

Minutes

Call to Order

Chair Tammie Levenda called the meeting to order.

Roll Call

Board Members:

Tammie Levenda, Chair
Nora Kodak, Vice Chair
George Oertel
Nicole Sussman, Secretary

City Staff:

Community Services Administrator Kyle Riefler

1. Approval of the Agenda.

MOTION was made by Nora Kodak and seconded by Nicole Sussman to approve the Agenda.

Motion passed 4-0.

2. Approval of the September 24, 2021, Park and Recreation Board Meeting Minutes. (Minutes will be sent separately)

The September 24, 2021, minutes were not available at the time of the meeting.

3. Citizens Comments.

- No Citizens comments

4. Jazz in the Park recap / Suggestions for Next Year

We now have two tents which is what we needed at the event.
Make announcements about next events
Look to do another big event in November when its cooler.
Music and ices were great. Would use both group of people for future events.

5. Halloween Costume Parade and Contest Details

- Set Up- Friday, October 29 at 2:00pm- making treat bags on Monday October 25th. Hang decorations on Friday.
- Six Judges, one MC confirmed- Agreed on voting sheets for judges
- Logistics
- Suggestion Box and Community Table
- Name Tags & Job Assignments- We will have help!
- Big Tent- have two tents to use for event
- Signs- 2 weeks prior
- Costumes or black shorts & white tops?
- Music- Tammie has a playlist
- Microphone for MC?- got it. All tested and ready to go
- Will have donuts and apple cider along with waters at the event
- 9am for setup on day of event

6. All Other Business.

- "Fly Me to the Moon" Event- details / proposal / dates
- Recruiting New Members / help for events – Laura, Pat, Wendy?- confirmed for the Halloween event
- Beach Clean Up First Saturday of the month- 8am to 9am
- November 6 – Release of Liability forms are now required

Review website and make suggestion things that need to be updated.
December 6th is the Holiday Event

7. Next Meeting Date and Time:

- Monday, October 25, 2021 at 2:00pm – treat bags
- Friday, October 29, 2021 at 2:30pm – set up

MOTION was made by George Oertel and seconded by Nora Kodak to adjourn.

Motion passed 4-0.

Oct. 17, 2021

Date Approved

APPROVED: _____



Tammie Levenda, Chair

ATTEST: _____



Nicole Sussman, Secretary