

**CITY OF BELLEAIR BEACH, FLORIDA
PROPOSED BUDGET SCHEDULE
Fiscal Year 2019-2020**

Thursday, March 21, 2019	Distribute the Budget Calendar
Tuesday, April 9, 2019	Instructional Departmental Meeting-email Budget book
Monday, April 29, 2019	Capital Improvement Projects due to Finance
Monday, May 13, 2019	Departmental operating and capital budgets due to Finance
Wednesday, May 22, 2019	Capital Projects Budget provided to the council
Wednesday, May 29, 2019	Marina Fund Budget provided to the council
Saturday, June 1, 2019	Estimate of Taxable Value provided by Property Appraiser
Wednesday, June 5, 2019	Capital Work-Session (Capital Projects & Marina Fund) 5:30 p.m.
Wed.-Fri, June 5-7, 2019	City Manager will review budget requests with Department Directors
Friday, June 21, 2019	Deliver to Council Budget sections, 510; 511; 512; 513; 517; 521; 534
Wednesday, June 26, 2019	Operating Budget Work Session, sections delivered above 5:30 p.m.
Wednesday, June 26, 2019	Deliver to council operating budgets; 541, 572
Friday, June 28, 2019	Budget due from Finance to City Manager
Monday, July 1, 2019	Finance Officer to complete Budget Message
Monday, July 1, 2019	Property Appraiser delivers Certification of Taxable Value (DR-420)
Monday, July 1, 2019	Regular council meeting at 6:00 P.M.
Wednesday, July 3, 2019	Deliver to council operating budgets; 519
Monday, July 8, 2019	Budget Workshop 5:30 P.M.(operating budget; 519; 541, 572)
Friday, July 12, 2019	City Manager to deliver Proposed Budget to City Council
Monday, July 29, 2019	Budget Workshop 5:30 P.M. (Entire budget, all three funds) Special Council Meeting immediately to follow to Adopt Tentative Millage Rate
Friday, August 2, 2019	Last day for the <u>Finance Officer</u> to advise Property Appraiser's Office of proposed millage rate and date/time/place of first public hearing (DR-420, DR-420MM-P)
Monday, Aug. 5, 2019	Regular City Council Meeting 6:00 P.M.
Monday, August 19, 2019	TRIM Notices mailed by Pinellas County
Wednesday, August 21, 2019	Post on City's Website: Budget Book for First Public Hearing FY 2019-2020
Wednesday, Sep. 4, 2019	Regular City Council Meeting 6:00 P.M.
Wednesday, Sept. 4, 2019	First Public Hearing on the Proposed Millage Rate, Budget and Capital Plan 6:00P.M.
<i>Friday, Sept. 13, 2019</i>	<i>Finance Officer to advertise intent to adopt a final millage rate and final budget (within 15 days after 1st Public Hearing and 2-5 days before 2nd Public Hearing)</i>
Mon., Sept. 16, 2019	Final Public Hearing on Budget 5:05 P.M. (Adopt final millage rate and budget)
<i>Wed, Sept. 18, 2019</i>	<i>Post on City's Website: Budget Book for Final Public Hearing FY 2019-2020</i>
<i>Wed. Sept. 18, 2019</i>	<i>Finance to forward Resolution Adopting Final Millage Rate to Property Appraiser & Tax Collector (within 3 days of adoption)</i>
<i>Tuesday, Oct. 1, 2019</i>	<i>Property Appraiser delivers DR-422, Final Taxable Value Certification, to taxing authorities</i>
<i>Thursday, Oct. 3, 2019</i>	<i>Finance to return completed DR-422 to County Property Appraiser, copy to State</i>
<i>Monday, Oct.14, 2019</i>	<i>Finance to forward Completed TRIM Compliance Package to Tallahassee (within 30 days of Final Public Hearing)</i>
<i>Friday, Oct.18, 2019</i>	<i>Post on City's Website: Budget Book for Adopted Budget FY 2019-2020</i>

Updated: Thursday, April 11, 2019