



City of Belleair Beach Pre-Construction Permitting Application

The following application is required for the purposes of pre-construction in order to satisfy compliance with the City of Belleair Beach city code section 10-38 as it relates to the National Pollutant Discharge Elimination System. (N.P.D.E.S.)

A copy of the site plan indicating the location and type of barriers to be used for sediment control must accompany this application.

All applicants must register with the City prior to any pre-construction permit being issued. Once this application is approved, you must then apply to the Pinellas County Building Department for your building permit.

Applicant: _____ Email _____

Address: _____ City, State, Zip _____

Contact Person: _____ Phone: _____

Site Location: _____

Type of Work: _____

Additional Notations: _____

Note: Fee Schedule Attached. The inspection fee covers the initial on-site compliance inspection. All sites that fail inspection are subject to an additional re-inspection fee for non-compliant inspection for the duration of the project. Inspections are made weekly and post-rain events. My signature below indicates that I understand and agree to comply with all the regulations reference N.P.D.E.S. during the project.

Signature _____ Date _____

Administrative Review

N.P.D.E.S. Construction Activity Brochure Provided Yes No

Site Plan Submitted Yes No

Site Plan Reviewed by: _____

Erosion Control Required: Yes No

Stormwater Inlet Protection Required Yes No

Special Conditions: _____

Application Fee Paid Yes No

Fee Amount: \$ _____

This application has been reviewed and approved for applying for building permit with Pinellas County.

Authorized City Official: _____ Date _____

Initial Inspection: Date _____ Performed by: _____

Compliant Non-Compliant

Final Inspection: Date _____ Performed by: _____

Compliant Non-Compliant

Findings: _____

Plan Review Fee Schedule – October 2016

Planning Consult/Pre-Construction Meeting **\$300.00 per meeting**
(Appointment required – 727.595.4646 ext 120)

New Construction or Addition	\$500.00
Pool	\$150.00
Driveway	\$100.00
Seawall	\$300.00
Dock	\$300.00

These fees cover 2 site plan reviews. More than two constitute a billing directly from the Engineer to the homeowner or application contractor.



City of Belleair Beach BUILDING CONSTRUCTION AFFIDAVIT

The spirit and intent of this Affidavit is to regulate the use of all public right-of-ways before, during and after the staging of all building construction/demolition, which requires a building permit, a certificate of occupancy, or final inspection. This ruling shall apply to all city right-of-ways. This Ruling shall apply to building construction activities including, but not limited to all commercial and residential land uses citywide.

- Parking of commercial vehicles associated with the loading and/or unloading of building materials and/or building equipment shall be limited to a period not to exceed two hours, unless otherwise approved.
- Storage of building materials of any type shall be prohibited in public right-of-ways.
- Overnight parking of any type of vehicle or equipment shall be prohibited in public right-of-ways.
- Damaged sidewalks, driveways, curbs, gutters, surfaces or any other public infrastructure shall be replaced prior to issuance of a certificate of occupancy or final inspection.
- Debris, including soil, sand, dust and spent or scrap material shall not be left on sidewalks, public access ways or any public right-of-ways.
- Prior to the issuance of a certificate of occupancy or final inspection, the Public Works Department shall inspect and make final determination for damage repairs to public infrastructure.

I hereby understand and agree to comply with all of the above stipulations and requirements listed above.

Project Site Address

Contractor/License Holder Signature

Date _____

Print Name



**ROAD RIGHT OF WAY
PERMIT**
Permit # _____

THE CITY OF BELLEAIR BEACH, a political subdivision of the State of Florida, hereinafter called the "Permit Grantor", "City", or "City of Belleair Beach", hereby grants _____

(Contractor/Utility)

hereinafter called the "Permittee", a permit to construct , operate , maintain , renew , and/or remove the facilities listed and described below and as shown on attached graphical descriptions, sketches, or surveys. _

(description of work)

This work is to occur along, beneath, across, and/or over the right-of-way and/or property of the Permit Grantor at the following location:

Street Address or description of location: _____

and is situated between _____

and _____

Section __ Township __ (South), Range __ (East)

All work permitted is subject to the Conditions of Approval as included in this Right-of-Way Utilization Permit, City of Belleair Beach Municipal Code of Ordinances, and any other applicable laws, regulation or policies of the City, State, Federal government, and/or other regulating authority.

SIGNING BELOW IMPLIES ACCEPTANCE TO ALL REQUIREMENTS STATED, IN WRITING, AS A CONDITION OF THE ISSUANCE OF THIS RIGHT-OF-WAY UTILIZATION PERMIT.

RIGHT-OF-WAY UTILIZATION PERMIT, CONDITIONS OF APPROVAL, AND ANY LETTERS (FROM THE PERMIT GRANTOR) REFERRING TO THIS RIGHT-OF-WAY UTILIZATION PERMIT ARE ALL TO BE CONSIDERED AS PART OF THIS RIGHT-OF-WAY UTILIZATION PERMIT AGREEMENT.

Provisions and Conditions:

1. This Right-of-Way Utilization Permit will be completed with the description and nature of the proposed work fully described in writing and with an associated graphical description of the work zone.

