640	293,688	-\$107,952	-26.88%
Total Expenditures	3,271,881	2,825,291	(446,590)	-13.65%
Excess/ (deficit) of Revenue over Expend.	\$ (94,500)	\$ 0	\$ 94,500	

* CPF Rent Revenue was transferred to the GF - Charges for Services

**CITY OF BELLEAIR BEACH, FLORIDA
PRELIMINARY MILLAGE RATE COMPUTATION
FISCAL YEAR 2014-2015
Based upon Estimated Taxable Value as of July 1, 2014**

**Finance's
Recommendation**

	FY 2014-2015	FY 2014-2015	FY 2014-2015	FY 2014-2015	FY 2014-2015
Proposed Millage Rate change	no change	Decrease -5.89% rolled-back rate	Increase 3.00%	Increase 5.00%	Increase 10.00%
Proposed Millage Rate	<u>2.0394</u>	<u>1.9193</u>	<u>2.1006</u>	<u>2.1414</u>	<u>2.2433</u>
2014 Taxable Value for 2014 preliminary millage rate	421,333,503	\$ 421,333,503	\$ 421,333,503	\$ 421,333,503	\$ 421,333,503
Budgeted Net Ad Valorem Tax (net of 4% discount)	\$ 824,897	\$ 776,323	\$ 849,644	\$ 866,142	\$ 907,387
Gross Ad Valorem Generated at proposed millage	\$ 859,268	\$ 808,669	\$ 885,046	\$ 902,231	\$ 945,194
Millage rate (per \$1,000 of value)	2.0394	1.9193	2.1006	2.1414	2.2433
Additional revenue vs. 2.0394 millage (@96% collection rate)	\$ -	\$ (48,574)	\$ 24,747	\$ 41,245	\$ 82,490
Prior year Final Taxable Value DR-422 Line 2	\$ 396,523,197				
Prior year millage rate	2.0394				
Prior Year Ad Valorem Proceeds FY 2013-14	\$ 808,669				
Current Year Taxable Value	\$ 422,445,209				
Deduct Current Year net new construction N/A	\$ 1,111,706				
Current Year Adjusted Taxable Value (Line 6)	\$ 421,333,503				
Current Year Rolled- back rate	1.9193				
Proposed Rate as a Percentage Change of Rolled-back Rate	6.26%	0.00%	9.44%	11.57%	16.88%
FY 2013-2014 Budgeted Net Ad Valorem Tax	\$772,528	\$772,528	\$772,528	\$772,528	\$772,528
FY 2014-2015 increase (decrease) in Net Ad Valorem Budget over FY 2013-2014	\$ 52,369	\$ 3,795	\$ 77,116	\$ 93,614	\$ 134,859
% increase/ -decrease over FY 2013-2014	6.78%	0.49%	9.98%	12.12%	17.46%

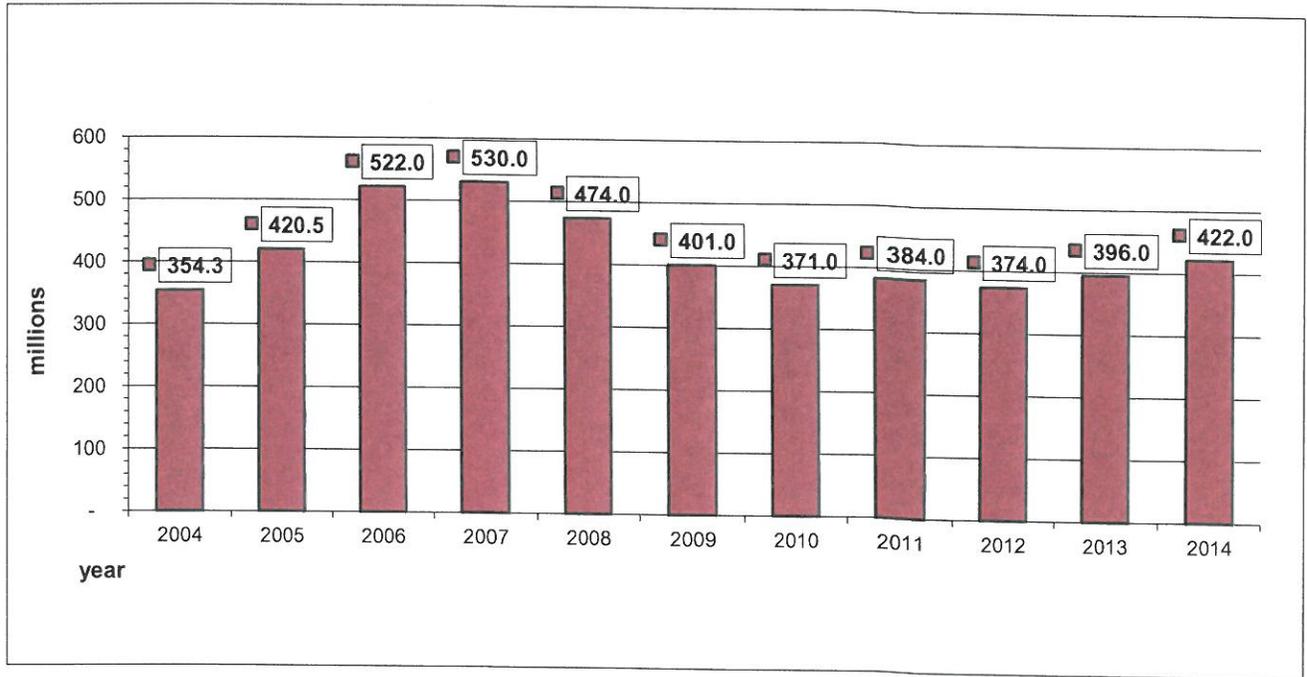


Average Tax Bills for FY 2014-2015

Example: A home assessed at \$200,000 less \$50,000 homestead exemption. (JUST THE CITY OF BELLEAIR BEACH PROPERTY TAX)

FISCAL YEAR	MILLAGE TAX RATE	TAX DOLLARS
2015	2.0394	\$ 304.25
2014	2.0394	\$ 304.25
Difference	\$ -	\$ -

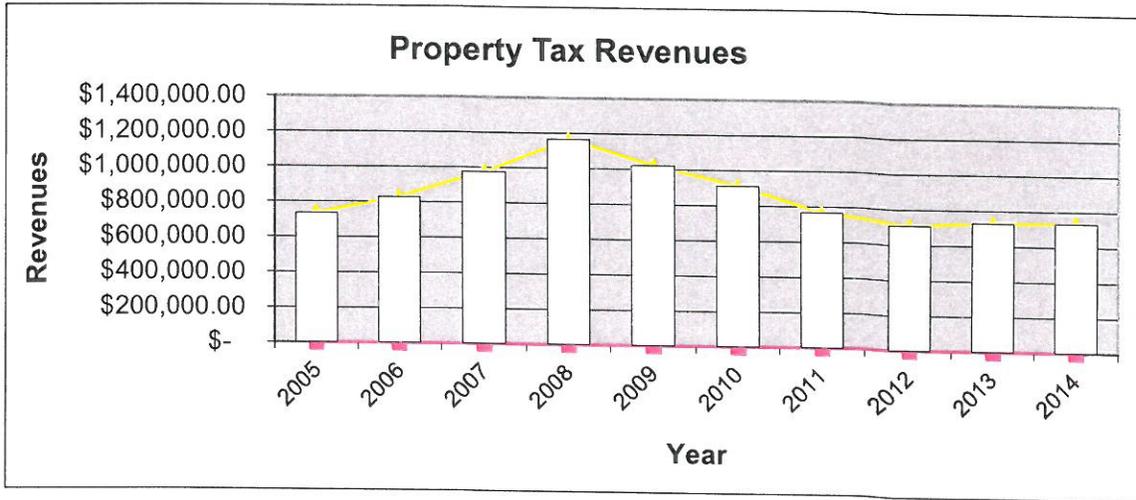
**CITY OF BELLEAIR BEACH, FLORIDA
TAXABLE VALUE
2014-2015**



<u>Year</u>	<u>Adjusted Taxable Value</u>
2004	354,314,040
2005	420,514,480
2006	522,795,679
2007	530,430,421
2008	474,436,130
2009	400,624,140
2010	371,223,287
2011	383,851,306
2012	374,486,383
2013	396,491,832
2014	422,445,209

As shown above, the values show a consistently upward trend from Year 2004 through 2007, then downward starting 2008. There was a slight decrease in 2012 of 2.26% which is slightly offset with an increase in 2013 of 5.93% and 6.54% in 2014

CITY OF BELLEAIR BEACH PROPERTY TAX REVENUE HISTORY



The total taxable value of the City increased approximately \$25,922,012 from 2013 to 2014. This increase is due to increased valuation of existing properties, and the balance is due to new construction. The City budgets 96% of the tax levy as revenue. Amounts actually collected will vary.

	<u>Fiscal Year</u>	<u>Millage</u>	<u>Revenue</u>
Actual	2004	2.4160	\$735,579
Actual	2005	2.4100	\$827,146
Actual	2006	2.3100	\$975,877
Actual	2007	1.9800	\$1,165,311
Actual	2008	1.9800	\$1,021,943
Actual	2009	1.9800	\$911,776
Actual	2010	1.9800	\$768,538
Actual	2011	1.9800	\$709,887
Actual	2012	1.9800	\$729,625
Actual	2013	2.0394	\$733,178
Estimated	2014	2.0394	\$772,528

**CITY OF BELLEAIR BEACH, FLORIDA
PROPERTY VALUES AND MILLAGE RATES
LAST TEN YEARS
2005 - 2014**

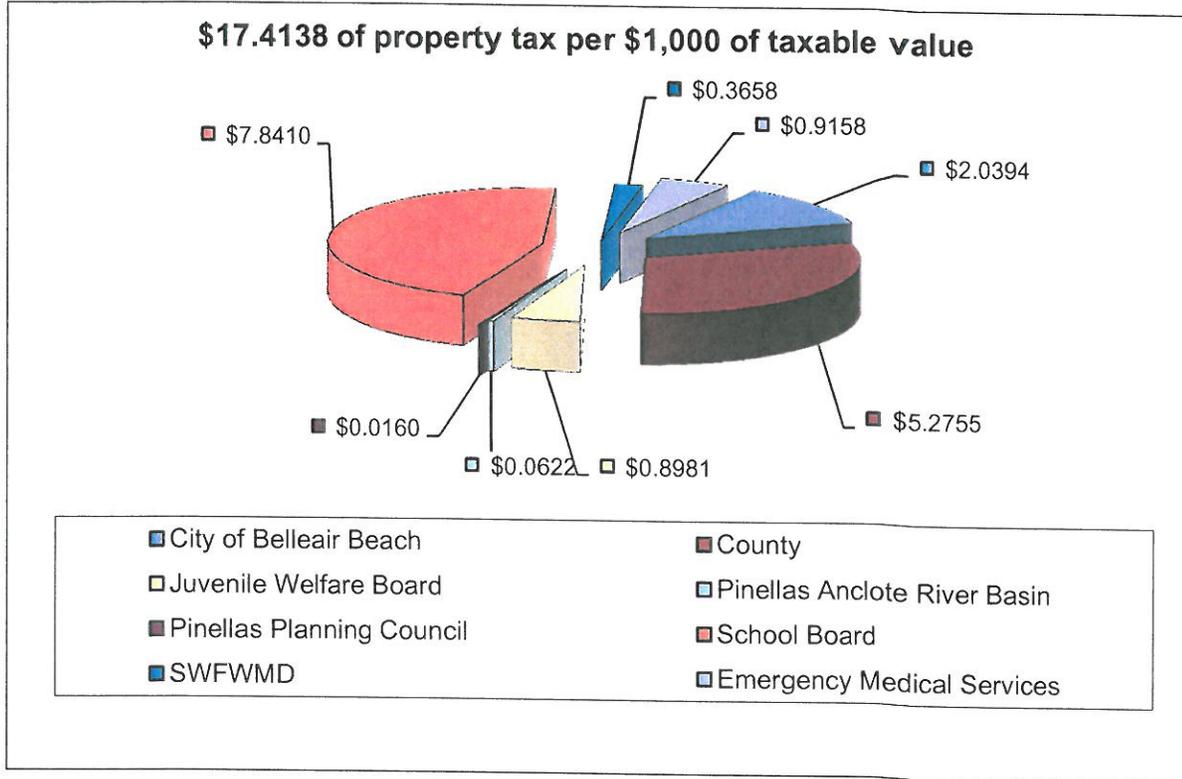
<u>Year</u>	<u>TAXABLE VALUE</u>			<u>MILLAGE RATE</u>		
	<u>Gross Taxable Value</u>	<u>Change over Previous Year</u>	<u>% Change</u>	<u>Millage Levy</u>	<u>Change over Previous Year</u>	<u>% Change</u>
2005	420,514,480	145,291,250	52.79%	2.4100	-0.0590	-2.39%
2006	519,954,139	99,439,659	23.65%	2.3100	-0.1000	-4.15%
2007	530,430,241	10,476,102	2.01%	1.9800	-0.3300	-14.29%
2008	474,436,130	(55,994,111)	-10.56%	1.9800	0.0000	0.00%
2009	400,624,140	(73,811,990)	-15.56%	1.9800	0.0000	0.00%
2010	371,223,287	(29,400,853)	-7.34%	1.9800	0.0000	0.00%
2011	383,851,306	12,628,019	3.40%	1.9800	0.0000	0.00%
2012	374,276,483	(9,574,823)	-2.49%	2.0394	0.0594	3.00%
2013	396,523,197	22,246,714	5.94%	2.0394	0.0000	0.00%
2014	422,445,209 a	25,922,012	6.54%	2.0394 b	0.0000	0.00%

a 2014- per Certification of Taxable Value DR-420 (4), July 1, 2014 from Property Appraiser

b 2014- Adopted Millage Rate

CITY OF BELLEAIR BEACH

YOUR TOTAL TAX BILL



Property owners in the City of Belleair Beach are taxed by the following agencies:

City of Belleair Beach	2.0394	11.71%
County	5.2755	30.29%
Juvenile Welfare Board	0.8981	5.16%
Pinellas Anclote River Basin	0.0622	0.36%
Pinellas Planning Council	0.0160	0.09%
School Board	7.8410	45.03%
SWFWMD	0.3658	2.10%
Emergency Medical Services	<u>0.9158</u>	<u>5.26%</u>
Total Millage Rate	<u>17.4138</u>	<u>100.00%</u>

Note: Millage rates may be revised

<p>CITY OF BELLEAIR BEACH BUDGET PROCESS FY 2014-2015</p>
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POLICY AND PROCEDURES

Budget Preparation and Review

The annual budget process starts in March when the updated Budget Manual including instructions, standard forms and preparation guidelines are released by Finance to Department Directors and the City Manager. The electronic worksheets for expenses/expenditures, revenue forecasts, staffing and capital outlay are updated by Department Directors and returned to Finance in April and May.

Revenue forecasts are primarily the responsibility of the Finance Officer. In FY 2014-2015, revenue from taxes represents about 65.1% of the total General Fund Estimated Revenue. And 62.4% of the total taxes are from Ad Valorem Tax Revenue. The basis for Ad Valorem Tax calculations are taxable values released by the Pinellas Property Appraiser's Office. Estimates of Taxable Value were released in June, and the Certification of Taxable Value (DR-420 on page XXIV) in July.

Also for the FY 2014-2015 budget, the State has continued to require the Maximum Levy Calculation Disclosure setting the maximum millage rate allowed by law (DR-420 MM-P on page XXVI). This also defines the minimum vote from the governing body required to levy the proposed millage rate.

The other revenue forecasts are based on historical data, future trends and Pinellas County and State of Florida information on revenue sharing and transfers. In the Enterprise Fund (City's Marina), Revenue from Boat Slip Rental are supported by a Schedule of Boat Slip Rental (on page 88) showing actual rental rates for the boat slips. In the Capital Projects Fund (CPF) 16.5% of operating revenue from outside sources is 7th Cent Sales Tax or Penny for Pinellas. This has been extended for another eight years by voters' referendum.

In May through June the proposed budget requests are reviewed by the City Manager with Department Directors. Adjustments are reviewed, analyzed and keyed into the computer system in Finance.

For FY 2014-2015 two budget workshops are scheduled for July prior to the First Public Hearing on the proposed millage rate, budget and capital plan. Different scenarios will be presented to City Council using different millage rates and their impact on revenue levels. Finance will then put together revised drafts of the proposed budget by Department, by Fund and Consolidated for all funds for further review with the City Manager and Department Directors.

Budget Calendar

The Budget Schedule/Calendar is developed taking into consideration the City's requirements, Pinellas County's deadlines and State of Florida's Compliance package timetable. This is revised periodically to reflect changes and other timing adjustments.

POLICY AND PROCEDURES (cont'd.)

Budget Adoption

As approved by citizens in March 2011, the City Manager has to deliver the Proposed Budget to City Council in a timely manner every year. The City Council reviews and approves the tentative millage rate and date, time and place for the first public hearing. For FY 2014-2015 City Council will review details of the budget at the two budget workshops. Changes made at these workshops will be implemented by the City Manager and the Finance Officer and budget documents will be updated.

In September the first public hearing is held and the public is invited to attend. The required advertisement is published in September to communicate budget information to the citizens and again the public is invited to attend the final hearing. The Budget for the fiscal year starting on October 1st and ending on September 30th is adopted at a series of two public hearings. At these same public hearings, the Ad Valorem millage rate to fund the budget is adopted. A Resolution that incorporates the millage rate and the Budget appropriations is passed and adopted by City Council at the two public hearings where the public is encouraged to participate.

All public hearings details, advertisements, millage certifications, compliance package and other requirements are established by Florida Statutes (F.S. 200.065).

Budgetary Control

The legal limit of budgetary control is implemented throughout the fiscal year starting at the department level. The budget process allows for budget adjustments with the necessary approval from the Finance Officer and the City Manager depending on the amount and circumstances. Budget changes from one department to another are verified by the Finance Officer, need approval by the City Manager. These will apply to budget changes where the total dollar amount of the City's Budget will not change. However, a budget amendment that will result in changing the total dollar amount of the City's Budget will require a Resolution authorizing a Budget Amendment by City Council. All budget adjustments and amendments will be supported by specific funding sources.

Budgetary Basis

The budgets for the governmental funds consisting of the general fund and the capital projects fund are prepared using the modified accrual basis of accounting. The revenues are recognized as soon as they become measurable and available, while expenditures are recognized when the liability is incurred, if measurable or when the obligation is due such as debt principal and interest payments. The budget for the enterprise fund (Marina) is prepared using the accrual basis where revenues are recognized when earned (slip rental fees are recognized as soon as the services are provided) and expenses are recognized when incurred regardless of the timing of the related cash flows. In both governmental funds and enterprise funds, appropriations will expire at the end of the fiscal year if goods are not received or services are not rendered by year end.

Budgetary integration is utilized with the City's financial computer system through the use of budgetary accounts every time a transaction is completed. Comparisons of actual revenue, expenses/expenditures and debt service with budgeted amounts are available as a useful tool for budget monitoring and control. The budgetary integration is implemented as soon as City Council adopts Budget Resolutions for current fiscal year's appropriations and commitments forwarded from the prior fiscal year and other approved budget adjustments and amendments.

CITY OF BELLEAIR BEACH, FLORIDA

PROPOSED BUDGET SCHEDULE

Fiscal Year 2014-2015

Thursday, March 27, 2014	Instructional Departmental Meeting
Friday, April 4, 2014	Return to Finance: Staffing request forms
Monday, April 14, 2014	Return to Finance: Revenue Forecast Forms
Monday, April 28, 2014	Capital Improvement Projects due to Finance
Monday, May 5, 2014	Departmental operating and capital budget requests due to Finance (must use proper justification forms)
Monday, June 2, 2014	Estimate of Taxable Value provided by Property Appraiser
Tues.-Fri., June 3-6, 2014	City Manager will review budget requests with Department Directors
Monday, June 30, 2014	Budget due from Finance to City Manager
Tuesday, July 1, 2014	Property Appraiser delivers Certification of Taxable Value (DR-420)
Thursday, July 3, 2014	Finance Officer to complete Budget Message
Monday, July 7, 2014	City Manager to deliver Proposed Budget to City Council Regular council meeting at 6:00 P.M.
Monday, July 14, 2014	Budget Workshop 4:00 P.M.
Monday, July 28, 2014	Budget Workshop 4:00 P.M. Special Council Meeting immediately to follow to Adopt Tentative Millage Rate
Friday, August 1, 2014	Last day for the <u>Finance Officer</u> to advise Property Appraiser's Office of proposed millage rate and date/time/place of first public hearing (DR-420, DR-420MM-P)
Monday, August 4, 2014	Regular City Council Meeting 6:00 P.M.
Friday, August 22, 2014	TRIM Notices mailed by Pinellas County
Friday, August 29, 2014	Post on City's Website: Budget Book for First Public Hearing FY 2014-2015
Monday, Sept. 8, 2014	First Public Hearing on the Proposed Millage Rate, Budget and Capital Plan 5:05P.M. Regular City Council Meeting immediately to follow
Friday, Sept. 19, 2014	<u>Finance Officer to advertise</u> intent to adopt a final millage rate and final budget <i>(within 15 days after 1st Public Hearing and 2-5 days before 2nd Public Hearing)</i>
Friday, Sept. 19, 2014	Post on City's Website: Budget Book for Final Public Hearing FY 2014-2015
Mon., Sept. 22, 2014	Final Public Hearing on Budget 5:05 P.M. (Adopt final millage rate and budget)
Thursday, Sept. 25, 2014	Finance to forward Resolution Adopting Final Millage Rate to Property Appraiser and Tax Collector (within 3 days of adoption)
Tuesday, Sept. 30, 2014	Finance to forward Completed TRIM Compliance Package to Tallahassee (within 30 days of Final Public Hearing)
Friday, Oct. 3, 2014	Post on City's Website: Budget Book for Adopted Budget FY 2014-2015
Wednesday, Oct. 8, 2014	Property Appraiser delivers DR-422, Final Taxable Value Certification, to taxing authorities
Friday, Oct. 10, 2014	Finance to return completed DR-422 to County Property Appraiser, copy to State



CERTIFICATION OF TAXABLE VALUE

Reset Form

Print Form

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2014	County : PINELLAS
Principal Authority : CITY OF BELLEAIR BEACH	Taxing Authority : CITY OF BELLEAIR BEACH

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	420,484,232	(1)
2.	Current year taxable value of personal property for operating purposes	\$	1,960,977	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	422,445,209	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	1,111,706	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	421,333,503	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	396,523,197	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (9)

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser :	Date :		
	Electronically Certified by Property Appraiser	7/1/2014 8:28 AM		

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	2.0394	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	808,669	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	808,669	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	421,333,503	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>	1.9193	per \$1000	(16)
17.	Current year proposed operating millage rate	2.1414	per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	904,624	(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE - SIGN AND SUBMIT
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22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	808,669	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		1.9193 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	810,799	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	904,624	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		2.1414 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		11.57 %	(27)

First public budget hearing	Date : <i>9.8.14</i>	Time : <i>5:05 PM</i>	Place : <i>Community Center, 444 Causeway Blvd City of Belleair Beach, FL 33772</i>
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SIGN HERE	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title :		Contact Name and Contact Title :		
	NANCY G. GONZALEZ, CITY MGR		MELANIE M. NEUMANN, FINANCE OFFICER		
	Mailing Address :		Physical Address :		
444 CAUSEWAY BLVD		444 CAUSEWAY BLVD			
City, State, Zip :		Phone Number :		Fax Number :	
BELLEAIR BEACH, FL 33786		727-595-4646		727-593-1409	



Reset Form

Print Form

MAXIMUM MILLAGE LEVY CALCULATION PRELIMINARY DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM-P
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year: 2014		County: PINELLAS	
Principal Authority: CITY OF BELLEAIR BEACH		Taxing Authority: CITY OF BELLEAIR BEACH	
1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes	<input type="checkbox"/> No (1)
<p>IF YES, STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.</p>			
2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	1.9193	per \$1,000 (2)
3.	Prior year maximum millage rate with a majority vote from 2013 Form DR-420MM, Line 13	2.9504	per \$1,000 (3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	2.0394	per \$1,000 (4)
<p>If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.</p>			
Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$	396,523,197 (5)
6.	Prior year maximum ad valorem proceeds with majority vote <i>(Line 3 multiplied by Line 5 divided by 1,000)</i>	\$	1,169,902 (6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$	0 (7)
8.	Adjusted prior year ad valorem proceeds with majority vote <i>(Line 6 minus Line 7)</i>	\$	1,169,902 (8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	\$	421,333,503 (9)
10.	Adjusted current year rolled-back rate <i>(Line 8 divided by Line 9, multiplied by 1,000)</i>	2.7767	per \$1,000 (10)
Calculate maximum millage levy			
11.	Rolled-back rate to be used for maximum millage levy calculation <i>(Enter Line 10 if adjusted or else enter Line 2)</i>	2.7767	per \$1,000 (11)
12.	Adjustment for change in per capita Florida personal income <i>(See Line 12 Instructions)</i>		1.0315 (12)
13.	Majority vote maximum millage rate allowed <i>(Line 11 multiplied by Line 12)</i>	2.8642	per \$1,000 (13)
14.	Two-thirds vote maximum millage rate allowed <i>(Multiply Line 13 by 1.10)</i>	3.1506	per \$1,000 (14)
15.	Current year proposed millage rate	2.1414	per \$1,000 (15)
16.	Minimum vote required to levy proposed millage: (Check one)		
<input checked="" type="checkbox"/>	a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. <i>Enter Line 13 on Line 17.</i>		
<input type="checkbox"/>	b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. <i>Enter Line 15 on Line 17.</i>		
<input type="checkbox"/>	c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. <i>Enter Line 15 on Line 17.</i>		
<input type="checkbox"/>	d. Referendum: The maximum millage rate is equal to the proposed rate. <i>Enter Line 15 on Line 17.</i>		
17.	The selection on Line 16 allows a maximum millage rate of <i>(Enter rate indicated by choice on Line 16)</i>	2.8642	per \$1,000 (17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	\$	422,445,209 (18)

Continued on page 2

Taxing Authority : CITY OF BELLEAIR BEACH		DR-420MM-P R. 5/12 Page 2	
19.	Current year proposed taxes <i>(Line 15 multiplied by Line 18, divided by 1,000)</i>	\$	904,624 (19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000)</i>	\$	1,209,968 (20)
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE. SIGN AND SUBMIT.
21.	Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM-P)</i>	\$	0 (21)
22.	Total current year proposed taxes <i>(Line 19 plus Line 21)</i>	\$	904,624 (22)
Total Maximum Taxes			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM-P)</i>	\$	0 (23)
24.	Total taxes at maximum millage rate <i>(Line 20 plus Line 23)</i>	\$	1,209,968 (24)
Total Maximum Versus Total Taxes Levied			
25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	(25)
S I G N H E R E	Taxing Authority Certification	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :	Date :	
	Title : NANCY G. GONZALEZ, CITY MGR	Contact Name and Contact Title : MELANIE M. NEUMANN, FINANCE OFFICER	
	Mailing Address : 444 CAUSEWAY BLVD	Physical Address : 444 CAUSEWAY BLVD	
	City, State, Zip : BELLEAIR BEACH, FL 33786	Phone Number : 727-595-4646	Fax Number : 727-593-1409

Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.

City of Belleair Beach, Florida

Revenue Projections

GENERAL FUND

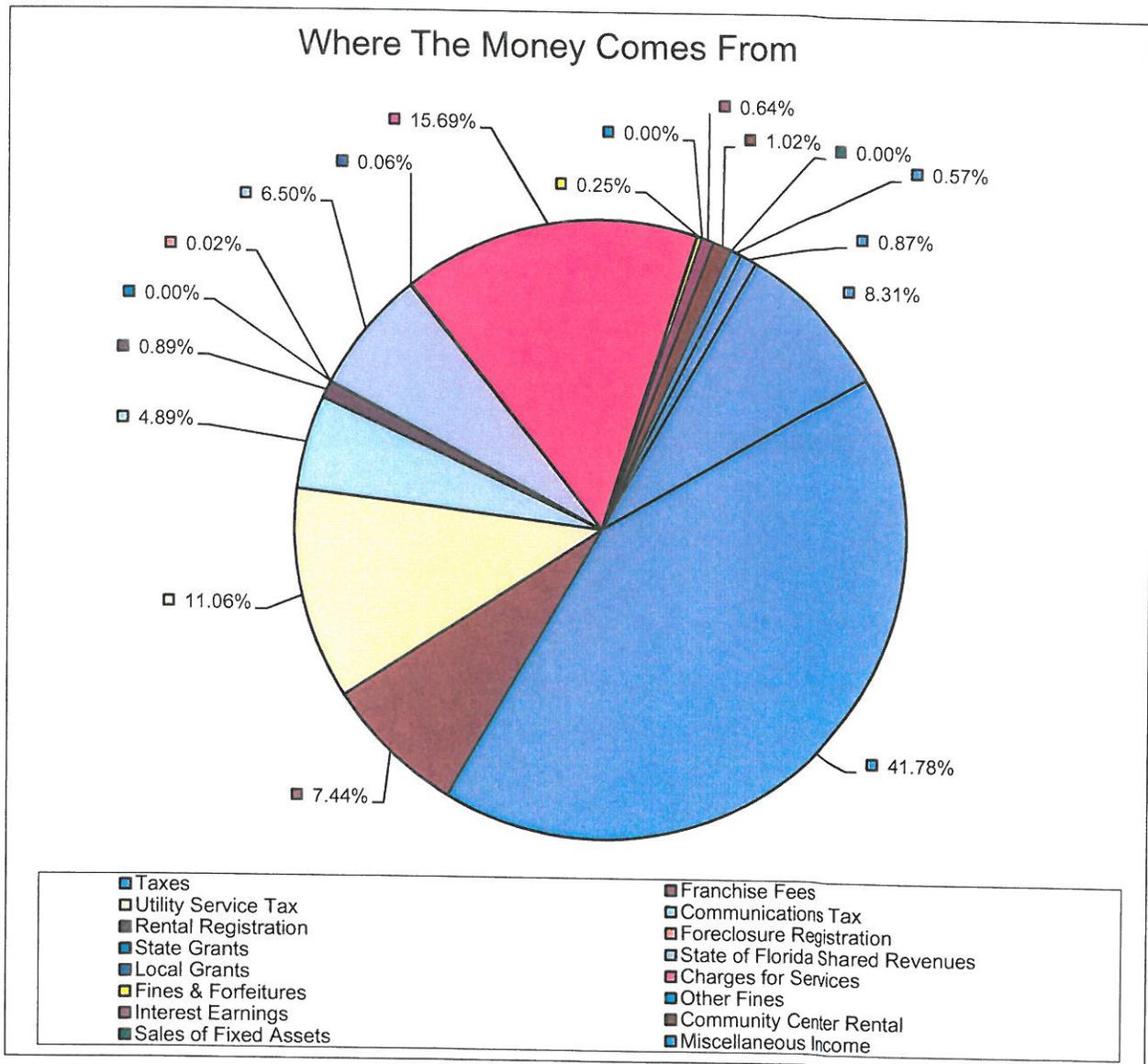
FISCAL YEAR 2014-2015



CITY OF BELLEAIR BEACH, FLORIDA GENERAL FUND

WHERE THE MONEY COMES FROM

Taxes	41.78%	\$ 846,397
Franchise Fees	7.44%	\$ 150,750
Utility Service Tax	11.06%	\$ 224,125
Communications Tax	4.89%	\$ 99,000
Rental Registration	0.89%	\$ 18,000
Foreclosure Registration	0.02%	\$ 500
State Grants	0.00%	\$ -
State of Florida Shared Revenues	6.50%	\$ 131,780
Local Grants	0.06%	\$ 1,200
Charges for Services	15.69%	\$ 317,950
Fines & Forfeitures	0.25%	\$ 5,000
Other Fines	0.00%	\$ -
Interest Earnings	0.64%	\$ 13,000
Community Center Rental	1.02%	\$ 20,600
Sales of Fixed Assets	0.00%	\$ -
Miscellaneous Income	0.57%	\$ 11,632
Interfund Transfers - Marina Fund	0.87%	\$ 17,672
Other Financing Sources/Transfers in/out	8.31%	\$ 168,433
Total Estimated Revenue	100.00%	\$ 2,026,039



