



**City Council Meeting  
City of Belleair Beach, Florida**

**Monday, March 2, 2020  
Community Center, 6:00 PM**

## **PUBLIC MEETING MINUTES**

The meeting was called to order by Mayor Joseph A. Manzo, followed by a Pledge of Allegiance to the Flag of the United States of America.

**Roll Call:** Present were Councilmembers Robyn Ache, Marv Behm, Dave Gattis, and Rita Swope; Mayor Joseph A. Manzo, Vice Mayor Glenn Gunn, City Manager Lynn Rives, City Clerk Patricia Gentry, and City Attorney Fred Reilly. Councilmember Jody Shirley arrived at 6:01pm.

### **1. Approval of Agenda.**

**MOTION** was made by Councilmember Behm and seconded by Councilmember Gattis to approve the Agenda.

**Motion passed 6-0.**

### **2. Citizens Comments. (Each speaker will be recognized once and will be limited to a (3) three-minute presentation on any subject that is not on the Agenda)**

Citizens Comments included:

- Is there any interest from Council in contacting a lobbying firm regarding grants

### **3. Presentation: Certificate of Completion to Councilmember Dave Gattis for completion of the 2019 Institute for Elected Municipal Officials (IEMO).**

Mayor Manzo presented Councilmember Dave Gattis with the Certificate of Completion for the 2019 Advanced Institute for Elected Officials.

### **4. Presentation: Pinellas County Sheriff's Office.**

- **Belleair Beach monthly analysis of events**

Sergeant Tacia reviewed the PCSO statistics:

- 3 arrests
- 4 DUIs

- 820 events – 699 were self-initiated
- 909 units responded
- 3 crashes
- 115 citations and warnings

**5. Consideration of Accepting the Comprehensive Annual Financial Report for the Fiscal Year Ending September 30, 2019. (Presented by Jeanine L. Bittinger, CPA, of Saltmarsh, Cleaveland, and Gund, Certified Public Accountants)**

Ms. Jeanine Bittinger and Mr. Richard Cristini presented the report. Ms. Bittinger stated that the report is an unmodified report – the highest opinion that can be rendered:

- Some of the FEMA payments received made the operating grants and contributions higher
- The net income of \$2,033,317.00 shows a good measure of the City’s health
- The expenditure amount of \$3,569,000.00 shows that there was a lot of work done with capital assets this year, such as Gulf Boulevard Beautification, undergrounding of utilities, etc., which goes out on a cash basis and is capitalized - this shows a true measure of the bottom line
- The report shows that on a cash basis the money was spent and that on a full accrual basis it shows that the City is quite healthy
- There was \$135,000.00 more taken in as revenue than was budgeted, and \$54,000.00 less spent than was budgeted – a good job by Staff and Council adhering to the budget
- Kudos to City Manager Rives from Vice Mayor Gunn for a seamless transition in managing and outsourcing the finance office
- The unassigned Reserve Fund and the Hurricane Fund are fully funded – the question was asked - can the funds be used for other projects and the City still remain in a healthy position for any unforeseen risk or problem
- Mayor Manzo thanked the Auditors and City Staff for their work

**MOTION** was made by Vice Mayor Gunn and seconded by Councilmember Behm to accept the Comprehensive Annual Financial Report for the Fiscal Year Ending September 30, 2019.

Councilmember Behm	Aye
Councilmember Gattis	Aye
Councilmember Shirley	Aye
Councilmember Swope	Aye
Councilmember Ache	Aye
Vice Mayor Gunn	Aye
Mayor Manzo	Aye

**Motion passed 7-0.**

**6. Board Reports.**

**Board of Adjustment:**

- There was no update from the Board

**Charter Review Committee:**

- Chair H. Stanley Sofer and Secretary Michael L. Zabel stated that at this point the Committee has reviewed 88 paragraphs of the Charter with 21 possible updates or changes. Their next meeting will be March 5, 2020

**Finance Advisory Committee:**

- Chair Rick Schock advised that the Committee had received clear guidance from City Council at the February Work Session and will have their final recommendations for the Council at the next meeting

**Park and Recreation Board:**

- Chair June VanScoyoc stated that the Car Show is scheduled for March 22nd and Largo Medical Center is the sponsor. Ms. VanScoyoc stated she would also be speaking on another agenda item regarding the Park and Recreation Board's events