2. Along with a description of work and location of work, a graphical description, sketch or survey may be requested. Information that may be required for inclusion in the survey are as follow:
 - a. Graphical description of work to be done
 - b. Right-of-Way lines
 - c. Sidewalks
 - d. Descriptions of area of land, pavement, and/or curb disturbing activity.
 - e. The offset distance from the centerline of the proposed work shown with all distances and sizes clearly indicated.
 - f. Cross section denoting locations of other utilities in the area being disturbed/affected areas, deposition/release of nutrients or other pollutants to the neighboring properties, water bodies, and/or wastewater system.
3. The Utility Notification Center – Sunshine One Call of Florida must be notified 48 hours in advance of any work. Their phone number is 1-800-432-4770.
4. Section corner monuments and other survey markers subject to displacement shall first be referenced and later reset by a Florida Registered Surveyor.
5. The Right-of-Way Utilization Permit is to be signed by the applicant or their legally empowered agent.
6. The Contractor(s) performing the work must be licensed/registered through the Pinellas County Construction Licensing Board (PCCLB) and must meet requirements required by the PCCLB including that of insurance.
7. Construction, operation, and maintenance of such utility shall not interfere with property and right of prior occupant.
8. The construction, operation, and maintenance of such utility shall not create obstructions or conditions which are or may become dangerous to the traveling public.
9. Maintenance of Traffic (MOT) and safety procedures shall follow standards of the Florida Department of Transportation and the Manual of Uniform Traffic Control Devices (MUTCD).
10. Digital photos may be required prior to the start of work by the Permittee.
11. Right-of-Way restoration will be inspected periodically for the period of one (1) year after the final restoration of this site; at that point the responsibility for the permitted area will revert back to the City.
12. To insure that hazards do not impact the owners, residents, property, or the environment, the City of Belleair Beach maintains the right to inspect all materials and equipment used on or in conjunction with the work outlined in this Right-of-Way Utilization Permit.
13. The Permittee shall repair and/or restore any damage or injury to the Right-of-Way or to any other City property and shall repair the same promptly (within 7 days of notification to the Permittee), restoring it to a condition at least equal to that which existed immediately prior to the infliction of such damage or injury.

14. Any work that may affect stormwater quantity or quality shall require the installation of proper stormwater Best Management Practices (BMPs). Devices or actions to be implemented may include hay bales, silt fences, geotextiles, dewatering, analytic sampling, and/or techniques listed in the Florida Department of Environmental Protection's Stormwater, Erosion, and Sedimentation Control Inspector Handbook.
15. Emergency Work – In the event of an emergency, the facility owner will be allowed to affect the necessary repairs in advance of receiving a permit. However, the application must be submitted and received at City Hall before the end of the following business day.
16. THE CONDITIONS OUTLINED ARE ACCEPTED BY THE APPLICANT AND CONTRACTOR – The permit is not transferable and is VOID after 60 days from the date approval.
17. Work within the Right-of-Way under construction shall be within the times allowable for work, as denoted in the City of Belleair Beach's Code of City Ordinance, except where the work must proceed in order to protect the public interest.
18. The Permittee shall and does hereby agree to indemnify, pay the cost of defense, and save harmless the Permitter from and against payment of all claims, suits, actions, costs, attorney's fees, expenses, damages, judgments, or decrees by reason of any person or persons or property being damaged or injured by the Permittee, their employees, agents, or subcontractors, or in any way attributable of the performance, prosecution, construction, operation, or maintenance of work herein permitted by City and resulting from negligent acts or omissions of said Permittee in connection with the work herein permitted.
19. The permittee shall repair any damage or injury to the street or right-of-way or other City property by reason of the exercise of any of the privileges granted in this permit, and shall repair the same promptly, within seven (7) days of opening, restoring it to a condition at least equal to that which existed immediately prior to the infliction of such damage or injury. (Note all portions of the right-of-way other than paved areas disturbed by the construction of this utility will be compacted, grassed, and mulched or sodded as required).
20. All overhead installations shall conform to clearance standards of the State Utilities Accommodation Guide and all underground crossing installations shall be laid at a minimum depth of 36" below pavement, or at such greater depth as Permitter may require.
21. In the event of widening, repair, or reconstruction of said road, the Permittee shall move or remove said utility installation at no cost to the City.
22. This permit creates a permissive use only and the placing of facilities upon City property pursuant hereto shall not operate to create or to vest any property rights in said Permittee and is granted in perpetuity subject to termination by the Permitter upon the giving of 30-days notice in writing to the Permittee.
23. All activities in accordance with this permit will require conformance to the "Manual on Traffic Control and Safe Practices for Street and Highway Construction, Maintenance, and Utility Operations". (CHAPTER 316 FLORIDA STATUTES)

24. The Permittee's attention is directed to the provision of the Trench Safety Act (Florida Statutes, Section 553.60 et. Seq) and the Occupational Safety and Health Admonition Excavation Safety Standards (29 C.P.R. Section 1926.650, Subpart P) which shall apply to construction, operation, and maintenance pursuant to this permit.
25. Compaction of trench backfill in the City right-of-way to meet Pinellas county Minimum Standards.
26. The permittee may be required to notify the occupant or home owner a minimum of 48 hours prior to beginning work, door hangers must be placed at each home, the door hanger shall contain the contractor's name, address, and phone number, and a brief explanation of the proposed utility work. Failure to notify may result in the voiding of this permit, until corrected.
27. The Permittee shall commence construction within 60 days from the date of this permit and shall be completed within 15 days.
28. **The City's Community Services Director is to be notified a minimum of 48 hours** prior to beginning work by phone at 727-595-4646 otherwise the Permit will be voided.

Permittee or Agent:

Phone #: _____ Date: _____

TO BE FILLED OUT BY COMMUNITY SERVICES DIRECTOR

Photos Required _____

Stormwater BMP _____

Wastewater System Televising _____

Stormwater System Televising _____

Public Notification Required _____

Survey Marker or Geodetic Monument Replacement Required _____

Pavement Restoration Required _____

Curb or Sidewalk Restoration Required _____

Other Restoration Work Required _____

Sod required (Yes/No): _____

Seed & Mulch (Yes/No) _____

Open cut (Yes/No): _____

Jack and Bore (Yes/No): _____

Other Comments or Special Conditions: _____

City of Belleair Beach

Approved: _____ Date: _____
(Signature)

City of Belleair Beach

Site Plan Review Checklist

This checklist is intended to aid applicants to provide information necessary in the review of site plan submittals.

The listed items are the specific minimum items that must be submitted or addressed as part of the site plan review and approval process. Additional materials or information may be requested as part of the review and approval process.