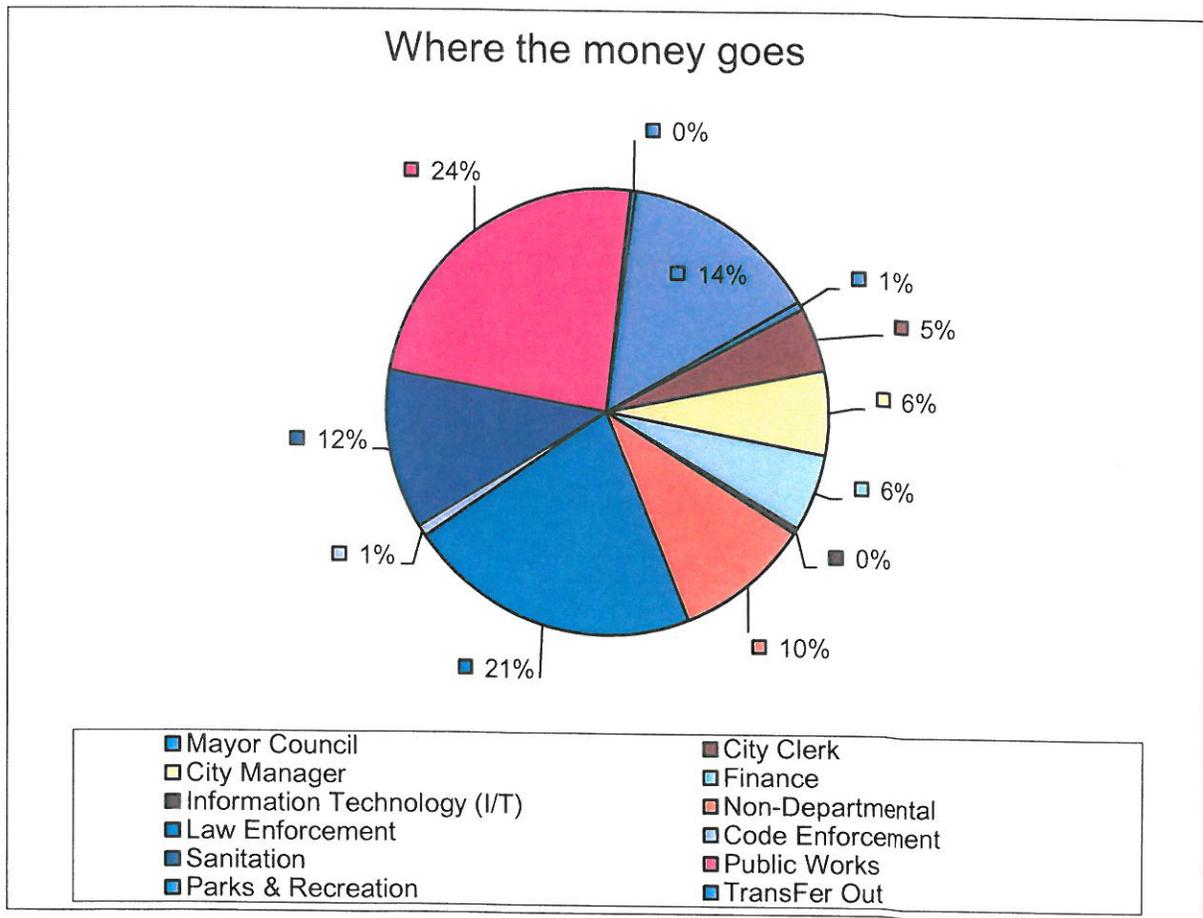
Rev-graph

**CITY OF BELLEAIR BEACH, FLORIDA
FY 2014-2015**

GENERAL FUND

WHERE THE MONEY GOES

Mayor Council	0.60%	\$	12,129
City Clerk	4.65%	\$	94,277
City Manager	6.08%	\$	123,095
Finance	5.58%	\$	113,097
Information Technology (I/T)	0.45%	\$	9,164
Non-Departmental	10.00%	\$	202,584
Law Enforcement	21.44%	\$	434,432
Code Enforcement	0.82%	\$	16,714
Sanitation	11.55%	\$	234,064
Public Works	23.96%	\$	485,345
Parks & Recreation	0.37%	\$	7,450
TransFer Out	14.50%	\$	293,688
Total Appropriations	100.00%	\$	2,026,039



CITY OF BELLEAIR BEACH
ESTIMATED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
GENERAL FUND - 001
FISCAL YEAR 2014-2015

A/C #	ACCOUNT TITLE	ACTUAL 2012-2013	TO DATE ACTUAL 6/1/2014	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	FINAL BUDGET 2014-2015	INCREASE/ (DECREASE) Adopted 2013-14 to 2014-2015	
							Amount	%
	FUND BALANCE, beginning OCTOBER 1	3,898,851	4,051,337	4,051,337	4,051,337	4,051,337		
	ADD REVENUES:	1.9800 mills	2.0394 mills	2.0394 mills	2.0394 mills	2.0394 mills		
	Taxes:							
311.100	Ad Valorem - Current	741,269	741,380	772,528	772,528	824,897	52,369	6.78%
312.410	Local Option Gas Tax	21,504	10,786	21,150	21,150	21,500	350	1.65%
	Total Taxes	762,773	752,166	793,678	793,678	846,397	52,719	6.64%
	Franchise Fees:							
313.100	Electricity	144,505	79,239	151,500	151,500	145,000	(6,500)	-4.29%
313.400	Peoples Gas	5,535	2,507	6,285	6,285	5,750	(535)	-8.51%
	Total Franchise Fees	150,040	81,746	157,785	157,785	150,750	(7,035)	-4.46%
	Utility Service Taxes:							
314.100	Electricity	175,551	97,374	170,000	170,000	176,725	6,725	3.96%
314.300	Water	34,476	22,132	36,900	36,900	35,600	(1,300)	-3.52%
314.400	Gas	9,828	7,482	9,800	9,800	10,000	200	2.04%
314.700	Fuel Oil	-	-	-	-	-	-	-
314.800	Propane	1,706	1,270	1,800	1,800	1,800	-	0.00%
	Total Utility Service Taxes	221,561	128,258	218,500	218,500	224,125	5,625	2.57%
	Communications Service Tax:							
315.000	Communications Service Tax	101,131	56,822	96,900	96,900	99,000	2,100	2.17%
	Total Communications Service Tax	101,131	56,822	96,900	96,900	99,000	2,100	2.17%
	Rental Registration							
329.200	Renters rental registration	19,805	19,300	17,000	17,000	18,000	1,000	5.88%
	Total Rental Registration	19,805	19,300	17,000	17,000	18,000	1,000	5.88%
	Foreclosure Registraion							
329.300	Forclosure registration	1,000	1,300	300	300	500	200	
	Total Foreclosure Registration	1,000	1,300	300	300	500	200	
	State Grants:							
334.299	Public Safety	-	-	-	-	-	-	-
334.500	Morgan Park	-	-	-	-	-	-	-
334.600	Bayside - Palyground Equipment	-	-	-	-	-	-	-
334.700	State Grants	-	-	-	-	-	-	-
	Total State Grants	-	-	-	-	-	-	-
	State Shared Revenues:							
335.120	State Revenue Sharing	42,905	24,936	43,100	43,100	43,175	75	0.17%
335.180	Half Cent Sales Tax	86,168	45,099	89,000	89,000	88,600	(400)	-0.45%
335.410	Fuel Tax Rebate	-	-	40	40	5	(35)	-87.50%
335.490	FEMA Reimbursements	-	-	-	-	-	-	-
335.500	State Emergency Mgt Reimb.	-	-	-	-	-	-	0.00%
	Total State Shared Revenues	129,073	70,035	132,140	132,140	131,780	(360)	-0.27%
	Local Grants:							
331.800	Recycling Grant	1,198	1,201	1,200	1,200	1,200	-	0.00%
343.450	SWFWMD Grant-Stormwater Quality Imp	-	-	-	-	-	-	-
	Total Local Grants	1,198	1,201	1,200	1,200	1,200	-	0.00%
	Charges for Services:							
343.410	BOCC Garbage Collection	283,032	174,685	291,250	291,250	287,000	(4,250)	-1.46%
343.900	Lot Mowing	846	681	-	-	450	450	
343.910	Claim of Lien Maintenance	170	-	-	-	-	-	-
347.200	Causeway Maintenance	-	-	-	-	-	-	-
347.250	Parking Fee - Morgan Park	33,834	19,211	25,500	25,500	30,500	5,000	0.00%
347.290	Parking Permit Stickers	-	-	-	-	-	-	-
	Total General Government	317,882	194,577	316,750	316,750	317,950	1,200	0.38%

CITY OF BELLEAIR BEACH
ESTIMATED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
GENERAL FUND - 001
FISCAL YEAR 2014-2015

A/C #	ACCOUNT TITLE	ACTUAL 2012-2013	TO DATE ACTUAL 6/1/2014	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	FINAL BUDGET 2014-2015	INCREASE/ (DECREASE) Adopted 2013-14 to 2014-2015	
							Amount	%
Fines & Forfeitures:								
351.100	Fines & Forfeitures	3,292	9,293	2,950	2,950	5,000	2,050	69.49%
	Total Fines & Forfeitures	3,292	9,293	2,950	2,950	5,000	2,050	69.49%
Other Fines:								
351.300	Police Education	-	-	-	-	-	-	
351.400	Civil Citation	-	-	-	-	-	-	
354.000	Code Violation Fines	-	-	-	-	-	-	
	Total Other Fines	-	-	-	-	-	-	
Interest Earnings:								
361.100	Interest Earned	14,210	6,467	17,650	17,650	13,000	(4,650)	-26.35%
361.200	Unrealized Gain/(Loss) FundB	8,683	2,389					
	Total Interest Earned	22,893	8,856	17,650	17,650	13,000	(4,650)	-26.35%
Community Center Rental Income								
362.000	Community Center Rental Income							
362.101	Rental - Weddings		15,041	25,000	25,000	15,000		
362.102	Rental - Party		1,380	5,000	5,000	900		
362.103	Rental - Fitness		2,129	2,000	2,000	2,000		
362.104	Rental - Meetings		-	-	-	-		
362.105	Rental - Poling Place		300	-	-	300		
362.106	Rental- Banquet Furniture		2,798	12,000	12,000	2,400		
	(TRANSFERRED FROM CPF)		-	-	-	-		
	Total Comm Ctr Rental Income	-	21,648	44,000	44,000	20,600		
Sale of Fixed Assets:								
364.410	Sale of Equipment	-	-	-	-	-	-	
	Total Sale of Fixed Assets	-	-	-	-	-		
Other Miscellaneous:								
362.200	Tennis Court Rental	333	91	400	400	100	(300)	-75.00%
366.000	Donations	-	-	-	-	-	-	
369.910	Miscellaneous Copies	63	3	75	75	15	(60)	-80.00%
369.911	Assessment Searches	700	325	1,000	1,000	500	(500)	-50.00%
369.914	License Plate	187	65	187	187	187	-	0.00%
369.920	Garage Sale Permit	-	-	-	-	-	-	
369.925	POD Permit Fees	45	30	30	30	30	-	0.00%
369.930	Variance Fees	600	900	600	600	600	-	0.00%
369.940	NPDES Fees	880	360	900	900	600	(300)	-33.33%
369.945	Site Plan Review Fees					5,000		
369.990	Miscellaneous Revenue	52,855	4,241	4,000	4,000	4,600	600	15.00%
	Total Miscellaneous	55,663	6,015	7,192	7,192	11,632	(560)	61.74%
Other Financing Sources:								
382.000	Interfund Transfer-Marina Contr.	27,160	-	20,761	20,761	17,672	(3,089)	-14.88%
	Interfund Transfers Out-CPF	-	-	-	-	-	-	
	TOTAL INTER FUND REVENUES	27,160	-	20,761	20,761	17,672	(3,089)	-14.88%
	GENERAL FUND REVENUES	1,813,471	1,351,217	1,826,806	1,826,806	1,857,606	30,800	1.69%
380.200	Approp. fr Unassigned Fund Balance	-	-	230,073	230,073	168,433	(61,640)	100.00%
380.100	Approp. Fr. Reserved Fund Balance	-	-		45,500		(45,500)	
	TOTAL APPROPRIATED FUND BAL	-	-	230,073	275,573	168,433	(107,140)	100.00%
	TOTAL GENERAL FUND REVENUES	1,813,471	1,351,217	2,056,879	2,102,379	2,026,039	(76,340)	-3.63%

CITY OF BELLEAIR BEACH
ESTIMATED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
GENERAL FUND - 001
FISCAL YEAR 2014-2015

A/C #	ACCOUNT TITLE	ACTUAL 2012-2013	TO DATE ACTUAL 6/1/2014	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	FINAL BUDGET 2014-2015	INCREASE/ (DECREASE) Adopted 2013-14 to 2014-2015	
							Amount	%
TOTAL GENERAL FUND REVENUES		1,813,471	1,351,217	2,056,879	2,102,379	2,026,039	(76,340)	-3.63%
LESS: EXPENDITURES BY DEPT.								
	Mayor/Council	6,809	6,086	15,447	15,447	12,129	(3,318)	-21.48%
	City Manager	114,723	71,813	119,492	119,492	123,095	3,603	3.02%
	City Clerk	81,791	57,263	90,150	90,150	94,277	4,127	4.58%
	Finance	97,473	70,289	111,008	111,008	113,097	2,089	1.88%
	Information Technology (IT)	6,750	4,632	9,560	9,560	9,164	(396)	-4.14%
	Non-Departmental	172,463	115,351	215,637	223,137	202,584	(20,553)	-9.21%
	Law Enforcement	419,783	282,224	423,490	423,490	434,432	10,942	2.58%
	Code Enforcement	15,353	9,212	16,039	16,039	16,714	675	4.21%
	Sanitation	234,012	136,628	234,119	234,119	234,064	(55)	-0.02%
	Public Works	350,650	183,259	410,747	448,747	485,345	36,598	8.16%
	Parks & Recs. - Special Events rentals	0	2,923	9,550	9,550	7,450	(2,100)	
	Sub Total Expenditures by Dept.	1,499,807	939,680	1,655,239	1,700,739	1,732,351	31,611	1.86%
	Transfers out to CPF	161,178	60,000	401,640	401,640	293,688		-26.88%
	Total Expenditures	1,660,985	999,680	2,056,879	2,102,379	2,026,039	31,611	-3.63%
	EXCESS (DEFICIT) OF REVENUES OVER EXPENDITURES	152,486	351,537	0	0	0		
	Increase/ (decrease) in fund balance	\$ 152,486	\$ 351,537	\$ -	\$ -	\$ 0		
	Less use of Unappropriated Rsv					-168,433		
	FUND BALANCE, ending September 30	4,051,337	4,402,874	4,051,337	4,051,337	3,882,904		

Reconciliation of Fund Balance

FUND BALANCE, ending Sep 30, 2012	3,898,851	3,898,851		3,143,820	Unassigned Fund Balance
Less Non-spedable	(15,031)	(15,031)			
Less Committed - Hurricane	(840,000)	(840,000)			
Use of Fund Balance				-168,433	Use of Unassigned Fund Balance
Est. Increase/(decrease) in fund Balance		100,000			
Unassigned Fund Balance	3,043,820	3,143,820		2,975,387	Ending Unassigned Fund Balance
General Fund Operating Expenditures				2,026,039	
				20.00%	
20% of the GF Operating Expenditures				405,208	

Percentage of Unassigned Fund Balance used to balance the 2013-2014 Budget 5.36%

Total Increase in Unassigned Fund Balance

From 2009-2012			\$ 530,919
Appropriations from Unassigned Fund Balance	2013-2014		\$ (275,573)
Appropriations from Unassigned Fund Balance	2014-2015		\$ (168,433)

Balance of increase in Unassigned Fund Balance Used **\$ 86,913 ***

* These are the funds in unassigned Fund balance that are available to future budget appropriations.

City of Belleair Beach, Florida
Mayor & Council Operating Budget

FISCAL YEAR 2014-2015



MAYOR & CITY COUNCIL

Mission

The Charter of the City of Belleair Beach vests the City Council with all of the legislative power of the City. The City Council is empowered to adopt, amend and repeal ordinances and resolutions in order to maintain a totally residential character for the City and promote a healthful and safe environment for its citizens. The City Council consists of six council members and a mayor. The Mayor acts as the presiding officer at all meetings which include regular and special Council meetings and work sessions.

Goals and Objectives

- Set zoning and land use policy consistent with the residential character of the City
- Set the local millage rate and levy other taxes in accordance with local ordinances and FL State statutes
- Adopt a balanced City Budget where planned revenues are equal to or exceed planned expenditures
- Grant, renew or extend franchises in the City's best interest
- Set service or user charges for municipal services that are competitive with similar government entities
- Appoint a City Clerk and City Manager to the person who is best qualified for the job
- Appoint board and committee members willing to serve citizens' interest

Programs and Tasks

OFFICIAL CITIZENS' LIAISON - The office serves as a liaison for citizens in their communications with the Mayor and Council members.

CITY COUNCIL MEETINGS- Regular and special Council meetings which are open to the public are held throughout the year. Regular City Council meetings are held on the first Monday of each month beginning at 6:00 p.m. at the Council chambers of the Community Center. Special Council meetings are held "as needed" and are recommended by the Mayor or the City Manager. These are held any day at any time. City Council can vote during regular and special City Council Meetings.

WORK SESSIONS - are held for discussion purposes only and City Council members cannot vote at these sessions. Work sessions are usually held for budget workshops and capital projects.

ELECTIONS - City elections are held on the second Tuesday in March of each year.

CITY OF BELLEAIR BEACH, FLORIDA
DEPARTMENT: 511 COUNCIL
GENERAL FUND - 001

POSITION COUNTS

	<u>2012/ 2013</u>	<u>2013/ 2014</u>	<u>2014/ 2015</u>
MAYOR	1	1	1
COUNCIL MEMBERS	<u>6</u>	<u>6</u>	<u>6</u>
TOTAL AUTHORIZED POSITIONS	7	7	7

CAPITAL OUTLAY

6400 - EQUIPMENT: No Capital Outlay budgeted in Fiscal Year 2014-2015

CITY OF BELL BEACH, FL
 BUDGET APPROPRIATIONS
 MAYOR COUNCIL DEPARTMENT #511
 FISCAL YEAR 2014-2015

2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/-DECR OVER LAST YR'S AMENDED BUDGET	Justification Line
	OPERATING:							
511.0400	Travel & Per Diem	\$ 838	\$ 4,536	\$ 4,536	\$ 141	\$ 3,019	-33.4%	
	FLOC Ann Cnf Hotel x 1 attendees-Hollywood		\$ 960	\$ 960	\$ -	\$ 480		\$160 x 3 nights x 1
	FLOC Ann Cnf Meals x 1 attendees		\$ 225	\$ 225		\$ 113		9 meals x 2 @ \$6/\$11/\$20
	FLOC Ann Cnf Mileage x 1		\$ 605	\$ 605		\$ 303		545 miles RT x .555 x 1
	SLOC Ann Cnf Hotel x 1	\$ 496	\$ 496	\$ 496		\$ 248		\$124 for 2 nights
	SLOC Ann Cnf Meals x 1	\$ 40	\$ 150	\$ 150		\$ 75		6 meals x 1 @ \$6/\$11/\$20
	SLOC Ann Cnf Mileage x 1	\$ 87	\$ 175	\$ 175		\$ 90		Unknown 2013/14 cost
	SLOC Monthly Business Meeting	\$ 80	\$ 480	\$ 480	\$ 20	\$ 240		\$20 x 12 mtgs
	IEMO Hotel x 1- Ft. Myers	\$ -				\$ 450		\$150 x 3 x1
	IEMO Meals x 1		\$ 25	\$ 25		\$ 75		4 meal @ \$11/20
	IEMO Mileage x 1		\$ 60	\$ 60		\$ 160		283 miles x .56
	IEMO ADV Hotel x 1 attendees Orlando	\$ -	\$ 600	\$ 600		\$ 300		\$150 x 2 x1
	IEMO ADV Meals x 1		\$ 225	\$ 225		\$ 115		9meals x 3days @ \$6/\$11/\$20
	IEMO ADV Mileage x 1		\$ 245	\$ 245		\$ 120		218 miles x .56
	Mayors' Council Holiday Luncheon	\$ 135	\$ 275	\$ 275	\$ 121	\$ 250		\$25 x 10
	Transfer Funds per Budget Adjustment requests				\$ -	\$ -		
	Mayors' Prayer Brunch		\$ 15	\$ 15	\$ -	\$ -		
511.0410	Telephone	\$ -	\$ 576	\$ 576	\$ 317	\$ 450		
	Mayors cell phone		\$ 576	\$ 576	\$ 317	\$ 450		smart phone
511.0470	Printing and Binding	\$ -	\$ 35	\$ 35	\$ -	\$ 105	200.0%	
	Business Cards - New Councilmembers		\$ 35	\$ 35	\$ -	\$ 105		election 2015
511.0480	Promotional Activities	\$ 200	\$ 400	\$ 400	\$ 200	\$ 400	0.0%	From Non-Dept
	Halloween party-pumpkin carving w/IRB	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200		Share with IRB
	Miscellaneous Promotional events	\$ -	\$ 200	\$ 200	\$ -	\$ 200		
511.0490	Miscellaneous	\$ 1,444	\$ 2,630	\$ 2,630	\$ 1,846	\$ 2,670	1.5%	
	Mayor/Council Misc		\$ -	\$ -	\$ -			
	City Council Shirts	\$ 37	\$ 80	\$ 80		\$ 120		\$40 x 3 shirts
	Employee Holiday Gift Certificates from Council	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400		\$50 x 8 employees
	BIG-C Breakfast		\$ 400	\$ 400	\$ 420	\$ 400		
	Board Appreciation Lunch		\$ 550	\$ 550		\$ 550		
	Council & Staff Holiday Dinner	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000		from Non-Dept
	Miscellaneous-reimb medical, frames, etc	\$ 7	\$ 200	\$ 200	\$ 26	\$ 200		
511.0491	Advertising	\$ -	\$ 200	\$ 200	\$ -	\$ 250	25.0%	
	FLOC Quality Cities Magazine Advertisement		\$ 200	\$ 200	\$ -	\$ 250		
	Undergrounding of Utilities postcard	\$ -	\$ -	\$ -	\$ -	\$ -		

CITY OF BELLMEAD BEACH, FL
 BUDGET APPROPRIATIONS
 MAYOR COUNCIL DEPARTMENT #511
 FISCAL YEAR 2014-2015

2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGET	Justification Line
511.0492	Contributions & Donations	\$ 247	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,900	0.0%	
	Mayors' Council of Pinellas TBD each year	\$ 97	\$ 100	\$ 100	\$ 100	\$ 100		
	Neighborly Senior Services Meals on Wheels	\$ -	\$ 500	\$ 500	\$ 500	\$ 500		Meals x 1 resident
	2014/15 PCSO Haven Shelter	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000		Homeless shelter
	Wreaths Across America	\$ 150	\$ 300	\$ 300	\$ 300	\$ 300		approved
511.0520	Operating Supplies - Total	\$ 230	\$ 200	\$ 200	\$ -	\$ 250	25.0%	
	Photo sessions, photo supplies	\$ 150	\$ 100	\$ 100		\$ 150		new council members
	Misc-name inserts, badges	\$ 80	\$ 100	\$ 100		\$ 100		new council members
511.0540	Membership & Publications - Total	\$ 2,158	\$ 2,900	\$ 2,900	\$ 1,622	\$ 2,050	-29.3%	
	BIG-C Annual Dues		\$ 550	\$ 550	\$ -	\$ 250		red'd-cnty pay assmnt.
	BIG-C Bay Watch Share-Assesment Fee	\$ 600	\$ 600	\$ 600	\$ 500	\$ -		Will be paid by the County.
	Florida Shore & Beaches Preservation Assoc Dues		\$ 500	\$ 500		\$ 500		
	FLOC- City, Mayor	\$ 370	\$ 370	\$ 370	\$ 370	\$ 370		
	SLOC	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500		
	Florida League of Mayors	\$ 250	\$ -	\$ -		\$ -		
	Mayors' Council of Pinellas County	\$ 150	\$ 150	\$ 150		\$ 150		
	Tampa Bay Times Subscription	\$ 288	\$ 230	\$ 230	\$ 252	\$ 280		increased to 136.50 26 week
	Trf from 511.490 for GFOA Finance booklet per IEMO		\$ -		\$ -			in June 14, est in 2015
511.0541	Prof. Dev - Education - Total	\$ 240	\$ 2,070	\$ 2,070	\$ 60	\$ 1,035	-50.0%	
	Regist. FLOC Ann Cnf \$325 x 1 August 2015		\$ 650	\$ 650	\$ -	\$ 325		Unkown
	Regist. SLOC Ann Cnf \$165 x 1 May 2015	\$ 240	\$ 330	\$ 330		\$ 165		Unkown
	Regist. IEMO \$300 x 1 - October 2014		\$ 600	\$ 600	\$ -	\$ 300		Ft. Myers
	Regist. IEMO ADV \$245 x 1 - 2014		\$ 490	\$ 490	\$ -	\$ 245		Orlando
		\$ -	\$ -	\$ -	\$ 60	\$ -		
	Subtotal Operating Expenditures:	\$ 5,357	\$ 15,447	\$ 15,447	\$ 6,086	\$ 12,129	-21.5%	
	TOTAL MAYOR & COUNCIL BUDGET	\$ 5,357	\$ 15,447	\$ 15,447	\$ 6,086	\$ 12,129	-21.5%	

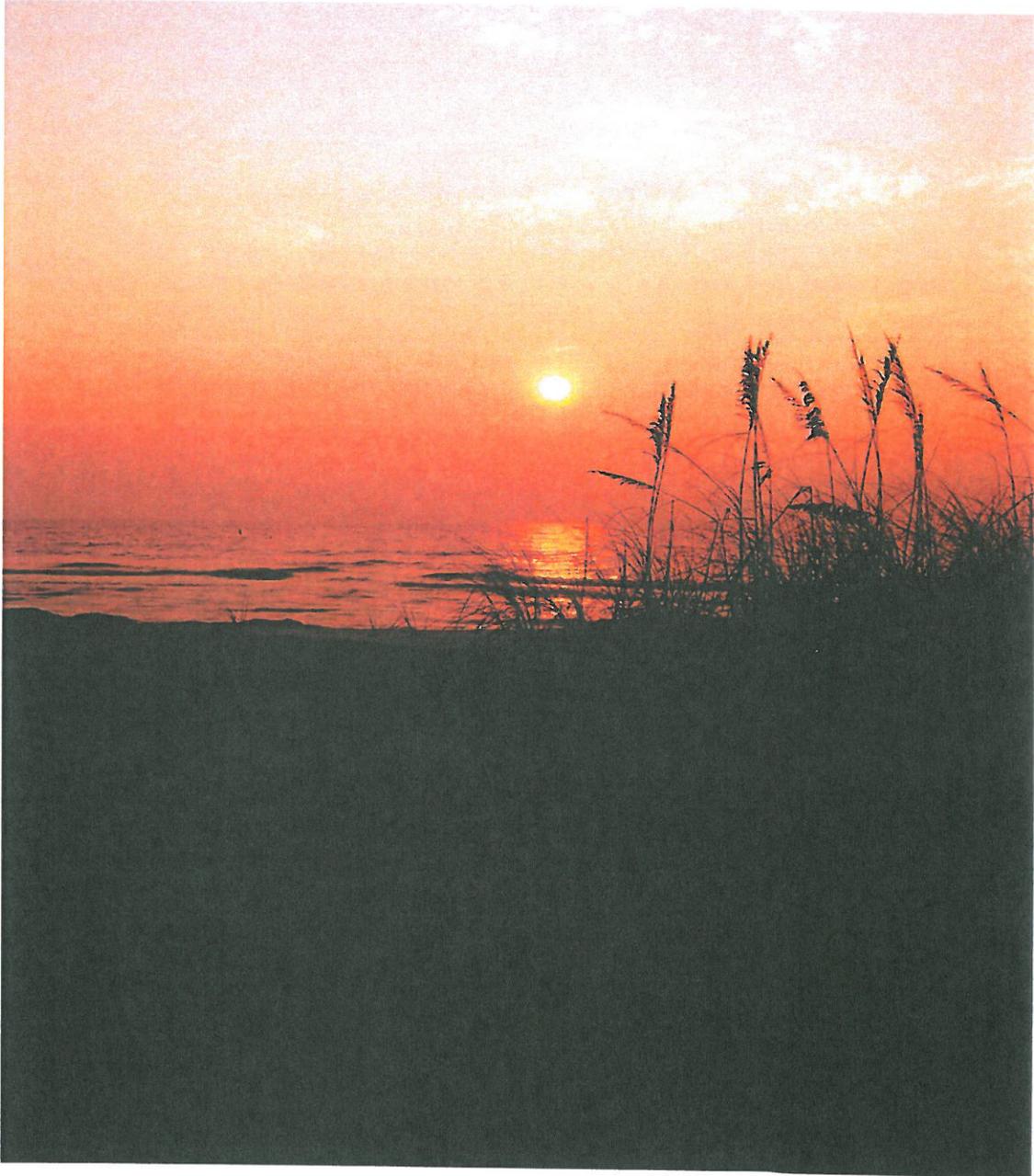
**CITY OF BELLEAIR BEACH
MAYOR/ CITY COUNCIL**

EXPENDITURE SUMMARY

	ACTUAL ACTUAL FY 2012-2013	ACTUAL 6/1/2014 FY 2013-2014	ADOPTED BUDGET FY 2013-2014	AMENDED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
PERSONNEL SERVICES	\$0	\$0	\$0	\$0	\$0
OPERATING EXPENDITURES	5,357	6,086	15,447	15,447	12,129
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	5,357	6,086	15,447	15,447	12,129
 Adjusted Total	 \$5,357	 \$6,086	 \$15,447	 \$15,447	 \$12,129

City of Belleair Beach, Florida
City Manager Operating Budget

FISCAL YEAR 2014-2015



CITY MANAGER

Mission

The City Manager is the chief administrative official for the City, responsible for establishing organizational goals and providing overall administration and direction to all City Departments. The City Manager coordinates, implements, and evaluates all policies, procedures and programs.

Goals and Objectives

- Prepare and review agenda items for all regular and special Council meetings in a timely fashion
- Submit the Annual City Budget to City Council in order to comply with City Ordinance
- Provide leadership and direction to Department Directors for all aspects of City projects and address citizens' concerns to ensure smooth running of operation
- Serve as a liaison between departments, the media and the citizens to facilitate better communication
- Prepare reports, monitor expenditures and provide and coordinate support services and resources to City Council to provide feedback
- Develop recommendations and provide information that City Council requires in order to establish policies and directives

Programs and Tasks

ADMINISTRATION - The Administration provides overall direction and supervision for all City departments and is responsible for advising and carrying out policies established by the City Council. Activities include: providing leadership and guidance to the various departments of the City to carry out the day to day functions of the City, administering contracts on behalf of the City pursuant to the provisions of appropriations ordinances, submitting the annual budget and capital program to the City Council; acts as chief purchasing agent of the City.

ADMINISTRATIVE POLICIES- The City Manager is responsible for developing Administrative Policies on various aspects of City Government. The City Manager distributes policies and ensures Department Directors are adhering to the policy.

AGENDA PREPARATION- The City Manager is responsible for developing the agenda for all City Council meetings and preparing/reviewing/revising the staff reports submitted as backup for the various items to ensure the Council and the public is provided accurate, concise and understandable information on matters being considered by the body.

CITY MANAGER

Programs and Tasks (cont'd.)

FLOOD INSURANCE- The City Manager is responsible for maintaining records for compliance with FEMA requirements in order to maintain eligibility of property owners to purchase Flood Insurance.

ORDINANCES- The City Manager is responsible for developing ordinances relating to Land Development Codes, administrative matters such as purchasing requirements and Code Enforcement activities in order to implement the policies of the City Council.

PERSONNEL ADMINISTRATION - This department, in coordination with the City Clerk, is responsible for the maintenance of City personnel files; training and development programs; compliance with all local, state and federal labor and employment laws; processing, administering and updating benefits.

RISK MANAGEMENT – Is responsible for the provision and promotion of an effective program to protect all of the City's assets from loss or damage including physical property, people and intellectual property. Risk management's programs include: to identify, analyze and minimize risk exposure using the most cost effective means and maintain updated records of all City owned property.

EAR-COMPREHENSIVE PLAN-LDC- The City embarked on the State mandated cycle of Evaluation and Appraisal of its Comprehensive Plan, followed by preparation of necessary amendments to the Plan which were then implemented by reviewing and revising its Land Development Codes. This process is guided by the City Manager and the Planning Board and will take about 3 years to complete.

The "City of Belleair Beach 2008 Comprehensive Plan" was adopted and passed by City Council in February 2008 per Ordinance No. 07-15.

