

**PUBLIC MEETING MINUTES**

The meeting was called to order by Mayor Leslie Ford Notaro, followed by a Pledge of Allegiance to the Flag of the United States of America.

**Roll Call:** Present were Councilmembers Marv Behm, Glenn Gunn, John Pietrowski, and Jody Shirley; Mayor Leslie Ford Notaro, Vice Mayor Nicolas Pavouris, City Manager Lynn Rives, City Clerk Patricia Gentry, Finance Officer Melanie Kruszona, and Attorney Jackie Spoto Bircher. Councilmember Wanda Schwerer arrived at 5:34.

**1. Approval of Agenda.**

**MOTION** was made by Councilmember Pietrowski and seconded by Councilmember Behm to approve the Agenda.

**Motion passed 6-0.**

**2. Approval of April 2, 2018, City Council Meeting Minutes.**

**MOTION** was made by Councilmember Pietrowski and seconded by Councilmember Behm to approve the April 2, 2018, City Council Meeting Minutes.

**Motion passed 6-0.**

**3. Citizens Comments. (Each speaker will be recognized once and will be limited to a (3) three-minute presentation on any subject that is not on the Agenda)**

A Resident spoke regarding the vacant code enforcement position, and also two of last month's agenda items that no action had been taken on. Mayor Notaro advised that code enforcement would be addressed under an item on the agenda.

**4. Presentation by Pinellas Suncoast Fire & Rescue District (PSF&RD) Chief T. Michael Burton.**

Chief Burton advised that electric grills were now permitted at condominiums - with stipulations. He reviewed revenue struggles and the impact on the District's equipment, stations, and employees. He stated that for the upcoming budget year the expenses would exceed the revenue and reserves would need to be used again.

Consent Agenda

5.

- a. **Proclamation: Municipal Clerks Week**
- b. **Authorize the City Manager to Advertise for Belle Isle Avenue Drainage Modification Project**
- c. **Authorize the City Manager to Advertise for Drainage Improvements for First Street and Harbor Drive**
- d. **Authorize the City Manager to Advertise for Board of Adjustment (BOA) Special Magistrate Letter of Qualifications (RFQ)**
- e. **Authorize the City Manager to Execute an Extension of the Code Enforcement Special Master Memorandum of Understanding (MOU)**
- f. **Authorize the Mayor to Execute an Easement for Installation of Underground Utilities at the Marina**
- g. **Authorize the Mayor to Execute a Statewide Mutual Aid Agreement**
- h. **Authorize the City Manager to Advertise for Various Concrete Installation Projects**
- i. **Authorize the City Manager to Advertise for Trash and Recycling Services**

**MOTION** was made by Councilmember Schwerer and seconded by Councilmember Behm to approve the Consent Agenda.

**Motion passed 7-0.**

Public Hearing

- 6. **Consideration of Ordinance 18-04, an Ordinance of the City Council of the City of Belleair Beach, Florida, Amending the Parking, Stopping and Standing Provisions of Article II, Chapter 58 of the City Code; Providing for Severability; and Providing for an Effective Date. (Second Reading)**

Attorney Bircher read Ordinance 18-04 by Title only.

**MOTION** was made by Councilmember Pietrowski and seconded by Councilmember Schwerer for Ordinance 18-04.

**Motion passed 7-0.**

**Regular Agenda**

**7. Approval to Purchase and Install a Parking Station in the Community Center Parking Lot.**

City Manager Rives stated funding for the parking station was in the current budget; that Residents, or anyone on City business in City Hall, would not pay for parking if they have their current year City parking decal; that he would be extending the fence along Cedar Drive to the end of the parking lot as discussed previously; that paid parking would help to curtail the nighttime activity that has been disturbing the surrounding Residents; and that the parking income over the last 12 months had been \$84,000.00. Discussion followed regarding closing off a portion of the parking lot during certain hours, and metered parking spaces attracting more people to the parking lot for access to the beach.

**MOTION** was made by Councilmember Schwerer and seconded by Councilmember Behm to purchase and install a parking station in the Community Center parking lot.

**Motion passed 6-1.**

**8. Consideration of Resolution 2018-08, a Resolution of the City Council of the City of Belleair Beach, Florida, Expressing Opposition to the Proposed West Bay Drive Plan Proposals and Any Intended Narrowing of the Lanes on West Bay Drive, and Providing for an Effective Date.**

Attorney Bircher read Resolution 2018-08 by Title only.