SITE PLAN SUBMISSION REQUIREMENTS

Submit two (2) sets of signed and sealed plans for review.

Submit two (2) signed applications

Submit two (2) copies of all other submittal materials

Submit two (2) copies Property Survey signed and sealed by a professional land surveyor licensed in the State of Florida

SITE DATA TABLE INFORMATION

Item	Existing	Required	Proposed
<input type="checkbox"/> Land area (square feet and acres)	_____	_____	_____
<input type="checkbox"/> Gross floor area	_____	_____	_____
<input type="checkbox"/> Building/Structure height (ft)	_____	_____	_____
<input type="checkbox"/> Impervious surface (sf) and (% of total area)	_____	_____	_____
<input type="checkbox"/> Floor area ratio (FAR) (nonresidential use)	_____	_____	_____
<input type="checkbox"/> Official records book and page of all easements	_____	_____	_____

SITE PLAN REQUIREMENTS

- Title of project or development
- Name, address, and phone number of the property owner, engineer and/or architect
- Provide the existing conditions site plan showing boundaries of the property, all existing easements, existing buildings, section lines, property lines, existing street paving, and existing and/or proposed rights-of-way, topography, existing surface water areas, existing water mains, sanitary and storm sewers, overhead and underground power lines and/or substations, culverts and other underground structures in and adjacent to the property
- Index sheet and chart referencing individual sheets included in package
- Date plan prepared
- Engineering bar scale (minimum scale of one (1) inch equals 50 feet)
- North arrow
- Legal description
- Property lines of the area involved
- Section lines
- Topography
- Dimensions of the proposed lot(s)
- All required setbacks
- Existing surface water areas
- Footprint, dimensions, structure heights and size of EXISTING and PROPOSED buildings and structures
- Location, dimensions and character of all EXISTING and PROPOSED points of access and curb cuts
- Sight visibility triangles

- Identification of environmentally unique and sensitive areas, such as watercourses, wetlands, tree masses, and specimen trees, including description and location of understory, ground cover vegetation and wildlife habitats
- Survey signed and sealed by a professional land surveyor licensed in the State of Florida (including legal description of property). Provide one original (24" X 36") and one electronic version in the submittal. Any discrepancies between field dimensions and platted dimensions should be clearly identified. The survey should reflect the present conditions found on the property as of the date of submittal
- Grading plan

Reference: *City Code Chapter 62, Utilities, Article III, Stormwater Utility; Section 62-71, Intent; Section 62-72, Definitions; Section 62-73 Stormwater drainage and discharge prohibitions; Chapter 90, Subdivisions; Section 90-61 Submission of proposal; Section 90-62, Contents; Section 90-63, Applicants responsibility; Section 90-64, City Actions; Section 90-101, Specifications and requirements; Section 90-102, Lots; Section 90-103, Easements; Section 90-138, Seawalls*

LANDSCAPE PLAN REQUIREMENTS

- All existing and proposed structures
- Names of abutting streets
- Drainage and retention areas including swales, side slopes and bottom elevations
- Delineation and dimensions of all required perimeter landscape buffers
- Sight visibility triangles
- Proposed plant schedule with a key (symbol or label) indicating the size, description, specifications, quantities, and spacing requirements of all existing and proposed landscape materials, including botanical and common names
- Typical planting details for trees, palms, shrubs and ground cover plants including instructions, soil mixes, backfilling, mulching and protective measures
- Interior landscaped areas to be hatched and/or shaded and labeled as interior landscape coverage, expressed in both square feet and percentage covered
- Irrigation notes

Reference: *Chapter 94, Zoning; Section 94-2, Definitions; Section 94-6, Landscaping Requirements; Section 94-6, Landscaping Permits; exception; Section 94-7, Enforcement, violation and penalty;*

STORMWATER PLAN REQUIREMENTS

- Proposed grading including finished floor elevations of structures
- All adjacent streets and municipal storm systems;
- The proposed stormwater control plan including all calculations and data necessary to demonstrate compliance with the City regulations/codes, SWFWMD requirements and/or any other applicable regulatory agency
- Plans and calculations shall be signed and sealed by a Florida Registered Professional Engineer
- All runoff entering the site and/or lot from adjacent lands/parcels shall be carried through the site and discharged to a positive and adequate outfall. A sinkhole shall not be considered a positive or adequate outfall
- Existing surface water drainage systems are not blocked or diverted onto neighboring property.
- The drainage system will be maintained as such, not planted or built upon, and will continue to function

Reference: *City Code Chapter 62, Utilities, Article III, Stormwater Utility; Section 62-71, Intent; Section 62-72, Definitions; Section 62-73 Stormwater drainage and discharge prohibitions*

NFIP COMPLIANCE REQUIREMENTS

- ❑ Where lands are within flood zones, as designated by the Federal Flood Insurance Program (NFIP), Digital Flood Insurance Rate Map (DFIRM), the first floor elevation must be in compliance with the base flood, as indicated on the DFIRM. The proposed project shall comply with the City of Belleair Beach Code for minimum lowest floor elevation criteria
- ❑ The proposed plan shall comply with City code, Florida Building Code and NFIP requirements for substantial improvement or repair of substantial damage construction and/or reconstruction of structures within a flood hazard zone. Projects exceeding the 50% of the Market Value threshold shall be brought into NFIP compliance
- ❑ The proposed plan shall indicate:
 - Flood Hazard Zone classification
 - Number of feet of actual elevation if elevation is less than Zone "X".

