

**Park and Recreation Board Meeting  
City of Belleair Beach, Florida**

**Thursday, February 23, 2023  
Community Center, 2:00 PM**

## **Minutes**

### **Call to Order**

Chair Tammie Levenda called the meeting to order.

### **Roll Call**

#### **Board Members:**

Tammie Levenda  
Patti Roberts  
John Wagner

#### **Alternate Board Member:**

Deborah DiCosimo

#### **City Staff:**

Manager Kyle Riefler  
Community Services Administrator Aaron Glanz

**MOTION to move agenda items 4 and 5 to position 1 and 2 to elect New Vice Chair and Secretary, made by Tammie Levenda, seconded by John Wagner, ALL IN FAVOR.**

### **1. Nomination and Election of Vice Chair.**

**MOTION** was made by Tammie Levenda and seconded by John Wagner to elect Patti Roberts as Vice Chair.

**Motion passed unanimously.**

### **2. Nomination and Election of Secretary.**

**MOTION** was made by Tammie Levenda and seconded by Patti Roberts to elect Deborah DiCosimo as Secretary.

**Motion passed unanimously.**

**3. Approval of the Agenda.**

**MOTION** was made by Patti Roberts and seconded by Deborah DiCosimo to approve the Agenda.

**Motion passed unanimously.**

**4. Approval of the November 18, 2022, Park and Recreation Board Meeting Minutes.**

**MOTION** was made by Tammie Levenda and seconded by Deborah DiCosimo to approve the Minutes. Deborah and Tammie to sign minutes.

**Motion passed unanimously.**

**5. Citizen Comments.**

**NO CITIZEN COMMENTS**

**6. Discussion of Replacement of SUPB Yoga.**

- **Consideration of other options, i.e., karate, dance, self-defense, additional yoga class**

**7. Discussion of Board's 2023-2024 Budget for City Council Review.**

- **Last year's budget handed out to all. Reviewed last year's budgets and events. Discussed new current budget and events: Promotional events \$4,000, Christmas Decorations \$2,000 expenses allocated from City's budget. P&R Committee must meet at least 3 times per year.**

**8. Discussion and Review of Annual Events for New Board Members.**

- **Beach Clean-Ups - First Saturday of each month at 8:00 am (switching from donuts to protein bars as treats after clean-up)**
- **Halloween Event – October 28<sup>th</sup>, 10:00 am – 12:00 noon**
- **Holiday Social – December 4<sup>th</sup>, 5:00 pm – 6:00 pm**
- **Mayor's Chili Cook-Off – December 10<sup>th</sup>, 10:00 am – 2:00 pm**
- **Health & Wellness Fair – January 13<sup>th</sup>, 10:30 am – 1:00 pm**

**9. Planning for 2024 Mayor's Chili Cook-Off.**

- Invite City Council members to participate *and* help to get the information out to the community. December 10<sup>TH</sup>, Sunday 2023. Will ask Mayor Gattis to speak to the council for help during Board Appreciation in April.

**10. Planning for 2024 Health & Wellness Fair and Participant List.**

- Each board member should try to recruit more vendors for the Health and Wellness Fair. Tammie to send new board members literature on Wellness Fair to send to potential vendors. Will hand out bags to participants for hand-outs. 23 vendors max.

**11. Discussion of New Resident Welcome Bags**

- Thinking of creating a welcome letter and welcome bag for new residents, which will contain all new resident pertinent information, including storm preparedness, parking, trash, library, etc. and will also include items such as BB sticker, sunscreen, BB embroidered hand towel, BB embroidered dish towel, local coupons, discounts, possible gift cards. Items can change from bag to bag. About three new residents per month.

**12. Review of Belleair Beach Logo Merchandise.**

- Hats, license plates, clothes, beach towels, hand towels, etc.

**13. Assignment of 2023 Park Surveys.**

Below are the park areas discussed in the meeting. Each board member will be expected to evaluate a few park locations each. A report should be submitted with overall park and walking easement conditions, as well as, dangerous situations, potential updates needed, damages, etc. Recap sheet will go to the city for repairs.

- South Park (1<sup>st</sup> Street)
- 2<sup>nd</sup> Street Park
- 7<sup>th</sup> Street Park

- 16<sup>th</sup> Street Park
- 20<sup>th</sup> Street Park
- 25<sup>th</sup> Street Park
- Bayside Park
- Belle Isle Park
- City Hall Grounds
- Crossman Park
- Hibiscus Park East
- Morgan Park
- Belleair Beach Marina
- South/North walking easement
- Belleair Shore Beach Accesses (x3)
- County Pond (Causeway/12<sup>th</sup> Street)

**14. Other Business**

Beach clean-up is done through Keep Pinellas Beautiful, supplies are provided from them, a recap must be provided as to how many people volunteered, the amount of trash picked up, etc.

**15. Next Meeting Date and Time: March 14<sup>th</sup> at 2:00 pm**

**MOTION** was made by Tammie Levenda and seconded by Patti Roberts to adjourn meeting at 3:30 pm.

**Motion passed unanimously.**

Minutes Prepared by: Deborah DiCosimo, Secretary

3. 14.23

Date Approved

APPROVED: 

Tammie Levenda, Chair

ATTEST: 

3/14/23 .  
\_\_\_\_\_, Secretary