

## MINUTES

Park and Recreation Board Meeting

Monday, September 23, 2019

City of Belleair Beach, Florida

Community Center: 5:00pm

### Call to Order:

Chair June Van Scoyoc called the meeting to order at 5:00pm.

Roll Call: (Quorum Present)

Chair Van Scoyoc

Vice Chair Rick Schock

George Oertel

Berc Sarafian - absent

City Staff:

Community Services Administrator Kyle Riefler

#### 1. Approval of Agenda.

Motion was made by Rick Schock and seconded by George Oertel to approve the agenda.

Motion passed 3-0.

#### 2. Approval of Thursday, September 5<sup>th</sup> 2019 Meeting Minutes.

This agenda item was postponed due to Board Secretary's absence as was agenda item number 3 having to do with non-board members time to be heard.

#### 3. Discussion of the final details on Festival by the Sea.

A thorough review was made of the event layout to include location of vendors and parking arrangements. Mr. Riefler did a great job with the program layout. The Board was happy with the vendor and entertainment layout, particularly the location of the first responders. There was a short discussion of the inevitable inconvenience that might arise surrounding the parking plan and every effort was made to make sure the parking signs are placed properly by Rick an hour or so before the festival. Park and Recreation Board members will be arriving at noon and vendors will start arriving shortly thereafter. All vendors were given copies of the layout so they should need minimal assistance in getting set up. They have also been directed to park on 12<sup>th</sup> street. Kyle said the Board members would have nametags provided to assist residents in finding help should they need it. Chair Van Scoyoc is finishing up the volunteer list and will have it ready to distribute on Saturday so all are able to assist with directing both staff and volunteers. Kyle and his staff will place garbage cans out and the Board members are responsible for making sure they are emptied and the cans placed back in their proper locations. A final emphasis was made regarding the safeguarding of the Community Center Building itself and Mayor Manzo, who was in attendance, emphasized that the Police Officers on duty will be encouraged to roam and be visible to enhance security.

4. **Discussion of the October 26, 2019 Trunk or Treat.** A flyer for this City Council approved event was developed by Chair Van Scoyoc and presented to the Board for Approval. Containing all the details of the event a motion was made by Rick, seconded by June and unanimously approved by the Board to move forward with the flyer as presented with one change – adjusting the time of the event from 5:00 – 7:00pm, instead of 7:30pm.

Motion passed 3-0

Further discussion of this event involved costume judging categories. The following were proposed for approval:

- Most Creative
- Scariest
- Most Adorable
- Most Authentic
- Mayor's Award

Motion was made to accept these categories by George Oertel, seconded by Chair Van Scoyoc.

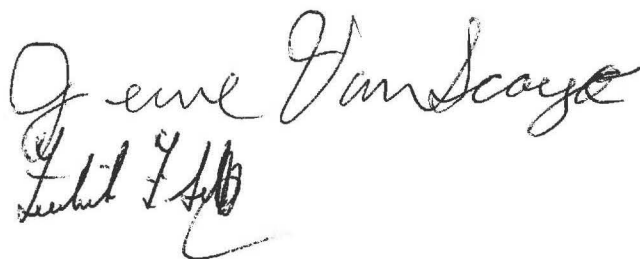
Motion passed 3-0

5. **The date of our next meeting was set for Monday, October 7<sup>th</sup> at 5:00pm**, right before the October City Council Meeting. At that meeting the Vice Mayor wants to present to the Board members the City's Strategic Plan, a copy of which has been given to all Board members who are encouraged to read it before the meeting.
6. **A motion was made to adjourn** by Chair Van Scoyoc and seconded by Mr. Oertel.

Motion passed 3-0

Respectfully Submitted,

Vice Chair Rick Schock for Secretary Berc Sarafian



June Van Scoyoc