Reference: *City Code Chapter 74, Floodplain Management Ordinance; Section 74-73, Applications and permits; Section 74-74, Substantial improvement and substantial damage determinations; Section 74-165, Limitations on placement of fill; Section 74-166, Limitations on sites in coastal high hazard areas (zone V); Chapter 94, Zoning; Section 94-2, Definitions;*

WATER QUALITY AND NPDES PERMIT COMPLIANCE REQUIREMENTS

- ❑ The proposed project storm water management systems shall adhere to the treatment standards set forth in the State Water Policy and the City's MS4 Permit
- ❑ The proposed project shall include a Stormwater Pollution Prevention Plan (SWPPP) as part of the site plan review. The Best Management Plan (BMP) for proper storm water management, erosion and sediment controls during construction shall clearly show how the proposed project will prevent pollutants from exiting the proposed project construction site
- ❑ The applicant shall note on the plans that the National Pollutant Discharge Elimination System (NPDES) Construction Permit notification shall be made to FDEP in a timely manner. Attach FDEP's latest criteria to all building and site plan application forms
- ❑ Water quality of receiving water bodies shall be maintained or improved at a minimum:
 - All new construction shall have provisions for no impact to water quality of surface waters as required by the Florida Department of Environmental Protection (FDEP)
 - During excavation and construction, downstream turbidity shall be maintained at or below 29 national turbidity units above background, i.e. the level of turbidity upstream of the site or as existed prior to development. This shall be indicated on a detail sheet.
 - All ground surfaces disturbed by construction shall be sodded or seeded per State Department of Transportation design standards
 - All construction practices shall conform to accepted best management practices for erosion control, such as straw bales, ground cover, slope stabilization, temporary vegetation, silt barriers and turbidity barriers
 - For on-site irrigation purposes, water quality treatment volume may be pumped onto land from which surface water runoff returns to the same detention area

Reference: *City Code Chapter 10, Buildings, Section 10-38, Compliance with NPDES requirements; Chapter 62, Utilities, Article III, Stormwater Utility; Section 62-71, Intent; Section 62-72, Definitions; Section 62-73 Stormwater drainage and discharge prohibitions; 62-74 Illicit discharges;*

BUILDING ELEVATION PLAN REQUIREMENTS

- ❑ Building Elevation Drawings with the following information:
 - All sides of all buildings
 - Dimensioned
 - Provide full size plans and on 8 ½" x 11" sheets
- ❑ Swimming Pool plan drawings shall be provided showing:
 - Dimensions
 - Elevations
 - Setbacks

Reference: *City Code Chapter 10 – Buildings; Section 10-32, Permits; exceptions; Section 10-38, Compliance with NPDES requirements; Section 10-173, Plans; permits; fees; 10-174, Setbacks; height; width*

SIGNATURE

I, the undersigned, acknowledge that all representations made in this application are true and accurate to the best of my knowledge and authorize City representatives and/or their designees to visit and photograph the property described in this application.

I, the undersigned, further acknowledge and understand that the owner and his/her engineer/architect/landscape architect or other design professional(s) are ultimately and solely responsible for the design and compliance of this project. Applications are sometimes reviewed by outside consultants/engineers. **APPLICANTS ARE RESPONSIBLE FOR ALL COSTS OF THESE REVIEWS.**

The signature below and submittal of this application acknowledges acceptance of this potential, additional, financial responsibility/liability. In no way does the consultant's review and recommendation or the City's approval of the application take the place of or render null and void any other permits or permit modifications required for the construction of this project by entities, including but not limited to Pinellas County, the State of Florida, the Southwest Florida Water Management District and/or the Florida Department of Transportation.

This permit is issued based upon the design and plans prepared by the Permittee's consultant. If at any time it is determined by the City that the Conditions for Issuance of Permits per City Code have not been met, and then upon written notice by the City, the Permittee shall obtain a permit modification and perform any construction necessary thereunder to correct any deficiencies in the system design or construction to meet City code criteria. The Permittee is advised that the correction of deficiencies may require reconstruction of the subject improvements.

This permit is valid only for the specific processes, operations and designs indicated on the approved drawings or exhibits submitted in support of the permit application. Any substantial deviation from the approved drawings, exhibits, specifications or permit conditions may constitute grounds for revocation or enforcement action by the City.

Signature of Property Owner or Representative

Printed Name of Property Owner or Representative

STATE OF FLORIDA

COUNTY OF PINELLAS

Sworn to and subscribed before me this _____ day of _____, 20__ by

Who is personally known to me or who has produced a valid driver's license as identification.

Notary Seal/Stamp

Notary Public Signature

My commission expires: _____

Silt Fence Graphics added here

The Florida NPDES Stormwater Permitting Program for

Construction Activity



**Florida Department of Environmental Protection
NPDES Stormwater Section
2600 Blair Stone Road, MS #2500
Tallahassee, FL 32399-2400**

*A new online system called Interactive Notice of Intent (iNOI) is now available to the public. Applicants that use iNOI can complete, save, edit, pay for (using a credit card) and submit NPDES Stormwater applications online. The use of iNOI is encouraged but voluntary. Applicants can still submit paper notices. iNOI is available at www.dep.state.fl.us/water/stormwater/npdes/

5. If you complete a paper NOI, submit it along with the application fee, as indicated below, to the NPDES Stormwater Notices Center. Authorization is usually granted 48 hours after the date the complete NOI is post-marked to the Notices Center.

The fee is required by Rule 62-4.050(4) (d), F.A.C.. Make checks payable to the Florida Department of Environmental Protection.

Large Construction (disturbs 5 or more acres of land) is \$400.

Small Construction (disturbs between 1 and 5 acres) is \$250.

6. Re-apply for coverage every five years (if the construction activity extends beyond a 5-year period) or submit an NOI to terminate coverage.

Where Can I Find More Information?

• DEP's Web site provides more information on program coverage and requirements, useful Web links, and electronic versions of the CGP, all regulations and forms cited herein, and SWPPP guidance. In addition, the NPDES Stormwater Notices Center provides hardcopies of permits and forms.

