



**Special City Council Meeting  
City of Belleair Beach, Florida**

**Monday, September 16, 2019  
Community Center, Immediately following  
Final Public Budget Hearing**

**PUBLIC MEETING NOTICE  
AGENDA**

Call to Order  
Pledge of Allegiance  
Roll Call

1. Consideration of Resolution 2019-09, A Resolution Of The City Council Of The City Of Belleair Beach, Florida, To Adopt Regular And Special Council Meeting Rules Relating To Providing Members Of The Public With A Reasonable Opportunity To Be Heard; Providing For Rules Relating To Guest, Board, Officer And Staff Reporting; Providing For Rules Relating To Regular Agenda Items; And Providing For An Effective Date.

Adjournment

Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The law does not require the City Clerk to transcribe verbatim minutes, therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense. Any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727.595.4646, ext 124 or fax a written request to 727.593.1409.

Patricia A. Gentry, CMC  
City Clerk

## RESOLUTION 2019-09

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELLEAIR BEACH, FLORIDA, TO ADOPT REGULAR AND SPECIAL COUNCIL MEETING RULES RELATING TO PROVIDING MEMBERS OF THE PUBLIC WITH A REASONABLE OPPORTUNITY TO BE HEARD; PROVIDING FOR RULES RELATING TO GUEST, BOARD, OFFICER AND STAFF REPORTING; PROVIDING FOR RULES RELATING TO REGULAR AGENDA ITEMS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Section 286.0144, Florida Statutes, provides that a Florida municipality must provide members of the public with a reasonable opportunity to be heard on a proposition before a board or commission and that the opportunity to be heard is subject to rules or policies adopted by the board or commission, as provided in subsection (4) which states as follows:

- (4) Rules or policies of a board or commission which govern the opportunity to be heard are limited to those that:
- (a) Provide guidelines regarding the amount of time an individual has to address the board or commission;
  - (b) Prescribe procedures for allowing representatives of groups or factions on a proposition to address the board or commission, rather than all members of such groups or factions, at meetings in which a large number of individuals wish to be heard;
  - (c) Prescribe procedures or forms for an individual to use in order to inform the board or commission of a desire to be heard; to indicate his or her support, opposition, or neutrality on a proposition; and to indicate his or her designation of a representative to speak for him or her or his or her group on a proposition if he or she so chooses; or
  - (d) Designate a specified period of time for public comment.

**WHEREAS**, the City Council feels it is necessary to set guidelines for efficient functions of City Council regular meetings and special meeting,

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLEAIR BEACH, FLORIDA**, to adopt the following rules relating to regular and special Council meetings:

#### **Section 1. Citizen Comments:**

- 1) Citizen comments occur at beginning of the meeting and are limited to non-agenda items.
- 2) Citizen comments on current agenda items occur after agenda item council discussions.
- 3) Citizen comments are limited to three minutes as per Belleair Beach Code of Ordinances Sec. 2-64 (a).
- 4) Other citizens may yield their three minutes to the current speaker, maximum of 12 minutes as per Belleair Beach Code of Ordinances Sec. 2-64 (b).

- 5) Council members must withhold all responses to citizen comments until designated time for council comments which are before end of meeting.

**Section 2. Board, Officer and Staff Reporting:**

- 1) Guest, Board, Officer and Staff reporting shall be limited to 10 minutes.
- 2) Guest, Board, Officer and Staff reports presented in Council meeting shall be included in Agenda packet.
- 3) Council members may comment or question the presenter, however dialog between the two shall be limited to five minutes per Council member.

**Section 3. Regular Agenda Items:**

- 1) Discussion items shall not be added to the Regular Agenda.
- 2) Any item added to Regular Agenda must include an action item for the Council to vote on.
- 3) Mayor or Vice Mayor shall present agenda item summary to Council.
- 4) Council has opportunity to make motion.
- 5) Any motion made by a Council member must include language clearly describing the action of the motion.
- 6) If motion is made and a second is heard the item will then go to the City Council for discussion and action:
  - a) Council comments are limited to two per Council member and five minutes per comment.
  - b) Debate between Council members not allowed.
  - c) During Council discussion there will be no citizen participation except to answer questions by asked by Council members.
  - d) Citizen comments pertaining to agenda item shall be heard after Council comments.
  - e) Council members must withhold all responses to citizen comments until designated time for council comments just before end of meeting.
  - f) Council votes on motion.
- 7) If motion is not made or second is not heard:
  - a) Agenda item ends.

**Section 4. Effective Date.** This Resolution shall become effective on upon adoption by the City Council of the City of Belleair Beach, Florida.

**PASSED AND ADOPTED** this 16th day of September 2019, at a Special Meeting of the City Council of Belleair Beach, Florida at which a quorum was present.

**ATTEST**

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Patricia Gentry, City Clerk

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Joseph A. Manzo, Mayor

**APPROVED AS TO FORM AND CORRECTNESS:**

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Fred Reilly, City Attorney

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