CITY OF BELLEAIR BEACH
CITY MANAGER

EXPENDITURE SUMMARY

	ACTUAL FY 2012-2013	ACTUAL 6/1/2014 FY 2013-2014	ADOPTED BUDGET FY 2013-2014	AMENDED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
PERSONNEL SERVICES	\$110,107	\$70,438	\$117,523	\$117,523	\$121,272
OPERATING EXPENDITURES	1,833	1,375	1,969	1,969	1,823
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$111,940	\$71,813	\$119,492	\$119,492	\$123,095

CITY OF BELLEAIR BEACH, FL
ADOPTED BUDGET APPROPRIATIONS
CITY MANAGER DEPARTMENT #512
FISCAL YEAR 2014-2015

Revised: 7/22/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGET	Justification Line
	PERSONNEL SERVICES:							
512.0120	Salaries & Wages-Full Time - Total	\$ 77,189	\$ 81,090	\$ 81,090	\$ 48,852	\$ 82,712	2.0%	
	CM	\$ 77,189	\$ 81,090	\$ 81,090	\$ 48,852	\$ 82,712		2% merit
512.0125	Salaries & Wages - 457(B) 5% Match	\$ -	\$ 4,055	\$ 4,055	\$ 2,312	\$ 4,136	2.0%	
	CM	\$ -	\$ 4,055	\$ 4,055	\$ 2,312	\$ 4,136		
	reclassified from 512.0220 below							
512.0161	Salaries & Wages - Car Allowance -Total	\$ 3,426	\$ 3,194	\$ 3,194	\$ 1,851	\$ 3,194	0.0%	
	CM	\$ 3,426	\$ 3,194	\$ 3,194	\$ 1,851	\$ 3,194		\$266.2/mo per contract
512.0210	Fica Taxes~ Social Security - 6.2%- Ttl	\$ 4,937	\$ 5,477	\$ 5,477	\$ 3,120	\$ 5,583	1.9%	6.2% of salaries & car allow
	CM	\$ 4,937	\$ 5,477	\$ 5,477	\$ 3,120	\$ 5,583		
512.0211	Fica Taxes~ Medicare - 1.45% - Ttl	\$ 1,155	\$ 1,281	\$ 1,281	\$ 730	\$ 1,306	1.9%	1.45% of salaries & car allow.
	CM	\$ 1,155	\$ 1,281	\$ 1,281	\$ 730	\$ 1,306		
512.0220	Retirement Contributions - Total	\$ 11,578	\$ 8,109	\$ 8,109	\$ 4,540	\$ 8,271	2.0%	10% of salaries: 10% - 401(a) 457(b) match moved to .0125
	CM	\$ 11,578	\$ 8,109	\$ 8,109	\$ 4,540	\$ 8,271		
512.0230	Life & Health Insurance - Total	\$ 11,662	\$ 14,130	\$ 14,130	\$ 8,902	\$ 15,896	12.5%	
	Health	\$ 8,746	\$ 10,577	\$ 10,577	\$ 7,098	\$ 12,421		Humana +- 10% in March
	Supplemental Coverage for Hospitalization	\$ -	\$ 323	\$ 323	\$ 161	\$ 323		Allstate
	Dental	\$ 470	\$ 485	\$ 485	\$ 371	\$ 576		2% increase in dental
	Life, LTD, AD&D	\$ 2,445	\$ 2,745	\$ 2,745	\$ 1,272	\$ 2,576		3% inc over actual
512.0240	Worker's Compensation - Total	\$ 160	\$ 186	\$ 186	\$ 131	\$ 175	-5.9%	
	CM	\$ 160	\$ 186	\$ 186	\$ 131	\$ 175		annualized FYE 14 actual + 1%
	Subtotal Personnel Services:	\$ 110,107	\$ 117,523	\$ 117,523	\$ 70,438	\$ 121,272	3.2%	

CITY OF BELLEAIR BEACH, FL
ADOPTED BUDGET APPROPRIATIONS
CITY MANAGER DEPARTMENT #512
FISCAL YEAR 2014-2015

Revised: 7/22/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGET	Justification Line
	OPERATING:							
512.0310	Professional Services - Total	\$ -	\$ 236	\$ 236	\$ 236	\$ -	-100.0%	
	Miscellaneous- alloc for Nyhart OPEB	\$ -	\$ 236	\$ 236	\$ 236	\$ -		
512.0400	Travel & Per Diem - Total	\$ 324	\$ 350	\$ 350	\$ 97	\$ 350	0.0%	
	ICMA Conference-City Manager	\$ 35	\$ -	\$ -	\$ -	\$ -		
	FCCMA State Conf -CM	\$ -	\$ -	\$ -	\$ -	\$ -		
	FCCMA Luncheon	\$ -	\$ -	\$ -	\$ -	\$ -		
	CRS luncheon	\$ -	\$ -	\$ -	\$ 80	\$ -		
	CM Consortium Luncheon Largo City Hall	\$ 159	\$ 200	\$ 200	\$ -	\$ 200		
	SCRAM luncheon (beach communities)	\$ 130	\$ 125	\$ 125	\$ -	\$ 125		
	Mayor's Council of Pinellas County- Cty Mgr	\$ -	\$ 25	\$ 25	\$ 17	\$ 25		Holiday luncheon
512.0410	Telephone & Communications - Total	\$ 660	\$ 505	\$ 505	\$ 92	\$ 255	-49.5%	
	Nextel/ Verizon-cell phone 12 @ .75	\$ 4	\$ 5	\$ 5	\$ 2	\$ 5		
	State of FL DMS new contract	\$ 656	\$ 500	\$ 500	\$ 90	\$ 250		FYE14^10% + \$75 rebate > FLC
512.0520	Operating Supplies - Total	\$ -	\$ -	\$ -	\$ -	\$ -		
	Aerials and maps of city	\$ -	\$ -	\$ -	\$ -	\$ -		
	Misc. Supplies-gold subplate for picture	\$ -	\$ -	\$ -	\$ -	\$ -		
512.0540	Membership & Publications - Total	\$ 849	\$ 878	\$ 878	\$ 886	\$ 893	1.7%	
	ICMA City Manager	\$ 617	\$ 643	\$ 643	\$ 650	\$ 657		
	FCCMA City Manager	\$ 232	\$ 235	\$ 235	\$ 236	\$ 236		
	IIMC	\$ -	\$ -	\$ -	\$ -	\$ -		
512.0541	Prof. Dev - Education - Total	\$ -	\$ -	\$ -	\$ 64	\$ 325		
	ICMA -CM	\$ -	\$ -	\$ -	\$ -	\$ -		
	FCCMA Annual Conference- CM regist.	\$ -	\$ -	\$ -	\$ 49	\$ 225		Feb 15 FCCMA Winter Conf. St. Pete
	Other Seminars	\$ -	\$ -	\$ -	\$ 15	\$ 100		Webinars
	Subtotal Operating:	\$ 1,833	\$ 1,969	\$ 1,969	\$ 1,375	\$ 1,823	-7.4%	

CITY OF BELLEAIR BEACH, FL
 ADOPTED BUDGET APPROPRIATIONS
 CITY MANAGER DEPARTMENT #512
 FISCAL YEAR 2014-2015

Revised: 7/22/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGET	Justification Line
	CAPITAL:							
512.0640	Capital Plan -Machinery & Equip. - Total	\$ -	\$ -	\$ -	\$ -	\$ -		
	TOTAL CITY MANAGER BUDGET	\$ 111,940	\$ 119,492	\$ 119,492	\$ 71,813	\$ 123,095	3.0%	

CITY OF BELLEAIR BEACH, FLORIDA
DEPARTMENT: 512 CITY MANAGER
GENERAL FUND - 001

POSITION COUNTS

	<u>2012/ 2013</u>	<u>2013/ 2014</u>	<u>2014/ 2015</u>
CITY MANAGER	1	1	1
ASSISTANT TO THE CITY MANAGER	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL AUTHORIZED POSITIONS	1	1	1

CAPITAL OUTLAY

There are no capital outlay requests.

City of Belleair Beach, Florida

City Clerk Operating Budget

FISCAL YEAR 2014-2015



CITY CLERK

Mission

The Office of the Clerk provides administrative support to the Mayor and City Council-members. The Office maintains the City's vital records, ordinances and resolutions and is custodian of the City Seal. The Office obtains and maintains information for departments of the government and the public.

Goals and Objectives

- Maintain and safeguard all City documents on file to ensure security of information
- Prepare and maintain minutes of all public meetings in accordance with City Codes
- Keep electronic records of all City Council meetings to comply with City Codes and FL State statutes
- Fulfill record requests from the public and other agencies in a timely manner
- Prepare most legal advertisements in order to fulfill regulatory compliance requirements

Programs and Tasks

COMMUNITY CENTER - The City Clerk facilitates rental licensing of the Community Center to residents and non-residents for various types of events. The Office maintains the License Agreements and coordinates with Licensees for their events.

MARINA- The City Clerk facilitates rental licensing of boat slips, provides information for all inquires, and oversees maintenance and operations of the City's Marina.

ORDINANCES AND RESOLUTIONS- The City Clerk maintains and indexes all Ordinances and Resolutions for immediate retrieval.

MINUTES- The City Clerk is responsible for recording and preparing minutes of City Council meetings and meetings of several boards.

RECORDS- As custodian of the records, the City Clerk fulfills record requests for the public and other agencies. The City Clerk's office maintains and safeguards all documents on file.

ELECTIONS - City elections are held on the second Tuesday in March of each year. The Clerk's office advises candidates of procedures for running for office, places all required legal advertisements and serves as the Supervisor of Municipal Elections.

ADVERTISING- The City Clerk prepares most legal advertisements and sends notices to citizens pertaining to Hearings that affect their property. Also, The City Clerk prepares all legal advertisements of Ordinances.

CITY EVENTS- The City Clerk coordinates and organizes City events as needed.

CITY CLERK

Programs and Tasks (cont'd.)

NOTARY- Notaries are available at the Community Center to assist in the execution of documents.

VOTER REGISTRATION- Applications are available for anyone eighteen years or older.

PERSONNEL ADMINISTRATION- The City Clerk coordinates, in cooperation with the City Manager, the City's personnel files, compliance with all local, state and federal labor and employment laws and administering workers' compensation claims.

CITY OF BELLEAIR BEACH
CITY CLERK

EXPENDITURE SUMMARY

	ACTUAL FY 2012-2013	ACTUAL 6/1/2014 FY 2013-2014	ADOPTED BUDGET FY 2013-2014	AMENDED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
PERSONNEL SERVICES	\$70,599	\$50,832	\$77,589	\$77,589	\$80,349
OPERATING EXPENDITURES	11,511	6,431	12,561	12,561	13,928
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$82,110	\$57,263	\$90,150	\$90,150	\$94,277

CITY OF BEL AIR BEACH, FL
 BUDGET APPROPRIATIONS
 CITY CLERK DEPARTMENT #510
 FISCAL YEAR 2014-2015

Revised 6/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGE	Justification Line
PERSONNEL SERVICES:								
510.0120	Salaries & Wages-Full Time	51,002	55,000	55,000	35,324	56,100	2.0%	
		51,002	55,000	55,000	35,324	56,100	2.0%	2 % merit per CM
510.0210	Fica Taxes~ Social Security	\$ 3,162	\$ 3,410	\$ 3,410	\$ 1,928	\$ 3,478	2.0%	6.2% of salaries
	City Clerk	\$ 3,162	\$ 3,410	\$ 3,410	\$ 1,928	\$ 3,478		
510.0211	Fica Taxes~ Medicare	\$ 740	\$ 798	\$ 798	\$ 451	\$ 813	2.0%	1.45% of salaries
	City Clerk	\$ 740	\$ 798	\$ 798	\$ 451	\$ 813		
510.0220	Retirement Contributions	\$ 5,100	\$ 5,500	\$ 5,500	\$ 3,532	\$ 5,610	2.0%	10.00% of salaries
510.0230	Life & Health Insurance	\$ 10,498	\$ 12,763	\$ 12,763	\$ 9,517	\$ 14,230	11.5%	
	Health	\$ 8,746	\$ 10,577	\$ 10,577	\$ 7,742	\$ 11,420		Humana 899.21/mo+ ^ 10%
	Supplemental Coverage for Hospitalization	\$ -	\$ 264	\$ 264	\$ 158	\$ 264		AllState Supplemental Low
	Dental	\$ 470	\$ 485	\$ 485	\$ 421	\$ 586		Humana dental ^ 2%
	Life, LTD, AD&D	\$ 1,282	\$ 1,437	\$ 1,437	\$ 1,196	\$ 1,960		FYE 13 annualized and ^ 3%
510.0240	Worker's Compensation	\$ 97	\$ 118	\$ 118	\$ 80	\$ 118	0.0%	
	Subtotal Personnel Services	\$ 70,599	\$ 77,589	\$ 77,589	\$ 50,832	\$ 80,349	3.6%	

CITY OF BELL BEACH, FL
 BUDGET AMENDMENTS
 CITY CLERK DEPARTMENT #510
 FISCAL YEAR 2014-2015

Revised 12/14/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGET	Justification Line
	OPERATING:							
510.0310	Professional Services - Total	\$ 214	\$ 236	\$ 236	\$ 236	\$ -		
	Misc-allocation for OPEB per audit	\$ 214	\$ 236	\$ 236	\$ 236	\$ -		
510.0340	Other Contractual Services	\$ 550	\$ 550	\$ 550	\$ 700	\$ 700	27.3%	
fr 511	Annual code on the internet	\$ 550	\$ 550	\$ 550	\$ 700	\$ 700		
510.0350	Election Expenses fr Supervisor of Elect.	\$ 4	\$ 2,210	\$ 2,210	\$ 2,906	\$ 2,954	33.7%	
	Election Admin- Registered Voters @.40	0	\$ 400	\$ 400	400	\$ 540		1348 @ .40
	Election Poll Workers	0			1780	\$ 1,380		7 poll workers
	Equipment Delivery- carts @31	0			0	\$ 93		3 carts @ 31.
	Precinct Ballot @ \$0.22	0			0	\$ 88		400 @ .22
	Provisional Ballot @ \$0.22	0			0	\$ 6		25 @ .22
	Duplicate Ballots @ \$.40	0	\$ 2	\$ 2	0	\$ 2		5 @ .40
	Test Ballots @ \$.40	0	\$ 4	\$ 4	8	\$ 4		10 @ .40
	Ballot Set-up fee	0	\$ -	\$ -	0	\$ 50		
	Absentee/ Mail Ballot kits @ \$.90	0	\$ 1,752	\$ 1,752	710	\$ 572		635 @ .90
	Replacement Mail Ballot Kits @ \$1.30	0	\$ 52	\$ 52	0	\$ 25		19 @ 1.30
	Modem Line Activation	0			0	\$ 184		
	Signature verifications-Suprv of Elections	4			8	\$ 10		
510.0400	Travel & Per Diem	\$ 591	\$ 1,700	\$ 1,700	\$ 581	\$ 1,844	8.5%	
	FACC Fall Academy Hotel Oct 2014 Sarasota	\$ 490	\$ 390	\$ 390	\$ 397	\$ 484		4 nights @ \$121/night
	FACC Fall Academy Meals		\$ 115	\$ 115	\$ 49	\$ 144		9 meals @ \$6/\$11/\$20(4days)
	FACC Fall Academy Mileage		\$ 60	\$ 60	\$ 59	\$ 139		250 miles RT x .555
	FACC Summer Academy Hotel - June 2015 St. Augusti	\$ -	\$ 560	\$ 560		\$ 670		5 nights @ \$134/night
	FACC Summer Academy Meals	0	\$ 150	\$ 150		\$ 124		4days@\$11/\$20 brkfst provided
	FACC Summer Academy Milage	\$ -	\$ 245	\$ 245	\$ -	\$ 103		184 miles @ .555
	FRMA Florida Records Mgmt Assoc 2 days	\$ -	\$ -	\$ -	\$ -	\$ -		
	Mileage reimbursement @ .555	\$ 30	\$ -	\$ -	\$ -	\$ -		
	Pinellas County Clerk Luncheons	\$ 46	\$ 180	\$ 180	\$ 76	\$ 180		\$15 x 12 meetings
	Mayor's Council Holiday luncheon-Clerk	\$ 25				\$ -		
510.0410	Telephone & Communications	\$ 665	\$ 505	\$ 505	\$ 105	\$ 255	-49.5%	
	State of FL DMS - New contract	\$ 663	\$ 500	\$ 500	\$ 103	\$ 250		FYE14 ^10% = \$75 rebate tp FLC
	Verizon Wireless- cell 6 @ 1, 6 @ 10	\$ 2	\$ 5	\$ 5	\$ 2	\$ 5		
510.0460	Repairs & Maintenance	\$ 13	\$ 150	\$ 150	\$ -	\$ -	-100.0%	
	Repair of recording equipment	\$ 13	\$ 150	\$ 150	\$ -	\$ -		hand held recorder purchased
510.0470	Printing and Binding	\$ 2,887	\$ 3,400	\$ 3,400	\$ -	\$ 3,435	1.0%	
	Municipal Code Corp-codification	\$ 2,536	\$ 3,000	\$ 3,000		\$ 3,000		
	Various print projects	\$ 257	\$ 400	\$ 400	\$ -	\$ 400		
	Business cards CMC	\$ 33	\$ -	\$ -		\$ -		
	Records management leaflet	\$ 18	\$ -	\$ -	\$ -	\$ -		
	Misc-candidate petition cards, voter list	\$ 43			\$ -	\$ 35		

CITY OF BELLEVILLE BEACH, FL
 BUDGET APPROPRIATIONS
 CITY CLERK DEPARTMENT #510
 FISCAL YEAR 2014-2015

Revised 3/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGE	Justification Line
510.0490	Misc. Other Expenses	\$ 257	\$ 390	\$ 390	\$ 48	\$ 640	64.1%	
	Flowers for Staff/Council/Board	\$ 81	\$ 200	\$ 200	\$ 24	\$ 200		
	Other Misc Expenses-Notary renewal	\$ 20	\$ -	\$ -	\$ -	\$ -		
	Name inserts/ name badges/ portrait plate	\$ 7	\$ 40	\$ 40	\$ -	\$ 40		
	Plaques/clocks	\$ 149	\$ 150	\$ 150	\$ 24	\$ 400		
510.0491	Advertising Total	\$ 5,094	\$ 2,000	\$ 2,000	\$ 1,275	\$ 2,400	20.0%	
	Ordinances	\$ 567	\$ 1,000	\$ 1,000	\$ 289	\$ 1,000		
	Variance applications	\$ -	\$ 650	\$ 650	\$ 85	\$ 650		
	Notice of Election plus 511.491	\$ 242			\$ 53	\$ 150		
	Legal Ad Sample Ballot	\$ 408			\$ 428	\$ 250		
	Misc Advertising -BOA, etc..	\$ 212	\$ 200	\$ 200	\$ -	\$ 200		
	Miscellaneous- includes yard sale	\$ 3,665	\$ 150	\$ 150	\$ 420	\$ 150		Includes Special Magistrate
510.0520	Operating Supplies	\$ 21	\$ -	\$ -	\$ -	\$ -	0.0%	
	Audio tapes/ cassettes	\$ 21			\$ -	\$ -		moved to Non-Dept 519.
510.0531	Claim of Lien Fees	\$ 130	\$ 350	\$ 350	\$ 30	\$ 350	0.0%	
	Filing of lien fees	\$ 130	\$ 200	\$ 200	\$ 30	\$ 200		
	Recording of Ord, Inter-local agreements		\$ 100	\$ 100		\$ 100		
	Lien satisfaction	\$ -	\$ 50	\$ 50	\$ -	\$ 50		
510.0540	Membership & Publications - Total	\$ 655	\$ 345	\$ 345	\$ 250	\$ 625	81.2%	
	IIMC Intern'l Inst of Municipal Clerks	\$ 135	\$ 145	\$ 145	\$ 145	\$ 145		
	FACC- Florida Assoc of City Clerks	\$ 75	\$ 75	\$ 75		\$ 75		
	FRMA-Florida Records Mgmt Assoc	\$ 100	\$ 100	\$ 100	\$ 80	\$ 80		
	PCMCA-Pinellas Cty Municipal Clerks	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25		
	Florida Statutes	\$ 320	\$ -	\$ -		\$ 300		
510.0541	Prof. Dev - Education - Total	\$ 430	\$ 725	\$ 725	\$ 300	\$ 725	0.0%	
	Registration FACC Academy Oct 2014	\$ 175	\$ 350	\$ 350	\$ -	\$ 350		Lake Mary
	Registration FACC Academy June 2015	\$ -	\$ 300	\$ 300	\$ 300	\$ 300		Orlando
	IIMC Application for MMC Designation	\$ -			\$ -	\$ -		
	FRMA Florida Records Mgmt Assoc	\$ 255	\$ 75	\$ 75	\$ -	\$ 75		
	Subtotal Operating Expenditures	\$ 11,511	\$ 12,561	\$ 12,561	\$ 6,431	\$ 13,928	10.9%	
	CAPITAL:							
510.0640	Capital Plan -Machinery & Equip. - Total	\$ -	\$ -	\$ -	\$ -	\$ -		
	Subtotal Capital	\$ -	\$ -	\$ -	\$ -	\$ -		
	TOTAL CITY CLERK BUDGET	\$ 82,110	\$ 90,150	\$ 90,150	\$ 57,263	\$ 94,277	4.6%	

CITY OF BELLEAIR BEACH, FLORIDA
DEPARTMENT: 510 CLERK
GENERAL FUND - 001

POSITION COUNTS

	<u>2012/ 2013</u>	<u>2013/ 2014</u>	<u>2014/ 2015</u>
CITY CLERK	1	1	1
DEPUTY CITY CLERK	-	-	-
TOTAL AUTHORIZED POSITIONS	1	1	1

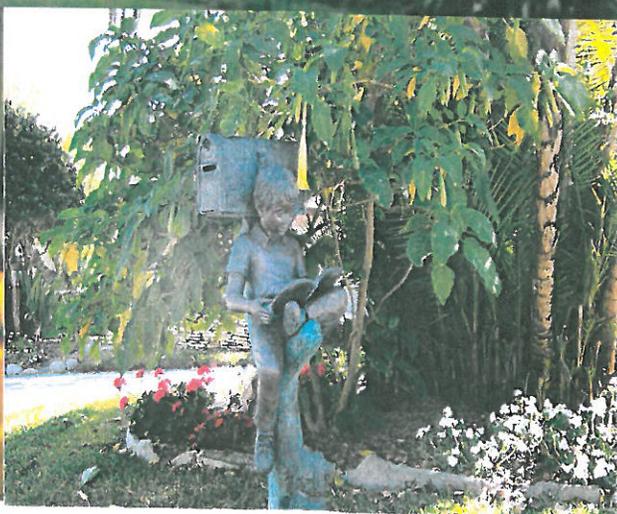
CAPITAL OUTLAY

6400 - EQUIPMENT: No Capital Outlay is budgeted for Fiscal Year 2013-2014

City of Belleair Beach, Florida

Finance Operating Budget

FISCAL YEAR 2014-2015



FINANCE

Mission

The Finance Department is in charge of the administration of the financial affairs of the City and identification and development of fiscal policies and practices to enhance public benefit. The Finance Officer reports to the City Manager.

Goals and Objectives

- Manage City's financial resources through accurate and timely financial reporting and regular financial planning
- Maintain and update a comprehensive system of internal controls to safeguard the City's resources and maintain integrity of financial information
- Record cash receipts and cash disbursements transactions in City's financial computer system to ensure accuracy and timeliness of transaction data flow
- Process payroll, pension and tax reports in order to comply with FL State statutes and Federal laws and regulations
- Prepare, assemble and publish City Budget in accordance with City Ordinance and FL State statutes
- Monitor compliance with City Budget to conserve the City's financial resources
- Implement the City's Investment Policy to make sure that sound investments decisions are made while implementing safety, liquidity and yield guidelines
- Evaluate debt financing plan options to allow availability of choices that serve the best interest of the City

Programs and Tasks

BUDGETING COMPLIANCE - Involves expenditure, commitments/ encumbrance and authority monitoring as well as compliance for supplemental appropriations and transfers.

BUDGET AND MANAGEMENT - Is responsible for the coordination and development of the Annual Budget and Capital Improvement Program (CIP).

BUDGETING ADVERTISING – The finance department is responsible for the state required legal advertising to adopt a final millage rate and final budget which must comply with Florida State guidelines.

CASH RECEIPTS PROCESSING - This involves processing of City cash receipts as well as accounting and reconciling.

FINANCIAL REPORTING - Provides monthly revenue and expenditure reports and balance sheets; responsible for working with the auditor to complete the city's annual financial audit and the Comprehensive Annual Financial Report (CAFR).

FINANCE

Programs and Tasks (cont'd.)

PAYROLL - Provides auditing of all departments' time sheets, master file maintenance, preparation of transmittal payroll input, and reconciliation of output, checking account and tax reports. Maintaining accrued leave reports and preparation of bi-weekly payroll tax payments to the Internal Revenue Service, quarterly Internal Revenue Payroll reporting, (941) and quarterly reporting to the State of Florida for Unemployment tax return UTC-6.

SALES TAX COMPLIANCE- Monthly Sales tax calculation and on-line reporting/payment to the State of Florida for sales tax compliance.

PURCHASING/CASH DISBURSEMENTS - This program involves verification and input of invoices, authorization for payment, reconciliation of vendor accounts, preparation of payments and reconciliation of bank accounts.

INVESTMENT AND FINANCIAL STRATEGIES - Implements the City's Cash and Investment Policy; monitors the Cash and Investment portfolio of all funds to ensure that these primary objectives are being achieved: safety of principal, liquidity and yield or rate of return; verifies compliance with applicable Florida State Statutes in regards to deposits and investments of public money; and prepares timely and complete reporting to City Council, management, citizens and oversight agencies.

DEBT ADMINISTRATION - Recommends to City Council and management the best debt financing plan after a careful review and analysis of all viable options available to the City; ensures the timely payment of outstanding principal and interest per Bank amortization schedule on existing loan; monitors compliance with Bank and oversight agencies' requirements.

FIXED ASSET CONTROL - Controls the purchase of fixed assets, changes, perpetual inventory, data base preparation and oversight of annual physical inventory.

CITY OF BELLEAIR BEACH, FLORIDA
FINANCE

EXPENDITURE SUMMARY

	ACTUAL FY 2012-2013	ACTUAL 6/1/2014 FY 2013-2014	ADOPTED BUDGET FY 2013-2014	AMENDED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
PERSONNEL SERVICES	\$ 75,715	\$ 46,118	\$ 80,956	\$ 81,415	\$ 84,297
OPERATING EXPENDITURES	\$ 21,359	\$ 24,171	\$ 30,052	\$ 29,593	\$ 28,800
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 97,074	\$ 70,289	\$ 111,008	\$ 111,008	\$ 113,097

CITY OF BELLEAIR BEACH, FL
 BUDGET APPROPRIATIONS
 FINANCE DEPARTMENT #513
 FISCAL YEAR 2014-2015

Revised: 8/11/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGET	Justification
PERSONNEL SERVICES:								
513.0120	Salaries & Wages - Total	\$ 56,314	\$ 60,008	\$ 60,008	\$ 33,928	\$ 61,810	3.0%	
	Finance Officer	\$ 56,314	\$ 60,008	\$ 60,008	\$ 33,928	\$ 61,810	3.0%	3 % per CM
513.0210	Fica Taxes~Social Security	\$ 3,574	\$ 3,720	\$ 4,092	\$ 2,336	\$ 4,279	4.5%	6.20%
	Finance Officer	\$ 3,574	\$ 3,720	\$ 4,092	\$ 2,336	\$ 4,279		
513.0211	Fica Taxes~Medicare	\$ 836	\$ 870	\$ 957	\$ 546	\$ 1,001	4.5%	1.45%
	Finance Officer	\$ 836	\$ 870	\$ 957	\$ 546	\$ 1,001		
513.0220	Retirement Contributions - Total	\$ 5,631	\$ 6,001	\$ 6,001	\$ 2,932	\$ 6,180	3.0%	10% of salaries
	Finance Officer	\$ 5,631	\$ 6,001	\$ 6,001	\$ 2,932	\$ 6,180		
513.0230	Life & Health Insurance - Total	\$ 9,243	\$ 10,237	\$ 10,237	\$ 6,296	\$ 10,912	6.6%	
	Health Insurance Flex	\$ 7,481	\$ 8,400	\$ 8,400	\$ 5,250	\$ 9,000		Flex pay and H.S.A. PY + 6.67% ^
	Supplemental Coverage for Hospitalization	\$ 655	\$ 672	\$ 672	\$ 336	\$ 672		Allstate Supplemental med plan
	Dental	\$ 456	\$ 485	\$ 485	\$ 371	\$ 565		2% increase in dental
	Life, LTD, AD&D	\$ 651	\$ 680	\$ 680	\$ 339	\$ 675		Guardian life
513.0240	Worker's Compensation - Total	\$ 117	\$ 120	\$ 120	\$ 80	\$ 116	-3.3%	
	Finance Officer	\$ 117	\$ 120	\$ 120	\$ 80	\$ 116		FYE 14 total \$112.52 Inc by 3%
	Subtotal Personnel Services:	\$ 75,715	\$ 80,956	\$ 81,415	\$ 46,118	\$ 84,297	3.5%	

CITY OF BELLEAIR BEACH, FL
 BUDGET APPROPRIATIONS
 FINANCE DEPARTMENT #513
 FISCAL YEAR 2014-2015

Revised: 8/11/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGET	Justification
	OPERATING:							
513.0310	Professional Services - Total	\$ -	\$ 235	\$ 236	\$ 236	\$ -		
	Allocation for Nyhart study- OPEB disclosure	0	235	236	236	-		
513.0320	Accounting and Auditing - Total	\$ 17,100	\$ 17,100	\$ 17,100	\$ 17,100	\$ 17,100	0.0%	
	Annual Audit	17,100	17,100	17,100	17,100	17,100		per renewal agreement with Davidson, Jamieson & Cristini, P.L. CPA's
513.0340	Other Contractual Services - Total	\$ 459	\$ 505	\$ 505	\$ 873	\$ 505	0.0%	
	QuickBooks Preim. Non-profit upgrade 2014		-	-	392	-		
	QuickBooks Payroll upgrade and support	459	505	505	481	505		annual recurring charge
513.0400	Travel & Per Diem - Total	\$ 1,552	\$ 1,585	\$ 1,585	\$ 1,142	\$ 1,480	-6.6%	
	FGFOA School Govt. Fin.- Nov 2014 Sarasota	402	545	545	396	465		\$130lodgingx3,\$11/\$20mealsx3days no breakf
	FGFOA Conference- Jun 2015	516	625	625	537	600		\$170lodgingx3, \$11/\$20mealsx3days
	Mileage reimbursements 595 miles @.56	294	355	355	149	335		95 ml FGFOA School -Sarasota, 500 mi
	Healthcare Conference	295	-	-	-	-		FGFOA Conference- East Coast
	Local FGFOA luncheons 4 @ \$20	45	60	60	60	80		
513.0410	Telephone/Communications - Total	\$ 419	\$ 507	\$ 507	\$ 90	\$ 250	-50.7%	St. cntc 6/mo 31*12^10% +\$5emerg
	State of FI DMS - new contract	419	507	507	90	250		+\$75 rebate FLC
513.0440	Rentals & Leases - Total	\$ 125	\$ 135	\$ 135	\$ -	\$ 135	0.0%	
	Safe deposit rental	125	135	135		135		FYE 2014 actual
513.0470	Printing & Binding - Total	\$ 692	\$ 700	\$ 740	\$ 569	\$ 650	-12.2%	
	A/P checks/ envelopes/ deposit tkts printed	287	250	265	151	225		Fewer dep bks needed w/rentals inGF
	CAFR & Internal Control & Compliance	405	450	450	405	400		5 bks, 1 PDF CD-State mandate
	Tax forms, all other		-	25	13	25		On-line filing fee for tax forms

CITY OF BELLEAIR BEACH, FL
 BUDGET APPROPRIATIONS
 FINANCE DEPARTMENT #513
 FISCAL YEAR 2014-2015

Revised: 8/11/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGET	Justification
513.0491	Advertising - Total	\$ 356	\$ 500	\$ 500	\$ -	\$ 450	-10.0%	
	Budget & Millage Ads	\$ 356	\$ 500	\$ 500	\$ -	\$ 450		Tampa Bay Times ads-budget summary/ budget hearing-Fri
513.0539	Hurricane Expenses-Total	\$ 6	\$ 3,505	\$ 3,505	\$ 2	\$ 3,505	0.0%	
	Emergency Hurricane Funds	\$ -	\$ 3,500	\$ 3,500	\$ -	\$ 3,500		various Hurricane cash expenses
	Emergency cell phones- Finance	\$ 6	\$ 5	\$ 5	\$ 2	\$ 5		Finance Officer-seasonal
513.0540	Membership & Publications - Total	\$ 220	\$ 310	\$ 310	\$ 160	\$ 270	-12.9%	
	Miscellaneous- Govt. Finance handbooks	\$ -	\$ 90	\$ 90	\$ -	\$ 50		
	FGFOA Renewal	\$ 35	\$ 35	\$ 35		\$ 35		
	Gulf Coast Chapter FGFOA Renewal	\$ 20	\$ 20	\$ 20		\$ 20		
	GFOA Membership	\$ 165	\$ 165	\$ 165	\$ 160	\$ 165		actual FYE 2013 + 3% increase
513.0541	Professional Development - Total	\$ 430	\$ 4,970	\$ 4,470	\$ 3,999	\$ 4,455	-0.3%	
	School of Govt. Finance registration	\$ 170	\$ 175	\$ 175	\$ 170	\$ 170		Nov 2014 Sarasota
	FGFOA Annual Conference registration	\$ 235	\$ 235	\$ 235	\$ 225	\$ 225		Jun 2015 Boca Raton
	Continuing Education - tuition reimbursement	\$ -	\$ 4,500	\$ 4,000	\$ 3,604	\$ 4,000		MPA program - FGCU
	Cash & Investments, Fin. Reporting Seminars	\$ 25	\$ 60	\$ 60		\$ 60		Feb & Oct local seminars
	Subtotal Operating:	\$ 21,359	\$ 30,052	\$ 29,593	\$ 24,171	\$ 28,800	-2.7%	
	CAPITAL:							
513.0640	Capital Plan -Machinery & Equip. -Total	\$ -	\$ -	\$ -	\$ -	\$ -		
	Subtotal Capital	\$ -	\$ -	\$ -	\$ -	\$ -		
	TOTAL FINANCE BUDGET	\$ 97,074	\$ 111,008	\$ 111,008	\$ 70,289	\$ 113,097	1.9%	