NPDES Stormwater Section

Florida Department of Environmental Protection -

2600 Blair Stone Road, MS #2500 -

Tallahassee, FL 32399-2400 -

(850) 245-7522 -

Email NPDES-stormwater@dep.state.fl.us -



iNOI

www.dep.state.fl.us/water/stormwater/npdes



NPDES Stormwater Notices Center

Florida Department of Environmental Protection -

2600 Blair Stone Road, MS #2510 -

Tallahassee, FL 32399-2400 -

(866) 336-6312 (toll free) or (850) 297-1232



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03/09



What is Florida's NPDES Stormwater Permitting Program for Construction Activity?

In October 2000, the U.S. Environmental Protection Agency (EPA) authorized the Florida Department of Environmental Protection (DEP) to implement the National Pollutant Discharge Elimination System (NPDES) stormwater permitting program in the State of Florida (with the exception of Indian Country lands). The program regulates point source discharges of stormwater runoff from certain construction sites and was developed by EPA in two phases: Phase I regulates "large" construction activity (disturbing 5 or more acres of total land area) and Phase II regulates "small" construction activity (disturbing between 1 and 5 acres of total land area).

The "operator" (i.e., the entity that owns or operates the project and has authority to ensure compliance) of regulated construction sites must obtain an NPDES stormwater permit and implement appropriate pollution prevention techniques to minimize erosion and sedimentation and properly manage stormwater. DEP adopted under Rule 62-621.300(4), F.A.C., the *Generic Permit for Stormwater Discharge from Large and Small Construction Activities (CGP)* (DEP Document 62-621.300(4)(a)) which is applicable to Phase I large construction and Phase II small construction.

It is important to note that the permit required under DEP's NPDES Stormwater permitting program is separate from the Environmental Resource Permit (ERP) required under Part IV, Chapter 373, F.S., a stormwater discharge permit required under Chapter 62-25, F.A.C., or any local government's stormwater discharge permit for construction activity.

Which Construction Activities Are Regulated Under The Program?

DEP's permitting program regulates construction activity that meets the following criteria:

- - Contributes stormwater discharges to surface waters of the State or into a municipal separate storm sewer system (MS4).
- - Disturbs one or more acres of land. Less than one acre also is included if the activity is part of a larger common plan of development or sale that will meet or exceed the one acre threshold. Disturbance includes clearing, grading and excavating.

What Does the CGP Require?

- A *CGP Notice of Intent (NOI)* (DEP Form 62-621.300(4)(b)) must be submitted to DEP.
- A *Stormwater Pollution Prevention Plan (SWPPP)*. In part, the plan must include the following:
 - A site evaluation of how and where pollutants may be mobilized by stormwater
 - A site plan for managing stormwater runoff,
 - Identification of appropriate erosion and sediment controls and stormwater best management practices (BMPs) to reduce erosion, sedimentation, and stormwater pollution,
 - A maintenance and inspection schedule,
 - A recordkeeping process, and
 - Identification of stormwater exit areas.
- A *Notice of Termination (NOT)* (DEP Form 62-621.300(6)) must be submitted to DEP to discontinue permit coverage. An NOI may be submitted only when the site meets the eligibility requirements for termination specified in the CGP.

What Are Some Examples of BMPs?

A comprehensive SWPPP includes both structural and non-structural controls. Some commonly used controls follow:



- - **Structural Controls**
 - - **Retention Ponds.** Permanent structures designed to allow time for sediments to settle and water to infiltrate the ground.
 - - **Temporary Sediment Basins.** Structures designed to detain sediment-laden runoff from disturbed areas long enough for sediments to settle out and control the release of stormwater.
 - - **Entrance/Exit Controls.** Temporary controls, such as gravel, used to stabilize the entrances/exits to the site to reduce the amount of soils transported onto paved roads by vehicles (known as "track-out").
 - - **Silt Fencing.** A temporary erosion and sediment control used to prevent dirt from entering waterways before bare soil is stabilized with vegetation.
 - - **Berms.** A temporary erosion and sediment control that physically prevents polluted runoff from entering nearby storm drain inlets and waters.

Non-Structural Controls

- - **Stabilization.** Techniques such as sodding, seeding/mulching and stone cover, which reduce the erosion of exposed soils and steep grades.
- - **Phased Construction.** Scheduling construction to occur during the dry season or to minimize the amount of land cleared at any one time.
- - **Good Housekeeping.** Techniques such as oil and fuel containment, spill prevention and clean-up, and street sweeping of "tracked-out" soils, which help prevent the contamination of stormwater runoff.

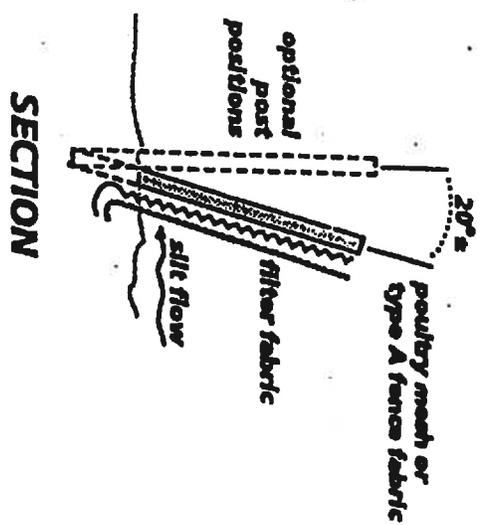
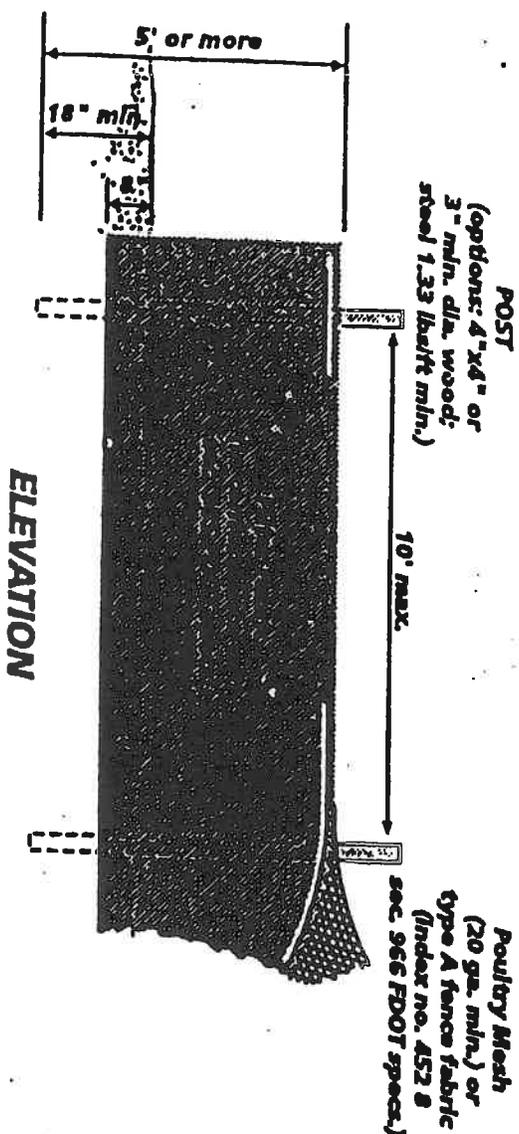
How Do I Obtain Permit Coverage?