**MOTION** was made by Councilmember Pietrowski and seconded by Councilmember Behm for Resolution 2018-08.

**Motion passed 7-0.**

**9. Consideration of Ordinance 18-03, an Ordinance of the City Council of the City of Belleair Beach, Florida, Codifying the Seal of the City of Belleair Beach; Providing for a Penalty; Providing for Severability; and Providing for an Effective Date. (First Reading)**

Attorney Bircher read Ordinance 18-03 by Title only.

**MOTION** was made by Vice Mayor Pavouris and seconded by Councilmember Behm for Ordinance 18-03.

City Manager Rives advised that the issue regarding use of the City Seal had been closed by the Pinellas County Sheriff's Office.

Consensus of Council was to send a letter to the Resident involved.

**Motion passed 7-0.**

**10. Consideration of Removal of the Landscaped Cul-De-Sac on Harrison Avenue.**

City Manager Rives stated that Mr. Bruno Matz had brought pictures and a petition from his surrounding neighbors to City Council a couple of months ago requesting that the landscaped island in their cul-de-sac be removed. City Council had directed City Manager Rives to gather further information regarding the cul-de-sac dimensions, and a fire truck turn radius. City Manager Rives submitted the requested cul-de-sac dimensions, fire truck turn radius, and Mr. Matz's letter, petition, and pictures. He requested that Council advise him of their decision whether to proceed and budget for the next fiscal year.

Discussion followed regarding complete removal of the island; removal of the palm tree; reducing the size of the curb; if there would be any benefit to large trucks negotiating the turn by removing the island; and looking at other less costly and less radical options.

Consensus of Council was for the City to send a letter to Harrison Avenue property owners to advise them of what would be involved to remove the island, an approximate cost, and any benefits it may have, in order to gauge their interest in removing the island.

**11. Consideration of Resolution 2018-09, a Resolution of the City Council of the City of Belleair Beach, Authorizing the City Manager to Execute Required Documents and Agreements with the State of Florida Division of Emergency Management.**

Attorney Bircher read Resolution 2018-09 by Title only.

**MOTION** was made by Councilmember Pietrowski and seconded by Councilmember Shirley for Resolution 2018-09.

**Motion passed 7-0.**

**12. Consideration of a Selecting Councilmembers as Voting Delegates for the Barrier Islands Governmental Council (BIG C).**

Mayor Notaro, current President of the BIG C, advised that traditionally the Mayor is the Voting Delegate and there are two Alternate Voting Delegates. Councilmember Schwerer had expressed interest in being an Alternate Voting

Delegate and Vice Mayor Pavouris volunteered to be an Alternate Voting Delegate.

**MOTION** was made by Councilmember Pietrowski and seconded by Councilmember Behm to elect Mayor Notaro as Voting Delegate, Councilmember Schwerer as First Alternate Voting Delegate, and Vice Mayor Pavouris as Second Alternate Voting Delegate.

**Motion passed 7-0.**

**13. City Manager Reorganization of City Staff Positions and Responsibilities.**

City Manager Rives advised this was a reiteration of his statement at the April 25, 2018, work session, moving forward with the reorganization of staff by reducing the 7.2 full-time equivalent positions to 7, eliminating all part-time positions. These changes would result in a full-time community improvement administrator and a community services administrator. City Manager Rives stated he had been reviewing the City Codes for revision. He suggested forming an ad hoc committee to review the city codes and submit a final report of their recommendations to City Council. He advised that formation of ad hoc committees is defined in the city code. He reminded all that any changes or revisions to the City's existing short-term rental ordinance could potentially remove the "grandfathering" of the ordinance and the City would lose the right to regulate short-term rental properties.

**MOTION** was made by Vice Mayor Pavouris and seconded by Councilmember Behm to establish a hoc committee for code enforcement and code revamping with the stipulation that [the City Manager] would come up with the guidelines [for the committee].

**Motion passed 7-0.**

City Manager Rives suggested that all begin to see if any Residents had interest in serving on the committee. Consensus of Council was to schedule a work session prior to the June City Council meeting for discussion of the composition, objectives, and timeline for the ad hoc committee.

**14. Discussion of April 25, 2018, City Council Work Session.**

Mayor Notaro advised that Vice Mayor Pavouris had requested this agenda item. Vice Mayor Pavouris thanked all who had attended and helped with the work session. He believed the most important aspect of the meeting was budget and finance. He requested that a work session be scheduled to look for opportunities for other revenue streams such as grants; and to set goals, objectives, and a timeline. He suggested a monthly work session as a way for City Council to become engaged and to give focus to the City employees moving forward with the items he had mentioned.