CITY OF BELLEAIR BEACH, FLORIDA
DEPARTMENT: 513 FINANCE
GENERAL FUND - 001

POSITION COUNTS

	<u>2012/ 2013</u>	<u>2013/ 2014</u>	<u>2014/ 2015</u>
FINANCE OFFICER	1	1	1
TOTAL AUTHORIZED POSITIONS	1	1	1

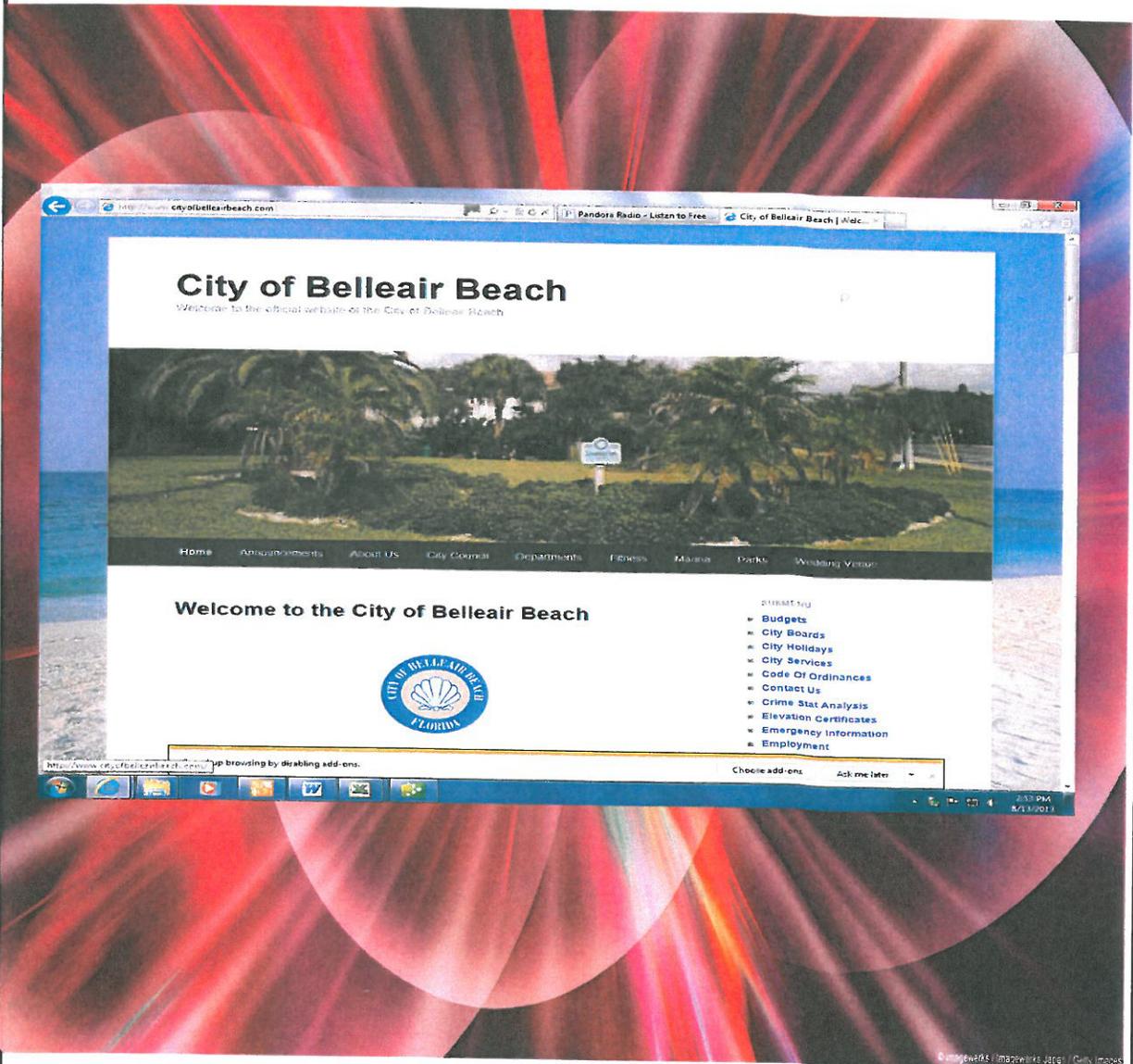
CAPITAL OUTLAY

6400 - CAPITAL EQUIPMENT:

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City of Belleair Beach, Florida Information Technology (IT) Operating Budget

FISCAL YEAR 2014-2015



INFORMATION TECHNOLOGY (IT)

Mission

The Information Technology (IT) area is responsible for various services relating to the smooth flow of computerized information. This includes electronic exchange of data between the City and citizens as well as between the individual departments within the City.

At present an outside consultant provides IT services consisting of maintenance, support services and special projects. The City's website is maintained by City staff.

Goals and Objectives

- Maintain City's website as primary source of information for citizens
- Maintain network connectivity for eight (8) personal computers and work stations and one (1) laptop computer to two (2) Microsoft and Linux servers to ensure continuous availability of technological resources
- Research quotations for City computer purchases in order to make sure that product requirements and pricing are the best available options for the City

Programs and Tasks

NETWORK CONNECTIVITY - maintains server, City wide e-mail and Internet connections

WEB SITE - designs, implements and assists staff with maintenance of City's web site

APPLICATION SOFTWARE- is responsible for software license renewal and upgrades

COMPUTER REPAIRS - is responsible for hardware repairs and upgrades

STORAGE- is responsible for storage of backup computer data

SUPPORT SERVICES- helps City employees with IT related problems and issues

**CITY OF BELLEAIR BEACH
INFORMATION TECHNOLOGY (IT)**

EXPENDITURE SUMMARY

	ACTUAL FY 2012-2013	ACTUAL 6/1/2014 FY 2013-2014	ADOPTED BUDGET FY 2013-2014	AMENDED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
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OPERATING EXPENDITURES	\$ 6,044	\$ 4,632	\$ 9,640	\$ 9,560	\$ 8,164
CAPITAL OUTLAY	4,566	0	0	0	1,000
TOTAL	\$ 10,610	\$ 4,632	\$ 9,640	\$ 9,560	\$ 9,164

CITY OF BELLEAIR BEACH, FL
 BUDGET APPROPRIATIONS
 INFORMATION TECHNOLOGY (IT) DEPT #517
 FISCAL YEAR 2014-2015

Revised: 7/22/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGET	Justification
517.0340	Other Contractual Services	\$ 3,592	\$ 5,865	\$ 5,865	\$ 1,746	\$ 5,350	-8.8%	
	Domain Name Registration	\$ 188	\$ 250	\$ 250		\$ 250		Network Solutions \$247
	High Speed internet connection - Brighthouse	\$ -	\$ 1,560	\$ 1,560	\$ 861	\$ 1,725		\$129.95/mo 13.5 IP add/mo
	Constant Contact e-mail marketing/ archive	\$ 235	\$ 235	\$ 235		\$ 235		Newsletter/ Fastblasts
	Web Hosting	\$ 140	\$ 140	\$ 140		\$ 140		Network Solutions
	Hardware/Software Support- consultant	\$ 3,029	\$ 3,680	\$ 3,680	\$ 885	\$ 3,000		
517.0460	Repairs & Maintenance-Total	\$ 1,604	\$ 1,390	\$ 1,310	\$ 480	\$ 1,050	-19.8%	
	Computer Repairs - consultant	\$ 1,574	\$ 1,260	\$ 1,260	\$ 480	\$ 1,000		
	A/V microphones replacement/ repair	\$ -	\$ -	\$ -	\$ -	\$ -		
	connected HVAC computer/server					\$ -		
	Miscellaneous IT-Related Supplies	\$ 30	\$ 50	\$ 50		\$ 50		
	Battery for Server		\$ 80		\$ -	\$ -		
517.0521	Computer Software Expense-Total	\$ -	\$ 835	\$ 835	\$ 929	\$ 874	4.7%	
	Software License Renewal	\$ -	\$ -	\$ -	\$ -	\$ -		
	Software- Office 2010 upgrade	\$ -	\$ 485	\$ 485	\$ 459			
	Norton System, Network Solutions	\$ -	\$ -	\$ -	\$ 140	\$ 140		
	Trend Micro - AntiVirus	\$ -				\$ 414		
	Website/ Miscellaneous Software	\$ -	\$ 230	\$ 230	\$ 330	\$ 200		Malwarebytes 25x8
	Offsite server for Website	\$ -	\$ 120	\$ 120	\$ -	\$ 120		Hurricanes/Emergency
517.0522	Computer Hardware Expense-Total	\$ 848	\$ 1,550	\$ 1,550	\$ 1,477	\$ 890	-42.6%	
	Computer switch	\$ -			\$ -	\$ 400		
	Canon Camcorder & SD card (Council Mtgs)					\$ 490		
	Desktop comp CM/ >LaptopComm Svc Dir	\$ 848	\$ 775	\$ 775	\$ 738	\$ -		Laptop for Allen
	Desktop comp for City Clerk/Admin Asst	\$ -	\$ 775	\$ 775	\$ 739	\$ -		Pam to get FO DT, FO- LT
517.0540	Membership & Publications- Total	\$ -	\$ -	\$ -	\$ -	\$ -		
	Computer books, publications, references	\$ -	\$ -	\$ -	\$ -	\$ -		
	Subtotal Operating	\$ 6,044	\$ 9,640	\$ 9,560	\$ 4,632	\$ 8,164	-14.6%	

CITY OF BELLEAIR BEACH, FL
 BUDGET APPROPRIATIONS
 INFORMATION TECHNOLOGY (IT) DEPT #517
 FISCAL YEAR 2014-2015

Revised: 7/22/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGET	Justification
517.0642	Capital Plan-Computer Hdwr-Total	\$ 4,566	\$ -	\$ -	\$ -	\$ 1,000	100.0%	
	Server- PowerEdge	\$ 4,566	\$ -	\$ -	\$ -	\$ -		
	Dell Computer for AV (Council Mtgs)	\$ -	\$ -	\$ -	\$ -	\$ 1,000		
517.0643	Capital Plan-Computer Software-Total	\$ -	\$ -	\$ -	\$ -	\$ -		
	Miscellaneous Software for Server	\$ -	\$ -	\$ -	\$ -	\$ -		
	Subtotal Capital	\$ 4,566	\$ -	\$ -	\$ -	\$ 1,000		
	TOTAL IT BUDGET	\$ 10,610	\$ 9,640	\$ 9,560	\$ 4,632	\$ 9,164	-4.1%	

CITY OF BELEAIR BEACH, FLORIDA
DEPARTMENT: 517
INFORMATION TECHNOLOGY (IT)
GENERAL FUND 001

POSITION COUNTS

<u>2012/ 2013</u>	<u>2013/ 2014</u>	<u>2014/ 2015</u>
-	-	-

NETWORKING, WEB AND COMPUTER REPAIR SERVICES ARE PROVIDED BOTH IN-HOUSE AND WITH THE ASSISTANCE OF AN OUTSIDE CONSULTANT.

CAPITAL OUTLAY

0642 - Capital Plan-Computer Hdwr-Total

Dell Computer for AV (Council Mtgs) \$ 1,000

TOTAL CAPITAL OUTLAY \$ 1,000

City of Belleair Beach, Florida

Non-Departmental Operating Budget

FISCAL YEAR 2014-2015



NON-DEPARTMENTAL

Mission

The Non-Departmental area is responsible for an efficient operation of the front office. The first point of contact when there is a visitor to City Hall is the Administrative Assistant who runs the front office, greeting citizens and vendors, answering and/ or directing questions and concerns to those who can best serve the individual's inquiry or need. This area is also responsible for timely and accurate processing of cash receipts and sending out check disbursements to vendors. All costs that cannot be assigned to a specific department are accounted for in Non Departmental. Insurance policies that apply to all departments as well as Utilities are budgeted in this department. This also includes office supplies and general operating supplies used by all departments of the City.

Goals and Objectives

- Process cash receipts and prepare bank deposit forms to comply with City's policy of daily deposit of collections
- Ensure that all rental property are registered and applicable fees are collected to protect citizens' interest
- Assist residents in obtaining beach parking stickers to help ensure that City codes are enforced
- Process/ verify library reimbursement requests in order to facilitate citizens' usage of Pinellas County library resources
- Prepare informative, timely and attractive monthly electronic newsletter and annual printed newsletter to better communicate with residents
- Document citizens' complaints to make sure that all issues are handled promptly
- Maintains City Website and BBTv 6158- Verizon 40

Programs and Tasks

CASH RECEIPTS PROCESSING - This involves processing of City cash receipts, preparing the daily bank deposits and reconciling the cash drawer.

PETTY CASH CUSTODIAN - Non-Departmental staff also serves as the petty cash custodian.

CITIZEN COMPLAINTS - Non-Departmental staff also handles all citizen complaints and requests. Ensures that proper paper work is filed.

NPDES - Non-Departmental staff also handles the acceptance of NPDES registration.

PURCHASING - Non-Departmental staff is in charge of ordering all office supplies, copy and fax machine supplies and repairs.

RECORDS - Non-Departmental staff keeps records of maps and plans of all residents' homes. These are available for inspection or to be copied for a small service fee.

CITY OF BELLEAIR BEACH, FLORIDA
NON-DEPARTMENTAL

EXPENDITURE SUMMARY

	ACTUAL ACTUAL FY 2012-2013	ACTUAL 6/1/2014 FY 2013-2014	ADOPTED BUDGET FY 2013-2014	AMENDED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
PERSONAL SERVICES	\$ 48,297	\$ 30,362	\$ 52,382	\$ 52,382	\$ 53,436
OPERATING	\$ 129,229	\$ 84,989	\$ 160,255	\$ 160,255	\$ 149,148
CAPITAL OUTLAY	\$ 2,685	\$ -	\$ 7,500	\$ 15,000	\$ -
TOTAL	\$ 180,211	\$ 115,351	\$ 220,137	\$ 227,637	\$ 202,584

CITY OF BELLE GLADE, FL
 BUDGET APPROPRIATIONS
 NON DEPARTMENTAL - DEPT #519
 FISCAL YEAR 2014-2015

Revised: 2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	%+INC/-DECR OVER P/Y AMEND. BUD	Justification Line
	PERSONNEL SERVICES:							
519.0120	Salaries & Wages - Regular - Total	\$ 32,416	\$ 34,064	\$ 34,064	\$ 19,263	\$ 34,752	2.0%	2% merit Per CM
	Administrative Assistant	\$ 32,416	\$ 34,064	\$ 34,064	\$ 19,263	\$ 34,752		
519.0140	Salaries & Wages - Overtime- Total	\$ 6	\$ -	\$ -	\$ -	\$ -		
	Administrative Assistant	\$ 6	\$ -	\$ -	\$ -	\$ -		
519.0210	Fica Taxes~Social Security- Total	\$ 2,010	\$ 2,096	\$ 2,096	\$ 1,185	\$ 2,138	2.0%	6.2% of salaries less health ins deductions
	Administrative Assistant	\$ 2,010	\$ 2,096	\$ 2,096	\$ 1,185	\$ 2,138		
519.0211	Fica Taxes~Medicare- Total	\$ 470	\$ 490	\$ 490	\$ 277	\$ 500	2.1%	1.45% of salaries less health ins deductions
	Administrative Assistant	\$ 470	\$ 490	\$ 490	\$ 277	\$ 500		
519.0220	Retirement Contributions - Total	\$ 3,242	\$ 3,406	\$ 3,406	\$ 1,927	\$ 3,475	2.0%	10.00% of salaries
	Administrative Assistant	\$ 3,242	\$ 3,406	\$ 3,406	\$ 1,927	\$ 3,475		
519.0230	Life & Health Insurance - Total	\$ 10,101	\$ 12,266	\$ 12,266	\$ 7,669	\$ 12,514	2.0%	
	Health	\$ 8,746	\$ 10,577	\$ 10,577	\$ 6,697	\$ 10,722		Per Cty Mgr 10% Inc Health, 3% in Dental 2% in Life See detailed schedule for backup.
	Supplemental Coverage for Hospitalization	\$ -	\$ 264	\$ 264	\$ 132	\$ 264		
	Dental	\$ 470	\$ 485	\$ 485	\$ 371	\$ 576		
	Life, AD&D, LTD	\$ 885	\$ 940	\$ 940	\$ 469	\$ 952		
519.0240	Worker's Compensation - Total	\$ 52	\$ 60	\$ 60	\$ 41	\$ 56	-6.7%	
	Administrative Assistant	\$ 52	\$ 60	\$ 60	\$ 41	\$ 56		FYE 2014 + 2% increase
	Subtotal Personnel Services:	\$ 48,297	\$ 52,382	\$ 52,382	\$ 30,362	\$ 53,436	2.0%	

CITY OF BELL BEACH, FL
 BUDGET APPROPRIATIONS
 NON DEPARTMENTAL - DEPT #519
 FISCAL YEAR 2014-2015

Revised 2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	%+INC/-DECR OVER P/Y AMEND. BUD	Justification Line
	OPERATING:							
519.0310	Professional Services - Total	\$ -	\$ 7,236	\$ 7,236	\$ 236	\$ 7,000	-3.3%	
	Comprehensive plan		\$ 7,000	\$ 7,000	\$ -	\$ 7,000		
	Miscellaneous- alloc for Nyhart OPEB	\$ -	\$ 236	\$ 236	\$ 236	\$ -		
519.0311	Prof Services - Legal - Total	\$ 18,542	\$ 35,000	\$ 35,000	\$ 9,346	\$ 30,000	-14.3%	
	City Attorney	\$ 18,542	\$ 25,000	\$ 25,000	\$ 9,346	\$ 25,000		City atty's estimate, rate 150/ hr
	Special Master - BOA		\$ -	\$ -	\$ -	\$ 500		
	Extraordinary legal fees	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ 4,500		
519.0340	Other Contractual Services - Total	\$ 11,426	\$ 11,679	\$ 11,679	\$ 3,844	\$ 4,391	-62.4%	
	Employee physicals 1 @ \$224	\$ 224	\$ 224	\$ 224	\$ -	\$ 224		
	Southern Telephone Maint. Agrmnt	\$ 1,222	\$ 1,225	\$ 1,225	\$ 1,247	\$ 1,247		
	London Security Systems, Inc. (alarm system)	\$ 420	\$ 420	\$ 420	\$ 245	\$ 420		\$35/month
	Fire alarm monitoring- Advanced Engr	\$ 195	\$ 400	\$ 400	\$ 360	\$ 400		
	Fire alarm inspection- Piper Fire Protection	\$ 360	\$ 250	\$ 250	\$ 250	\$ 250		
	Fire extinguisher inspect-Piper Fire Protect	\$ 250	\$ 200	\$ 200	\$ 342	\$ 250		
	Municipal Center Maint- Now done by staff	\$ 5,923	\$ 6,000	\$ 6,000	\$ 1,400	\$ 1,600		Emergency coverage
	ConServ Building Svc- HVAC maintenance	\$ 2,832	\$ 2,960	\$ 2,960	\$ -	\$ -		
519.0410	Telephone/Communications - Total	\$ 4,047	\$ 2,144	\$ 2,144	\$ 1,018	\$ 1,890	-11.8%	
	Verizon Wireless cell phone 6 @1, 6@10	\$ 2	\$ 5	\$ 5	\$ 2	\$ 5		emergency cells
	State of Florida DMS -new contract	\$ 2,243	\$ 564	\$ 564	\$ 375	\$ 600		Notice from SunCom of
	Fire - State of Florida DMS -new contract	\$ 1,802	\$ 1,575	\$ 1,575	\$ 641	\$ 1,285		increase in base rate
519.0420	Postage - Total	\$ 1,802	\$ 2,075	\$ 2,075	\$ 1,913	\$ 2,410	16.1%	
	Postage	\$ 1,196	\$ 1,400	\$ 1,400	\$ 1,200	\$ 1,600		Pitney Bowes-average refil \$200
	UPS, FedEx, Misc.		\$ 50	\$ 50	\$ -	\$ 60		Certified mail to CA
	Newsletter 1 issue	\$ 274	\$ 300	\$ 300	\$ 354	\$ 375		5% increase over FYE 14
	Flood Facts	\$ 245	\$ 325	\$ 325	\$ 263	\$ 275		5% increase over FYE 14
	Other-Tax Collector, CRS	\$ 87	\$ -	\$ -	\$ 96	\$ 100		5% increase over FYE 14
519.0430	Utilities - Total	\$ 21,978	\$ 20,496	\$ 20,496	\$ 11,833	\$ 21,873	6.7%	
	Progress Energy- Community Center	\$ 17,815	\$ 15,740	\$ 15,740	\$ 9,536	\$ 16,720		Actuals FYE 13 + 2%
	Progress Energy- 1001 Cedar Dr.	\$ 248	\$ 350	\$ 350	\$ 142	\$ 289		
	Progress Energy- Tennis courts @ \$109/month	\$ 1,156	\$ 1,306	\$ 1,306	\$ 849	\$ 1,404		
	Pinellas Cnty Utilities Community Ctr	\$ 2,569	\$ 2,800	\$ 2,800	\$ 1,146	\$ 3,140		
	Pinellas Cnty Utilities 1001 Cedar	\$ 190	\$ 300	\$ 300	\$ 160	\$ 320		

CITY OF BELLE MEACH, FL
 BUDGET APPROPRIATIONS
 NON DEPARTMENTAL - DEPT #519
 FISCAL YEAR 2014-2015

Revised: 014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	%+INC/-DECR OVER P/Y AMEND. BUD	Justification Line
519.0440	Rentals & Leases	\$ 8,194	\$ 6,760	\$ 6,760	\$ 3,335	\$ 7,080	4.7%	
	Copier lease Konica Minolta 12 @ \$260/mo	\$ 4,498	\$ 3,215	\$ 3,215	\$ 1,793	\$ 3,215		\$267 mo
	Copier 652 meter usage	\$ 1,182	\$ 1,180	\$ 1,180	\$ 405	\$ 1,350		1175 color and 158 B&W + 5%^
fr. 519.441	Rental/ retrieval fees- offsite storage	\$ 1,711	\$ 1,560	\$ 1,560	\$ 735	\$ 1,710		Iron Mountain \$109.2 x 12 +\$400ret.
	Postage Meter/Scale Pitney Bowes	\$ 803	\$ 805	\$ 805	\$ 402	\$ 805		200.97 per quarter
519.0450	Insurance - Total	\$ 33,866	\$ 39,343	\$ 39,343	\$ 29,353	\$ 37,835	-3.8%	
	Property- Community Center	\$ 14,644	\$ 15,660	\$ 15,660	\$ 11,565	\$ 15,424		property rates flat
	General Liability	\$ 11,005	\$ 14,090	\$ 14,090	\$ 8,562	\$ 12,275		increases over actual by 7.5%
	Windstorm- Community Center	\$ 3,965	\$ 4,953	\$ 4,953	\$ 5,235	\$ 5,760		no info on rates yet, will use 10% inc.
	Flood insurance- Community Center	\$ 1,279	\$ 1,535	\$ 1,535	\$ 1,452	\$ 1,532		per FLOC
	Flood- insurance Cedar Dr. thru 3/6/14	\$ 2,669	\$ 2,800	\$ 2,800	\$ 2,539	\$ 2,539		
	Bonds (includes Notary Bond \$40.00)	\$ 304	\$ 305	\$ 305	\$ -	\$ 305		flat
519.0460	Repairs & Maintenance - Total	\$ 4,284	\$ 7,512	\$ 7,512	\$ 6,087	\$ 8,695	15.7%	
	Pest Control- 1001 Cedar & Community Cntr	\$ 857	\$ 1,012	\$ 1,012	\$ 489	\$ 1,095		Orkin \$89.78/mo Oct-May then 5%^
	Facilities/ Building Repairs	\$ 1,101	\$ 4,500	\$ 4,500	\$ 4,533	\$ 6,500		moved from PW - 541.0460
	Electrical/ plumbing/ hardware	\$ 2,326	\$ 2,000	\$ 2,000	\$ 1,065	\$ 1,100		
519.0470	Printing & Binding - Total	\$ 2,046	\$ 1,725	\$ 1,725	\$ 1,640	\$ 1,951	13.1%	
	Beach parking stickers/permits/forms	\$ 213	\$ 365	\$ 365	\$ 416	\$ 460		Based on quote by Pride
	Newsletter 1 issue	\$ 670	\$ 750	\$ 750	\$ 647	\$ 665		3% increase over FYE 14 actual
	Flood Facts- Sir Speedy	\$ 418	\$ 485	\$ 485	\$ 535	\$ 551		3% increase over FYE 14 actual
	Belleair Beach license plates	\$ 102	\$ -	\$ -	\$ -	\$ -		Pam ordered enough in 13 to hold us
	Parking ticket books	\$ 150	\$ -	\$ -	\$ -	\$ 150		through 14 for both plates & pkg bx
	misc.- business cards, other, Jiffy repro	\$ 493	\$ 125	\$ 125	\$ 42	\$ 125		includes Jiffy repro that we are reimb for
519.0480	Promotional Activities - Total	\$ 25	\$ 2,700	\$ 2,700	\$ 2,500	\$ 2,600	-3.7%	
	Holiday Decorations -Community Center	\$ -	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250		no increase for 3 year contract
	Holiday Decorations- throughout City	\$ -	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250		no increase for 3 year contract
	Miscellaneous Promotional Event	\$ 25	\$ 200	\$ 200	\$ -	\$ 100		per City Manager
519.0490	Miscellaneous - Total	\$ 786	\$ 700	\$ 700	\$ 471	\$ 400	-42.9%	
	Misc.- fees, maps & deeds	\$ -	\$ -	\$ -	\$ 314	\$ -		
	Deposit Error correction & fees from bank	\$ -	\$ -	\$ -	\$ 49	\$ -		
	Shredding	\$ 786	\$ 700	\$ 700	\$ 108	\$ 400		Iron Mountain
519.0491	Advertising Total	\$ 112	\$ 115	\$ 115	\$ -	\$ 120	4.3%	
	Job opening ad	\$ 112	\$ 115	\$ 115	\$ -	\$ 120		

CITY OF BELLE EACH, FL
 BUDGET APPROPRIATIONS
 NON DEPARTMENTAL - DEPT #519
 FISCAL YEAR 2014-2015

Revised: .014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	%+INC/-DECR OVER P/Y AMEND. BUD	Justification Line
519.0510	Office Supplies-Total	\$ 5,090	\$ 5,170	\$ 5,170	\$ 3,891	\$ 5,913	14.4%	
	Printer & ink Cartridges, CD/audio tapes	\$ 820	\$ 1,400	\$ 1,400	\$ 520	\$ 1,000		
	Coffee, creamer, chocolate, stirrers	\$ 1,063	\$ 950	\$ 950	\$ 713	\$ 1,100		
	Various office supplies	\$ 1,149	\$ 800	\$ 800	\$ 487	\$ 800		
	Zephyrhills water	\$ 1,158	\$ 1,010	\$ 1,010	\$ 672	\$ 1,150		
	Paper, letterhead stationery, envelopes	\$ 600	\$ 660	\$ 660	\$ 388	\$ 525		
	Binders	\$ 50	\$ 75	\$ 75	\$ 113	\$ 100		
	Bank service charges & CC chgs		\$ -	\$ -	\$ 823	\$ 1,000		Higher due to new credit card proc-
	Folders, files, organizers, storage	\$ 250	\$ 275	\$ 275	\$ 175	\$ 238		essing fees
519.0520	Operating Supplies - Total	\$ 973	\$ 550	\$ 550	\$ 229	\$ 450	-18.2%	
	Acrylic inserts- Community Center sign	\$ 187	\$ 150	\$ 150		\$ 75		
	Employment Posters		\$ 75	\$ 75	\$ -	\$ 75		
	Community Ctr lobby- plants, art, display		\$ 125	\$ 125		\$ 100		
	U.S. flags for Community Center	\$ 751	\$ 200	\$ 200	\$ 229	\$ 200		from PW - 541.0520
	Misc-shirts, hats City logo	\$ 35	\$ -	\$ -	\$ -	\$ -		
519.0530	Parking Meter Expenses	\$ 3,750	\$ 3,050	\$ 3,050	\$ 1,493	\$ 3,040	-0.3%	
	Subscription fees		\$ 550	\$ 550	\$ 540	\$ 540		
	Coin sorter/ wrapper		\$ -	\$ -	\$ -	\$ -		
	Merchant/ interchange fees	\$ 2,000	\$ 1,500	\$ 1,500	\$ 953	\$ 1,500		\$729 6mos x 2 = \$1,500
	Repair broken parking meter	\$ 1,750	\$ 1,000	\$ 1,000	\$ -	\$ 1,000		
519.0541	Professional Development - Total	\$ 108	\$ -	\$ -	\$ -	\$ -		
		\$ 108	\$ -	\$ -	\$ -	\$ -		
519-0810	Library Services	\$ 12,200	\$ 14,000	\$ 14,000	\$ 7,800	\$ 13,500	-3.6%	
	Library Services	\$ 12,200	\$ 14,000	\$ 14,000	\$ 7,800	\$ 13,500		
	Subtotal Operating Expenditures	\$ 129,229	\$ 160,255	\$ 160,255	\$ 84,989	\$ 149,148	-6.9%	

CITY OF BELLE EACH, FL
 BUDGET APPROPRIATIONS
 NON DEPARTMENTAL - DEPT #519
 FISCAL YEAR 2014-2015

Revised: .014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	%INC/DECR OVER P/Y AMEND. BUD	Justification Line
	CAPITAL OUTLAY:							
519.0620	Capital Plan -Misc. - Total	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
519.0634	Capital Outlay Improvements	\$ -	\$ -	\$ -	\$ -	\$ -		
519.0640	Capital Plan-Machinery & Equipt - Total	\$ 2,685	\$ 7,500	\$ 15,000	\$ -	\$ -	-100.0%	
	HVAC compressor/ rotor	\$ 2,685	\$ 7,500	\$ 7,500	\$ -	\$ -		moved to CPF - CIP
	HVAC compressor carryover PY		\$ -	\$ 7,500	\$ -	\$ -		
	Subtotal Capital Expenditures	\$ 2,685	\$ 7,500	\$ 15,000	\$ -	\$ -		
	TOTAL NON DEPARTMENTAL BUDGET	\$ 180,211	\$ 220,137	\$ 227,637	\$ 115,351	\$ 202,584	-11.0%	

CITY OF BELLEAIR BEACH, FLORIDA
 DEPARTMENT: 519 NON DEPARTMENTAL
 GENERAL FUND - 001

POSITION COUNTS

	<u>2012/ 2013</u>	<u>2013/ 2014</u>	<u>2014/ 2015</u>
ADMINISTRATIVE SECRETARY	1	1	1
TOTAL AUTHORIZED POSITIONS	1	1	1

CAPITAL OUTLAY

6400 - CAPITAL EQUIPMENT:

HVAC compressor/ rotor

-

TOTAL CAPITAL OUTLAY

\$ -

SPECIAL PROJECTS CARRRYOVERS

City of Belleair Beach, Florida Law Enforcement Operating Budget Fiscal Year 2014-2015



LAW ENFORCEMENT

Mission

Law enforcement services for the City of Belleair Beach are provided by the Pinellas County Sheriff's Office effective June 1, 2007 as approved in the March 2007 referendum. Per contract, the Sheriff's Office is in charge of maintaining a safe and secure community for the citizens. Sheriff's deputies are assigned to the City for day, evening and midnight shifts in order to ensure continuous around-the-clock public safety.