To obtain NPDES stormwater permit coverage, complete the following steps:

1. Obtain a copy of the CGP.
2. Carefully read the permit language.
3. Develop and implement a SWPPP.
4. Complete an NOI in its entirety online using the INOI system * or by submitting a paper NOI.

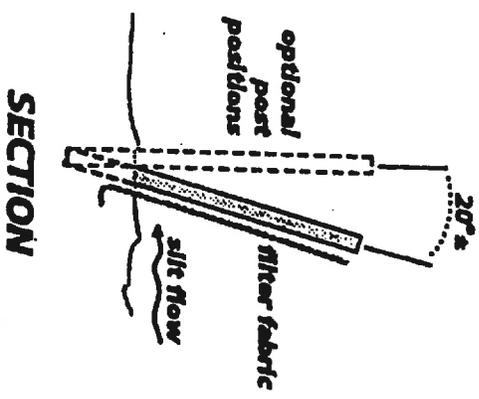
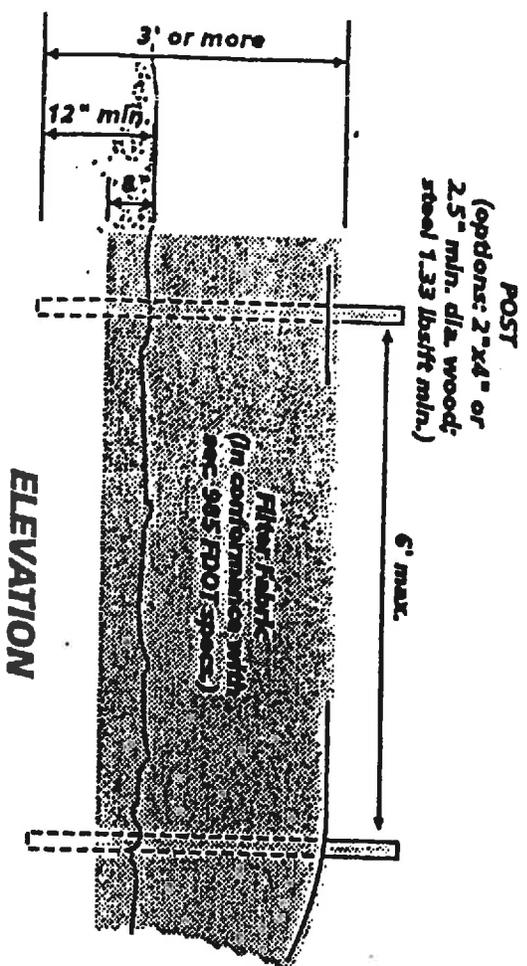


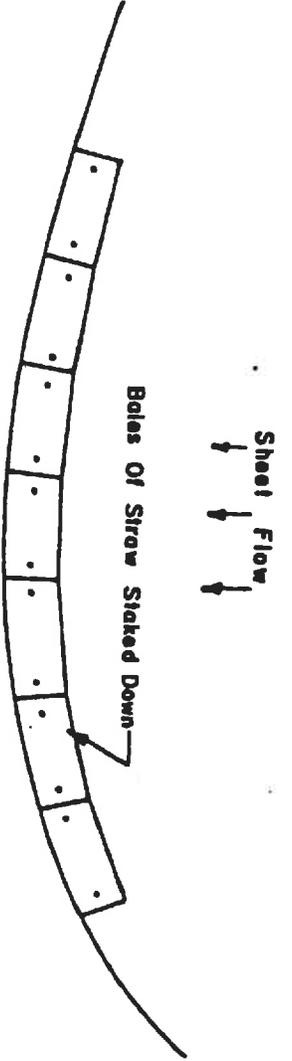
SILT FENCE



Note: Silt fence to be paid for under the contract unit price for staked silt barrier (17)