**Planning and Zoning Board:**

- Vice Chair Rudy Davis gave the presentation to City Council that he had made at the February 19, 2020 Planning and Zoning Board meeting. He distributed spreadsheets of their studies with projected revenue and costs, renderings, maps, and vendor information sheets of ideas, all based on Council's direction to "think outside of the box" to look for *any* type of revenue utilizing City property. He stated that the Board is not advocating these plans without a full discussion with the Residents of the City and the full approval of the Residents of the City, as it is a major departure of the way the parks have been previously utilized

**Consent Agenda**

- 7. Approval of February 3, 2020 City Council Meeting Minutes.**
- 8. Approval of February 19, 2020 Work Session Minutes.**
- 9. Authorize City Manager to Advertise for Street Paving and Curb Replacement. (City Manager Rives)**
  - **Street paving and curb replacement as needed throughout the City**
- 10. Authorize City Manager to Advertise for Boardwalk Replacement. (City Manager Rives)**

- **Boardwalk replacement at four (4) beach accesses on map**

**MOTION** was made by Councilmember Behm and seconded by Councilmember Shirley to approve the Consent Agenda.

**Motion passed 7-0.**

### **Regular Agenda**

**11. Authorize City Manager to Execute an Agreement for City Grant Review and Funding Research and Budget Amendment Approval. (Mayor Manzo)**

- **Execute agreement with Cardno, authorize a budget amendment increase, and transfer funds from the reserve account**

**MOTION** was made by Vice Mayor Gunn and seconded by Councilmember Gattis to authorize the City Manager to execute an Agreement for City Grant Review and Funding Research and Budget Amendment Approval.

Discussion items included:

- This is seed money for experts to shine a light on what grants are out there, or put the issue to bed if there's nothing out there
- More details are needed to determine what Cardno is providing
- Most grants are needs-based – Belleair Beach is not considered a "needs" community
- This service is not to write grants, it is to research and write a report about the possibility to get a grant
- Is this the right source to get what the City is looking for
- This is an option to get an opinion outside of Staff's research so that Council will have explored this option
- Cardno has been told to look for stormwater grants and all infrastructure in general
- Cardno will review the existing capital projects and into the out-years; they will examine the previous FEMA grants; and will recommend any possible supplemental qualifying projects
- A spreadsheet was distributed showing what grants City Staff has looked at and what has been done
- Regarding the FEMA grant issue - the City could not meet the threshold of the cost-benefit ratio for what the City did submit – it was a .46 – it must be a 1. or higher
- Staff brought SWFWMD on site – they stated that the City is not considered a regional system and would not qualify for their funding

**Motion passed 7-0.**

- Belleair Beach does not fall in the "2011 and forward..." of the Bills and is grandfathered in at this time, but needs to support peer cities and express the City's position
- This is another attempt to chip away at Home Rule

**Motion passed 7-0.**

**14. Authorize City Manager to Send a City-Wide Survey, Via Postcard, Regarding the Proposal of the Upcoming Park and Recreation Board Events for 2020 and 2021. (Councilmember Swope)**

- **Send a postcard survey to all residents**

**MOTION** was made by Councilmember Swope and seconded by Councilmember Gattis to Authorize City Manager to Send a City-Wide Survey, Via Postcard, Regarding the Proposal of the Upcoming Park and Recreation Board Events for 2020 and 2021.

Councilmember Swope stated she echoes Mayor Manzo's comment that the City wants to do what the Citizens want them to do, but in this case the Citizens have not been asked.

Council comments regarding the request:

- The City's current email list is not current or representative of the City's residents
- Citizens have expressed interest in events - they would like to choose and have their voices be heard
- Communication is a priority, this is a good step, and it would be nice to hear from the Citizens
- Communication is a top item in the Strategic Plan, the City has every household address and a mailing to each could help obtain contact information from them for their input on all City topics
- A Communication Committee had been suggested in an email to Council
- A survey for events had already been done in April 2019
- The Park and Recreation Board has put in the effort and submitted a list of events they believe they can do and it is now being suggested that it should be put out to the Citizens, the time for a survey was four months ago
- The results were anonymous from the 2019 survey and were accepted. The Resident-generated survey results from one week ago was also anonymous - should identity be required to vote in a survey
- Promote open communication with all Citizens

City Manager Rives comments:

- The City Constant Contact list has 450 names, but we don't know if they are all Residents

