



**Special City Council Meeting  
City of Belleair Beach, Florida**

**Thursday, June 23, 2022  
Community Center, 6:00pm**

**PUBLIC MEETING NOTICE  
AGENDA**

Call to Order  
Pledge of Allegiance  
Roll Call

1. Council To Review And Rank, From Highest To Lowest, Each Of The CAC Top Five Candidates And Any Additional Candidates Selected By Council Members.
2. Authorize The City Clerk To Contact The Council's Top Four Candidates To Submit Applications. If Any Of Top Four Are No Longer Interested, The Next Highest Candidates On The List Will Be Selected As Alternates Until There Are Four Interested Candidates. If Four Candidate Are Not Available, Three Will Be Acceptable.

Adjournment

Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The law does not require the City Clerk to transcribe verbatim minutes, therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense. Any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-595-4646, ext 124 or fax a written request to 727-593-1409.

Patricia A. Gentry, CMC  
City Clerk

## City Manager Hiring Schedule (Updated)

| Deadline/Completed | Task Owner                                 | Task Description  |
|--------------------|--|---|
| Completed          | <b>Council Deadline</b>                    | Milestones and Deadline.  |
| Completed          | <b>Council Meeting</b>                     | Review and Define Job Description.  |
| Completed          | <b>Patti Deadline</b>                      | Draft Job Advertisement and Post.   |
| Completed          | <b>Council Meeting</b>                     | Determine Selection Criteria.   |
| 27-May             | <b>City Attorney Deadline</b>              | Legal Review of Contract. (Is this complete?)   |
| Completed          | <b>CAC Meeting</b>                         | Citizens Advisory Committee (CAC) Meeting to Review Council Recommended Review Process.   |
| Completed          | <b>Patti Deadline</b>                      | Receive and sort applications.  |
| Completed          | <b>Patti Deadline</b>                      | Patti builds packages including score sheets.   |
| Completed          | <b>Patti Deadline</b>                      | Complete packages delivered to Citizens Advisory Committee Members.   |
| Completed          | <b>CAC Deadline</b>                        | Citizens Advisory Committee reviews, scores and submits scores to Patti by June 1.  |
| Completed          | <b>Patti Deadline</b>                      | Patti consolidates scoring list.  |
| 13-Jun             | <b>CAC Meeting</b>                         | Provides the ranked list to the CAC Meeting for Final Review, Acceptance of Scoring Tabulations and Recommendation.   |
| 15-Jun             | <b>Patti Deadline</b>                      | Patti Forwards all CAC scores and candidate data to council to be reviewed independently by each council member. Note: The CAC's top 5 candidates will automatically qualify for consideration; however, each council member will have the option to add one additional candidate no later than noon, June 22nd.  |
| 22-Jun             | <b>Council Deadline</b>                    | Council members wishing to add one candidate to the CAC top five list must submit to Patti no later than noon, June 22nd.   |
| 22-Jun             | <b>Patti Deadline</b>                      | Between noon and 4 pm, Patti sends out Special Council Meeting agenda packs containing the CAC top five candidates and any candidates added by council members.   |
| 23-Jun             | <b>Special Council Meeting</b>             | Council reviews each of the CAC top five candidates and candidates added by council members, ranking them highest to lowest. The council will authorize Patti to contact the top four candidates to submit applications. If any of top four are no longer interested, the next highest candidates on the list will be selected as alternates until there are four interested candidates. <b>If four candidates are not available, three will be acceptable.</b> |
| 30-Jun             | <b>Patti Deadline</b>                      | Patti includes the top <b>four or three</b> interested candidate applications in the regular council meeting agenda packs.  |
| 5-Jul              | <b>Council Regular Meeting</b>             | Council will vote to accept/reject the top <b>four or three</b> interested candidates selected for background checks and Zoom interviews.   |
| 6-Jul              | <b>Candidate Application Deadline</b>      | Patti begins checking references and background on the top <b>four or three</b> interested candidates.  |
| 14-Jul             | <b>Patti Deadline</b>                      | Patti sends applications, references, and background check data to Council. Each council member reviews independently to prepare for Zoom interviews.   |
| 19-Jul             | <b>Special Council Meeting</b>             | Zoom Interviews: Council votes to select two candidates for in-person interviews unless interviews continue the following day due to candidate scheduling conflicts.  |
| 20-Jul             | <b>Special Council Meeting (If needed)</b> | Continued Zoom Interviews: Council votes to select two candidates for in-person interviews.   |
| 21-Jul             | <b>Patti Deadline</b>                      | Patti contacts two selected candidates for possible in-person interview dates. Patti coordinates with candidates and Mayor to determine date for interviews and final selection.  |
| TBD                | <b>Special Council Meeting</b>             | In-person interviews with top two candidates: After interviews are complete, council will select the new city manager.  |
| TBD                | <b>Patti Deadline</b>                      | Patti Sends out turn down letters and employee acceptance contract package.   |
| TBD                | <b>City Attorney Deadline</b>              | Contract Negotiation.   |
| TBD                | <b>Selected Candidate Deadline</b>         | 30 day notice period to previous employer (Potential Move).   |
| TBD                | <b>New City Manager Deadline</b>           | Start date.   |

**Top 5 Candidates (As selected by the Citizens Advisory Committee)**

- |                      |      |
|----------------------|------|
| 1. Robert Daniels    | 36.4 |
| 2. Kyle Riefler      | 35.6 |
| 3. Peter Cavalli     | 34.0 |
| 4. Ryan L. Fabbri    | 33.6 |
| 5. Shane B. Crawford | 32.0 |

**Additional Candidates (Optionally selected by Council Members)**

- |                        |      |                                    |
|------------------------|------|------------------------------------|
| 1. (Candidate)         | 00.0 | Submitted by Councilmember Bankard |
| 2. No Additional       | 00.0 | Submitted by Councilmember Notaro  |
| 3. (Candidate)         | 00.0 | Submitted by Councilmember Roberts |
| 4. (Candidate)         | 00.0 | Submitted by Councilmember Shirley |
| 5. No Additional       | 00.0 | Submitted by Councilmember Zabel   |
| 6. Kenneth C. Griffin  | 28.8 | Submitted by Vice Mayor Gunn       |
| 7. Ricardo Jose Mendez | 29.2 | Submitted by Mayor Gattis          |