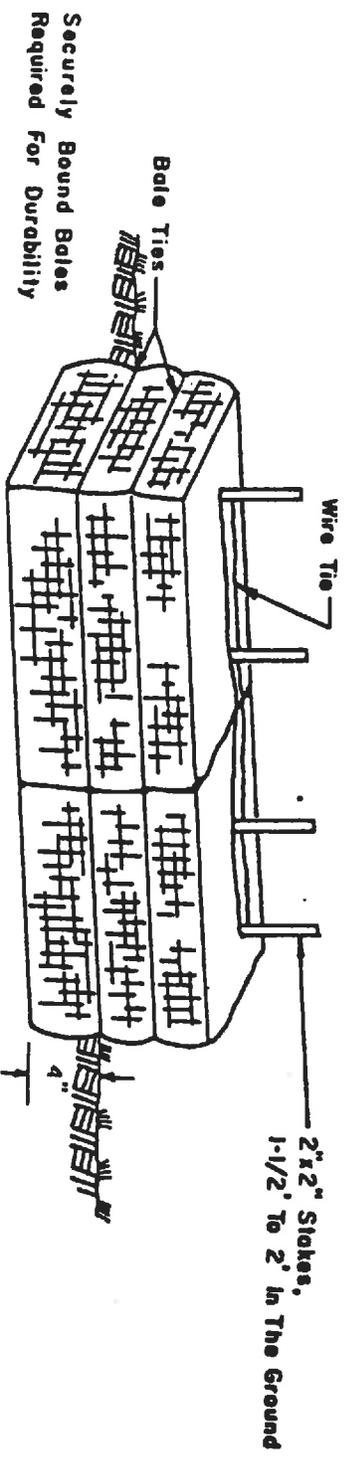
STAKED SILT BARRIER





Single Row Of Bales Of Straw To Be Placed Prior To The Start Of Rough Grading

PLAN VIEW



Securely Bound Bales Required For Durability

ANCHORING BALES

		CITY OF INDIAN ROCKS BEACH		ENGINEERING DEPARTMENT	
		DESIGNED BY	TEMPORARY STRAW	DATE	1/2/78
		CHECKED BY	BALE SEDIMENT	WORK NO.	605
		DESIGNED BY	BARRIER		
REV.	DATE	DESCRIPTION	APP.		
1	8/82	KEY BALES	MGB		

BEST MANAGEMENT PRACTICES FOR CONTRACTORS AND INSPECTORS

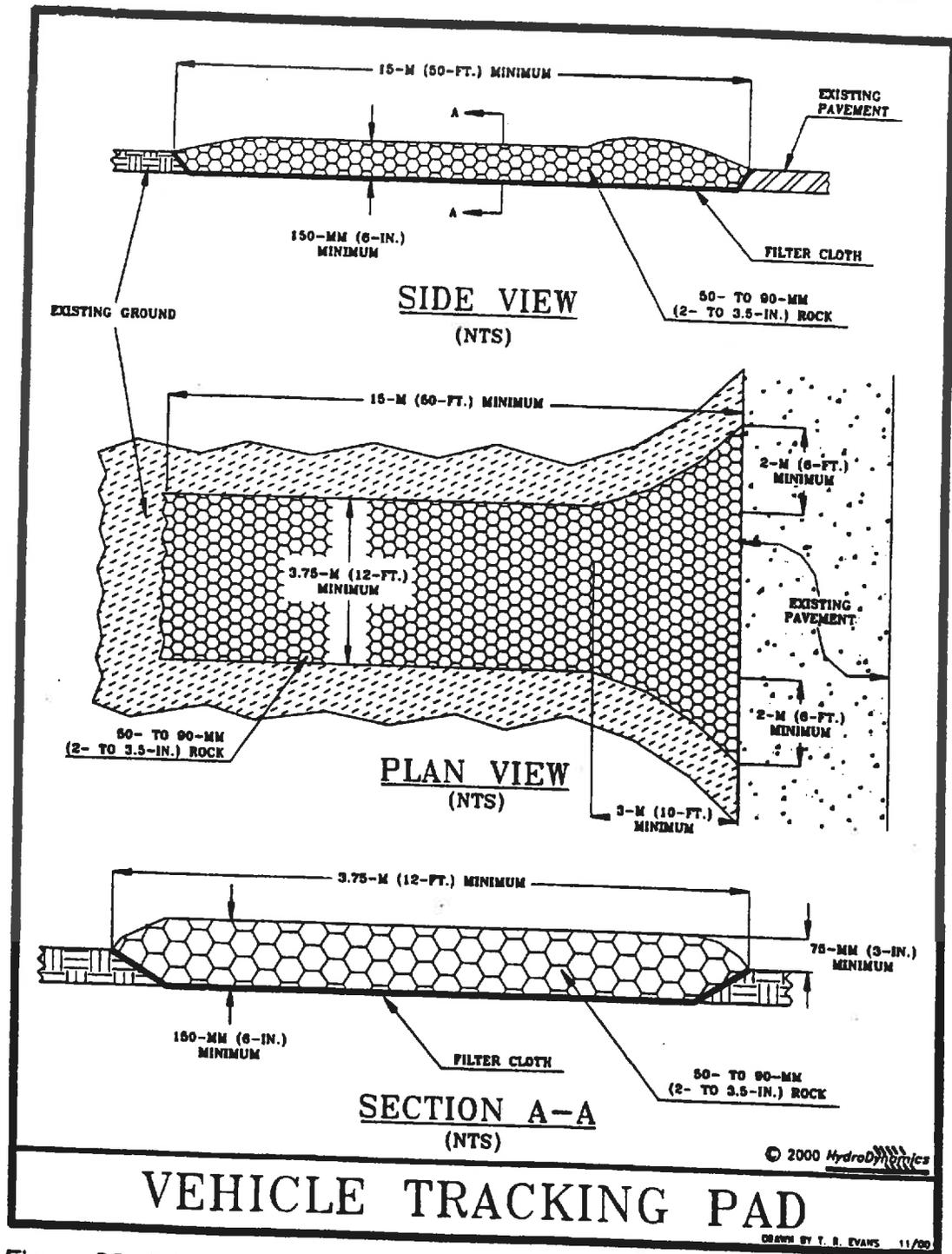


Figure 32. A Vehicle Tracking Pad Installed at a Construction-Site Entrance



FIRE CHIEF
SALVATORE A. D'ANGELO III

Pinellas Suncoast Fire & Rescue

304 FIRST STREET
INDIAN ROCKS BEACH, FLORIDA 33785-2508

(727) 595-1117 FAX: (727) 595-5879
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NOTICE

IMPACT FEE

The Pinellas Suncoast Fire & Rescue District collects an impact fee in accordance with Florida Statute 191.009(4) and our charter adopted by the Florida State Legislature. The highlights regarding this fee are listed below.