Goals and Objectives

- Protect citizens through enforcement of laws, statutes and local ordinances
- Investigate and document reported crimes
- Recover stolen private and public property
- Enforce traffic laws and regulations
- Investigate accidents and prepare applicable reports

Programs and Tasks

PATROLS - go around City streets, parks and beaches regularly to provide protection, maintain order and help prevent crime

PARKING REGULATIONS - enforce parking regulations and make sure that on street parking has been previously authorized through appropriate completed backup forms from the Community Center

HOUSE CHECKS - as requested by citizens and documented with completed Community Center form, visit the house to make sure that there are no unauthorized persons or situations when the owner is away and the property is unattended

BANK DEPOSIT- make daily deposit of Administrative Assistant's cash receipts to City's qualified public depository banks

EMERGENCY RESPONSE – respond to emergency situations and to citizens in need of help

REPORTS – prepare parking and traffic citations and release reports on incidents, arrests and offenses that occurred within City limits

CITY OF BELLEAIR BEACH, FLORIDA
LAW ENFORCEMENT

SUMMARY

	ACTUAL		ADOPTED	AMENDED	PROPOSED
	ACTUAL	6/1/2014	BUDGET	BUDGET	BUDGET
	FY 2012-2013	FY 2013-2014	FY 2013-2014	FY 2013-2014	FY 2014-2015
PERSONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING	\$ 427,789	\$ 282,224	\$ 423,490	\$ 423,490	\$ 434,432
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 427,789	\$ 282,224	\$ 423,490	\$ 423,490	\$ 434,432

CITY OF BELLEAIR BEACH, FL
 BUDGET APPROPRIATIONS
 LAW ENFORCEMENT #521
 FISCAL YEAR 2014-2015

Revised: 7/22/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGET	Justification
521.0310	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
521.0340	Contractual Services	\$ 427,327	\$ 423,268	\$ 423,268	\$ 282,179	\$ 434,347	2.6%	Per NG/ PCSO new contract rate.
	Law Enforcement- Pinellas County con	\$ 427,327	\$ 423,268	\$ 423,268	\$ 282,179	\$ 434,347		
521.0410	Telephone/Communications	\$ 328	\$ 222	\$ 222	\$ 45	\$ 85	-61.7%	
	State of FL DMS	\$ 328	\$ 210	\$ 210	\$ 45	\$ 85		State contract FY14+10%
			\$ 12	\$ 12	\$ -	\$ -		FLC
521.0460	Repairs & Maintenance	\$ -			\$ -	\$ -	0.0%	
521.0490	Miscellaneous	\$ 134	\$ -	\$ -	\$ -	\$ -	0.0%	
	Miscellaneous expenses	\$ -	\$ -	\$ -	\$ -	\$ -		
	Return employees' pension contrib	\$ 134	\$ -	\$ -	\$ -	\$ -		
	Subtotal Operating Costs:	\$ 427,789	\$ 423,490	\$ 423,490	\$ 282,224	\$ 434,432	2.6%	
	CAPITAL OUTLAY:							
521.0630	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -		
521.0640	Capital Plan -Machinery & Equip.	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
		\$ -						
521.0641	Capital Plan - Automobile	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
	Subtotal Capital Costs:	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
	TOTAL LAW ENFORCEMENT	\$ 427,789	\$ 423,490	\$ 423,490	\$ 282,224	\$ 434,432	2.6%	

CITY OF BELLEAIR BEACH, FLORIDA
DEPARTMENT: 521 LAW ENFORCEMENT
GENERAL FUND - 001

POSITION COUNTS

	<u>2012/ 2013</u>	<u>2013/ 2014</u>	<u>2014/ 2015</u>
POLICE CHIEF	-	-	-
FULL TIME POLICE OFFICERS	-	-	-
PART TIME OFFICERS	-	-	-
TOTAL AUTHORIZED POSITIONS	0	0	0

* Effective June 1, 2007 law enforcement services have been contracted out to the Pinellas County Sheriff's office, per voter's referendum in March 2007.

CAPITAL OUTLAY

6400 No Capital Outlay Budgeted for FYE 2014-2015

City of Belleair Beach, Florida
Code Enforcement Operating Budget

FISCAL YEAR 2014-2015



CODE ENFORCEMENT

Mission

The Code Enforcement Department is responsible for enforcing non-criminal ordinances in the City. Its goal is to promote an attractive, clean and safe environment for the citizens.

Goals and Objectives

- Investigate citizens' complaints in regard to City code/ ordinance violations to ensure prompt response to issues/ problems
- If necessary, pursue compliance through code enforcement hearings with an independent Special Magistrate in order to avail of an objective third party decision in a timely manner
- Inspect neighborhoods to ensure a clean and attractive environment and help adherence with City codes and ordinances
- Review NPDES (National Pollutant Discharge Elimination System) applications to make sure that environmental directives are followed

Programs and Tasks

CITIZENS' COMPLAINTS - this involves listening to citizens, evaluating and investigating their complaints and being knowledgeable with applicable City ordinances and codes

NPDES REGISTRATION - review pre-construction permitting application documents and survey for construction that require ground excavations, inform applicant about specific requirements and inspect construction site

SPECIAL MAGISTRATE HEARINGS - communicate with alleged offender through letters or Code violation notices sent through registered mail and if code violation is still not corrected within the required time line, refer the situation to an independent Special Magistrate; coordinate code violation hearings held at City Hall; implement the Special Magistrate's decision which is final and the timetable set for compliance

RECORDS – keep complete detailed documentation of a citizen's complaint from the time the telephone call is received to: investigate facts, enumerate findings, develop recommendations and continue with follow up

CITY OF BELLEAIR BEACH, FLORIDA
CODE ENFORCEMENT

SUMMARY

	ACTUAL ACTUAL FY 2012-2013	ACTUAL 6/1/2014 FY 2013-2014	ADOPTED BUDGET FY 2013-2014	AMENDED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
PERSONAL SERVICES	\$ 15,584	\$ 7,994	\$ 13,617	\$ 13,617	\$ 13,894
OPERATING	\$ 1,962	\$ 1,218	\$ 2,422	\$ 2,422	\$ 2,820
TOTAL	\$ 17,546	\$ 9,212	\$ 16,039	\$ 16,039	\$ 16,714

CITY OF BELLEAIR BEACH, FL
 BUDGET APPROPRIATIONS
 CODE ENFORCEMENT DEPT # 524
 FISCAL YEAR 2014-2015

Revised: 7/22/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGET	Justification
	PERSONNEL SERVICES:		\$ -	\$ -		\$ -		
524.0130	Salaries & Wages- Part Time	\$ 14,435	\$ 12,596	\$ 12,596	\$ 7,419	\$ 12,848	2.0%	2.0% merit Per CM
	Code Enforcement Officer- PT	\$ 14,435	\$ 12,596	\$ 12,596	\$ 7,419	\$ 12,848		
524.0140	Salaries & Wages- Overtime	\$ -	\$ -	\$ -	\$ -	\$ -		
	Code Enforcement Officer- PT	\$ -	\$ -	\$ -	\$ -	\$ -		
524.0210	Fica Taxes-Social Security	\$ 895	\$ 781	\$ 781	\$ 429	\$ 797	2.0%	6.2% of salaries
	Code Enforcement Officer- PT	\$ 895	\$ 781	\$ 781	\$ 429	\$ 797		
524.0211	Fica Taxes-Medicare	\$ 209	\$ 183	\$ 183	\$ 100	\$ 186	2.0%	1.45% of salaries
	Code Enforcement Officer- PT	\$ 209	\$ 183	\$ 183	\$ 100	\$ 186		
524.0240	Worker's Compensation	\$ 45	\$ 57	\$ 57	\$ 46	\$ 63	10.5%	actual allocation for FYE '13 -15%
	Code Enforcement Officer- PT	\$ 45	\$ 57	\$ 57	\$ 46	\$ 63		
	Subtotal Personal Services;	\$ 15,584	\$ 13,617	\$ 13,617	\$ 7,994	\$ 13,894	2.0%	

CITY OF BELLEAIR BEACH, FL
 BUDGET APPROPRIATIONS
 CODE ENFORCEMENT DEPT # 524
 FISCAL YEAR 2014-2015

Revised: 7/22/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGET	Justification
	OPERATING:							
524.0310	Professional Services	\$ -	\$ 500	\$ 500	\$ 529	\$ 1,200	140.0%	
	Special Mag-Legal Fees - John Elias	\$ -	\$ 500	\$ 500	\$ 529	\$ 1,200		
524.0340	Contractual Services	\$ -	\$ 250	\$ 250	\$ -	\$ -	-100.0%	
	Independent contractor/ mowing abate.	\$ -	\$ 250	\$ 250	\$ -	\$ -		
524.0410	Telephone & Communications	\$ 1,044	\$ 600	\$ 600	\$ 221	\$ 550	-8.3%	
	State of FL - new contract	\$ 988	\$ 550	\$ 550	\$ 136	\$ 250		State contract with DMS
	Cell phone- Verizon Wireless	\$ 56	\$ 50	\$ 50	\$ 85	\$ 300		Higher usage
524.0460	Repairs & Maint.	\$ -	\$ 75	\$ 75	\$ -	\$ -	-100.0%	
	Miscellaneous	\$ -	\$ 75	\$ 75	\$ -	\$ -		
524.0470	Postage	\$ -	\$ -	\$ -	\$ 37	\$ 250		
	Certified mail	\$ -	\$ -	\$ -	\$ 37	\$ 250		certified mail to Canada
524.0493	Code Violation Costs	\$ -	\$ -	\$ -	\$ 90	\$ 100		
524.0520	Operating Supplies	\$ 918	\$ 997	\$ 997	\$ 341	\$ 720	-27.8%	
	Fuel	\$ 650	\$ 600	\$ 600	\$ 193	\$ 400		allocation fr. PW 541.0520
	Mosquito dunk 6 pk	\$ -	\$ 200	\$ 200	\$ -	\$ 100		50 pcs (5 pcs for \$10)
	Electronic access- Pinellas County	\$ 33	\$ 72	\$ 72	\$ 20	\$ 70		12 @ 6
	Uniforms, safety shoes, misc.	\$ 235	\$ 125	\$ 125	\$ 128	\$ 150		
524.0540	Membership & Publications	\$ -	\$ -	\$ -	\$ -	\$ -		
524.0541	Prof Dev - Education	\$ -	\$ -	\$ -	\$ -	\$ -		
	Subtotal Operating	\$ 1,962	\$ 2,422	\$ 2,422	\$ 1,218	\$ 2,820	16.4%	
524.0640	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
	Furniture & Fixtures	\$ -	\$ -	\$ -	\$ -	\$ -		
	Subtotal Capital	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
	TOTAL CODE ENFORCEMENT BUDGET	\$ 17,546	\$ 16,039	\$ 16,039	\$ 9,212	\$ 16,714	4.2%	

CITY OF BELLEAIR BEACH, FLORIDA
DEPARTMENT: 534
CODE ENFORCEMENT
GENERAL FUND 001

POSITION COUNTS

	<u>2012/ 2013</u>	<u>2013/ 2014</u>	<u>2014/ 2015</u>
CODE ENFORCEMENT OFFICER part time			<u>1</u>

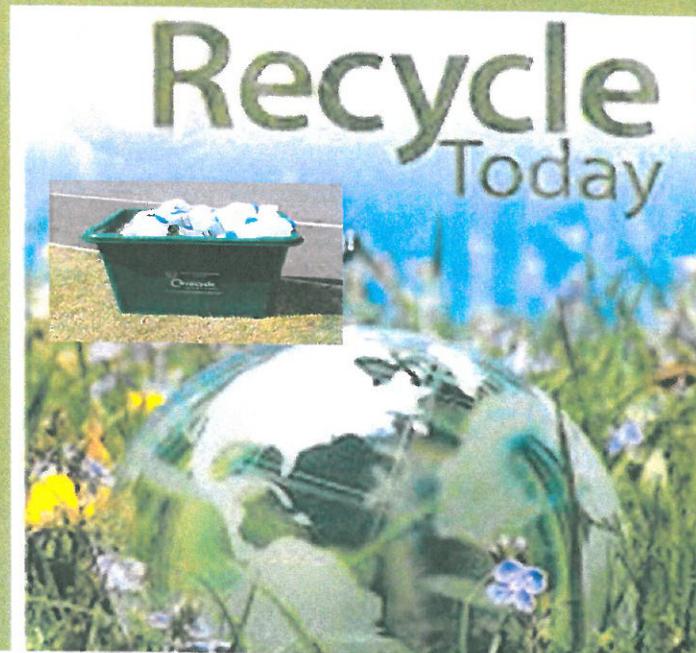
CAPITAL OUTLAY

Total	<u>\$ -</u>
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City of Belleair Beach, Florida

Sanitation Operating Budget

FISCAL YEAR 2014-2015



SANITATION

Mission

The Sanitation Department is responsible for solid waste removal to keep the environment free from hazard and unsightliness. Garbage and trash collection and recycling services are provided under contract with a third party.

Goals and Objectives

- Ensure the health, safety and welfare of the community
- Respond to citizens' requests in regard to special bulk pick up

Programs and Tasks

GARBAGE REMOVAL - make sure that garbage containers are picked up in a timely manner; arrange for requested special bulk pick up promptly

CITIZENS' REQUESTS - communicate to citizens and Community Center employees reasons for missed garbage pick up such as incorrect location and schedule additional pick up

RECYCLE PROGRAM - to help maintain a healthy environment, encourage utilization of recycling services through dissemination of useful information, availability of recycling containers and regular pick up schedules

CITY OF BELLEAIR BEACH, FLORIDA
SANITATION

SUMMARY

	ACTUAL ACTUAL FY 2012-2013	ACTUAL 6/1/2014 FY 2013-2014	ADOPTED BUDGET FY 2013-2014	AMENDED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
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PERSONAL SERVICES					
OPERATING	\$ 227,089	\$ 136,628	\$ 234,119	\$ 234,119	\$ 234,064
TOTAL	\$ 227,089	\$ 136,628	\$ 234,119	\$ 234,119	\$ 234,064

CITY OF BELLEAIR BEACH, FL
 BUDGET APPROPRIATIONS
 SANITATION DEPT # 534
 FISCAL YEAR 2014-2015

Revised: 7/22/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGET	Justification
534.0310	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -		
534.0340	Other Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -		
534.0341	Garbage & Trash - Regular	\$ 224,054	\$ 230,364	\$ 230,364	\$ 134,184	\$ 230,364	0.0%	Contract price is good through Sept 30, 2016
534.0342	Contract. Svc - refuse bills mailed	\$ 3,035	\$ 3,755	\$ 3,755	\$ 2,444	\$ 3,700	-1.5%	actual FYE 2014 plus 3%
	TOTAL SANITATION	\$ 227,089	\$ 234,119	\$ 234,119	\$ 136,628	\$ 234,064	0.0%	

CITY OF BELLEAIR BEACH, FLORIDA
DEPARTMENT: 534
SANITATION
GENERAL FUND 001

POSITION COUNTS

<u>2012/ 2013</u>	<u>2013/ 2014</u>	<u>2014/ 2015</u>
-----------------------	-----------------------	-----------------------

CONTRACTED OUT TO A THIRD PARTY. NO PERSONNEL

CAPITAL OUTLAY

City of Belleair Beach, Florida
Public Works Operating Budget
FISCAL YEAR 2014-2015



PUBLIC WORKS

Mission

The Department of Public Works is responsible for the planning, construction, management, repair and maintenance of City owned infrastructure, right-of-way, buildings, land and other assets of the City of Belleair Beach. Most of these services are contracted out to third party vendors.

Goals and Objectives

- Provide prompt, reliable and cost-effective services to the community's stakeholders to be delivered in a professional, customer- friendly, attentive and efficient manner taking into consideration good environmental alternatives
- Maintain and install street signs to offer better visibility and enhance City appearance
- Oversee preparation of NPDES Annual Report in order to comply with Federal laws and regulations
- Oversee maintenance of parks and right of ways to improve aesthetics, promote safety and maintain a healthful environment
- Oversee maintenance and repairs of streets and curbs to help improve safety and conserve City property

Programs and Tasks

Transportation – make sure that roads, curbs and bridges are in good working condition and street signs allow for excellent visibility

Parks/ Public Areas - ensure that City Parks, cul-de-sacs, walking easements and signs are well maintained and attractive

Facilities, Fleet and Equipment - this involves making sure that Community Center and Morgan Park restroom facilities are in good working condition; that trucks, tractors and ATV's are properly maintained

Storm Drainage – make sure that CDS units and storm drainage inlets are regularly cleaned and well-maintained

Scheduling – of public works staff

Budgeting – of the public works department and 5 year CIP Plan projects and budgeting

Intercoastal waterfront – ensure that beaches are raked, and docks and buoys are safe and in good working condition. Weekly city wide inspections including beach areas

Marina – Oversees maintenance and operations of the City's marina

Emergency management – coordinate preparation and implementation of the City's plans for dealing with major storm/hurricanes and ad hoc emergencies

Right of Way - make sure that proper permits are in place for utility work within the City's territorial limits

**CITY OF BELLEAIR BEACH
PUBLIC WORKS**

SUMMARY

	ACTUAL ACTUAL FY 2012-2013	ACTUAL 6/1/2014 FY 2013-2014	ADOPTED BUDGET FY 2013-2014	AMENDED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
PERSONAL SERVICES	\$188,581	\$120,248	\$209,176	\$209,176	\$216,936
OPERATING	111,332	55,011	145,446	175,446	220,309
CAPITAL OUTLAY	22,493	8,000	51,625	59,625	48,100
TOTAL	\$322,406	\$183,259	\$406,247	\$444,247	\$485,345

CITY OF BELLE EACH, FL
 BUDGET APPROPRIATIONS
 PUBLIC WORKS DEPARTMENT # 541
 FISCAL YEAR 2014-2015

Revised: 10/14

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCR-DECR OVER P/Y BUDGET	Justification Line
	PERSONNEL SERVICES:							
541.0120	Salaries & Wages - Regular - Total	\$ 128,057	\$ 135,199	\$ 135,199	\$ 76,479	\$ 143,184	5.9%	
	Community Services Director	\$ 51,744	\$ 55,000	\$ 55,000	\$ 31,705	\$ 61,000	10.9%	+\$6,000=10.92% merit^ per CM
	Maintenance Worker III	\$ 44,956	\$ 47,245	\$ 47,245	\$ 25,726	\$ 48,182	2.0%	2.00% merit per CM
	Maintenance Worker II	\$ 31,357	\$ 32,954	\$ 32,954	\$ 19,048	\$ 34,002	3.2%	3.20% merit per CM + 1wk vaca.
541.0140	Salaries & Wages - Overtime- Total	\$ 376	\$ 1,118	\$ 1,118	\$ -	\$ 1,200	7.3%	
	Maintenance Worker III	\$ 195	\$ 670	\$ 670	\$ -	\$ 600		
	Maintenance Worker II	\$ 181	\$ 448	\$ 448	\$ -	\$ 600		
541.0161	PW Dir. Car Allowance	\$ 3,000	\$ 3,000	\$ 3,000	\$ 1,750	\$ 3,000	0.0%	
	Community Services Director	\$ 3,000	\$ 3,000	\$ 3,000	\$ 1,750	\$ 3,000		\$250 per month
541.0210	Fica Taxes~Social Security- 6.2% - Total	\$ 7,208	\$ 7,492	\$ 7,492	\$ 4,264	\$ 8,122	8.4%	6.2% of salaries & car allowance plus car allowance
	Community Services Director	\$ 3,394	\$ 3,596	\$ 3,596	\$ 2,074	\$ 3,968		less pretax health deductions 16,164
	Maintenance Worker III	\$ 1,859	\$ 1,839	\$ 1,839	\$ 1,023	\$ 2,022		less pretax health deductions, 222
	Maintenance Worker II	\$ 1,955	\$ 2,057	\$ 2,057	\$ 1,167	\$ 2,132		
541.0211	Fica Taxes Medicare- 1.45% - Total	\$ 1,686	\$ 1,752	\$ 1,752	\$ 997	\$ 1,899	8.4%	1.45% of salaries & car allowance plus car allowance
	Community Services Director	\$ 794	\$ 841	\$ 841	\$ 485	\$ 928		less pretax health deductions 16,164
	Maintenance Worker III	\$ 435	\$ 430	\$ 430	\$ 239	\$ 473		less pretax health deductions, 222
	Maintenance Worker II	\$ 457	\$ 481	\$ 481	\$ 273	\$ 499		
541.0220	Retirement Contributions - Total	\$ 8,436	\$ 12,170	\$ 12,170	\$ 6,833	\$ 13,051	7.2%	
	Community Services Director	\$ 4,154	\$ 5,500	\$ 5,500	\$ 3,171	\$ 6,100	10.9%	10% of salary - FLOC
	Maintenance Worker III	\$ 2,334	\$ 3,330	\$ 3,330	\$ 1,758	\$ 3,551	6.64%	7.37% of salary - FRS
	Maintenance Worker II	\$ 1,948	\$ 3,340	\$ 3,340	\$ 1,905	\$ 3,400	1.8%	10% of salary - FLOC
541.0230	Life & Health Insurance - Total	\$ 35,596	\$ 43,462	\$ 43,462	\$ 26,526	\$ 41,197	-5.2%	
	Community Services Director Health	\$ 9,759	\$ 10,577	\$ 10,577	\$ 6,957	\$ 11,824		13,871.00 Health - Humana
	CSD - Life & Disb.		\$ 1,167	\$ 1,167	\$ 568	\$ 1,148		^ Subtl-benefits Gardian Life, ADD & Disb
	CSD - Dental		\$ 485	\$ 485	\$ 190	\$ 576		Humana Dental
	CSD - Supplemental		\$ 323	\$ 323	\$ 161	\$ 323		Allstate Supplemental
	Maintenance Worker III - Health	\$ 16,434	\$ 16,340	\$ 16,340	\$ 10,997	\$ 16,705		19,722.00 Health - Humana
	Maintenance Worker III - Life & Disb		\$ 1,758	\$ 1,758	\$ 855	\$ 1,795		^ Subtl-benefits Gardian Life, ADD & Disb
	Maintenance Worker III - Dental		\$ 832	\$ 832	\$ 951	\$ 899		Humana Dental
	Maintenance Worker III - Supplemental		\$ 323	\$ 323	\$ 161	\$ 323		Allstate Supplemental
	Maintenance Worker II - Health	\$ 9,403	\$ 10,577	\$ 10,577	\$ 5,200	\$ 6,577		7,604.00 Health - Humana
	Maintenance Worker II - Life & Disb		\$ 373	\$ 373	\$ 185	\$ 229		^ Subtl-benefits Gardian Life, ADD & Disb
	Maintenance Worker II - Dental		\$ 485	\$ 485	\$ 190	\$ 576		Humana Dental
	Maintenance Worker II - Supplemental		\$ 222	\$ 222	\$ 111	\$ 222		Allstate Supplemental
541.0240	Worker's Compensation - Total	\$ 4,222	\$ 4,983	\$ 4,983	\$ 3,398	\$ 5,282	6.0%	
	Community Services Director	\$ 1,731	\$ 2,115	\$ 2,115	\$ 1,461	\$ 2,410		10.92% increase over 2014 actual
	Maintenance Worker III	\$ 1,352	\$ 1,554	\$ 1,554	\$ 975	\$ 1,550		2% increase over 2014 actual
	Maintenance Worker II	\$ 1,139	\$ 1,314	\$ 1,314	\$ 962	\$ 1,322		3.2% increase over 2014 actual
	Subtotal Personnel Services	\$ 188,581	\$ 209,176	\$ 209,176	\$ 120,248	\$ 216,936	3.7%	

CITY OF BELLFLOWER, FL
 BUDGET APPROPRIATIONS
 PUBLIC WORKS DEPARTMENT # 541
 FISCAL YEAR 2014-2015

Revised: 2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INC-/DECR OVER P/Y BUDGET	Justification Line
	OPERATING COSTS							
541.0310	Professional Services	\$ 764	\$ 7,708	\$ 7,708	\$ 971	\$ 6,150	-20.2%	
	NPDES Annual Report		\$ 6,000	\$ 6,000	\$ 115	\$ 6,000		
	Water Quality Monitoring Fee	\$ 764	\$ 1,000	\$ 1,000	\$ 150	\$ 150		
	Miscellaneous- alloc for Nyhart OPEB	\$ -	\$ 708	\$ 708	\$ 706	\$ -		Nyhart report due 3x236
541.0312	Prof Services - Engineering - Total	\$ 5,696	\$ 4,000	\$ 34,000	\$ 600	\$ 30,000	-11.8%	
	Engineering/Professional Services	\$ 145	\$ 4,000	\$ 4,000	\$ 600	\$ 5,000		Drainage issues TBE
	Plan Review by Engineer		\$ -	\$ -	\$ -	\$ 5,000		To be offset by Site Plan Review Rev.
	Harrison Bridge Inspection			\$ 10,000	\$ -	\$ 10,000		Prof. Engineering for bridge approaches
	22nd St. Bridge Inspection	\$ 1,700		\$ 20,000	\$ -	\$ 10,000		Prof. Engineering for bridge approaches
	Frwd fr FYE 2011 forensic investigation	\$ 3,851	\$ -	\$ -	\$ -	\$ -		
541.0340	Other Contractual Services	\$ 21,216	\$ 19,905	\$ 19,905	\$ 12,335	\$ 28,905	45.2%	
	City Hall Property.- Fertilization	\$ 1,650	\$ 2,500	\$ 2,500	\$ 1,617	\$ 3,000		Arrow
	Tree Trimming Contract	\$ 2,950	\$ 9,000	\$ 9,000	\$ 7,905	\$ 9,000		City wide palm tree trimming & others
	Median Maintenance - Gulf Boulevard	\$ -	\$ -	\$ -	\$ -	\$ 9,000		Annual maintenance contract
	City Hall Irrigation	\$ 1,838	\$ -	\$ -	\$ -	\$ -		
	Street Sweeping USA Services	\$ 4,977	\$ 5,500	\$ 5,500	\$ 2,663	\$ 5,500		
	Roof Preventative Maintenance Contract	\$ -	\$ 500	\$ 500	\$ -	\$ -		
	NPDES Annual Regulatory Program Fee	\$ 4,000	\$ -	\$ -	\$ -	\$ -		
	Traffic Signal Maintenance- Pinellas Cty	\$ 5,651	\$ 2,205	\$ 2,205	\$ -	\$ 2,205		per contract with Pinellas County
	City Hall Fire sprinkler inspection Piper Fire	\$ 150	\$ 200	\$ 200	\$ 150	\$ 200		
541.034A	Parks Contractual Services	\$ 8,015	\$ 10,500	\$ 10,500	\$ 4,246	\$ 40,500	285.7%	
	Physical- incident	\$ 68						
	Chemical Applications Contract Parks	\$ 4,447	\$ 6,500	\$ 6,500	\$ 1,246	\$ 6,500		Arrow
	Parks/Grounds lawn/landscape	\$ -	\$ -	\$ -	\$ -	\$ 30,000		Annual lawn mowing and maint contract
	Bayside Park Mangrove Trimming Project	\$ 3,500	\$ 4,000	\$ 4,000	\$ 3,000	\$ 4,000		
541.0400	Travel	\$ 792	\$ 900	\$ 900	\$ -	\$ -	-100.0%	
	APWA Conference -	\$ 503	\$ 600	\$ 600	\$ -	\$ -		
	Mileage Reimbursement	\$ 289	\$ 300	\$ 300	\$ -	\$ -		
541.0410	Telecommunications	\$ 1,835	\$ 1,675	\$ 1,675	\$ 515	\$ 1,675	0.0%	
	Verizon Wireless	\$ 481	\$ 525	\$ 525	\$ 334	\$ 525		
	State of FL - Dept Mgmt Svcs	\$ 1,354	\$ 1,150	\$ 1,150	\$ 181	\$ 1,150		
541.0430	Utilities	\$ 40,331	\$ 40,299	\$ 40,299	\$ 19,448	\$ 60,500	50.1%	
	Parks & Streets Lights	\$ 24,919	\$ 29,451	\$ 29,451	\$ 12,496	\$ 47,200		Increased for new street lights installed
	Water and reclaimed water	\$ 15,412	\$ 10,848	\$ 10,848	\$ 6,952	\$ 13,300		Increased \$2400 for median watering

CITY OF BELLE GLADE, FL
 BUDGET APPROPRIATIONS
 PUBLIC WORKS DEPARTMENT # 541
 FISCAL YEAR 2014-2015

Revised: '014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCI-DECR OVER P/Y BUDGET	Justification Line
541.0440	Rentals & Leases	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	0.0%	
	Equipment Rental (All Programs)	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000		
541.0450	Insurance	\$ 972	\$ 1,069	\$ 1,069	\$ 745	\$ 1,060	-0.8%	
	Trucks (2)	\$ 972	\$ 1,069	\$ 1,069	\$ 745	\$ 1,060		6.3% [^] from FYE14 actual costs
541.0460	Repairs & Maintenance	\$ 4,921	\$ 7,820	\$ 7,820	\$ 1,872	\$ 5,500	-29.7%	
	Tractor Repair	\$ -	\$ 900	\$ 900	\$ 175	\$ 900		
	Truck Repair	\$ 1,455	\$ 2,000	\$ 2,000	\$ 917	\$ 2,000		
	Mower Repair	\$ 1,328	\$ 800	\$ 800	\$ 577	\$ 800		
	Lawn trailer	\$ -	\$ 120	\$ 120	\$ -	\$ -		
	Asphalt Patching	\$ -	\$ 3,200	\$ 3,200	\$ 27	\$ 1,000		
	Irrigation repairs- Community Center	\$ 1,209	\$ -	\$ -	\$ -	\$ -		Jana & Howard now doing this work
	Miscellaneous Repairs	\$ 929	\$ 800	\$ 800	\$ 176	\$ 800		Sea wall repairs
541.046B	Repairs & Maintenance-Parks	\$ 2,499	\$ 11,100	\$ 11,100	\$ 659	\$ 8,100	-27.0%	
	Park repairs & upgrades	\$ 2,499	\$ 6,100	\$ 6,100	\$ 152	\$ 6,100		Swing benches & new lighting-Parks at
	Tennis court repainting	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 2,000		city parks
	Irrigation Repairs for Parks	\$ -	\$ -	\$ -	\$ 507	\$ -		Jana & Howard now doing this work
541.0463	Storm Drain Maintenance	\$ 5,275	\$ 8,500	\$ 8,500	\$ -	\$ 8,000	-5.9%	
	Storm/ Drains repair and maint	\$ 3,925	\$ 5,500	\$ 5,500	\$ -	\$ 5,000		
	CDS Unit Cleaning (2 @ 4 times)	\$ 1,350	\$ 3,000	\$ 3,000	\$ -	\$ 3,000		12th & 13th Street
541.0471	Printing & Reproduction	\$ -	\$ 20	\$ 20	\$ -	\$ -	-100.0%	
	Business Cards	\$ -	\$ 20	\$ 20	\$ -	\$ -		
541.0480	Promotional Activities-Total	\$ 50	\$ 30	\$ 30	\$ -	\$ -	-100.0%	
	Contr. to IRB- Chemicals Collection Day	\$ 50	\$ -	\$ -	\$ -	\$ -		
	Volunteer Activities	\$ -	\$ 30	\$ 30	\$ -	\$ -		Beach clean up

CITY OF BELL BEACH, FL
 BUDGET APPROPRIATIONS
 PUBLIC WORKS DEPARTMENT # 541
 FISCAL YEAR 2014-2015

Revised 2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INC-/DECR OVER P/Y BUDGET	Justification Line
541.0490	Miscellaneous	\$ -	\$ 500	\$ 500	\$ 19	\$ 250	-50.0%	
	Misc- construction activity permit	\$ -	\$ 500	\$ 500	\$ 19	\$ 250		
541.0490A	NPDES Compliance Fees	\$ 66	\$ 850	\$ 850	\$ -	\$ 950	11.8%	
	NPDES Annual Regulatory Program Fee	\$ 66	\$ 150	\$ 150	\$ -	\$ 200		
	FDEP Permit Review Fee NPDES	\$ -	\$ 550	\$ 550	\$ -	\$ 600		
	NPDES Litter Control Program	\$ -	\$ 150	\$ 150	\$ -	\$ 150		
541.0491	Advertising	\$ -	\$ 306	\$ 306	\$ -	\$ 500		
	Contract Bid Advertising	\$ -	\$ 306	\$ 306	\$ -	\$ 500		from City Clerk budget
541.0495	Safety Program Supplies	\$ 158	\$ 500	\$ 500	\$ 215	\$ 500	0.0%	
	Safety Shoes 2 X 2 sets X \$75	\$ -	\$ 300	\$ 300	\$ 215	\$ 300		
	Personal Protective Equipment	\$ 158	\$ 200	\$ 200	\$ -	\$ 200		
541.0520	Operating Supplies	\$ 10,798	\$ 17,050	\$ 17,050	\$ 11,214	\$ 15,250	-10.6%	
	Fuel (all programs)	\$ 3,048	\$ 2,200	\$ 2,200	\$ 1,141	\$ 2,200		
	Hand Tools (all programs)	\$ 430	\$ 1,800	\$ 1,800	\$ 126	\$ 1,000		weed eater, edger/hedge trimmer
	Herbicide, insecticide	\$ -	\$ 200	\$ 200	\$ 247	\$ 300		
	Irrigation supplies	\$ -	\$ 850	\$ 850	\$ 176	\$ 700		CC Irrigation repairs
	Miscellaneous Supplies (all programs)	\$ 208	\$ 600	\$ 600	\$ 354	\$ 600		
	Janitorial Supplies	\$ 1,383	\$ 1,000	\$ 1,000	\$ 1,990	\$ 2,000		CC kitchen
	Uniforms 2 @ \$250	\$ 587	\$ 500	\$ 500	\$ 924	\$ 500		
	Shirts, hats for Community Svc Director	\$ 290	\$ -	\$ -	\$ -	\$ 100		
	Mulch/ soil/ wash shell	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000		Bridgess and roadways
	Sand	\$ 585	\$ 300	\$ 300	\$ -	\$ 300		
	Banner flags	\$ -	\$ 2,000	\$ 2,000	\$ 2,400	\$ 2,000		Christmas Banners
	Gatorade	\$ -	\$ 100	\$ 100	\$ -	\$ 100		
	New sod for Community Center	\$ 2,975	\$ 2,500	\$ 2,500	\$ -	\$ -		in front of parking lot
	Plants for Community Center	\$ 541	\$ 4,000	\$ 4,000	\$ 3,627	\$ 4,000		
	U.S. outdoor flags	\$ 751	\$ -	\$ -	\$ 229	\$ 450		
541.052A	Operating Supplies- Parks	\$ 4,575	\$ 5,300	\$ 5,300	\$ 474	\$ 5,800	9.4%	
	Plant replacement	\$ 1,150	\$ 600	\$ 600	\$ -	\$ 500		
	Irrigation supplies	\$ 281	\$ 1,100	\$ 1,100	\$ 4	\$ 300		
	Janitorial Supplies	\$ 509	\$ 500	\$ 500	\$ 391	\$ 500		Morgan Park
	Mulch/ soil/ wash shell	\$ 170	\$ 1,200	\$ 1,200	\$ -	\$ 1,200		
	Sod	\$ -	\$ 1,200	\$ 1,200	\$ -	\$ 500		Parks
	Garbage Cans for parks & beaches	\$ 1,040	\$ 300	\$ 300	\$ -	\$ -		
	Park benches/supplies	\$ 1,425	\$ 400	\$ 400	\$ 79	\$ 2,800		@beach access, Morgan, 6, 13, 19th St
541.0525	Operating Supplies-Gulf Blvd Maint.	\$ -	\$ -	\$ -	\$ -	\$ 2,000	100.0%	
	Plant replacement	\$ -	\$ -	\$ -	\$ -	\$ 2,000		To maintain the Gulf Blvd Beaut median project