- Send some type of a one-page paper survey, not a postcard, and include a section for the Citizens to list how they would like to be contacted by the City for all types of information
- The Constant Contact list has names of people who no longer live here, and anyone who came to the lobby counter that wanted to get the City newsletter – not just Residents – it would be best to delete that list
- Send a survey for all issues the Residents might be interested in – stormwater issues, etc
- The survey from last year was 138 responses, the survey from last week was 90 responses – we don't know if the responses were from Citizens on either one
- The 53% percent of the City survey's 138 responses is not 53% percent of the number of Residents – only 53% of the 138 who responded, so the percentages do not represent all Residents - we are looking to obtain an email list from Residents for future surveys to obtain an actual percentage for what all Citizens want

**MOTION** was made by Vice Mayor Gunn and seconded by Councilmember Behm to amend Agenda Item 14 to task the City Manager to draft a Resolution to form a communications ad hoc committee.

**Motion to amend passed 7-0.**

**MOTION** was made by Councilmember Gattis and seconded by Councilmember Swope to **Amend** the Amendment to Agenda Item 14 and add - to establish a list of deliverables and a timeline for the committee.

Citizen Comments included:

- To consider part-time Residents for the committee in addition to full-time Residents
- That committee members would not be on any other committees - to have influence for another committee – Mayor Manzo advised that is how it is being done now as per the City Charter
- For the City to consider an open house for the Residents, to answer questions and also as a way to promote open communication
- This is not the time to put out a survey after the Park and Recreation Board has worked diligently to have an agenda of events...

Mayor Manzo called **Point of Order** regarding the survey comment – this is only to form a committee for communication.

Mayor Manzo - just a couple of things for the record: I believe the ad hoc committees, you are prohibited from being on multiple ad hoc committees, so I think that takes care of that problem. One of the policies, and it's not set in stone, but it's something we've been following as a Council, is not to infiltrate any of these committees, we did it with the Finance Committee, we wanted them to be autonomous, no one was nominated and unless Council is coming up with a good argument, the nominations come from me and I don't intend to nominate anyone including myself to any ad hoc committees, I think they should just be autonomous. With that said there are advisory committees - and that's to Ms. VanScoyoc's point - that would advise the Council as to surveys, they're not going to be shooting out surveys left and right...

Councilmember Shirley: I know we don't normally - I think though that Mr. Gattis would be a good addition to the committee with his computer background and skills, and by then our Charter Review should be finished and that might be one area you might want to bend the rules just because I think he would be a good asset.

Mayor Manzo: It's not a hard and fast rule, when we have a work session and we're putting together this charter, if that's what Council feels and we have a consensus, I have no problem making that recommendation.

**Motion to amend the amendment passed 7-0.**

**Motion to pass Agenda Item 14 as amended passed 7-0.**

Councilmember Behm	Aye
Councilmember Gattis	Aye
Councilmember Shirley	Aye
Councilmember Swope	Aye
Councilmember Ache	Aye
Vice Mayor Gunn	Aye
Mayor Manzo	Aye

**Motion passed 7-0.**

**15. Approval by City Council for List of City Events Submitted by the Park and Recreation Board.**

- **Request approval of proposed events and event dates**

**MOTION** was made by Councilmember Gattis and seconded by Councilmember Ache to Approve the List of City Events Submitted by the Park and Recreation Board.

Chair June VanScoyoc reviewed each of the events proposed by the Park and Recreation Board.

Comments regarding the schedule of events:

- There seems to be a concentration of events in the summer months when it's hot when we are tasking the Staff with a multitude of events. We had some really great events, is it necessary to do that many, can they be spread out
- If there is an event that does not have a confirmed date yet, it can be removed from the list for approval and considered for approval when the date is set – the boat parade and the holiday party

Mayor Manzo: I'm going to ask that somebody make an **AMENDED** approval by City Council for a list of City events submitted by the Park and Recreation Board for which deadlines are stated. **MOVED** by Councilmember Gattis and seconded by Councilmember Behm.