- Impact fee applies to all new construction within the District as well as additions to existing structures.
- The fee is based on square footage and is assessed at the rate of \$1.00 per square foot.
- Square footage is calculated as the total of all areas under roof. For multi-story structures, the square footage is the aggregate total of all floors.
- Credit may be available if the new construction replaces an existing structure.

PLEASE NOTE:

**THE IMPACT FEE FOR YOUR PROPERTY IN BELLEAIR BEACH
MUST BE PAID TO THE
PINELLAS SUNCOAST FIRE & RESCUE DISTRICT
IN ACCORDANCE WITH YOUR SIGNED IMPACT FEE DOCUMENT**

You may pay your fee directly to **Pinellas Suncoast Fire & Rescue District** at
304 1st Street, Indian Rocks Beach, Florida 33785
by cash or check.

Pinellas Suncoast Fire & Rescue District

IMPACT FEE

The Pinellas Suncoast Fire & Rescue District collects an impact fee in accordance with Florida Statute 191.009(4) and our charter adopted by the Florida State Legislature. The highlights regarding this fee are listed below.

1. Effective Date:

This Impact Fee shall become effective on the date set forth in Resolution 2012-08, December 18, 2012, and shall supersede and clarify Resolution 2005-04 adopted and implemented on April 19, 2005.

2. Fee Schedule:

A. The Fee shall be charged and collected at the rate of \$1.00 per square foot for all new construction under roof without regard as to whether the space is heated or cooled and without regard to the existence of walls.

B. The Fee shall be imposed upon all new construction located within the boundaries of Pinellas Suncoast Fire & Rescue District, including additions to existing structures and including all covered parking or other covered structures.

3. Credits:

Credit shall be given for any existing square footage (as indicated on the tax assessor's records or as shown on the demolition permit) that is replaced by new construction.

Example:

If two single family homes on adjacent lots totaling 3,000 square feet were demolished and replaced by a condominium development totaling 49,000 square feet of residential buildings and 1,000 square feet of covered garage parking and 500 square feet of uncovered pool deck, the impact fee would be charged on a net 47,000 square feet.

In the example, there is a total of 50,000 square feet of new construction on which the Impact Fee is to be imposed; including 49,000 square feet of new residential space and 1,000 square feet of covered garage parking. The 500 square feet of uncovered pool deck is not subject to the Impact Fee. There is also 3,000 square feet of existing square footage that was replaced. The existing square footage (3,000) is then credited against the gross square footage of the new construction (50,000), leaving a balance of 47,000 subject to the Impact Fee. At the rate of \$1.00 per square foot, the Impact Fee would be Forty-Seven Thousand Dollars and no cents (\$47,000.00).

4. Time of Collection, Late Payments, Interest:

A. Within 10 days of making application for a new construction building permit, the owner or developer of the real property shall submit the building plans to the District for determination of the amount of the Impact Fee.

B. The District shall endeavor to issue an Impact Fee invoice to the person or entity making the plan submission (also referred to herein as "Fee Payer") within 10 days of receipt of the submission. Failure of the District to issue the Impact Fee invoice to the Fee Payer within the time limit set forth herein shall not bar the right of the District to otherwise enforce the provisions of this Resolution.

Pinellas Suncoast Fire & Rescue District

IMPACT FEE (Continued)

- C. A copy of the Impact Fee invoice will be provided by the District to the county or city building department affected by the new construction. Said building department shall not issue a certificate of occupancy until notice of payment of the Impact Fee has been provided to the building department by the Fee Payer. It is expected that this notice shall be a copy of the receipt issued by the District.
 - D. The Fee Payer shall make payment in full of the Impact Fee to the District. The Impact Fee shall be paid within 30 days of the date of the Impact Fee invoice issued by the District. Upon receipt of full payment of the Impact Fee, the District shall issue to the Fee Payer a receipt showing the Impact Fee has been paid in full.
 - E. Interest shall accrue on any unpaid Impact Fee at the rate of 1% per month until paid.
 - F. The District shall retain the right to waive all or any part of any accrued interest at its sole discretion.
- 5. "As Built" Inspections, Errors and Misrepresentations:**
- A. Upon completion of the new construction, the District shall undertake an inspection of the new construction. If the District, in its sole discretion, determines that the Impact Fee was calculated and paid based on error (of either party) or misrepresentation, or finds that the "as built" new construction is not consistent with the plans that were submitted to the District for computation of the Impact Fee, the Impact Fee shall be re-calculated by the District. If the correct amount, based on the "as built" construction is found to be less than the Impact Fee that was originally computed, the difference shall be refunded to the original Fee Payer. In such event, the Fee Payer shall not be entitled to recover interest. If an additional Impact Fee is owed, the Fee Payer shall pay the additional amount owed within five (5) business days of the date of the amended Impact Fee invoice.
 - B. Failure of the Fee Payer to pay the additional Impact Fee owed on a timely basis shall provide a basis for the District to cause the certificate of occupancy to be revoked without further notice to the owner and/or developer of the real property and shall also provide a basis for the District to bring any action permitted by law or equity to collect unpaid fees.

6. Attorney's Fees and Costs:

In the event the District brings an action to revoke the Certificate of Occupancy and/or institutes legal action to collect any unpaid Impact Fee due hereunder, the prevailing party shall be entitled to recover all reasonable attorney's fees and costs incurred in such action, including any and all such amounts incurred in any appeal proceeding.

Your signature below signifies you understand the terms of this IMPACT FEE document and agree to abide by said terms.

Signature

Printed Name

Date

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(727) 595-1117 Fax: (727) 595-5879 www.psfrd.org