CITY OF BELLE GLADE, FL
 BUDGET APPROPRIATIONS
 PUBLIC WORKS DEPARTMENT # 541
 FISCAL YEAR 2014-2015

Revised: 014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INC-/DECR OVER P/Y BUDGET	Justification Line
541.0530	Repair Roads & Signs	\$ 477	\$ 1,200	\$ 1,200	\$ 591	\$ 1,150	-4.2%	
	Street and Regulatory Signs and Posts	\$ 446	\$ 1,000	\$ 1,000	\$ 591	\$ 1,000		replacement of old
	Annual General Permit	\$ 11	\$ -	\$ -	\$ -	\$ -		
	Supplies	\$ 20	\$ 200	\$ 200	\$ -	\$ 150		
541.0538	Disaster Supplies (Emergency Response)	\$ 2,572	\$ 3,800	\$ 3,800	\$ 820	\$ 2,000	-47.4%	
	Generator Maintenance (1)	\$ 972	\$ 1,300	\$ 1,300	\$ 810	\$ 1,300		
	Sand for Storms	\$ 1,010	\$ 2,000	\$ 2,000	\$ -	\$ 500		
	Chain Saw	\$ 573	\$ -	\$ -	\$ -	\$ -		
	Misc. services and supplies-cell phones	\$ 17	\$ 500	\$ 500	\$ 10	\$ 200		
541.0540	Membership & Publications	\$ 145	\$ 664	\$ 664	\$ 272	\$ 169	-74.5%	
	APWA Membership (CSD)	\$ 145	\$ 164	\$ 164	\$ 169	\$ 169		
	ICMA	\$ -	\$ 300	\$ 300	\$ -	\$ -		
	Books & publications	\$ -	\$ 200	\$ 200	\$ 103	\$ -		
541.0541	Professional Development	\$ 175	\$ 750	\$ 750	\$ 15	\$ 350	-53.3%	
	Governor's Hurricane Conf. - Registr May	\$ 175	\$ 400	\$ 400	\$ -	\$ -		
	PETEC MOT training/stormwater classes	\$ -	\$ 350	\$ 350	\$ 15	\$ 350		MW II
	Subtotal Operating	\$ 111,332	\$ 145,446	\$ 175,446	\$ 55,011	\$ 220,309	25.6%	

CITY OF BELLE GLADE, FL
 BUDGET APPROPRIATIONS
 PUBLIC WORKS DEPARTMENT # 541
 FISCAL YEAR 2014-2015

Revised: 014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INC/DECR OVER PY BUDGET	Justification Line
	CAPITAL OUTLAY							
541.0620	Improvements - Bldg	\$ -	\$ -	\$ -	\$ -	\$ 3,500		transferred from CPF
	Exterior Painting	\$ -	\$ -	\$ -	\$ -	\$ 1,000		To accumulate funds
	Carpet Replacement Fund	\$ -	\$ -	\$ -	\$ -	\$ 2,500		To accumulate funds
541.0630	Improvements Other than Bldg	\$ -	\$ -	\$ -	\$ -	\$ -		Moved to professional engineering
								"
541.0631	Park & Recreation Board Landscaping	\$ 2,895	\$ -	\$ -	\$ -	\$ -	0.0%	
	Park/Recreation Brd Landscaping Projects	\$ -	\$ -	\$ -	\$ -	\$ -		
	Bayside Park sign	\$ 1,845	\$ -	\$ -	\$ -	\$ -		
	Crossman Park sign	\$ 1,050	\$ -	\$ -	\$ -	\$ -		
541.0634	Capital Outlay- Misc.	\$ 8,461	\$ 16,625	\$ 18,625	\$ -	\$ 8,600	-53.8%	
	Buoy Refurbishment/Replacement		\$ 3,000	\$ 3,000	\$ -	\$ 3,000		10 refurbished buoys
	Beach Improvements		\$ 2,625	\$ 2,625	\$ -	\$ 2,600		Walkovers etc, accumulation account
	Replace Bayside Park ramp	\$ 8,461	\$ -	\$ -	\$ -	\$ -		
	Gulf Blvd Beautification- Bike Racks	\$ -	\$ 8,000	\$ 8,000	\$ -	\$ -		Moved to Capital Projects Fund
	Seawall Repairs & carry over PY	\$ -	\$ 3,000	\$ 5,000	\$ -	\$ 3,000		Accumulation fund, seawall-Belle Isle
541.0635	Capital Outlay	\$ -	\$ 9,000	\$ 9,000	\$ 8,000	\$ -	-100.0%	
	Park Improvement- Lighting		\$ 9,000	\$ 9,000	\$ 8,000	\$ -		project finished
541.0636	Capital Impr.- Landscaping	\$ 1,587	\$ 6,000	\$ 6,000	\$ -	\$ 16,000	166.7%	
		\$ 1,587	\$ 6,000	\$ 6,000	\$ -	\$ 6,000		Community Ctr
		\$ -	\$ -	\$ -	\$ -	\$ 10,000		Cul de sacs - 16th st
541.0640	Capital Plan- Equipment	\$ 9,550	\$ 20,000	\$ 26,000	\$ -	\$ 20,000	-23.1%	
	Z- Mower replacement	\$ 9,550	\$ -	\$ -	\$ -	\$ -		
	F-350 Utility Truck & PY	\$ -	\$ 10,000	\$ 16,000	\$ -	\$ 10,000		accumulation account
	Ford F150 replacing Carrier	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000		
	John Deer tractor	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000		
	Subtotal Capital	\$ 22,493	\$ 51,625	\$ 59,625	\$ 8,000	\$ 48,100	-19.3%	
	TOTAL PUBLIC WORKS	\$ 322,406	\$ 406,247	\$ 444,247	\$ 183,259	\$ 485,345	9.3%	

**CITY OF BELLEAIR BEACH, FLORIDA
DEPARTMENT: 541 PUBLIC WORKS ADMINISTRATION
GENERAL FUND - 001**

POSITION COUNTS

	<u>2012/ 2013</u>	<u>2013/ 2014</u>	<u>2014/ 2015</u>
Community Services Director	1	1	1
Maintenance Worker I	-	1	1
Maintenance Worker II	1		
Maintenance Worker III	1	1	1
TOTAL AUTHORIZED POSITIONS	<u>3</u>	<u>3</u>	<u>3</u>

CAPITAL OUTLAY

6300 - CAPITAL IMPROVEMENT:

Painting Fund	\$1,000.00
Carpet Fund	\$2,500.00
Buoy Repair/Replacement	\$ 3,000.00
Beach Improvements	\$ 2,600.00
Seawall Repairs	\$ 3,000.00
Landscaping	\$ 16,000.00
	<u>\$28,100.00</u>

6400 - EQUIPMENT:

Ford F350	\$ 10,000
Ford F350	\$ 5,000
John Deer tractor	\$ 5,000
	<u>20,000</u>

TOTAL CAPITAL OUTLAY

\$ 48,100

City of Belleair Beach, Florida

Parks & Recreation

Community Center Rentals

FISCAL YEAR 2014-2015



PARKS AND RECREATION – COMMUNITY CENTER RENTALS

Mission

The Parks and Recreation area is responsible for the rental and maintenance of the Community Center for fitness classes, weddings, parties and other events. All costs associated with the rental of the community center will be accounted for in this department.

Goals and Objectives

- The Clerk ensures that all rentals are properly documented and applicable fees are collected and adequate insurance is obtained for each event by the lessee.
- The City Manager is responsible for all contracts for fitness rentals for the community center as well as the tennis courts.
- Admin collects fees and prepares deposits. Maintains a file for each event.
- To maintain the facilities so that it is attractive to prospective renters.
- Revenues generated from the rental of the community center help offset the costs of the building.

Programs and Tasks

WEDDINGS and OTHER EVENTS – The City Clerk is responsible for the rental of the community center for weddings and other events. This includes documenting and safekeeping the necessary contracts with each renter. Coordinating with the Community Services Director to set up the hall before each event and inspect the hall after each event to determine if there are any damages.

FITNESS – Fitness classes, Yoga, Zumba and others are available to the public. There is a small fee for each class payable to the instructor, who pays a rental fee to the city.

RECORDS – The clerk will maintain files for all contracts to rent the hall for weddings and events that includes all record of insurance for each event. The City Manager maintains all contracts to rent the hall for fitness classes as well as the tennis courts.

PURCHASING – All advertising, supplies, repairs and operating equipment needed to rent the hall will be coordinated by the clerk and recorded in this department.

CITY OF BELLEAIR BEACH
PARKS AND RECREATIONS - COMMUNITY CENTER

SUMMARY

	ACTUAL ACTUAL FY 2012-2013	ACTUAL 6/1/2014 FY 2013-2014	ADOPTED BUDGET FY 2013-2014	AMENDED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
PERSONAL SERVICES	\$0	\$0	\$0	\$0	\$0
OPERATING	-	2,923	9,550	9,550	7,450
CAPITAL OUTLAY	-	-	-	-	-
 TOTAL	 \$0	 \$2,923	 \$9,550	 \$9,550	 \$7,450

CITY OF BELLEAIR PALM BEACH, FLORIDA
 BUDGET APPROPRIATIONS
 PARKS & RECS. DEPARTMENT 572
 FISCAL YEAR 2014-2015

Revised: 7/14

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGE	Justification Line
	OPERATING COSTS							
572.0430	Utilities	\$ -	\$ 3,000	\$ 2,000	\$ -	\$ -		
	Electric		\$ 3,000	\$ 2,000	\$ -	\$ -		a portion from 519-430
572.0460	Repairs & Maintenance	\$ -	\$ 1,100	\$ 1,100	\$ -	\$ 1,000		
	Doors/carpet/painting walls		\$ 1,100	\$ 1,100	\$ -	\$ 1,000		
572.0462	Janitorial Services	\$ -	\$ 1,350	\$ 1,350	\$ 373	\$ 1,350	0.0%	
	Annual carpet cleaning		\$ 650	\$ 650	\$ -	\$ 650		CC w/ scotchguard application
	Event contractual cleaning		\$ 700	\$ 700	\$ 373	\$ 700		For events in CC
	Spot cleaning		\$ 500	\$ 500	\$ -	\$ 500		
572.0491	Advertising	\$ -	\$ 3,500	\$ 3,500	\$ 1,000	\$ 4,500	28.6%	
	Beacon and other		\$ -	\$ -	\$ -	\$ 1,000		
	Wedding Wire		\$ 3,500	\$ 3,500	\$ 1,000	\$ 3,500		Wedding Wire
572.0520	Operating Supplies	\$ -	\$ 600	\$ 1,600	\$ 1,550	\$ 600	-62.5%	
	Banquet Tables		\$ 600	\$ 1,600	\$ 1,550	\$ 600		if one breaks only
	Subtotal Operating	\$ -	\$ 9,550	\$ 9,550	\$ 2,923	\$ 7,450	-22.0%	
	CAPITAL OUTLAY							
572.0630	Improvements Other than Bldg	\$ -	\$ -	\$ -	\$ -	\$ -		
	Subtotal Capital	\$ -	\$ -	\$ -	\$ -	\$ -		
	TRANSFER COMMUNITY CTR from CPF							
	TOTAL PARKS & RECS. COMM CTR RENTALS	\$ -	\$ 9,550	\$ 9,550	\$ 2,923	\$ 7,450	-22.0%	

CITY OF BELLEAIR PALM BEACH, FLORIDA
 BUDGET APPROPRIATIONS
 PARKS & RECS. DEPARTMENT 572
 FISCAL YEAR 2014-2015

Revised: 7/14

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGE	Justification Line
	differ	-	9,550	9,550	(2,923)			
	Revenues to offset costs							
	Rental - Weddings					\$ 15,000		
	Rental - Party					\$ 900		
	Rental - Fitness							
	Rental - Meetings							
	Rental - Poling Place					\$ 300		
	Rental- Banquet Furniture					\$ 2,400		
	Total Community Center Revenues					\$ 18,600		
	Net Profit/Loss					\$ 11,150		

CITY OF BELLEAIR BEACH, FLORIDA
DEPARTMENT: 572 PARKS & RECREATION - COMM CTR RENTAL
GENERAL FUND - 001

POSITION COUNTS

	<u>2012/ 2013</u>	<u>2013/ 2014</u>	<u>2014/ 2015</u>
Personnel services are provided for this area by Public Works, City Clerk, Non-Departmental and Finance			
TOTAL AUTHORIZED POSITIONS	0	0	0

CAPITAL OUTLAY

6300 - CAPITAL IMPROVEMENT:

0

6400 - EQUIPMENT:

0

TOTAL CAPITAL OUTLAY

\$ -

City of Belleair Beach, Florida

Transfers Out

FISCAL YEAR 2014-2015



**CITY OF BELLEAIR BEACH
TRANSFERS OUT**

SUMMARY

	ACTUAL ACTUAL FY 2012-2013	ACTUAL 6/1/2014 FY 2013-2014	ADOPTED BUDGET FY 2013-2014	AMENDED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
PERSONAL SERVICES	\$0	\$0	\$0	\$0	\$0
OPERATING	161,178	210,000	401,640	401,640	293,688
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$161,178	\$210,000	\$401,640	\$401,640	\$293,688

CITY OF BELLEAIR BEACH, FL
 BUDGET APPROPRIATIONS
 TRANSFERS OUT DEPT #571
 FISCAL YEAR 2014-2015

Revised: 8/6/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGET	Justification
	TRANSFERS OUT							
570.1000	Community Center Contingency	\$ -	\$ -	\$ -	\$ -	\$ -		
570.2000	Contribution to Capital Projects							
	Fund (CPF)	\$ 161,178	\$ 401,640	\$ 401,640	\$ 210,000	\$ 293,688	-26.9%	
	TOTAL TRANSFERS OUT	\$ 161,178	\$ 401,640	\$ 401,640	\$ 210,000	\$ 293,688	-26.9%	

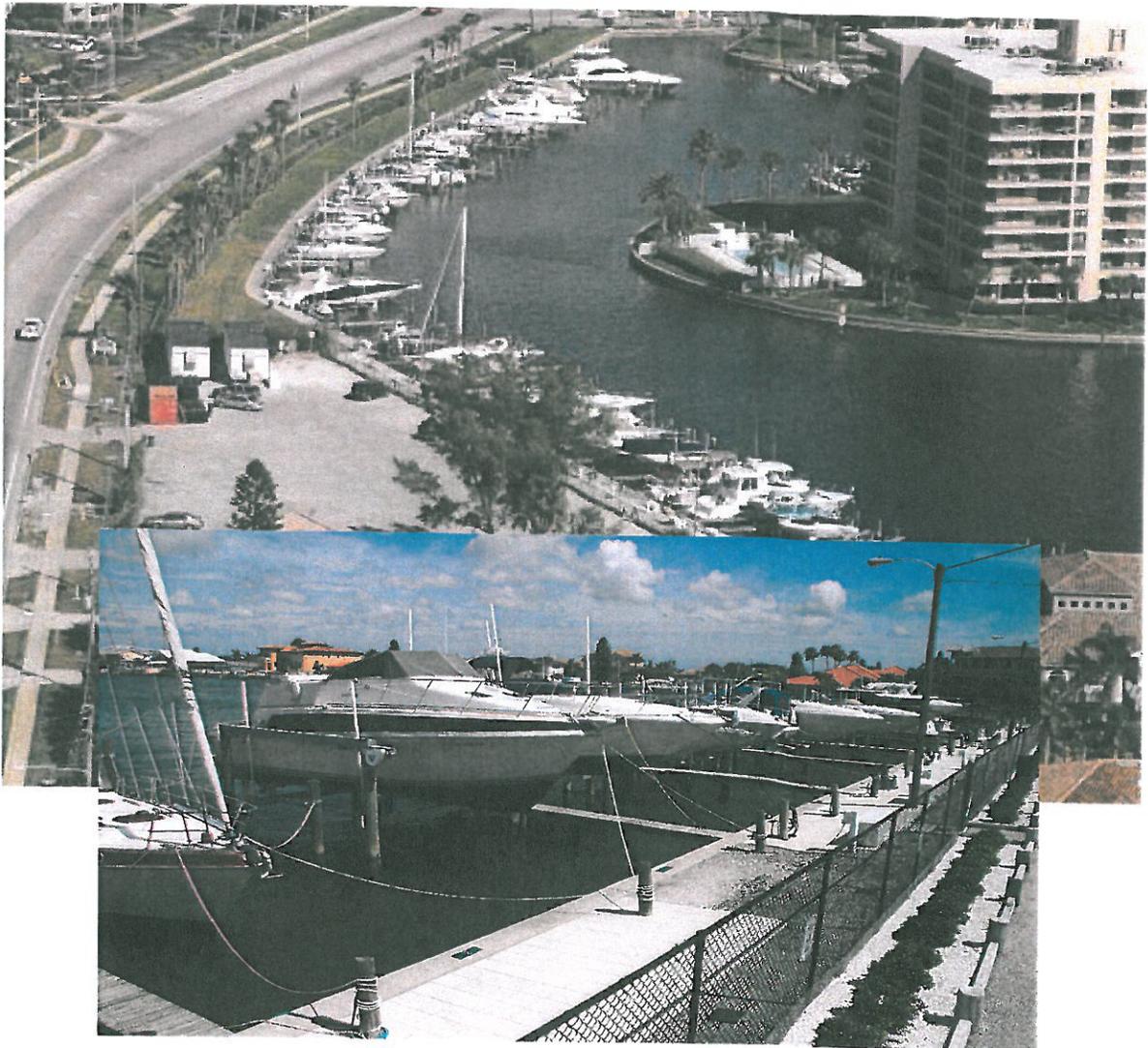
CITY OF BELLEAIR BEACH, FLORIDA
 BUDGET APPROPRIATIONS
 FISCAL YEAR BUDGET 2014-2015

Revised 8/6/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCREASE/ -DECR OVER LAST YR'S AMENDED BUDGET
510	City Clerk	\$ 82,110	\$ 90,150	\$ 90,150	\$ 57,263	\$ 94,277	4.6%
511	Mayor/Council	\$ 5,357	\$ 15,447	\$ 15,447	\$ 6,086	\$ 12,129	-21.5%
512	City Manager	\$ 111,940	\$ 119,492	\$ 119,492	\$ 71,813	\$ 123,095	3.0%
513	Finance	\$ 105,921	\$ 111,008	\$ 111,008	\$ 70,289	\$ 113,097	1.9%
517	Information Technology	\$ 10,610	\$ 9,640	\$ 9,560	\$ 4,632	\$ 9,164	-4.1%
519	Non Departmental	\$ 180,211	\$ 220,137	\$ 227,637	\$ 115,351	\$ 202,584	-11.0%
521	Law Enforcement	\$ 427,789	\$ 423,490	\$ 423,490	\$ 282,224	\$ 434,432	2.6%
524	Building/Code Enforc.	\$ 17,546	\$ 16,039	\$ 16,039	\$ 9,212	\$ 16,714	4.2%
534	Sanitation	\$ 227,089	\$ 234,119	\$ 234,119	\$ 136,628	\$ 234,064	0.0%
541	Public Works	\$ 322,406	\$ 406,247	\$ 444,247	\$ 183,259	\$ 485,345	9.3%
571	Transfer Out	\$ 161,178	\$ 401,640	\$ 401,640	\$ 210,000	\$ 293,688	-26.9%
572	Parks & Recreation-Com. Ctr	\$ -	\$ 9,550	\$ 9,550	\$ 2,923	\$ 7,450	-22.0%
TOTALS		\$ 1,652,157	\$ 2,056,959	\$ 2,102,379	\$ 1,149,680	\$ 2,026,039	-3.6%

City of Belleair Beach, Florida
MARINA FUND

Operating Budget
FISCAL YEAR 2014-2015



MARINA (ENTERPRISE FUND)

Mission

The Marina's focus is on providing a safe, attractive and efficient boat docking facility for City residents, non-resident property owners and other boat owners depending on availability of boat slips.

Responsibility for the Marina is shared by some departments under the General Fund including: City Clerk for rentals of boat slips; Non Departmental for collections of boat slip rentals; Finance for recording and analysis of cash receipts and collections, issuing checks to Marina vendors, preparing bank reconciliations and dealing with depository bank, monitoring budgets and preparing financial reports; and Public Works for helping ensure proper maintenance of facilities

Goals and Objectives

- Promote an efficient operation of the City owned boat docking facility
- Keep facilities well-maintained to promote a safe environment
- Make sure that surroundings are attractive to enhance City appearance and to keep boat slip tenants happy
- Issue Marina gate keys to promote a secure and safe atmosphere
- Coordinate leasing of boat slips and arranging of boat transfers promptly

Programs and Tasks

BOAT SLIP RENTALS - renting boat slips is the responsibility of the City Clerk who reviews all documentation such as applications/lease agreements and makes sure that security deposits are collected

MARINA GATE KEYS - for better security the boat slip tenants are provided with keys and security deposits are required

REPAIRS & MAINTENANCE - to help ensure the smooth operation of the Marina, some boat slip tenants keep City Hall informed of the status of the physical facilities and identify possible repair work

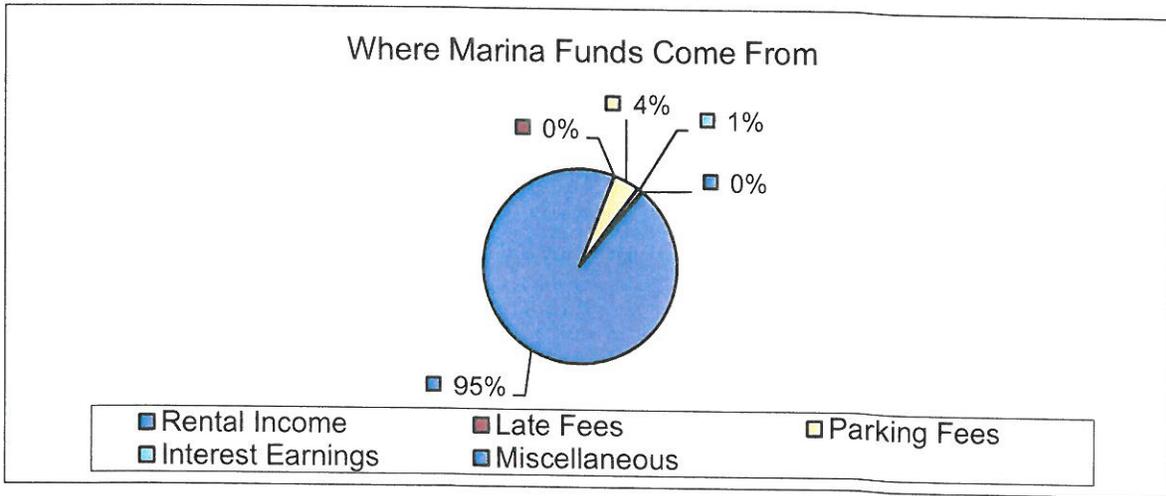
CAPITAL IMPROVEMENTS - there is a plan to hire an outside consultant who will prepare a feasibility study- the scope of work will include looking into upgrades, repairs and replacement for compliance with code standards and for aesthetic reasons; subsequently, a long range plan for improving landscaping, lighting, replacement of pilings and other projects will be developed and implemented.

CITY OF BELLEAIR BEACH, FLORIDA

MARINA FUND

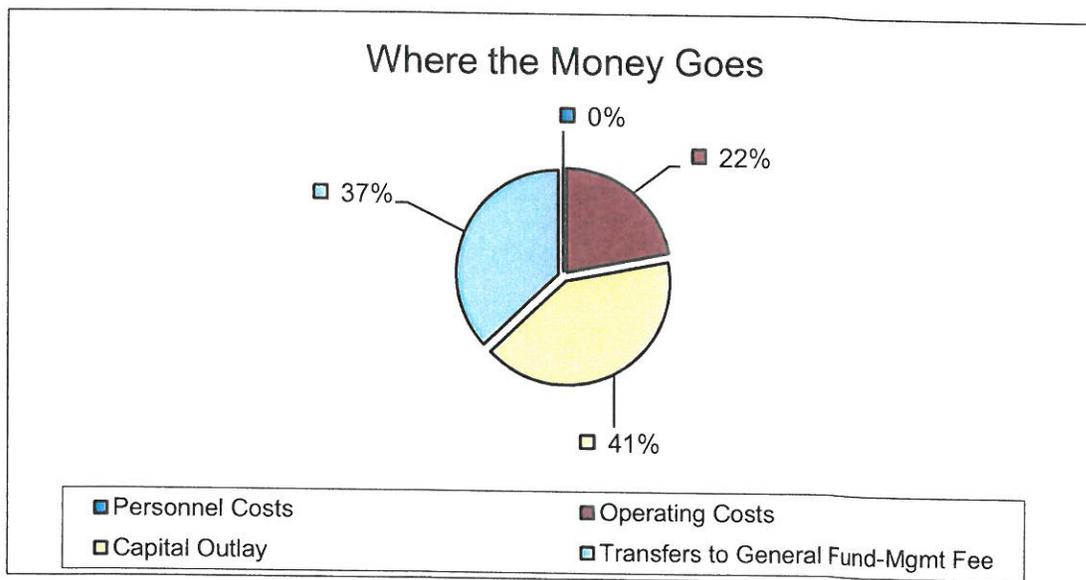
WHERE THE MONEY COMES FROM

Rental Income	94.68%	\$45,289
Late Fees	0.09%	45
Parking Fees	4.18%	2,000
Interest Earnings	0.79%	379
Miscellaneous	<u>0.25%</u>	<u>119</u>
Total Estimated Revenue	100.00%	\$47,832



WHERE THE MONEY GOES

Personnel Costs	0.00%	\$0
Operating Costs	21.95%	10,500
Capital Outlay	41.10%	19,660
Transfers to General Fund-Mgmt Fee	<u>36.95%</u>	<u>17,672</u>
Total Appropriations	100.00%	\$47,832



CITY OF BELLEAIR BEACH, FLORIDA
MARINA FUND 005

REVENUE/ EXPENDITURE SUMMARY

	ACTUAL ACTUAL FY 2012-2013	ACTUAL 6/1/2014 FY 2013-2014	ADOPTED BUDGET FY 2013-2014	AMENDED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
OPERATING REVENUES	\$ 54,407	\$ 31,406	\$ 56,292	\$ 56,292	\$ 47,832
EXPENDITURES					
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING EXPENDITURES	\$ 14,529	\$ 5,457	\$ 12,250	\$ 12,250	\$ 10,500
CAPITAL OUTLAY	\$ 16,249	\$ 7,612	\$ 23,281	\$ 23,281	\$ 19,660
OTHER					
Contributions to Gen Fund	\$ 21,985	\$ -	\$ 20,761	\$ 20,761	\$ 17,672
TOTAL EXPENDITURES	\$ 52,763	\$ 13,069	\$ 56,292	\$ 56,292	\$ 47,832
Excess (deficit) of Revenue over Expenditures	\$ 1,644		\$ -	\$ -	\$ -

CITY OF BELLEAIR, FLORIDA
ESTIMATED REVENUE APPROPRIATIONS
MARINA FUND 005
FY 2014-2015

Revised: 7 014

A/C #	ACCOUNT TITLE	ACTUAL		ADOPTED BUDGET		AMENDED BUDGET		TO DATE ACTUAL		PROPOSED BUDGET		INCREASE/ -DECR OVER		Justification Line
		FY 2012-2013	FY 2013-2014	2013-2014	2013-2014	6/1/2014	2014-2015	LAST YR'S AMENDED BUDGET AMOUNT	%					
	FUND EQUITY BALANCE, OCTOBER 1	\$ 227,716	\$ 229,445	\$ 227,716	\$ 227,716	\$ 227,716								
	ADD REVENUES:													
347.0901	Late fees	105	90	90	90	45	45	(45)						
347.2500	Parking fee-Marina	3,450	3,500	3,500	3,500	751	2,000	(1,500)						
362.0000	Slip rental income	49,741	51,133	51,133	51,133	30,276	45,289	(5,844)					-11.43%	
361.1000	Interest Income	869	1,450	1,450	1,450	292	379	(1,071)					-73.86%	
369.9900	Misc Income	242	119	119	119	42	119	-					0.00%	
	Total Operating Revenues	54,407	56,292	56,292	56,292	31,406	47,832	(8,460)					-15.03%	
	Other Financing Sources:													
	Transfer from General Fund	-	-	-	-	-	-	-						
	Total Other Financing Sources	-	-	-	-	-	-	-						
	TOTAL REVENUES	54,407	56,292	56,292	56,292	31,406	47,832	(8,460)					-15.03%	
	LESS: EXPENDITURES	52,763	56,292	56,292	56,292	13,069	47,832	(8,460)					-15.03%	
	Increase/ decrease in fund equity	1,644	-	-	-	-	-	-						
	FUND EQUITY BALANCE, SEPTEMBER 30	\$ 229,360	\$ 229,445	\$ 227,716	\$ 227,716	\$ 227,716								
	EXPENDITURES													
575.0310	Contractual Services	(550)	-	-	-	-	-	-						
575.3150	Marina Feasibility	7,208	-	-	-	-	-	-						
575.0312	Professional Services-Engineer	-	750	750	750	550	750	-						
575.0410	Telephone & Communications	388	-	-	-	-	-	-					#DIV/0!	
575.0430	Utility Services	3,619	3,700	3,700	3,700	1,785	3,700	-					0.00%	
575.0450	Insurance	2,547	2,800	2,800	2,800	2,204	2,800	-					0.00%	
575.0460	Repairs & Maintenance	526	3,400	3,400	3,400	304	1,500	(1,900)					100.00%	
575.0490	Miscellaneous Expense	30	-	-	-	24	100	100						
575.0520	Operating Supplies	41	100	100	100	50	150	50					50.00%	
575.0530	Parking Meter expense	720	1,500	1,500	1,500	540	1,500	-						
575.0550	Contingencies	-	-	-	-	-	-	-						
	Total Operating Expenditures	14,529	12,250	12,250	12,250	5,457	10,500	(1,750)					-14.29%	
	CAPITAL													
575.0631	Depreciation Expense	16,249	16,281	16,281	16,281	-	5,160	(11,121)					-68.31%	
575.0640	Capital Improvements - docks	-	7,000	7,000	7,000	7,612	7,500	500					7.14%	Per CIP, 2 docks replaced/year
575.0640	Capital Improvements -pavers	-	0	0	0	-	7,000	-						pavers for 4 areas at marina
	Total Capital	16,249	23,281	23,281	23,281	7,612	19,660	(3,621)					-15.55%	
575.0910	Contributions to General Fund	21,985	20,761	20,761	20,761	-	17,672	(3,089)					-14.88%	
TOTAL	Total Expenditures	52,763	56,292	56,292	56,292	13,069	47,832	(8,460)					-15.03%	

Marina Rev&Expend.