**15. Mayor and Council Comments.**

Councilmember Gunn suggested that the agendas and back up materials be displayed on the overhead monitors for the audience.

Councilmember Schwerer stated she had a discussion with City Manager Rives regarding the one turn lane and two "through" lanes southbound on Gulf Boulevard turning onto Causeway Boulevard.

She suggested a discussion with the County to change it to two turn lanes onto Causeway Boulevard to relieve the backup on Gulf Boulevard.

Councilmember Behm asked if the PCSO could be utilized to stop worker activity that is being done in violation of city code working hours. City Manager Rives stated yes, he would direct the PCSO to monitor it, and discussed the possibility of the new code enforcement employee being scheduled one day a month on the weekend to be visible to deter violators. He stated that one day recently the PCSO Deputy had picked up 14 "open house" signs that violated the code - so they are being proactive. Councilmember Schwerer reminded all to utilize the PCSO non-emergency number [727.582.6200] to report anything so that they will dispatch the Deputy.

Vice Mayor Pavouris asked if City Manager Rives had received the email from Resident Jennifer [Barbaro] regarding her offer to facilitate the live streaming of City Council meetings after the audio wiring had been reworked. Mr. Rives stated yes, he was researching that.

Councilmember Shirley asked if there could be crosswalks at the three beach accesses at Howard Drive, 25th Street, and at the Belleair Beach Resort. City Manager Rives advised that Gulf Boulevard is a County road and he would contact them, as it would be their decision.

Mayor Notaro stated there had been two code enforcement magistrate hearings - a recurring short-term rental violation, and an unresolved detached structure. Both had substantial fines levied. She advised the beach nourishment would be sooner than August as the City had been told previously. Mr. Nathan Witt, Chief of Voluntary Service for Bay Pines VA Healthcare System, was the speaker at the BIG C meeting. Mayor Notaro encouraged anyone interested in volunteer service to contact Mr. Witt. Bay Pines National Cemetery would be holding a Memorial Day service (commemorating U.S. Service Members who died while on active duty) on May 28th. Councilmember Schwerer, a volunteer at the VA Healthcare Center, had forms available to volunteer. The Penny for Pinellas funding was discussed. Mayor Notaro advised that all Penny for Pinellas monies comes to the City through the BIG C, who has approval for funding of the projects submitted to them. The Town of Belleair Shore has allocated their Penny funds to the City of Belleair Beach for the Gulf Boulevard Beautification Project. The Mayor advised that the "dog beach" on the east side of the

Belleair Beach Causeway Bridge was not closed, but dogs must now be on a leash.

**16. City Attorney Comments.**

Attorney Bircher had no further comments. Mayor Notaro thanked her for sitting in.

**17. City Manager Comments.**

City Manager Rives reviewed updates:

- The budget schedule had been sent to City Council
- The mast arm project was approximately three weeks from being completed
- The City will participate in the Pinellas County Emergency Management Hurricane Exercise June 4 – 8
- The PCSO contract will increase by approximately \$12,651.00 next year
- Bayside Park and the basketball court will be on the June Agenda for a decision
- City Council had been provided with the Local Mitigation Strategy (LMS) report for last year, which is required as part of the CRS rating for lower flood insurance rates
- He had joined the PSF&R District Task Force for funding as the representative for Belleair Beach
- He had met with Mayor Schmidt of Belleair Shore regarding easements for the Gulf Boulevard Beautification Project undergrounding of utility crosswires
- He and BEIAHCU Committee Member Behm met with Duke Energy representatives, received a map to share with the BEIAHCU, and made some suggestions for changes
- FEMA flood maps had not been received as yet
- The solar street light was in operation on Friday, on the north side of 22nd Street before crossing the bridge

Councilmember Shirley encouraged everyone to go by to look at the light and give their feedback to City Manager Rives, as it was to be proposed to be the streetlight throughout the City.

**ADJOURN**

**MOTION** was made Vice Mayor Pavouris by to adjourn the meeting.

**Motion passed 7-0.**

June 4, 2018  
Date Approved

APPROVED: Leslie Ford Notaro  
Leslie Ford Notaro, Mayor

ATTEST: Patricia A. Gentry  
Patricia A. Gentry, City Clerk