**Motion to Amend passed 7-0.**

Mayor Manzo took a voice vote for each event:

1. May 17 City picnic at Bayside Park.

Ayes: Councilmembers Ache, Behm, Gattis, Shirley; Vice Mayor Gunn, Mayor Manzo

Nays: Councilmember Swope

**Passed 6-1.**

2. June 7 Music in the Park 6pm to 8pm – Rain date June 14.

Ayes: Councilmembers Ache, Behm, Gattis, Shirley; Vice Mayor Gunn, Mayor Manzo

Nays: Councilmember Swope

**Passed 6-1.**

3. July 12 Beach Party Morgan Park – Rain date July 19.

Ayes: Councilmembers Ache, Behm, Gattis, Shirley; Vice Mayor Gunn, Mayor Manzo

Nays: Councilmember Swope

**Passed 6-1.**

4. October 25 Trunk or Treat – 4pm to 6pm.

Ayes: Councilmembers Ache, Behm, Gattis, Shirley; Vice Mayor Gunn, Mayor Manzo

Nays: Councilmember Swope

**Passed 6-1.**

5. November 7 Festival by the Sea – 2pm to 6pm.

Ayes: Councilmembers Ache, Behm, Gattis, Shirley; Vice Mayor Gunn, Mayor Manzo

Nays: Councilmember Swope

**Passed 6-1.**



6. Fashion Show February 7, 2021.

Ayes: Councilmembers Ache, Behm, Gattis, Shirley; Vice Mayor Gunn, Mayor Manzo

Nays: Councilmember Swope

**Passed 6-1.**

**16. City Attorney.**

City Attorney Reilly had no further comments.

**17. City Manager.**

Items reviewed by the City Manager:

- The proposed budget schedule was distributed
- A flyer for Understanding and Managing Flood Risks for elected officials was distributed
- An email from Florida Communities Trust with answers to Mayor Manzo's questions regarding Bayside Park was distributed
- Engineering quotes for 7th Street have been received
- He had a kick-off meeting last week with Chris Roe and Kelly Westover - Councilmember Shirley attended
- The check valve on 13th Street has been replaced at no cost to the City – the 9th Street valve is being monitored
- Public Works employee Grady Wright has built a new Little Free Library
- In-house tree trimming has started – a lift has been rented and work began at Bayside Park – contractors will trim the tall palms at the beach easements as a taller lift is required
- The fence at the Marina is being relocated and old tie poles are being removed

**18. City Clerk.**

Mayor Manzo thanked City Clerk Gentry and City Attorney Reilly for their work on the Resolutions.

**19. Unfinished Business.**

- **Meeting with Tom Washburn of Pinellas County**

City Manager Rives gave highlights of the discussion with Mr. Washburn. He recommended that City Council tour the County traffic facility to better understand how the traffic light system works.

**20. City Council Comments.**

Councilmember Swope had no further comments.

Councilmember Shirley stated she believes City Council should review the Strategic Plan regularly – it should be in Councilmembers' binders,

they should be looking at it monthly – it was passed a year ago and communication has not been addressed. These are goals Council had set for themselves and they need to stick to them.

Councilmember Gattis had no further comments.

Councilmember Behm asked there was any update on the undergrounding of utilities from Bayshore to 22nd Street, and Gulf Boulevard.

Councilmember Ache had no further comments.

Vice Mayor Gunn felt that there had been great engagement and ideas from the committees.

Mayor Manzo reminded everyone to vote on the March 17th presidential primary, and to complete the 2020 Census. Proposals will be coming before Council from the committees and he asked that they please be open-minded about the ideas.

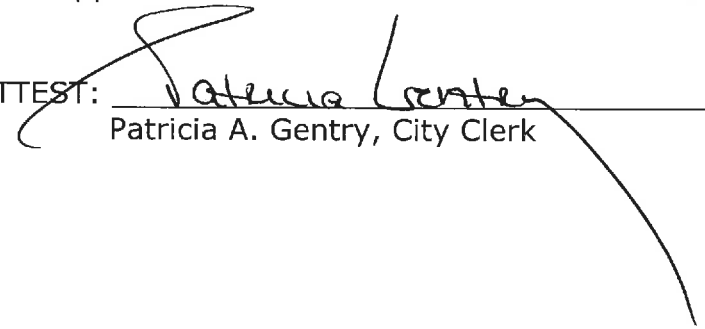
**ADJOURN**

MOTION was made by Councilmember Gattis and seconded by Councilmember Behm to adjourn at 8:50pm.

**Passed 7-0.**

April 27, 2020  
Date Approved

APPROVED:   
Joseph A. Manzo, Mayor

ATTEST:   
Patricia A. Gentry, City Clerk