**CITY OF BELLEAIR BEACH, FL
 ...ARINA FUND
 SCHEDULE OF BOAT SLIP RENTAL
 As of May 1, 2014**

<u>Boat Slip No.</u>	<u>Tenant's Name</u>	<u>Status/ rate used</u>	<u>Boat Length</u>	<u>Monthly Rent</u>	<u>Sales Tax paid by Tenant</u>	<u>Total Payment</u>
1- Lift	Steven Sellers	Resident	22'	\$ 210.00	\$ 14.70	\$ 224.70
2	VACANT				\$ -	\$ -
3- Lift	Jerry Conrad	Resident	33'	\$ 231.00	\$ 16.17	\$ 247.17
4- Lift	Henry Levin	Property owner	35' 6"	\$ 248.50	\$ 17.40	\$ 265.90
5- Lift	Walter McComb	Non-Resident	34' 6"	\$ 340.00	\$ 23.80	\$ 363.80
6- Lift	William Lusk	Resident	19'	\$ 210.00	\$ 14.70	\$ 224.70
7	John Nikas	Resident	27'	\$ 210.00	\$ 14.70	\$ 224.70
8- Lift	Ed & Sandee Wisniewski	Resident	29'	\$ -	\$ -	\$ -
9- Lift	John Shearer			\$ 210.00	\$ 14.70	\$ 224.70
10	VACANT			\$ -	\$ -	\$ -
11- Lift	VACANT			\$ -	\$ -	\$ -
12- Lift	Daniel Knapp	Resident	19 1/2 '	\$ 210.00	\$ 14.70	\$ 224.70
13- Lift	Mark Mitchell	Non-Resident	33'	\$ 330.00	\$ 23.10	\$ 353.10
14	Frank Russo			\$ 430.00	\$ 30.10	\$ 460.10
15- Lift	Deborah Zimmerman	Property owner	32'	\$ 224.00	\$ 15.68	\$ 239.68
16	Jay Ver Hulst			\$ 290.50	\$ 20.34	\$ 310.84
17- City Lift	Deborah Zimmerman	Property owner	22'	\$ 210.00	\$ 14.70	\$ 224.70
18	VACANT			\$ -	\$ -	\$ -
19- Lift	Thomas McDevitt Jr.	Resident	17'	\$ 210.00	\$ 14.70	\$ 224.70
20	VACANT			\$ -	\$ -	\$ -
Monthly Total				<u>\$ 3,564.00</u>	<u>\$ 249.48</u>	<u>\$ 3,813.48</u>
Rental Estimate				\$ 42,768		
Add: Boat Slip #8				\$ 1		
Vacant Boat Slip #18				\$ -		
Vacant Boat Slip #20				\$ -		
Estimated Total Yearly Rental				\$ 42,769		
Estimated Collection rate				100%		
Estimated Total FY 2014-2015 Slip Rental Income				<u>\$ 42,769</u>		

Monthly Rental Pricing:

Resident/non resident property owners- \$210.00 up to 30' boat length plus \$7.00 per foot in excess of 30'
 Non-Resident - \$300.00 up to 30' boat length plus \$10.00 per foot in excess of 30'

City of Belleair Beach, Florida
CAPITAL PROJECTS FUND (CPF)
OPERATING BUDGET
FISCAL YEAR 2014-2015



CAPITAL PROJECTS FUND

Mission

The Capital Projects Fund (CPF) is used to segregate accountability for the acquisition or construction of major capital facilities, other than those projects financed by enterprise/proprietary funds or trust funds; it is recommended to set up a reporting system for major capital acquisition and construction which is separate from ongoing operating activities in order to:

- provide focus on major construction and acquisition projects
- avoid distortions in financial trend information that would occur when capital and operating information are not separately reported, for example, a department's expenses may significantly decrease in the fiscal year after a major capital project is completed, thus affecting the reasonableness of comparative financial information and
- better understand the City's capital asset activities

Criteria

The main criteria in determining if it is best to use the CPF are the estimated useful life of the completed project and the total project cost as follows:

- estimated useful life- should be a minimum of ten years from the date of acquisition or the date that construction is completed.
- for purposes of the City's financial reporting system, the total cost of acquisition or construction should be a minimum of \$25,000 in order to be considered eligible for inclusion in the Capital Projects Fund. The cost components should be directly identified with the acquisition of the major capital project and may exclude the cost of a feasibility study before the decision to acquire or construct the capital project was made.

This is primarily funded by the Local Option Sales Tax (Penny for Pinellas) and the Local Option Gas Tax. Other sources of funding are contributions from the General Fund and outside financing such as bank loans.

Goals and Objectives

- Continue to promote healthful, safe and natural environment factors in major acquisition or construction projects
- Ensure that infrastructure projects shall enhance the residential character of the neighborhoods
- Maximize visibility of available water views as part of aesthetics and property value factors

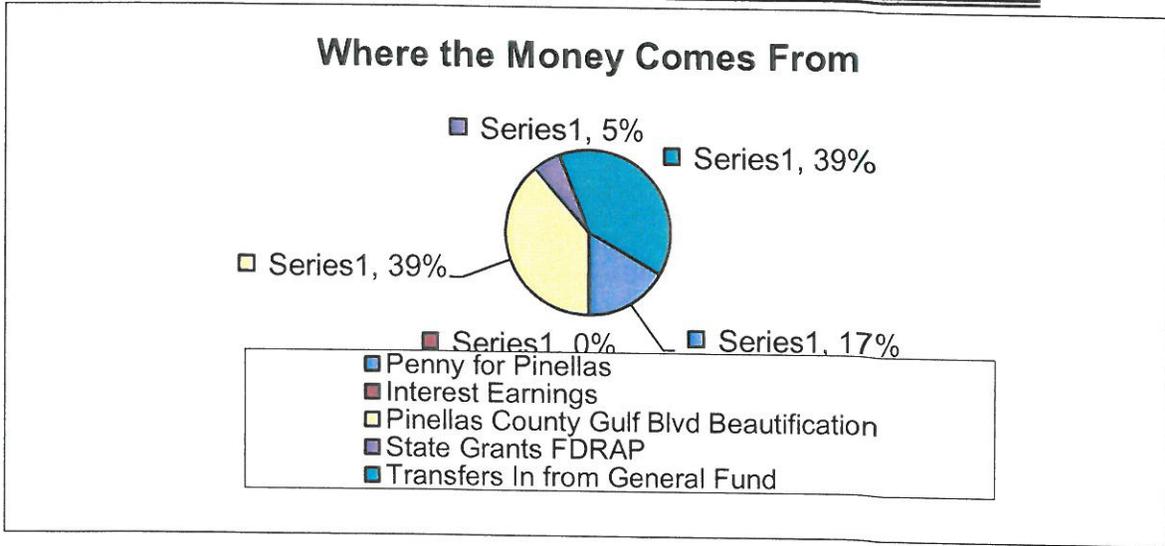
Programs and Tasks

CAPITAL PROJECTS - identify funding source for nonrecurring capital projects with an estimated useful life of at least ten (10) years and/or a minimum cost of \$25,000.

CAPITAL PROJECTS FUND

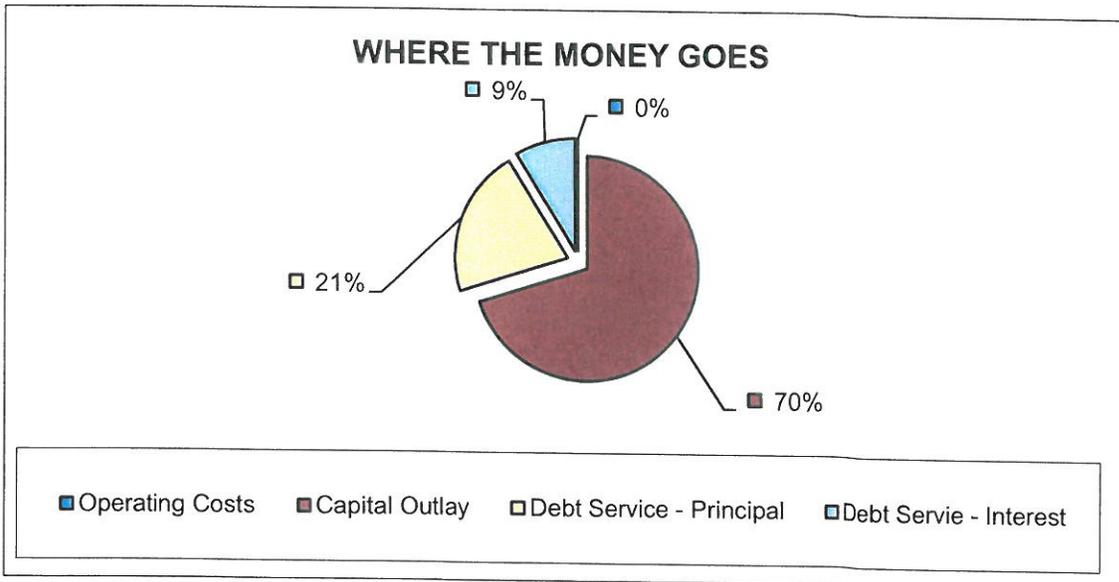
WHERE THE MONEY COMES FROM

Penny for Pinellas	16.50%	\$124,000
Interest Earnings	0.29%	2,200
Pinellas County Gulf Blvd Beautification	38.80%	291,532
State Grants FDRAP	5.32%	40,000
Transfers In from General Fund	39.08%	293,688
	<u>100.00%</u>	<u>751,420</u>



WHERE THE MONEY GOES

Operating Costs	0.01%	60
Capital Outlay	70.08%	526,632
Debt Service - Principal	21.29%	160,000
Debt Servie - Interest	8.61%	\$ 64,728
	<u>100.00%</u>	<u>751,420</u>



CITY OF BELLEAIR BEACH, FLORIDA
CAPITAL PROJECTS FUND 008

REVENUE/ EXPENDITURE SUMMARY

	ACTUAL FY 2012-2013	ACTUAL 6/1/2014 FY 2013-2014	ADOPTED BUDGET FY 2013-2014	AMENDED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
REVENUES					
OPERATING REVENUES	\$ 168,050	\$ 77,793	\$ 124,600	\$ 124,600	\$ 126,200
GULF BLVD BEAUTIF.FUNDS	\$ -	\$ -	\$ -	\$ 537,970	\$ 291,532
OTHER FINANCING SOURCES					\$ 40,000
Transfer from General Fund	\$ 161,178	\$ 161,178	\$ 401,640	\$ 401,640	\$ 293,688
TOTAL REVENUES	\$ 329,228	\$ 238,971	\$ 526,240	\$ 1,064,210	\$ 751,420
EXPENDITURES					
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING EXPENDITURES	\$ 4,269	\$ 17	\$ 60	\$ 60	\$ 60
CAPITAL OUTLAY	\$ -	\$ 15,844	\$ 295,500	\$ 882,470	\$ 526,632
DEBT SERVICE	\$ 236,632	\$ 213,563	\$ 230,680	\$ 230,680	\$ 224,728
OTHER	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 240,901	\$ 229,424	\$ 526,240	\$ 1,113,210	\$ 751,420
Excess (deficit) of Revenues over Expenditures	\$ 88,327		\$ -	\$ (49,000)	\$ -

CITY OF BELLEAIR BEACH, FL
 ESTIMATED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 CAPITAL PROJECTS FUND - 008
 FISCAL YEAR 2014-2015

Revised: 8/6/2014

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCR/ -DECR OVER LAST YR'S AMENDED BUDGET
	FUND BALANCE, OCTOBER 1	\$ 567,663	\$ 655,990	\$ 655,990	\$ 655,990	\$ 655,990	
	ADD REVENUES:						
312.600	7th Cent Sales Tax (Penny for Pinellas)	130,444	121,000	121,000	76,654	124,000	2.48%
315.000	Rent Revenue- see note a	34,812	-	-	-	-	
337.900	Gulf Blvd Beaut. Reimb			537,970		291,532	Reimb grant PCBCC
361.100	Interest Income	2,317	3,600	3,600	1,139	2,200	
366.000	Florida Recreation Dev. Assistance Program - Grant		-	-	-	40,000	
369.990	Misc. Revenue	477	-	-		-	
	Total Operating Revenues	168,050	124,600	662,570	77,793	457,732	-30.92%
	Other Financing Sources:						
381.010	Loan Proceeds	-	-	-	-	-	
381.100	Transfer In from General Fund	161,178	401,640	401,640	161,178	293,688	
	Total Other Financing Sources	161,178	401,640	401,640	161,178	293,688	-26.88%
	TOTAL REVENUES	329,228	526,240	1,064,210	238,971	751,420	-29.39%
	LESS: EXPENDITURES	240,901	526,240	1,113,210	229,424	751,420	-32.50%
	REVENUES IN EXCESS OF EXP/ (shortfall)	88,327	-	(49,000)		-	
	Transfers out	-	-	-	-	-	
	Increases/ (decreases) in fund balance	88,327	-	(49,000)		-	
	Fund Balance, beginning October 1	567,663	567,663	567,663		-	
	FUND BALANCE, ending September 30	655,990	567,663	518,663		-	

CITY OF BEL AIR BEACH, FLORIDA
 BUDGET APPROPRIATIONS
 CAPITAL PROJECTS FUND 008
 FISCAL YEAR 2014-2015

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCR/ -DECR OVER LAST YR'S AMENDED BUD.	Justification
EXPENDITURES								
OPERATING:								
TRANSFER To GENERAL FUND 572.000								
008-570.0490	Miscellaneous Expense	\$ -	\$ 60	\$ 60	\$ 17	\$ 60	0.00%	includes bank charges
	Subtotal Operating	\$ 4,269	\$ 60	\$ 60	\$ 17	\$ 60	0.00%	
CAPITAL OUTLAY:								
008-570.0640	Capital Improvements							
008-570.0620	Facilities	\$ -	\$ 6,100	\$ 6,100	\$ -	\$ 10,100		To accumulate funds
	Bitumen roof 1400 sq/ft	\$ -	\$ 2,600	\$ 2,600	\$ -	\$ 2,600		Total project estimated at \$26,000 wwith 15 year life
	New HVAC System					\$ 7,500		transferred From ND-GF
	Paint		\$ 1,000	\$ 1,000		\$ -		transferred to P.W. GF
	Carpet		\$ 2,500	\$ 2,500		\$ -		transferred to P.W. GF
008-570.0640A	Bayside Park Beautification	\$ -	\$ 5,000	\$ 10,000	\$ -	\$ 30,000		Bayside Park
	Gazebo Community Center	\$ -	\$ 5,000	\$ 10,000	\$ -	\$ 10,000		Masterplan recommendations
	Playground Equipment					\$ 10,000		seeking a grant to cover
	Observation Area					\$ 10,000		the total cost of this project which will be \$50,000 in total
008-570.0641	Roads/ Streets/Bridges		\$ 134,000	\$ 178,000	\$ -	\$ 127,000	-28.65%	CIP
	Replacements	\$ -	\$ 42,000	\$ 42,000	\$ -	\$ 42,000		
	22nd Street Bridge Replacement	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ 30,000		Accum. Fund 10-15yr life
	Harrison Bridge Replacement	\$ -	\$ 12,000	\$ 12,000	\$ -	\$ 12,000		Accum. Fund 25yr life
	Repairs	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ 10,000		
	22nd St Bridge Repair	\$ -	\$ 55,000	\$ 55,000	\$ -	\$ 5,000		Accum fund ttl
	Harrison Bridge repairs	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000		repairs in Public Works
	Street Resurfacing	\$ -	\$ 32,000	\$ 76,000	\$ -	\$ 75,000		
	7th Street & 8th Street	\$ -		\$ 44,000	\$ -	\$ -		
	20th Street & 21st Street	\$ -	\$ 32,000	\$ 32,000	\$ -			
	Bayshore Drive	\$ -	\$ -	\$ -	\$ -	\$ 75,000		
	Altea Dr	\$ -	\$ -	\$ -	\$ -	\$ -		
	Donato Drive	\$ -	\$ -	\$ -	\$ -	\$ -		

CITY OF BEL AIR BEACH, FLORIDA
 BUDGET APPROPRIATIONS
 CAPITAL PROJECTS FUND 008
 FISCAL YEAR 2014-2015

ACCT #	ACCOUNT TITLE	ACTUAL FY 2012-2013	ADOPTED BUDGET 2013-2014	AMENDED BUDGET 2013-2014	TO DATE ACTUAL 6/1/2014	PROPOSED BUDGET 2014-2015	% INCR/ -DECR OVER LAST YR'S AMENDED BUD.	Justification
008-570.0642	Public Works Bldg - Construction	\$ -	\$ 47,400	\$ 47,400	\$ -	\$ 12,000		To build a new modern public
	Planning/Engineering/Design		\$ 5,200	\$ 5,200		\$ 2,000		works facility to replace Cedar
	Permits		\$ 200	\$ 200		\$ -		
	Constructions		\$ 42,000	\$ 42,000		\$ 10,000		Accumulation fund
008-570.0642a	Total Stormwater system project	\$ -	\$ 103,000	\$ 103,000	\$ 15,844	\$ 40,000	-61.17%	CIP
	7th Street & 8th Street				\$ 15,844			
	20th Street & 21st Street		\$ 33,000	\$ 33,000				
Valley curb	Bayshore Drive					\$ 10,000		
	Altea Dr					\$ 5,000		
	Donato Drive					\$ 5,000		
	Stormwater Plan:							
	Master Plan		\$ 50,000	\$ 50,000	\$ -			Prof. Eng Study
	Various Stormwater Improvement		\$ 20,000	\$ 20,000		\$ 20,000		
008-570.0646	City Wide Street Light Program	\$ -	\$ -	\$ -	\$ -	\$ 16,000		
	5 year street light installing	\$ -	\$ -	\$ -	\$ -	\$ 16,000		CIP project
008-570.0650	Gulf Blvd. Beautification	\$ -	\$ -	\$ 537,970	\$ -	\$ 291,532	-45.81%	
	Phase I - Gulf Blvd			\$ 537,970		\$ 291,532		
Subtotal Capital Improvements		\$ -	\$ 295,500	\$ 882,470	\$ 15,844	\$ 526,632	-40.32%	
DEBT SERVICE:								
008-570.0710	Debt Service - Principal	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	0.00%	Comm. Ctr loan principal
008-570.0720	Debt Service - Interest	\$ 76,632	\$ 70,680	\$ 70,680	\$ 53,563	\$ 64,728	-8.42%	pmyt. 4 qtrs @ \$40,000
	Subtotal Debt Service	\$ 236,632	\$ 230,680	\$ 230,680	\$ 213,563	\$ 224,728	-2.58%	per bank amortization
TOTAL EXPENDITURES		\$ 240,901	\$ 526,240	\$ 1,113,210	\$ 229,424	\$ 751,420	-32.50%	

**CAPITAL IMPROVEMENT PROGRAM (CIP)
MAJOR CAPITAL PROJECTS DESCRIPTION
FY 2014-2015 to FY 2018-2019**

Definition: Major capital projects include projects that have a minimum total estimated cost of \$25,000 and/or minimum useful life of ten years. Listed below are the individual project descriptions, total estimated cost for five fiscal years starting in FY 2014-2015 through FY 2018-2019, and the estimated cost included in the budget for FY 2014-2015.

Expenditure Recognition: The project costs for the first year of the CIP are included in that fiscal year's operating budget, for example the first year's costs of the five year CIP starting in FY 2014-15 to FY 2018-19 are included/accounted for in the FY 2014-15 budget.

PUBLIC WORKS - Total Estimated Cost FY 2014-15 to FY 2018-19 \$70,000

1. **Equipment Replacement Program - Estimated Cost FY 2014-15 to FY 2018-19 \$70,000**

This program plans to replace the Dodge pick up truck with the purchase of a Ford F350 pickup truck (6.7 diesel), budgeted at \$10,000 per year through 2015-16, \$4,000 in 2016-17 for a total of \$24,000. Prior years were budgeted at \$16,000 for a total project cost of \$40,000.

The John Deer Tractor is being budgeted at \$5,000 per year through 2018-19 for a total of \$25,000. \$5,000 was budgeted in prior years for a total CIP of \$30,000.

(acct. number 541.640).

MARINA FUND- Total Estimated Cost FY 2014-15 to FY 2018-19 \$30,000

2. The feasibility study determined that to bring the Marina into compliance with current code standards and to improve the aesthetic appearance of the Marina site will cost \$30,000. \$7,500 is budgeted for the replacement of 2 docks this coming fiscal year. **The FY 2014-15 budget is \$7,500 (acct. number 575.640).**

CAPITAL PROJECTS FUND (CPF)- Total Estimated Cost FY 2014-15 to FY 2018-19 \$4,190,126

3. **Capital Imp. – Bayside Park Beautification – Estimated Cost FY 2014-15 to FY 2018-19 \$50,000**

This is to comply with the Master Plan for Bayside Park, replace removed playground equipment, install a pavilion/gazebo and extend the dock/observation area. **The Total FY 2014-15 budget is \$30,000. (acct. number 570.640).**

4. **Capital Imp. – Community Center – Estimated Cost FY 2014-15 to FY 2018-19 \$50,500**

These are accumulation accounts to fund the future repair, replacement of the Community Center. The FY 2014-15 budget is \$2,600 for the Bitmen roof, and \$7,500 for HVAC replacement. **The Total FY 2014-15 budget is \$10,100. (acct. number 570.620).**

5. **Street Resurfacing/Bridge Repair & Replacement Estimated Cost FY 2014-18 to FY 2018-19 \$726,000**

This project's goal is to resurface the City's 8.5 miles of roadways in order to effectively provide for transportation of vehicles throughout the City and to improve the aesthetic quality of the streets. The following roads have been identified for asphalt resurfacing; 20th Street from Gulf Blvd to Bayshore Dr., and 21st Street from Gulf Blvd to Bayshore Dr.; Bayshore Dr.; and Donato Dr and 22nd Street. The total of Street Resurfacing for FY 2014-15 is \$75,000.

The Harrison Avenue and 22nd Street bridges are budgeted for repairs in the current FY 2014-15 in amounts totaling \$10,000. Accumulation accounts are also budgeted for the eventual replacement of these two bridges in the current FY of \$42,000. **The FY 2014-15 budget is \$127,000 (acct. number 570.641).**

6. **Public Works Building Project - Estimated Cost FY 2014-15 to FY 2018-19 \$116,400**

This is an accumulation account to set funds aside for the eventual construction of a new public works facility. **The total FY 2014-15 budget is \$12,000. (acct. number 570.642)**

7. **Stormwater System Project - Estimated Cost FY 2014-15 to FY 2018-19 \$336,000**

This project aims to replace the City's valley curb system in order to provide proper street drainage and maintain the aesthetic quality of the streets. Valley curb replacements are planned at these locations: 20th and 21st Streets, Bayshore Dr., Donato Dr., Aleta Dr. and Louisa Dr. and 22nd Street. Total Valley Curb budget for FY 2014-15 is \$20,000.

Master Plan and Belle Isle Improvements under the Stormwater System are budgeted in the current FY 2014-15 in the amount of \$20,000. **The total FY 2014-2015 budget is \$40,000 (acct. number 570.642).**

8. City Wide Street Light Project - Estimated Cost FY 2014-15 to FY 2018-19 \$41,000

This is a five year program to install street lights throughout the city. The total FY 2014-15 budget is \$16,000. (acct. number 570.646)

9. Gulf Boulevard Beautification Project - Estimated Cost FY 2014-15 to FY 2018-19 \$2,870,226

This is a five year program, that is a joint venture with Pinellas County to create a unified beautification of Gulf Boulevard up and down the beaches. The total FY 2014-15 budget is \$291,532. (acct. number 570.650)

**CAPITAL IMPROVEMENT PROGRAM (CIP)
CAPITAL OUTLAY
FY 2014-2015 TO FY 2018-2019**

Definition: Capital outlays include expenditures for acquisition or addition to property and equipment that have a minimum estimated cost of \$1,000 and have an estimated useful life of more than one year but less than ten years. Listed below, by Fund and by Department are the capital items requested that have an impact on the FY 2014-15 budget, their description, and the total estimated cost for five years from FY 2014-15 through FY 2018-19. **(One time expenditures will not be included in the 5 year CIP program detail and supporting sheets).*

FUND	DEPARTMENT	DESCRIPTION	Cost FY 2014-15	Total Cost FY 2014-15 to FY 2018-19
General Fund	Information			
	Technology			
		New Dell for AV Council meetings	1,000	1,000 (acct # 517.0642)*
		<u>Improvements-Bldg</u>		
		Exterior Painting and Carpet Fund	3,500	21,000 (acct #541.0620)
		<u>Public Works Misc Cap Outlay</u>		
		Seawall Repairs	3,000	20,000 (acct #541.0634)
		Beach Improvements	2,600	2,600 (acct #541.0634)*
		Buoy Replacement	3,000	3,000 (acct #541.0634)*
		Landscaping	16,000	16,000(acct #541.0636)*
		24,600		41,600
		<u>Public Works Cap Equip. Outlay</u>		
		Ford F-150	5,000	20,000 (acct #541.0634)
		Total General Fund	\$ 34,100	\$ 85,625

Enterprise Fund

(Marina)

Capital Outlay-Pavers	7,000	7,000 (acct #575.640)*
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Capital Projects Fund

- None -

CITY OF BELLEAIR BEACH, FL
 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP)
 EXPENDITURES/ PROJECTS BY FUNCTION
 FY 2014-15 to FY 2018-19

account

CAPITAL OUTLAY PROJECTS

Assets, repairs or imprv= \$1,000-\$24,999, 2 or more year life exp

DESCRIPTION	Total Prior Years Accum.	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Total 5 years	number
IMPROVEMENTS - BLDG								
Exterior painting	Accumulation fund for City Hall Repainting	1,000	1,000	1,000	1,000	1,000	6,000	541.0620
Carpet Replacement Fund	Accumulation fund for City Hall Carpet Relacement	2,500	2,500	2,500	2,500	2,500	15,000	541.0620
		3,500	3,500	3,500	3,500	3,500	21,000	
PARKS & RECREATION								
Seawall Repairs	Various sea wall repairs throughout City	5,000	3,000	3,000	3,000	3,000	20,000	541.0634
Total Parks and Recreation		5,000	3,000	3,000	3,000	3,000	20,000	
PUBLIC WORKS								
Ford F-150 Pick up truck	replace Ford Carrier	5,000	5,000	5,000	5,000	0	20,000	541.0640
Total Public Works		5,000	5,000	5,000	5,000	0	20,000	
Total General Fund Capital Outlay Projects		13,500	11,500	11,500	11,500	6,500	6,500	61,000

CAPITAL PROJECTS

Assets, repairs or impr. = \$25,000, 10 or more year life exp

GENERAL FUND								
PUBLIC WORKS								
John Deer Tractor		5,000	5,000	5,000	5,000	5,000	30,000	541.0640
Ford F350 pickup truck	Replace 2001 Dodge Utility Truck	16,000	10,000	10,000	4,000	0	40,000	541.0640
Total General Fund Capital Projects		21,000	15,000	15,000	9,000	5,000	70,000	
TOTAL GENERAL FUND CAPITAL OUTLAY AND PROJECTS		34,500	26,500	26,500	20,500	11,500	131,000	

MARINA FUND

Docks and catwalks Per CIP, 2 docks replaced per year

	Total						5 years	number
	Prior Yrs Proposed							
	Accum. used	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19		
		7,500	7,500	7,500	7,500	0	30,000	575.0640
		0	0	0	0	0	0	
TOTAL MARINA FUND CAPITAL PROJECTS		7,500	7,500	7,500	7,500	0	30,000	

CAPITAL IMPROVEMENT PROGRAM

**Assets, Constr. = \$25,000 or more and with a life exp of 10 or more years*

CAPITAL PROJECTS FUND (CPF) *

	Total						5 years	number
	Prior Yrs Proposed							
	Accum.	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19		
Community Center- Facilities								
10 year plan								
Bitmen roof 1400sq/ft - 10 year project	2,600	2,600	2,600	2,600	2,600	2,600	15,600	570.0620
HVAC replacement	15,000	7,500	7,500	7,500	7,500	7,500	52,500	570.0620
Total Facilites	17,600	10,100	10,100	10,100	10,100	10,100	50,500	
Bayside Park Beautification- Masterplan								
Gazebo/Pavillion	10,000	10,000	5,000				25,000	570.0640
Playground Equipment		10,000					10,000	570.0640
Engineering/Design for park/docks		10,000	5,000				15,000	570.0640
Total Bayside Park Beautification	10,000	30,000	10,000				50,000	
Roads, Street & Bridges								
10 year plan								
Street Resurfacing	76,000	75,000	40,000	48,000	77,000	48,000	364,000	570.0641
Bridge repairs 22nd Street	55,000	5,000	10,000	5,000	5,000	0	80,000	570.0641
Bridge repairs Harrison	5,000	5,000	5,000	5,000	5,000	5,000	30,000	570.0641
Bridge replacements : 22nd Street	30,000	30,000	30,000	30,000	30,000	30,000	180,000	570.0641
Harrison Bridge	12,000	12,000	12,000	12,000	12,000	12,000	72,000	570.0641
Total Streets and Bridges	178,000	127,000	97,000	100,000	129,000	95,000	726,000	
Public Works Building								
Planning & Engineering	5,200	2,000	2,000	0	0	0	9,200	570.0642
Permits	200	0	0	0	0	0	200	570.0642
Construction	42,000	10,000	10,000	15,000	15,000	15,000	107,000	570.0642
Total Public Works Building	47,400	12,000	12,000	15,000	15,000	15,000	116,400	

	Total Prior Yrs						Total	number
	Accum.	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	5 years	
Stormwater System Project								
Valley Curb Repair/ Replacement								
Replace/ repair valley curbs	33,000	20,000	20,000	33,000	20,000	40,000	166,000	570.0642
Master Plan	50,000	0					50,000	570.0642
Stormwater Improvements	20,000	20,000	20,000	20,000	20,000	20,000	120,000	570.0642
Total Stormwater Improvements	103,000	40,000	40,000	53,000	40,000	60,000	336,000	
City Wide Street Light Program								
5 year street light installing program	0	16,000	10,000	10,000	5,000	0	41,000	570.0646
	0	16,000	10,000	10,000	5,000	0	41,000	
Gulf Boulevard Beautification								
5 year gulf blvd beautification effort with Pinellas County Funds	537,970	291,532	291,532	583,064	583,064	583,064	2,870,226	570.6500
TOTAL CPF	893,970	526,632	470,632	771,164	782,164	763,164	4,190,126	
GRAND TOTAL	928,470	560,632	504,632	799,164	801,164	774,664	4,351,126	

GLOSSARY

The following abbreviations are used in this budget book:

CIP	Capital Improvement Program
CPF	Capital Projects Fund
FY	Fiscal Year
FS	Florida Statute
IT	Information Technology
N/A	Not available or not applicable

Discussed below are definitions of concepts and principles presented in this budget book.

Accrual basis- under an accrual basis of accounting, revenues are recognized when earned and expenses are recognized when the liability is incurred, regardless of the timing of the related cash inflows/ outflows.

Ad Valorem Taxes- real and personal property taxes assessed “in proportion to value“. The local governments set the levy.

Adjusted final millage- actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for errors in property assessments for tax purposes and for changes in assessed valued as determined by local adjustment value boards.

Aggregate Millage Rate- the total of all property tax levied by the governing board of a municipality and the County. Under Florida State Law the aggregate rate for a municipality or county is set at a maximum rate of \$10 per \$1,000 of assessed taxable value.

Amendment- the process of formally changing, altering or adding to a record or document

Amendment I- approved by Florida voters in January 2008, created an additional homestead tax exemption of \$25,000, doubling homestead exemption to \$50,000, allowed portability of “Save our Homes” 3% cap and eliminated some tangible personal property from tax rolls

Appropriation- A specific amount authorized for the purchase of goods or services by City Council.

Assessment- the value determined by the property appraiser for a particular real or personal property for taxation purposes.

Balanced Budget- a budget where planned revenue and funds available are equal to or exceed planned expenditures.

Basis of Accounting- the timing of recognition when affects of a transaction or event are recognized for financial reporting. This can be cash basis, when cash is received or paid, or accrual basis, when the transaction or event takes place, irrespective of when cash receipt or payment took place.

GLOSSARY (cont'd.)

Budget- a document that shows in detail how much revenue or income is expected and how it will be spent during a calendar or fiscal year.

Budgetary guidelines- consist of recommendations in regards to municipal budgeting issued by the National Advisory Council on State and Local Budgeting (NACSLB); these guidelines include performance measurement as an important phase of the budget process.

Budgeting basis- is the method used to determine when the revenues and expenses/ expenditures are recognized for purposes of budget preparation

Capital Asset- represents costs incurred in acquiring a tangible item such as land, improvements or intangibles such as easements that has an estimated useful life of at least two years from date of acquisition and a minimum cost of \$1,000.

Capital Expenditures- the cost of acquiring land, buildings, machinery, equipment, automobiles, traffic lights, structures and other facilities under the capital improvement classification.

Capital Improvement- should increase the asset's value by extending the asset's useful life and/or by increasing the asset's ability to provide service through better efficiency or higher level of effectiveness; this includes buildings, machinery, equipment, automobiles, traffic lights, structures and other facilities.

Capital Outlay- includes expenditures for acquisition or addition to property and equipment that have a minimum useful life of two years but less than ten years and a minimum cost of \$1,000.

Cash basis- under a cash basis of accounting, revenues and expenses are recognized or recorded when the related cash flows are actually received or disbursed.

Contingency funds- funds that are not earmarked for any specific purpose and may be used for emergency or unbudgeted but necessary expenses.

Cost allocation- methodology used to charge the Enterprise Fund for the share in general or central administrative expenses.

Debt service- the payment of principal and interest for purposes of liquidating or retiring debts such as loans and bond issues.

Depreciation- the periodic allocation of the cost of an asset over its estimated useful life. This is required in Enterprise funds (Marina) and the amount is charged as an expense until the asset is written off. Depreciation is a non-cash expense since the cash outlay is recognized when the asset is acquired. However, it is necessary to include depreciation in the Enterprise fund to ensure that the revenue can cover this expense. The most common depreciation method is the straight line basis which is calculated by dividing the cost over the estimated useful life of the asset.

GLOSSARY (cont'd.)

Encumbrance- the amount of funds committed for the payment of goods or services not yet received but supported by contracts or purchase orders, or for projects that have been started.

Enterprise fund- a fund set up to account for activities supported by user fees and should be self-supporting, such as the Marina.

Exemption- the amount that Florida State law determines should be deducted from the assessed value of property for purposes of calculating taxes. The tax rate is then applied to the balance or non exempt portion of the assessed value. The State Constitution set the Homestead exemption at \$25,000. However, this was increased to \$50,000 per Amendment I which was approved by Florida voters in January 2008. Homeowners eligible for the homestead exemption must apply by March 1st of each year. Some exemptions are granted to agricultural land, property owned by widows and to partially or totally disabled persons under certain criteria.

Expenditure- uses of /decreases in financial resources that benefit more than one reporting period

Expense- use of financial resource and in proprietary funds accounted for on accrual basis

Final Millage rate- tax rate adopted at the second public hearing of a taxing authority

Fiscal Year (FY) - the budget year from October 1 through September 30

Franchise fee- a fee assessed on a public utility for the exclusive right to operate inside City limits

Fund- a fiscal and accounting entity which is segregated for specific activities or attaining certain objectives in accordance with regulations, restrictions or limitations; this has a self-balancing set of accounts that include cash and other financial resources, related liabilities and residual equities

Fund Balance- in the City's governmental fund, such as the General Fund, fund balance is the difference between the assets and liabilities; this also represents unspent funds that can be a source of funding in the following year's budget.

General Fund- serves as chief operating fund of a government and is supported by revenues, such as property taxes, and not required by law for special purpose

Government Finance Officers Association (GFOA)- an association of public finance professionals founded in 1906 as the Municipal Finance Officers Association; has played a major role in the development of GAAP for state and local government; has sponsored the Certificate of Achievement for Excellence in Financial Reporting Program since 1946 and the Distinguished Budget Presentation Award since 1984. These awards programs "encourage state and local governments to prepare documents of the highest quality per established guidelines."

Governmental funds- generally used for tax supported activities; there are five different kinds of governmental funds: general fund, special revenue funds, debt service, capital projects fund and permanent funds.

GLOSSARY (cont'd.)

Homestead Exemption- is a deduction from the total taxable assessed value of property occupied by the owner in the State of Florida; the current homestead exemption has been increased to \$50,000 from \$25,000, based upon Amendment I which was approved by Florida voters in January 2008.

House Bill 1B- signed into law in June 2007, under this bill the Florida Legislature mandated property tax cuts for municipalities effective FY 2007-2008 budget

Interest- the price paid for the use of / borrowing money, expressed as a percentage, over a period of time.

Major Capital Projects- include expenditures for capital assets that have a minimum estimated useful life of ten years and total minimum cost of \$25,000.

Mill- is equal to 1/1000 of one dollar; for tax calculations the taxable value is multiplied by the millage rate divided by 1,000.

Modified accrual basis- under the modified accrual basis of accounting, revenues are recognized when they are measurable and available and expenditures are recognized when the liability is normally liquidated.

Object code- an account to which an expenditure/ expense is recorded, usually maintained by the Florida State Uniform Accounting System, to facilitate account analysis, grouping and financial reporting.

Personnel Services- are costs associated with compensating employees such as salaries, wages, payroll taxes and benefits.

Principal- total amount of money originally borrowed

Proprietary Funds- focus on determination of operating income, financial position, cash flows and changes in net assets; the two kinds of proprietary fund are enterprise funds and internal service funds; these are expected to be supported by user fees.

Repairs and maintenance- will retain or maintain the asset's existing value and service capacity but is not expected to result in additional value; it should be noted that inadequate or irregular maintenance may significantly decrease or shorten the useful life of a capital asset.

Revenue- an increase in or source of fund financial resources other than from debt proceeds or inter fund transfers

Rolled-Back Rate- the millage rate that when multiplied by the taxable value would result in the same amount of revenue as in the previous year

Tax Base- is the total property valuations on which the taxing authority levies the tax rate

GLOSSARY (cont'd.)

Tax Year – the calendar year from January 1 through December 31, on which tax rolls are based

Tentative Millage- the tax rate adopted at the first public budget hearing of a taxing authority; the taxing authority may reduce but not increase the tentative millage rate at the second public hearing of the budget

Truth in Millage Law (TRIM)- the objective of this 1980 law is to keep the public informed of the taxing intentions of taxing agencies such as municipalities and counties

Uniform Accounting System- consists of the chart of accounts from the Office of the State Comptroller in order to standardize financial information for meaningful comparisons and evaluation of financial reports

User charges- fees paid in exchange for direct receipt of public services, for the City of Belleair Beach these would be the boat slip rental fees at the Marina

Utility Tax- a tax levied by municipalities on consumers of utilities such as electricity, water and gas

City of Bellair Beach
Capital Improvement Program - Capital Outlay
FY 2015 - FY 2019

Project Title: Painting of Community Center		Fund #: General Fund		Account #: 541.062							
Description: 10 year program to accumulate funds to repaint the community center				Division: Public Works							
Life Expectancy: 8 years				Location:							
Cost Estimate Method (Source): Contractor estimate											
Cost Projections:					Comprehensive Plan						
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element	
Plan/Engrg./Design	1,000	1,000	1,000	1,000	1,000	1,000	1,000	3,000	10,000	Policy Number	
Legal/Permits									0	Project Category	
Construction									0	Project Location	
Other									0	Special Y/N	
Total	1,000	1,000	1,000	1,000	1,000	1,000	1,000	3,000	10,000	High Hazard Area Y/N	
Funding Projections:										Operating Cost Projections	
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	1st Year	Annual Ongoing
Existing CIP	1,000	1,000	1,000	1,000	1,000	1,000	1,000	3,000	10,000	F/Y Staff	
Penny for Pinellas									0	O & M	
Bonds									0	Equipment	
TIP									0	Other	
Unfunded									0	Total	0 0
Ad Valorem									0	# of Positions	
Other									0		
Total	1,000	1,000	1,000	1,000	1,000	1,000	1,000	3,000	10,000		

City of Belleair Beach
Capital Improvement Program - Capital Outlay
FY 2015 - FY 2019

Project Title: Carpet replacement of Community Center		Fund #: General Fund		Account #: 541.062								
Description: 5 year program to accumulate funds to replace carpet in CC				Division: Public Works								
Life Expectancy: 8 years				Location:								
Cost Estimate Method (Source): Contractor bid												
Cost Projections:					Comprehensive Plan							
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element		
Plan/Engrg./Design		2,500	2,500	2,500	2,500	2,500	2,500		15,000	Policy Number		
Legal/Permits									0	Project Category		
Construction									0	Project Location		
Other									0	Special Y/N		
Total	0	2,500	2,500	2,500	2,500	2,500	2,500	0	15,000	High Hazard Area Y/N		
Funding Projections:										Operating Cost Projections		
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total		1st Year	Annual Ongoing
Existing CIP		2,500	2,500	2,500	2,500	2,500	2,500		15,000	F/Y		
Penny for Pinellas									0	Staff		
Bonds									0	O & M		
TIP									0	Equipment		
Unfunded									0	Other		
Ad Valorem									0	Total	0	0
Other									0	# of Positions		
Total	0	2,500	2,500	2,500	2,500	2,500	2,500	0	15,000			

City of Brevard Beach
Capital Improvement Program - Capital Outlay
FY 2015 - FY 2019

Project Title: Replace City Sea Walls		Fund #: General Fund		Account #: 541.062								
Description: 5 year program to accumulate funds to replace aged seawalls				Division: Public Works								
Life Expectancy: 15 years				Location:								
Cost Estimate Method (Source): Contractor bid												
Cost Projections:					Comprehensive Plan							
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element		
Plan/Engrg./Design		5,000	3,000	3,000	3,000	3,000	3,000		20,000	Policy Number		
Legal/Permits									0	Project Category		
Construction									0	Project Location		
Other									0	Special Y/N		
Total	0	5,000	3,000	3,000	3,000	3,000	3,000	0	20,000	High Hazard Area Y/N		
Funding Projections:										Operating Cost Projections		
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total		1st Year	Annual Ongoing
Existing CIP		5,000	3,000	3,000	3,000	3,000	3,000		20,000	F/Y		
Penny for Pinellas									0	Staff		
Bonds									0	O & M		
TIP									0	Equipment		
Unfunded									0	Other		
Ad Valorem									0	Total	0	0
Other									0	# of Positions		
Total	0	5,000	3,000	3,000	3,000	3,000	3,000	0	20,000			

City of Belleair Beach
Capital Improvement Program - Capital Outlay
FY 2015 - FY 2019

Project Title: Ford F-150 Pick UP Truck		Fund #: General Fund		Account #: 541.064								
Description: 5 year program to accumulate funds to replace Ford Carrier				Division: Public Works								
Life Expectancy: 15 years				Location:								
Cost Estimate Method (Source): Florida State Sheriffs Bid												
Cost Projections:					Comprehensive Plan							
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element		
Plan/Engrg./Design		5,000	5,000	5,000	5,000				20,000	Policy Number		
Legal/Permits									0	Project Category		
Construction									0	Project Location		
Other									0	Special Y/N		
Total	0	5,000	5,000	5,000	5,000	0	0	0	20,000	High Hazard Area Y/N		
Funding Projections:										Operating Cost Projections		
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total		1st Year	Annual Ongoing
Existing CIP		5,000	5,000	5,000	5,000				20,000	F/Y		
Penny for Pinellas									0	Staff		
Bonds									0	O & M		
TIP									0	Equipment		
Unfunded									0	Other		
Ad Valorem									0	Total	0	0
Other									0	# of Positions		
Total	0	5,000	5,000	5,000	5,000	0	0	0	20,000			

City of Belleair Beach
Capital Improvement Program - Capital Projects
FY 2015 - FY 2019

Project Title: John Deer Tractor 4x4		Fund #: General Fund		Account #: 541.064								
Description: 5 year plan to acculmulate funds to purchase John Deer tractor		Division: Public Works										
Life Expectancy: 18 years		Location:										
Cost Eimate Method (Source): DOT Government Bid												
Cost Projections:					Comprehensive Plan							
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element		
Capital Costs		5,000	5,000	5,000	5,000	5,000	5,000		30,000	Policy Number		
Legal/Permits									0	Project Category		
Construction									0	Project Location		
Other									0	Special Y/N		
Total	0	5,000	5,000	5,000	5,000	5,000	5,000	0	30,000	High Hazard Area Y/N		
Funding Projections:										Operating Cost Projections		
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	F/Y	1st Year	Annual Ongoing
Existing CIP		5,000	5,000	5,000	5,000	5,000	5,000		30,000	Staff		
Penny for Pinellas									0	O & M		
Bonds									0	Equipment		
TIP									0	Other		
Unfunded									0	Total	0	0
Ad Valorem									0	# of		
Other									0	Positions		
Total	0	5,000	5,000	5,000	5,000	5,000	5,000	0	30,000			

City of Belleair Beach
Capital Improvement Program - Capital Projects
FY 2015 - FY 2019

Project Title: Ford F-350 Utility Truck		Fund #: General Fund		Account #: 541.064								
Description: 5 year plan to acculmulate funds to purchase F-350 truck				Division: Public Works								
Life Expectancy: 18 years				Location:								
Cost Eimate Method (Source): DOT Government Bid												
Cost Projections:					Comprehensive Plan							
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element		
Capital Costs		10,000	10,000	10,000	10,000				40,000	Policy Number		
Legal/Permits									0	Project Category		
Construction									0	Project Location		
Other									0	Special Y/N		
Total	0	10,000	10,000	10,000	10,000	0	0	0	40,000	High Hazard Area Y/N		
Funding Projections:										Operating Cost Projections		
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	F/Y	1st Year	Annual Ongoing
Existing CIP		10,000	10,000	10,000	10,000				40,000	Staff		
Penny for Pinellas									0	O & M		
Bonds									0	Equipment		
TIP									0	Other		
Unfunded									0	Total	0	0
Ad Valorem									0	# of Positions		
Other									0			
Total	0	10,000	10,000	10,000	10,000	0	0	0	40,000			

City of Belleair Beach
Capital Improvement Program - Marina Fund Capital Projects
FY 2015 - FY 2019

Project Title: Marina dock improvements		Fund #: Marina Fund		Account #: 575-0640								
Description: 5 year plan to replace and repair the boat docks and catwalks				Division: Capital Projects - Marina								
Life Expectancy: 15 years				Location: City Marina								
Cost Estimate Method (Source): Contractor Estimate												
Cost Projections:					Comprehensive Plan							
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element		
Capital Costs		7,500	7,500	7,500	7,500				30,000	Policy Number		
Legal/Permits									0	Project Category		
Construction									0	Project Location		
Other									0	Special Y/N		
(Current year funds used)										High Hazard Area Y/N		
Total	0	7,500	7,500	7,500	7,500	0	0	0	30,000			
Funding Projections:										Operating Cost Projections		
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total		1st Year	Annual Ongoing
Existing CIP		7,500	7,500	7,500	7,500				30,000	F/Y		
Penny for Pinellas									0	Staff		
Bonds									0	O & M		
TIP									0	Equipment		
Unfunded									0	Other		
Ad Valorem									0	Total	0	0
Other									0	# of Positions		
Total	0	7,500	7,500	7,500	7,500	0	0	0	30,000			

City of Belleair Beach
 Capital Improvement Program - Capital Projects Fund ~ Capital Projects
 FY 2015 - FY 2019

Project Title: Roof Replacement for CC		Fund #: Capital Projects		Account #: 570.62						
Description: 20 year place for the roof replacement for the CC				Division: Facilities						
Life Expectancy: 20 years - 25 years				Location: City Hall						
Cost Estimate Method (Source): Contractor Estimate										
Comprehensive Plan										
Cost Projections:										
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element
Capital Costs	2,600	2,600	2,600	2,600	2,600	2,600	2,600	7,800	26,000	Policy Number
Legal/Permits									0	Project Category
Construction									0	Project Location
Other									0	Special Y/N
(Current year funds used)										High Hazard Area Y/N
Total	2,600	2,600	2,600	2,600	2,600	2,600	2,600	7,800	26,000	
Funding Projections:										
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	
Existing CIP	2,600	2,600	2,600	2,600	2,600	2,600	2,600	7,800	26,000	
Penny for Pinellas									0	
Bonds									0	
TIP									0	
Unfunded									0	
Ad Valorem									0	
Other									0	
Total	2,600	2,600	2,600	2,600	2,600	2,600	2,600	7,800	26,000	
Operating Cost Projections										
										Annual Ongoing
										1st Year
F/Y										
Staff										
O & M										
Equipment										
Other										
Total									0	0
# of Positions										

City of Belleair Beach
Capital Improvement Program -Capital Projects Fund ~ Capital Projects
FY 2015 - FY 2019

Project Title: Bayside Park MasterPlan		Fund #: Capital Projects		Account #: 570.064							
Description: Improvements to Bayside park per the Master Plan				Division: Capital Improvements							
Life Expectancy: 15 years				Location: Bayside Park							
Cost Estimate Method (Source): Contractor Bid											
Cost Projections:					Comprehensive Plan						
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element Policy Number	
Capital Costs	5,000	5,000							10,000	Project Category	
Design/Legal/Permits			10,000						10,000	Project Location	
Construction			20,000	10,000					30,000	Special Y/N	
Other (Current year funds used)									0	High Hazard Area Y/N	
Total	5,000	5,000	30,000	10,000	0	0	0	0	50,000		
Funding Projections:					Operating Cost Projections						
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total		
Existing CIP	5,000	5,000	-10,000						0	F/Y	
Penny for Pinellas									0	Staff	
Bonds									0	O & M	
TIP									0	Equipment	
Unfunded									0	Other	
Ad Valorem									0	Total	0 0
Grant			40,000	10,000					50,000	# of Positions	
Total	5,000	5,000	30,000	10,000	0	0	0	0	50,000		

City of Broomfield Beach
Capital Improvement Program -Capital Projects Fund ~ Capital Projects
FY 2015 - FY 2019

Project Title: Street Resurfacing		Fund #: Capital Projects		Account #: 570.0641								
Description: Continual program to resurface the streets with in the city (1) 7th Street to Haror Dr . 8th to Gulf (FY13) (2) 20th St - 21st St frm Gulg to Bayshore (FY 14) (3) Bayshore fr 19th - to north end (FY15) (4) Aleta Dr (FY16) (5) Donato Dr. (FY 17) (6) 22nd St (FY 18)		Division: Roads and Streets		Location: City wide								
Life Expectancy: 15 years												
Cost Eimate Method (Source): Contractor Estimate based on Asphalt cost 89/ton												
Cost Projections:					Comprehensive Plan							
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element		
Capital Costs	44,000	32,000	75,000	40,000	48,000	77,000	48,000		364,000	Policy Number		
Legal/Permits									0	Project Category		
Construction									0	Project Location		
Other									0	Special Y/N		
(Current year funds used)										High Hazard Area Y/N		
Total	44,000	32,000	75,000	40,000	48,000	77,000	48,000	0	364,000			
Funding Projections:										Operating Cost Projections		
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	F/Y	1st Year	Annual Ongoing
Existing CIP	44,000	32,000	75,000	40,000	48,000	77,000	48,000		364,000	Staff		
Penny for Pinellas									0	O & M		
Bonds									0	Equipment		
TIP									0	Other		
Unfunded									0			
Ad Valorem									0	Total	0	0
Grant									0			
Total	44,000	32,000	75,000	40,000	48,000	77,000	48,000	0	364,000	# of Positions		

City of Belleair Beach
Capital Improvement Program -Capital Projects Fund ~ Capital Projects
FY 2015 - FY 2019

Project Title: Bridge Repairs - 22nd Street		Fund #: Capital Projects		Account #: 570.0641							
Description: 10 year plan for accumulation of funds for bridge repairs <i>Based on an - engineering study. bridge approaches + guardrails</i>		Division: Roads and Streets		Location: 22nd Street Bridge							
Life Expectancy: 25 years											
Cost Estimate Method (Source): Engineers Estimate - <i>Volker</i>											
Cost Projections:					Comprehensive Plan						
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element	
Capital Costs		55,000	5,000	10,000	5,000	5,000			80,000	Policy Number	
Legal/Permits									0	Project Category	
Construction									0	Project Location	
Other									0	Special Y/N	
(Current year funds used)										High Hazard Area Y/N	
Total	0	55,000	5,000	10,000	5,000	5,000	0	0	80,000		
Funding Projections:					Operating Cost Projections						
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total		
Existing CIP		55,000	5,000	10,000	5,000	5,000			80,000	F/Y	1st Year
Penny for Pinellas									0	Staff	Annual Ongoing
Bonds									0	O & M	
TIP									0	Equipment	
Unfunded									0	Other	
Ad Valorem									0	Total	0
Grant									0	# of Positions	0
Total	0	55,000	5,000	10,000	5,000	5,000	0	0	80,000		

City of Belleair Beach
Capital Improvement Program -Capital Projects Fund ~ Capital Projects
FY 2015 - FY 2019

Project Title: Bridge Repairs - Harrison		Fund #: Capital Projects		Account #: 570.0641							
Description: 10 year plan for accumulation of funds for bridge repairs		Division: Roads and Streets		Location: Harrison Street Bridge							
Life Expectancy: 25 years											
Cost Estimate Method (Source): Engineers Estimate											
Cost Projections:					Comprehensive Plan						
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element	
Capital Costs		5,000	5,000	5,000	5,000	5,000	5,000	20,000	50,000	Policy Number	
Legal/Permits									0	Project Category	
Construction									0	Project Location	
Other									0	Special Y/N	
(Current year funds used)										High Hazard Area Y/N	
Total	0	5,000	5,000	5,000	5,000	5,000	5,000	20,000	50,000		
Funding Projections:										Operating Cost Projections	
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total		Annual Ongoing
Existing CIP		5,000	5,000	5,000	5,000	5,000	5,000	20,000	50,000	F/Y	
Penny for Pinellas									0	Staff	
Bonds									0	O & M	
TIP									0	Equipment	
Unfunded									0	Other	
Ad Valorem									0	Total	0 0
Grant									0	# of Positions	
Total	0	5,000	5,000	5,000	5,000	5,000	5,000	20,000	50,000		

City of Belleair Beach
Capital Improvement Program - Capital Projects Fund ~ Capital Projects
FY 2015 - FY 2019

Project Title: Bridge Replacement - 22nd Street		Fund #: Capital Projects		Account #: 570.0641							
Description: 10 year plan for accumulation of funds for bridge replacement				Division: Roads and Streets							
				Location: 22nd Street Bridge							
Life Expectancy: 25 years											
Cost Estimate Method (Source): Engineers Estimate											
Cost Projections:					Comprehensive Plan						
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element	
Capital Costs		30,000	30,000	30,000	30,000	30,000	30,000	120,000	300,000	Policy Number	
Legal/Permits									0	Project Category	
Construction									0	Project Location	
Other									0	Special Y/N	
(Current year funds used)										High Hazard Area Y/N	
Total	0	30,000	30,000	30,000	30,000	30,000	30,000	120,000	300,000		
Funding Projections:										Operating Cost Projections	
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total		Annual Ongoing
Existing CIP		30,000	30,000	30,000	30,000	30,000	30,000	120,000	300,000	F/Y	
Penny for Pinellas									0	Staff	
Bonds									0	O & M	
TIP									0	Equipment	
Unfunded									0	Other	
Ad Valorem									0	Total	0 0
Grant									0	# of Positions	
Total	0	30,000	30,000	30,000	30,000	30,000	30,000	120,000	300,000		

City of Belleair Beach
Capital Improvement Program -Capital Projects Fund ~ Capital Projects
FY 2015 - FY 2019

Project Title: Bridge Replacement - Harrison Street		Fund #: Capital Projects		Account #: 570.0641							
Description: 10 year plan for accumulation of funds for bridge replacement				Division: Roads and Streets							
Life Expectancy: 25 years				Location: Harrison Street Bridge							
Cost Estimate Method (Source): Engineers Estimate											
Cost Projections:					Comprehensive Plan						
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element	
Capital Costs		12,000	12,000	12,000	12,000	12,000	12,000	48,000	120,000	Policy Number	
Legal/Permits									0	Project Category	
Construction									0	Project Location	
Other									0	Special Y/N	
(Current year funds used)										High Hazard Area Y/N	
Total	0	12,000	12,000	12,000	12,000	12,000	12,000	48,000	120,000		
Funding Projections:										Operating Cost Projections	
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total		
Existing CIP		12,000	12,000	12,000	12,000	12,000	12,000	48,000	120,000	F/Y	
Penny for Pinellas									0	Staff	
Bonds									0	O & M	
TIP									0	Equipment	
Unfunded									0	Other	
Ad Valorem									0	Total	0 0
Grant									0	# of	
Total	0	12,000	12,000	12,000	12,000	12,000	12,000	48,000	120,000	Positions	

City of Belleair Beach
Capital Improvement Program -Capital Projects Fund ~ Capital Projects
FY 2015 - FY 2019

Project Title: Replacement - Public Works Building		Fund #: Capital Projects		Account #: 570.0641							
Description: 5 year plan for accumulation of funds for construction of a new Public Works Building		Division: Public Works									
		Location: Cedar Drive									
Life Expectancy: 40 years											
Cost Estimate Method (Source): Engineers Estimate											
Cost Projections:					Comprehensive Plan						
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element	
Planning?eng/Des		5,200	2,000	2,000					9,200	Policy Number	
Legal/Permits		200							200	Project Category	
Construction		42,000	10,000	10,000	15,000	15,000	15,000		107,000	Project Location	
Other									0	Special Y/N	
(Current year funds used)										High Hazard Area Y/N	
Total	0	47,400	12,000	12,000	15,000	15,000	15,000	0	116,400		
Funding Projections:										Operating Cost Projections	
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total		
Existing CIP		47,400	12,000	12,000	15,000	15,000	15,000		116,400	F/Y	
Penny for Pinellas									0	Staff	
Bonds									0	O & M	
TIP									0	Equipment	
Unfunded									0	Other	
Ad Valorem									0	Total	0 0
Grant									0	# of	
Total	0	47,400	12,000	12,000	15,000	15,000	15,000	0	116,400	Positions	

City of Belleair Beach
Capital Improvement Program -Capital Projects Fund ~ Capital Projects
FY 2015 - FY 2019

Project Title: Replacement - Valley Curb Replacement		Fund #: Capital Projects		Account #: 570.0641							
Description: Valley curb replacement for various sts			Division: Public Works								
(1) 7th Stret, 8th 454ln/ft (2) 20t & 21st Streets 1000 ln/ft (3) Bayshore Dr. 1500 ln/ft (4) Aleta Drive 600 ln/ft (5) Donato Dr 1700 ln/ft (6) 1st & 2nd St 1100 ln/ft			Location: Various streets								
			Life Expectancy: 20 years								
Cost Eimate Method (Source): Contractor est \$33 ln/ft											
Cost Projections:					Comprehensive Plan						
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element	
Capital Costs		33,000	20,000	20,000	33,000	20,000	40,000		166,000	Policy Number	
Legal/Permits									0	Project Category	
Construction									0	Project Location	
Other									0	Special Y/N	
(Current year funds used)										High Hazard Area Y/N	
Total	0	33,000	20,000	20,000	33,000	20,000	40,000	0	166,000		
Funding Projections:										Operating Cost Projections	
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total		
Existing CIP		33,000	20,000	20,000	33,000	20,000	40,000		166,000	F/Y	
Penny for Pinellas									0	Staff	
Bonds									0	O & M	
TIP									0	Equipment	
Unfunded									0	Other	
Ad Valorem									0	Total	0 0
Grant									0		
Total	0	33,000	20,000	20,000	33,000	20,000	40,000	0	166,000	# of Positions	

City of Belleair Beach
Capital Improvement Program -Capital Projects Fund ~ Capital Projects
FY 2015 - FY 2019

Project Title: Stormwater Improvements		Fund #: Capital Projects		Account #: 570.642								
Description: Based on Master Plan				Division: Public Works								
Life Expectancy: 20 years				Location:								
Cost Estimate Method (Source): estimate based on Master Plan												
Cost Projections:					Comprehensive Plan							
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element		
Capital Costs		20,000	20,000	20,000	20,000	20,000	20,000		120,000	Policy Number		
Legal/Permits									0	Project Category		
Construction									0	Project Location		
Other									0	Special Y/N		
(Current year funds used)										High Hazard Area Y/N		
Total	0	20,000	20,000	20,000	20,000	20,000	20,000	0	120,000			
Funding Projections:										Operating Cost Projections		
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	F/Y	1st Year	Annual Ongoing
Existing CIP		20,000	20,000	20,000	20,000	20,000	20,000		120,000	Staff		
Penny for Pinellas									0	O & M		
Bonds									0	Equipment		
TIP									0	Other		
Unfunded									0			
Ad Valorem									0	Total	0	0
Grant									0			
Total	0	20,000	20,000	20,000	20,000	20,000	20,000	0	120,000	# of Positions		

City of Belleair Beach
Capital Improvement Program - Capital Projects Fund ~ Capital Projects
FY 2015 - FY 2019

Project Title: City Wide Street Lighting program		Fund #: Capital Projects		Account #: 570.642								
Description: New city street lights throughout the city. Poles installed at 22nd-25th Streets (FY 15)				Division: Public Works								
Life Expectancy: 20 years				Location:								
Cost Estimate Method (Source): estimate based Duke Energy												
Cost Projections:					Comprehensive Plan							
Element	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	Comp Plan Element		
Capital Costs		0	16,000	10,000	10,000	5,000	0		41,000	Policy Number		
Legal/Permits									0	Project Category		
Construction									0	Project Location		
Other									0	Special Y/N		
(Current year funds used)										High Hazard Area Y/N		
Total	0	0	16,000	10,000	10,000	5,000	0	0	41,000			
Funding Projections:										Operating Cost Projections		
Category	Funding Prior FY's	FY 2014 Current	FY 2015 Request	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	Total	F/Y	1st Year	Annual Ongoing
Existing CIP		0	16,000	10,000	10,000	5,000	0		41,000	Staff		
Penny for Pinellas									0	O & M		
Bonds									0	Equipment		
TIP									0	Other		
Unfunded									0			
Ad Valorem									0	Total	0	0
Grant									0			
Total	0	0	16,000	10,000	10,000	5,000	0	0	41,000	# of Positions		

**CITY OF BELLEAIR BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL**

PROJECT TITLE:
Gulf Boulevard Beautification
PROJECT TYPE:
Construction

FUND:	Capital Projects Fund
DEPARTMENT:	Public Works
Division:	Public Works 008-570.0650

PROJECT DESCRIPTION:
This project will provide for the Gulf Boulevard Beautification project that may include lighting, crosswalks, bike racks, parking, landscaping.

Estimated financial impact: N/A

LIFE EXPECTANCY OF PROJECT: 20 years

COST ESTIMATE METHOD (SOURCE): Design and Construction Bids

PROJECT COST SCHEDULE

	P/Y Expnd	FY 13	Current FY 14	FY 15	FY 16	FY 17	FY 18	FY 19	Project TOTAL
CAPITAL COSTS									
Planning /Engineering/Design			100,000	100,000					200,000
Legal/permits									0
Land acquisition									0
Land preparation									0
Construction	45093.75	0	437,970	191,532	291,532	583,064	583,064	583,064	2,715,320
Capital Equipment									0
Other (Specify):									0
SUBTOTAL		0	537,970	291,532	291,532	583,064	583,064	583,064	2,915,320

PROJECT FUNDING SCHEDULE

CAPITAL FUNDING SOURCES (Itemize)									
Existing CIP Allocation									0
Penny for Pinellas									0
Bonds									0
Transportation Impact									0
Not Funded									0
Grants~PCBB ILA~GBB	45093.75			529,502	591,532	583,064	583,064	583,064	2,915,320
TOTAL		0	0	529,502	591,532	583,064	583,064	583,064	2,915,320

**CITY OF BELLEAIR BEACH
CAPITAL IMPROVEMENT PROJECT PROPOSAL**

PROJECT TITLE:
Gulf Boulevard Beautification
PROJECT TYPE:
Construction

FUND:	Capital Projects Fund
DEPARTMENT:	Public Works
Division: Public Works	008-570.0650

PROJECT DESCRIPTION:
This project wil provide for the Gulf Boulevard Beautification project that may include lighting, crosswalks, bike racks, parking, landscaping.

REIMBURSEMENT GRANT
*Pinellas County Board of County Commissioners
Interlocal Agreement for Gulf Boulevard Beautification*

Funds Allocated for Years Ending:	P/Y	PROJECT COST SCHEDULE						Project Total	
		FY 13	FY 14	FY 15	FY 16	FY 17	FY 18		FY 19
Belleair Beach		\$ 211,977	\$ 211,977	\$ 211,977	\$ 211,977	\$ 423,954	\$ 423,954	\$ 423,954	\$ 2,119,770
Belleair Shore		\$ 79,555	\$ 79,555	\$ 79,555	\$ 79,555	\$ 159,110	\$ 159,110	\$ 159,110	\$ 795,550
Totals for both cities		\$ 291,532	\$ 291,532	\$ 291,532	\$ 291,532	\$ 583,064	\$ 583,064	\$ 583,064	\$ 2,915,320
Funds used in Priors years	\$ (45,093.75)	\$ -							
Budgeted Expenditures	\$ -	\$ -					\$ (2,287,162)	\$ (583,064)	\$ (2,915,320)
<i>*(This would be if we waited till FY 18 to budget construction)</i>									
Balance to Carried forward		\$246,438.25	\$537,970.25	\$829,502.25	\$1,121,034.25	\$1,704,098.25	\$ -	\$ -	\$ -

Tracking of Reimbursement

This spreadsheet spreads the costs and related reimbursement funds coming in evenly over the period of the inter-local agreement. This would hold if individual smaller projects were undertaken with these funds. If one large project is undertaken, payment for the expenditures will be made as it progresses. We are not entitled to funding until the year stated. **Funds are guaranteed at the start of each year and can be rolled over and accumulated. This would be the wisest choice if the project will be in excess of the annual agreed funding amount. Once each years funding is set aside by the county they can not take it away. They can however terminate the agreement at any time thus ending future fundings.** Therefore if a project is a large undertaking, such as undergrounding of utilities, it would be prudent to wait and roll over funds from year to year to ensure that you will in fact receive that grant money. Otherwise the city could be stuck footing the bill for a very large project. Not an advisable action.